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CLOSTER BOARD OF EDUCATION
Closter, New Jersey

MINUTES
REGULAR MEETING
Tenakill Middle School
September 20, 2018
7:30 PM

The Board meeting was called to order by President Lambert at 7:35 PM.

The following Board members were present:

Ms. Finkelstein, Ms. Lee (Sung Min), Ms. Micera,
Ms. Kothari, Mr. Lambert

The following Board members were absent:

Ms. Lee (Stephanie), Mr. Linn, Mr. Kleinman, Ms. Kwon

Also present: Ms. Newberry, Mr. Donow

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Lambert.

MEET & GREET

New staff for School Year 2018-2019

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PRESENTATION:

PARCC Results for School Year 2017-2018 -- Dr. Courtney Carmichael

PRINCIPALS' REPORTS

Mr. Keith McElroy, Tenakill Middle School Assistant Principal, briefed the Board and the public on the following at Tenakill:

- Security -- the new entrance was ready on the first day of school; security cameras are in and operational as of today
- Curricular - New electives for Grs. 7 & 8 have begun and have been well received by the students; Gr. 6 Cycle classes include TREP\$ which Mr. Tantom will share with the Board next month
- Extra-Curricular -- Gr. 8 observed 9/11 Ceremony and will be taking a field trip to the high school; Back-To-School Night for Grades 5&6 was well attended; B2SN for Grs. 7&8 is scheduled for September 25.

Ms. Newberry reviewed the list of new electives being offered at Tenakill MS.

CORRESPONDENCE

Notification received September 12, 2018 from Commissioner of NJ Dept. of Education approving the district's application and request for the equivalency and waiver process.

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Kothari to open the meeting to the public discussion at 7:57 PM.

There were no public comments.

Moved by Ms. Micera, seconded by Ms. Kothari to resume the regular order of business at 7:57 PM.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Micera, Ms. Stephanie Lee, Mr. Kleinman

Moved by Ms. Micera, seconded by Ms. Lee (Sung Min) to approve Motions A-C.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Lee (Sung Min), Ms. Micera,
Ms. Kothari, Mr. Lambert

NAYS: none

A. Motion to approve the following field trips:

School: Tenakill MS
Group: Gr. 8

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Date: October 2018
Destination: NVRHS, Demarest
Location: Demarest, New Jersey

School: Tenakill MS
Group: Gr. 6
Date: November 2018
Destination: Camp Greenkill
Location: Huguenot, New York

School: Hillside ES
Group: Gr. 3
Date: May 2019
Destination: Carnegie Hall
Location: New York City

B. Motion to approve the following staff conferences:

Staff member: Cynthia Barry
Conference: Buehler Challenger Center - training
Location: Paramus, NJ
Date: September 20, 2018
Cost to Board: Substitute \$90

Staff member: Keith McElroy and Amy Kenny-Whritenour
Conference: BCSEA/BCEA County Conference - "Active Shooter"
Location: Hackensack, NJ
Date: September 25, 2018
Cost to Board: -0-

Staff member: Christine Cleary
Conference: Art Educators of New Jersey Annual Conference
Location: Long Branch, New Jersey
Date: October 1 and 2, 2018
Cost to Board: Registration fees \$185; Substitute (2)@\$90 = \$180
TOTAL: \$365

Staff member: Margaret Churchill
Conference: NVCC Mainstream Needs of ELLS - Facilitator
Location: Northern Valley Curriculum Center
Date: October 5, 2018
Cost to Board: Substitute \$90

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Staff member: Rachel Fineman and Jennifer Levy
Conference: Dodge Poetry Festival
Location: Newark, NJ
Date: 10/18/18
Cost to Board: Substitutes (2) @\$90.00 =\$180

Staff member: Silvia Jost
Conference: New Jersey Science Convention
Location: Princeton, New Jersey
Date: October 23, 2018
Cost to Board: Registration fees \$175

Staff member: Brianna Kehoe
Conference(s) (1) Developing/Using Models to Explain Natural Phenomena
(2) Constructing Explanations Supported by Arguments
Location: Raritan Valley Community College
Date: (1) 12/11/18 and (2) 2/5/19
Cost to Board: Substitute (2); Transportation \$18.51
TOTAL: \$198.51

Staff member: Alexandra Earle
Conference: Bergen County Academies Counselor Info Session
Location: Bergen County Academies, Hackensack, NJ
Date: 9/27/18, am session
Cost to Board: \$0.00

Staff member: Alexandra Earle
Conference: Guidance EXPO 2018
Location: Westchester County Center, White Plains, NY
Date: 10/17/18
Cost to Board: \$0.00

C. Motion to approve the following 2018-2019 Special Education placements for Closter students:

<u>Student #</u>	<u>Placement</u>	<u>Tuition/Student</u>
7827469181	River Edge BOE (ESY)	\$ 7,333.00
301161 (local)	Valley Program (10 month)	\$ 68,199.09

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FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Mr. Linn, Ms. Kothari

Moved by Ms. Kothari, seconded by Ms. Micera to approve Motions A-D.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Lee (Sung Min), Ms. Micera,
Ms. Kothari, Mr. Lambert

NAYS: none

- A. Motion to approve the following items as required, pursuant to N.J.S.A.18A:17-9 and N.J.A.C. 6:20-2.13:
 - a. REVISED Board Secretary and School Treasurer Financial Reports for for June 2018
 - b. Board of Education's Monthly Certification of Budgetary Major Account/Fund status for June 2018 (REVISED).

