



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: DuBois Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregated settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected? Surveys
- How will you communicate your plan to your local community? Media, Skylert, Email Parent Letter, District Website, Facebook, etc.
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations? Follows orders from the Governor, CDC, and Local Health Agencies

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks). **Students will return for full in-person instruction or move to full remote learning according to the level of community transmission in the county and the corresponding recommended instructional models outlined by the Pennsylvania Department of Education (PDE).**

As per the new mitigation efforts that were announced by Governor Wolf on December 10th, 2020, all voluntary activities sponsored or approved by the school entity's governing body or administration are temporarily suspended. These extracurricular activities may be held virtually. This includes but is not limited to musical and theatrical performances, clubs, etc. These mitigation efforts are in effect from December 12, 2020 at 12:01 am until January 4, 2021 at 8:00 am.

- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): Monday, August 24, 2020

Elementary Schools

Recommendations for Small (<500 Students) Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19

It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

<u>Level of Community Transmission in the County</u>	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 1 student or 1 staff	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 2-4 students/staff in same school building	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 5+ students/staff in same school building
Low	<ul style="list-style-type: none"> ● School does not need to close ● Clean area(s) where case spent time ● Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> ● Close school(s) for 3-5 days* ● Clean area(s) where cases spent time ● Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> ● Close school(s) for 14 days* ● Clean entire school(s) ● Public health staff will direct close contacts to quarantine
Moderate	<ul style="list-style-type: none"> ● School does not need to close ● Clean area(s) where case spent time ● Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> ● Close school(s) for 3-7 days* ● Clean area(s) where cases spent time ● Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> ● Close school(s) for 14 days* ● Clean entire school(s) ● Public health staff will direct close contacts to quarantine
Substantial[†]	<ul style="list-style-type: none"> ● School should consider altering schedule to significantly decrease number of students on site ● Clean area(s) where case spent time ● Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> ● School should consider altering schedule to significantly decrease number of students on site ● Close school(s) for 3-7 days* ● Clean area(s) where cases spent time ● Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> ● School should consider altering schedule to significantly decrease number of students on site ● Close school(s) for 14 days* ● Clean entire school ● Public health staff will direct close contacts to quarantine

*If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

Middle School and High School

Recommendations for Large (>900 students) Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19

It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

Level of Community Transmission in the County	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 1-5 students or staff	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 6-10 students/staff in same school building	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 11+ students/staff in same school building
Low	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 3-5 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Moderate	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 3-7 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Substantial[†]	<ul style="list-style-type: none"> School should consider altering schedule to significantly decrease number of students on site Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> School should consider altering schedule to significantly decrease number of students on site Close school(s) for 3-7 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> School should consider altering schedule to significantly decrease number of students on site Close school(s) for 14 days* Clean entire school Public health staff will direct close contacts to quarantine

*If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Wendy Benton	Superintendent	Pandemic Coordinator Plan Development & Response Team
Brigette Matson	Assistant Superintendent	Plan Development & Response Team
Penn Highlands COVID-19 Taskforce	Local Health Officials	Plan Development & Response Team
Robert Kriner	Director of Special Education	Plan Development & Response Team
Torie Sedor	Supervisor of Special Education	Plan Development & Response Team
Josh Temchulla	Supervisor of Special Education	Plan Development & Response Team
Anne Young	Director of Curriculum Instruction & Assessment	Plan Development & Response Team

Brian Weible	High School Principal	Plan Development & Response Team
Charles Pasternak	High School Assistant Principal	Plan Development & Response Team
Darren Hack	Middle School Principal	Plan Development & Response Team
Michael Maholtz	Middle School Assistant Principal	Plan Development & Response Team
Edward Dombroski	CG Johnson Elementary Principal	Plan Development & Response Team
Barbara Jo Smith	Juniata Elementary Principal	Plan Development & Response Team
Tammy Cook	Oklahoma Elementary Principal	Plan Development & Response Team
Kathleen Ginther	Wasson Elementary Principal	Plan Development & Response Team
Janice Bart	Chief, DASD School Police	Plan Development & Response Team
Dennis McFadden	Assistant Chief, DASD School Police	Plan Development & Response Team
Edd Brady	Director of Human Resources	Plan Development & Response Team
Dan Brocious	Director of Technology	Plan Development & Response Team
Steve Dunlap	Maintenance & Custodial Supervisor	Plan Development & Response Team
Randy Schmidt	Transportation Director	Plan Development & Response Team
Andy Edinger	Assistant Transportation Director	Plan Development & Response Team
Chuck Ferra	Athletic Director	Plan Development & Response Team
Thomas Koscienski	Food Service Director	Plan Development & Response Team
Larry Salone	School Board President	Plan Development & Response Team
Carla Penman	Director of DASD Virtual Academy	Plan Development & Response Team
Dawna Vanderpool	Teacher	Plan Development & Response Team
Brad Sweet	Teacher & Parent	Plan Development & Response Team
Pam Walker	Support Staff	Plan Development & Response Team
Tammy Yanek	Support Staff	Plan Development & Response Team
Annie Wingard	Student Representative	Plan Development & Response Team
Armani Deemer	Student Representative	Plan Development & Response Team
Amy McCullough	Certified School Nurse	Plan Development & Response Team
Melissa Lingenfelter	Certified School Nurse	Plan Development & Response Team
Kimberly Thomas	Certified School Nurse	Plan Development & Response Team



Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

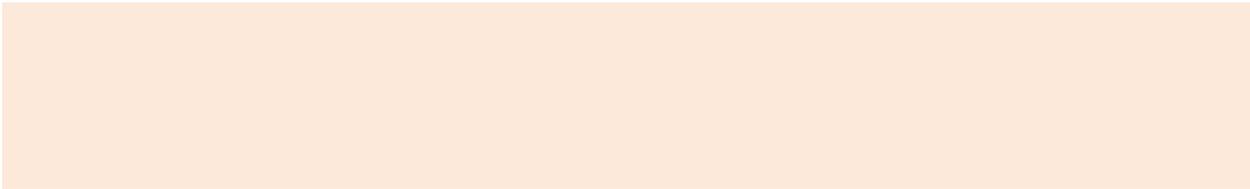
Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The DuBois Area School Faculty and Staff are committed to doing whatever is possible to provide a clean and safe school for students to attend. Regular cleaning and disinfecting of frequently touched surfaces and objects within the school and on district provided transportation will be conducted. The use of communal drinking fountains within the school will be strongly discouraged. Students will be permitted to use a self-provided, preferably clear, refillable water bottle. Water bottle filling stations will be available to the students. The opening of windows and interior doors to increase air circulation will be utilized to the greatest extent possible. Hallway transitions and locker visits will be staggered during the school day, and the directionality of hallway traffic will be reinforced to promote social distancing. Locker visits will be limited to the greatest extent feasible during the school day. Administration, teachers, custodial, and maintenance faculty and staff will be provided training on the cleaning, sanitizing, disinfecting, ventilation, and social distancing protocols. The maintenance and custodial supervisor will oversee the implementation of these protocols. Administrators, teachers, custodians, and maintenance workers will be required to carry out the procedures and encourage full compliance by all stakeholders.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Use of communal drinking fountains will be strongly discouraged.</p> <p>Students will be permitted to use a self-provided, preferably clear, refillable water bottle.</p> <p>Regular cleaning and disinfecting of frequently touched surfaces and objects within the school and on district provided transportation. (e.g. door handles, light switches, desks, chairs/seats, handrails)</p> <p>Increase circulation of outdoor air by opening windows and interior doors when possible.</p> <p>Stagger locker visits, and hallway transitions. Limit the use of lockers to the greatest extent feasible during the school day.</p> <p>The directionality of hallway traffic will be reinforced to promote social distancing.</p>	<p>Use of communal drinking fountains will be strongly discouraged.</p> <p>Students will be permitted to use a self-provided, preferably clear, refillable water bottle.</p> <p>Regular cleaning and disinfecting of frequently touched surfaces and objects within the school and on district provided transportation. (e.g. door handles, light switches, desks, chairs/seats, handrails)</p> <p>Increase circulation of outdoor air by opening windows and interior doors when possible.</p> <p>Stagger locker visits, and hallway transitions. Limit the use of lockers to the greatest extent feasible during the school day.</p> <p>The directionality of hallway traffic will be reinforced to promote social distancing.</p>	<p>Steve Dunlap- Maintenance and Custodial Supervisor</p> <p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook- Building level principals</p>	<p>Spray bottles of Q 64 cleaning solution for each classroom and learning spaces utilized by students, staff or visitors</p> <p>Q 64 cleaning solution</p> <p>Microfiber towels</p> <p>Signs discouraging the use of drinking fountains</p> <p>Water bottle filling stations</p> <p>Signs to promote social distancing and to direct hallway traffic</p>	<p>Y</p>



Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The DuBois Area School District will take every precaution possible to promote and encourage social distancing. Within classrooms and learning spaces, students will be facing the same direction and will practice social distancing to the maximum extent feasible. (e.g. staggered rows of desks all facing the same direction, with limitations on face-to-face seating) Three-foot distancing, as recommended by the World Health Organization, will suffice as the minimum for classroom seating, and classrooms will be configured in this manner to the greatest extent feasible. Even while wearing a protective face covering, staff will be strongly encouraged to limit close face-to-face interactions with students to less than 15 minutes to the greatest extent feasible. Students will practice social distancing within the cafeteria to the greatest extent feasible. Students will sanitize or wash their hands with soap and water prior to and after eating snacks or meals. Students will have assigned seating and be seated in a staggered arrangement to avoid “across the table” seating to the greatest extent feasible. Floor marking and/or signage will be provided to guide students in the breakfast and lunch line to establish social distancing. Buffet style/self-serve meals will be avoided. Surfaces will be cleaned and disinfected prior to eating snacks, breakfast and lunch. Cash exchanges will be strongly discouraged and limited to the greatest extent feasible. Electronic pay or check will be preferred. Instructional and support staff will teach, model and reinforce the importance of proper hand washing and covering coughs and sneezes with students. Students and staff will be strongly encouraged to sanitize or wash their hands with soap and water minimally at the following times: before leaving their residence to come to school, upon entry to school and to each classroom, before and after eating snacks and meals, after using the restroom, after coughing or sneezing, prior to and after utilizing any shared equipment, upon arrival to their residence after the school day, etc. Staff and students will be required to wear a “face covering” that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health. **As per the updated Order issued by the Secretary of the Pennsylvania**

Department of Health effective November 20, 2020, face covering are required when: “Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.” Individuals will be permitted to remove their face coverings when they are: eating or drinking at least 6 feet apart, when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face covering breaks” to last no longer than 10 minutes; or at least 6 feet apart during “face covering breaks” to last no longer than 10 minutes as per the Order issued by the Secretary of the PA Department of Health. Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health. Protective face masks will be provided to all staff and students, upon request, if they do not have their own. Adequate quantities of supplies will be purchased and the inventory will be carefully monitored to support healthy hygiene. Signs will be posted throughout the school and in the classroom on how to stop the spread of COVID-19, such as properly washing hands, promoting everyday protective measures, and how to properly wear a face covering. Protective measures will be implemented to limit contact with nonessential visitors and volunteers. Visitors shall call the building in advance to schedule an appointment if a meeting is necessary. If a visitor is bringing an item to the school for a student, the visitor shall mark the item with the child’s name and grade and place the item on a designated table in the vestibule. Assemblies and large group activities will be limited in size to the greatest extent possible while participants practice social distancing. Safe opportunities for exercise and play (competitive and noncompetitive) will be provided while limiting the use of shared equipment and gear to the greatest extent feasible. Outdoor recess will be strongly encouraged. Families will be encouraged to dress their child appropriately for the weather conditions. Students will be encouraged to engage in social distancing to the greatest extent possible while they are actively engaged in play. Shared items will be cleaned and disinfected between uses. Each student’s belongings will be kept separate from others. The use of individual school supplies will be strongly encouraged. Snacks within the classroom will be individually wrapped. Students will be separated within and encouraged to practice social distancing to the greatest extent feasible within common areas. Locker visits and hallway transitions will be staggered, and the directionality of hallway traffic will be reinforced to promote social distancing. The use of lockers will be limited to the greatest extent feasible during the school day. Special subjects such as library, art and music may be taught in the regular classroom to reduce student movement when feasible. Parents and guardians will be encouraged to transport their children to school if possible to reduce the number of students in need of school provided transportation. Students will be strongly encouraged to wash their hands before and after utilizing school provided transportation. School provided transportation will be cleaned and disinfected before and after student use. High touch areas such as handrails will be cleaned and disinfected as frequently as possible. Arrival and drop off times

