

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

November 18, 2021 - 7:30 PM

Call to order: _____ @ _____ P.M.

Roll Call:

Ms. Bhagat	_____
Ms. Kothari	_____
Ms. Kwon	_____
Ms. Lee	_____
Mr. Linn	_____
Ms. Micera	_____
Dr. Puttannah	_____
Ms. Cross	_____
Ms. Finkelstein	_____

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A - E.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve October 21, 2021 minutes.

B. **APPROVAL - Harassment, Intimidation, and Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, and Bullying (HIB) incidents below, reported to the Board in Executive Session at the October 21, 2021, Meeting:

- HIB incident #TMS-2122-02
- HIB incident #TMS-2122-03
- HIB incident #TMS-2122-04

C. **APPROVAL - Revision of Safe Reopening Plan**

Motion to approve the revision of Closter Public Schools' Plan for Safe Return to In-Person Instruction and Continuity of Service pursuant to the Federal American Rescue Plan Act, Section 2001(i) per attached Appendix A.

- **Section D**

Regular cleaning and disinfection of facilities will be completed by the maintenance and custodial staff, including more frequent cleaning and disinfection for high-risk and frequently touched surfaces. This will include desks and lunch tables, which will be cleaned and disinfected between each individual use. Cleaning and disinfection will be rigorous and ongoing and will occur at least daily. The daily cleaning schedules will be monitored and adjusted as needed.

CHANGE TO:

Regular cleaning and disinfection of facilities will be completed by the maintenance and custodial staff, including more frequent cleaning and disinfection for high-risk and frequently touched surfaces. Custodians will clean and disinfect lunch tables between each individual use. Students are provided sanitizing wipes to use on desks shared between classes and

students. Cleaning and disinfection will be rigorous and ongoing and will occur at least daily. The daily cleaning schedules will be monitored and adjusted as needed.

- **Section F**

Prior to arrival, staff and students will complete an online daily health screening administered through Realtime, which is the district's student information system. Students' survey results will be scanned by an assigned staff member prior to entering the school building. If a student has not completed the screening, his/her temperature will be taken and the parent will be called to complete the survey.

CHANGE TO:

Prior to arrival each day, staff and students will self-screen for COVID-19 symptoms, exposure, and travel. All parents must acknowledge the Closter Public Schools Parental COVID-19 Attestation agreement. Further, parents must agree to keep students home and report any changes in their child's COVID-19 symptoms, exposure and/or travel status to the school nurse.

D. **APPROVAL - Use of Facilities for the PTO After School Sports Program**

Motion to approve the use of Hillside Elementary Gym for the PTO After School Sports Program November 19 through December 20, 2021.

E. **APPROVAL - Use of Facilities for Closter Girl Scout Troop 97190**

Motion to approve Closter Girl Scout Troop 97190 use of Tenakill Middle Schools art room to hold their monthly meetings from November 2021 through May 2022.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Ms. Lee, Ms. Cross, Dr. Puttannah

Moved by _____, seconded by _____ to approve Motions A and B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2021-2022 as recommended to the Superintendent by the Principals:

Staff Member:	Jaime Caruso
Course No./Title:	1) TBED 5420 Multiculturalism & Acculturation 2) NUR 5001 Theoretical Foundations of Nursing 3) NUR 5701 Population Health, Legislation & Social Policy
Institution:	William Paterson University
Credits:	9 (3 credits each)

B. **APPROVAL - Staff Conferences**

Motion to approve the following staff conferences:

Staff Member(s): Alexandra Earle
 Webinars: 1) ABS Training: Addressing HIB in Turnout Times
 2) Bringing it All Together, Bullying 101 for Counselors
 Location: Virtual
 Date: 11/16/21
 Cost to Board: \$0

Staff Member(s): Laura Abbey
 Conference: Music Curriculum Writing
 Location: NVCC
 Date: 11/15/21 (virtual), 2/27/22, 4/26/22
 Cost to Board: \$0

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari

Moved by _____, seconded by _____ to approve Motions A - I.
 Motions were _____ by a roll call vote of the Board as follows:
 YEAS:
 NAYS:

A. APPROVAL - Monthly Financials and Certification

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix B attached:

- a. Board Secretary and School Treasurer Financial Reports for October 2021.
- b. Board of Education’s Monthly Certification of Budgetary Major Account /Fund status for October 2021.
- c. Transfer of funds for October 2021.