- B. Motion to approve payment of bills from September 1, 2018 to September 18, 2018 in the amount of:

General Fund (Fund 10)	\$1,275,312.99
Special Revenue (Fund 20)	\$ 223,495.18
Enterprise (Milk – Fund 60)	\$
TOTAL	\$1,498,808.17

- C. Motion to approve facilities use by the Girl Scouts of America (Closter Brownie Troop #96975) for use of one classroom at Hillside ES for once-monthly meetings through June 2019.
- D. Motion to approve a consultant agreement with the New Jersey School Boards Association in the amount of \$12,500.00 in accordance with the agreement on file in the office of the Business Administrator.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Sung Min Lee, Ms. Finkelstein, Mr. Lambert

Moved by Ms. Lee (Sung Min), seconded by Ms. Micera to approve Motions A-D.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Lee (Sung Min), Ms. Micera,
Ms. Kothari, Mr. Lambert

NAYS: none

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- A. BE IT RESOLVED, that upon recommendation of the Superintendent, the Closter Board of Education approves the hiring of Ms. Nicole Potter as Hillside ES special education paraprofessional for 3.5 hrs/day at \$18.03/hr. for school year 2018-2019, effective start date pending NJDOE Criminal History Review.
- B. BE IT RESOLVED, that upon recommendation of the Superintendent, the Closter Board of Education approves an increase in hours and change of assignment for Ms. Maria Pavlou, Hillside ES special education paraprofessional, from 3.5 hrs/day in Gr. 3 to 5.67 hrs/day, Kindergarten, for school year 2018-2019, effective September 11, 2018.
- C. BE IT RESOLVED, that upon recommendation of the Superintendent, the Closter Board of Education approves an increase in hours for Ms. Elaine Schiffman, Hillside ES special education paraprofessional, from 3.5 hrs/day to 4.0 hrs/day, Kindergarten and bus duty, for school year 2018-2019, effective September 18, 2018.
- D. BE IT RESOLVED, that upon recommendation of the Superintendent, the Closter Board of Education approves the following substitute teacher for the 2018-2019 school year:

Eric Holsten NJ Substitute Certificate

BOARD COMMITTEES

Curriculum and Finance Committees to meet in October.

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Finkelstein to open the meeting to public discussion at 8:00 PM.

There were no public comments.

Moved by Ms. Micera, seconded by Ms. Finkelstein to close the meeting to public discussion at 8:00 PM.

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CLOSED SESSION MOTION

Moved by Ms. Micera, seconded by Ms. Finkelstein to approve the following Closed Session Motion. Motion was carried at 8:01 pm by a voice vote of the Board.

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

Personnel

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 8:03 PM.

The Board reconvened from Closed Session at 8:24 PM. The following Board members were present:

Ms. Finkelstein, Ms. Lee (Sung Min), Ms. Micera,
Ms. Kothari, Mr. Lambert

OLD/NEW BUSINESS

Moved by Ms. Micera, seconded by Ms. Lee (Sung Min) to approve Motion A. Motion was approved by a roll call vote of the Board as follows:

YEAS: Ms. Finkelstein, Ms. Lee (Sung Min), Ms. Micera,
Ms. Kothari, Mr. Lambert

NAYS: none

A. BE IT RESOLVED by the Closter Board of Education (hereinafter referred to as the "Board") as follows:

1. The Board hereby approves the request for a personal leave of absence by Employee number 38258620 with pay from July 1, 2018 through the close of business on January 31, 2019.

2. Said employee's resignation effective at the close of business on January 31, 2019, is hereby approved and accepted.

3. The terms, stipulation and conditions of the Settlement Agreement, dated September 20, 2018, annexed to this Resolution, are hereby adopted and approved by the Board of Education. The Board President and School Business Administrator/Board Secretary are hereby authorized and directed to execute the

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attached Settlement Agreement, and any other documents necessary to effectuate same.

ADJOURNMENT

Moved by Ms. Micera, seconded by Ms. Lee (Sung Min) to adjourn the meeting at 8:27 PM.

Respectfully submitted,

Michael J. Donow,
Interim Business Administrator/Board Secretary