will be altered to provide adequate time for cleaning and disinfecting on the school provided transportation. Student arrival and drop off times will be staggered. When feasible, students residing in the same household or students with a common bus stop will be assigned to the same seat if necessary to provide social distancing. Students will be discouraged from congregating while waiting to enter and exit the school provided transportation. Students will be encouraged to practice social distancing while entering and exiting the bus/van. When possible and when temperatures permit, the windows will be open on the bus/van to increase air circulation. Bus drivers and passengers must wear face coverings while on the bus, in accordance with the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020. Bus seats will be filled from back to front to limit students walking past students to find a seat. Students will not be seated in the front row of the bus. Students will be sent directly to their assigned classroom upon entering the building. Individuals who are self-quarantining or have been diagnosed with a confirmed or probable case of COVID-19 may not drop off or pick up children from school. When transporting children to and from school, parents must remain in their vehicles. Communal use spaces, such as playgrounds, will be scheduled by grade level to limit interactions. Communal use spaces, such as outdoor classrooms and greenhouses, will be scheduled by classroom to limit interactions. Students will be encouraged to practice social distancing to the greatest extent feasible. High touch areas will be cleaned and sanitized as frequently as possible. Students will be separated in common areas to the greatest extent feasible. The directionality of hallway traffic will be reinforced to promote social distancing. Faculty and students will be encouraged to pursue virtual group events, gatherings, or meetings, if possible, to promote social distancing. All groups using district facilities will be subject to the District's plan. Information related to transportation protocol changes will be shared with local childcare providers upon request. Information pertaining to the Health and Safety Plan, revised hours of operation and/or modified school calendars will be available on the DASD website and through the Skylert notification system. The building principals and Food Service Director will oversee the implementation of these protocols. Administrators, teachers, custodians, and cafeteria workers will be required to carry out the procedures and encourage full compliance by all stakeholders.

If we move into the "yellow phase", the population of students attending school on a daily basis will be reduced. Students will be provided a combination of in-person and virtual instruction on a rotating basis. Meals may be served in the classrooms or other alternative spaces as an alternative to the cafeteria. Breakfasts and lunches will be individually bagged for the students if/when they are served in the classroom. Students and families will be discouraged from gathering in other public places while school is dismissed to help slow the spread of COVID-19 in the community.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	P D R e q u i r e d (Y/ N)
<p>* Classroom/ learning space occupancy that allows separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Within classrooms and learning spaces, students will be facing the same direction and will practice social distancing to the maximum extent feasible. (e.g. staggered rows of desks all facing the same direction, with limitations on face-to-face seating.)</p> <p>Three-foot distancing, as recommended by the World Health Organization, will suffice as the minimum for classroom seating, and classrooms will be configured in this manner to the greatest extent feasible.</p> <p>Even while wearing a protective face covering, staff will be strongly encouraged to limit close face-to-face interactions with students to less than 15 minutes to the greatest extent feasible.</p>	<p>Within classrooms and learning spaces, students will be facing the same direction and will practice social distancing to the maximum extent feasible. (e.g. staggered rows of desks all facing the same direction, with limitations on face-to-face seating.)</p> <p>Three-foot distancing, as recommended by the World Health Organization, will suffice as the minimum for classroom seating, and classrooms will be configured in this manner to the greatest extent feasible.</p> <p>Even while wearing a protective face covering, staff will be strongly encouraged to limit close face-to-face interactions with students to less than 15 minutes to the greatest extent feasible.</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>None</p>	<p>Y</p>
<p>* Restricting the use of cafeterias and other congregate settings, and</p>	<p>Meals may be served in the classrooms or other spaces as an</p>	<p>Students will practice social distancing within the cafeteria to the greatest extent feasible.</p>	<p>Thomas Koscienski-Food Service Director</p>	<p>Signs and floor markings</p>	<p>Y</p>

<p>servicing meals in alternate settings such as classrooms</p>	<p>alternative to the cafeteria.</p> <p>Students will sanitize or wash their hands with soap and water prior to and after eating snacks or meals.</p> <p>Meals will be individually bagged for the students, if/when served in the classroom.</p> <p>Surfaces will be cleaned and disinfected prior to eating snacks, breakfast and lunch.</p> <p>Cash exchanges will be strongly discouraged and limited to the greatest extent feasible. Electronic pay or check will be preferred.</p>	<p>Students will sanitize or wash their hands with soap and water prior to and after eating snacks or meals.</p> <p>Students will have assigned seating and be seated in a staggered arrangement to avoid “across the table” seating to the greatest extent feasible.</p> <p>Floor markings and/or signage will be provided to guide students in the breakfast and lunch line to establish social distancing.</p> <p>Buffet style meals will be avoided.</p> <p>Surfaces will be cleaned and disinfected prior to eating snacks, breakfast and lunch.</p> <p>Cash exchanges will be strongly discouraged and limited to the greatest extent feasible. Electronic pay or check will be preferred.</p>		<p>Disposable items necessary to provide individually bagged meals</p> <p>Spray bottles</p> <p>Q 64 cleaner</p> <p>Microfiber towels</p>	
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Instructional and support staff will teach, model and reinforce the importance of proper hand washing and covering coughs and</p>	<p>Instructional and support staff will teach, model and reinforce the importance of proper hand washing and covering coughs and</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>Face coverings</p> <p>Spray bottles</p> <p>Q 64 cleaner</p> <p>Microfiber towels</p>	<p>Y</p>