B. APPROVAL - Monthly Bills

Motion to approve payment of bills from October 22, 2021 to October 31, 2021 in the amount of:

General Fund (Fund 10)	\$685,772.51
Special Revenue (Fund 20)	\$ 11,528.66
Total	\$697,301.17

C. APPROVAL - Monthly Bills

Motion to approve payment of bills from November 1, 2021 to November 15, 2021 in the amount of:

General Fund (Fund 10)	\$1,177,713.05
Special Revenue (Fund 20)	\$ 27,023.56
Enterprise (Milk – Fund 60)	\$ 510.17
Total	\$1,205,246.78

D. **APPROVAL – Special Education Placements**

Motion to approve the following 2021-2022 Special Education placements for Closter Students:

<u>NJSMART#</u>	<u>Tuition</u>	<u>Grade</u>	<u>Placement</u>
8420806703	\$33,160.40	5th	NVRHS-TIP

E. **APPROVAL - Home Instruction**

Motion to approve the following 2021-2022 Home Instruction Services for Closter Students:

<u>NJSMART#</u>	<u>Vendor Providing Services</u>	<u>Cost</u>
2469202530	Learn Well	\$848.00
6176799742	New Bridge	\$650.00/week

F. **APPROVAL - Settlement Agreement**

BE IT RESOLVED by the Closter Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parent of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

G. **APPROVAL - Roof Replacement Project Closeout**

Motion to close out the Roof Replacement Project at Hillside Elementary School. The original contract to Laumar Roofing Co. Inc. was \$337,998. The new contract amount is \$323,030. The unused allowance of \$14,968 shall be returned to the district’s Capital Reserve Account.

H. **APPROVAL - Purchase of Middlebury Interactive Languages Program**

Motion to approve the purchase of Middlebury Interactive Languages Program from Stride Learning Solutions in the amount of \$9,750.

I. **APPROVAL – Snow Plowing Services Contract**

Motion to approve an agreement with Pascack Valley Landscaping LLC for snow plowing services during the 2021-2022 school year.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Bhagat, Ms. Finkelstein, Mr. Linn

Moved by _____, seconded by _____ to approve Motions A - H

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Paraprofessionals for the 2021-2022 School Year**

Motion to approve the following paraprofessionals for the 2021-2022 School year:

<u>Name</u>	<u>Location</u>	<u>Hours</u>	<u>Rate</u>
Noah Panagia	Hillside Elementary	5.75	\$19.23/hr
Urmi Patel	Hillside Elementary	5.75	\$19.23/hr

B. **APPROVAL - Schedule F Appointments**

Motion to rescind the Schedule F appointment of Judy Lagomarsino and Karen Caruso to the Ambassador's Club.

C. **APPROVAL - Schedule F Appointments**

Motion to approve the following Schedule F appointments for SY 21-22:

- Ambassador's Club - Alex Earle and Elly Manoochehri (\$486 stipend will be split)
- Kids Helping Kids Grade 6 - Jeffrey Roem (\$486 stipend)

D. **APPROVAL - Leave of Absence**

Motion to approve a leave of absence for Antoinette Ring starting October 22, 2021 with an anticipated return date of December 1, 2021, utilizing 24 sick days.

E. **APPROVAL - Student Teacher Placement**

Motion to approve Lauren Finan, student at Felician University, to conduct 30 hours of required fieldwork and classroom observation at Hillside Elementary School in grade 1 during the 2021-2022 school year.

F. **APPROVAL - Resignation of Custodian David Mormino**

Motion to approve, with regrets, the resignation of David Mormino, custodian, as of November 10, 2021.

G. **APPROVAL - Substitute Teachers**

Motion to approve the following substitute teachers for the 2021-2022 school year:

<u>Name</u>	<u>Certification</u>
Sandrine Ajram	NJ Substitute Certification
*Kelly Lo Russo	NJ Substitute Certification
*Pending County Certification and criminal background verification	

H. **APPROVAL - Leave of Absence - Margaret Markgraf**

Motion to approve a leave of absence for Margaret Markgraf beginning November 15, 2021, with an anticipated return date of January 10, 2022, with the use of 32 sick days.

I. **APPROVAL - Bass ABA Therapists for Student ID #350001 and #361001**

Motion to approve Bass ABA Therapists (parent paid) for Students ID #350001 and #361001 for the 2021-2022 school year (pending criminal history background check):

- Jacqueline Nova
- Jamila Salim

POLICY COMMITTEE

Chairperson Ms. Micera, Ms. Kothari

Moved by _____, seconded by _____ to approve Motion A.

Motions was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - First Reading of Bylaw / Policies**

Motion to approve the first reading of the following bylaw / policies; as per attached Appendix C.

- Bylaw 0162.1 - Board Meeting Streaming
- Policy 1648.13 - School Employee Vaccination Requirements
- Policy 1648.14 - Safety Plan for Healthcare Settings in School Buildings - Covid-19
- Policy 2425 - Emergency Virtual or Remote Instruction Program
- Policy 5751 - Sexual Harassment of Students

BOARD COMMITTEES

OLD/NEW BUSINESS

PUBLIC DISCUSSION

Moved by _____, seconded by _____ to open the meeting to public discussion.

Moved by _____, seconded by _____ to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

HIB

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.