	<p>sneezes with students.</p> <p>Students and staff will be strongly encouraged to sanitize or wash their hands with soap and water minimally at the following times: before leaving their residence to come to school, upon entry to school and to each classroom, before and after eating snacks and meals, after using the restroom, after coughing or sneezing, prior to and after utilizing any shared equipment, upon arrival to their residence after the school day, etc.</p> <p>Staff and students will be required to wear a “face covering” that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: “Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to</p>	<p>sneezes with students.</p> <p>Students and staff will be strongly encouraged to sanitize or wash their hands with soap and water minimally at the following times: before leaving their residence to come to school, upon entry to school and to each classroom, before and after eating snacks and meals, after using the restroom, after coughing or sneezing, prior to and after utilizing any shared equipment, upon arrival to their residence after the school day, etc.</p> <p>Staff and students will be required to wear a “face covering” that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: “Indoors or in an enclosed space, irrespective of physical distance; outdoors with others</p>			
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	<p>maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.</p> <p>Individuals will be permitted to remove their face coverings when they are eating or drinking at least 6 feet apart, when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during "face covering breaks" to last no longer than 10 minutes as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to</p>	<p>and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.</p> <p>Individuals will be permitted to remove their face coverings when they are: eating or drinking at least 6 feet apart, when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during "face covering breaks" to last no longer than 10 minutes as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the</p>			
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	<p>communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Protective face masks will be provided to all staff and students, upon request, if they do not have their own.</p> <p>Adequate quantities of supplies will be purchased and the inventory will be carefully monitored to support healthy hygiene.</p>	<p>mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Protective face masks will be provided to all staff and students, upon request, if they do not have their own.</p> <p>Adequate quantities of supplies will be purchased and the inventory will be carefully monitored to support healthy hygiene.</p>			
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Signs will be posted throughout the school and in the classroom on how to stop the spread of COVID-19, such as properly washing hands, promoting everyday protective measures, and how to properly wear a face covering.</p>	<p>Signs will be posted throughout the school and in the classroom on how to stop the spread of COVID-19, such as properly washing hands, promoting everyday protective measures, and how to properly wear a face covering.</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>Signs</p>	<p>N</p>
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Protective measures will be implemented to limit contact with nonessential visitors and volunteers.</p> <p>Visitors shall call the building in advance to schedule an appointment if a</p>	<p>Protective measures will be implemented to limit contact with nonessential visitors and volunteers.</p> <p>Visitors shall call the building in advance to schedule an appointment if a</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>Informational letters and forms</p>	<p>Y</p>

	<p>meeting is necessary.</p> <p>If a visitor is bringing an item to the school for a student, the visitor shall mark the item with the child's name and grade and place the item on a designated table in the vestibule.</p> <p>Assemblies and large group activities will be limited in size to the greatest extent possible while participants practice social distancing.</p>	<p>meeting is necessary.</p> <p>If a visitor is bringing an item to the school for a student, the visitor shall mark the item with the child's name and grade and place the item on a designated table in the vestibule.</p> <p>Assemblies and large group activities will be limited in size to the greatest extent possible while participants practice social distancing.</p>			
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports (GUIDANCE FOR ORGANIZED SCHOOL SPORTS ARE PUBLISHED SEPARATELY)</p>	<p>Select and provide safe opportunities for exercise and competitive/ noncompetitive play while limiting the use of shared equipment and gear to the greatest extent feasible.</p> <p>Outdoor recess will be strongly encouraged. Families will be encouraged to dress their child appropriately for the weather conditions.</p> <p>Students will be encouraged to engage in social distancing to the greatest extent possible while they are actively engaged in play.</p>	<p>Select and provide safe opportunities for exercise and competitive/ noncompetitive play while limiting the use of shared equipment and gear to the greatest extent feasible.</p> <p>Outdoor recess will be strongly encouraged. Families will be encouraged to dress their child appropriately for the weather conditions.</p> <p>Students will be encouraged to engage in social distancing to the greatest extent possible while they are actively engaged in play.</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>None</p>	<p>Y</p>
<p>Limiting the sharing of materials among students</p>	<p>Sharing of items between students will be minimized to the</p>	<p>Sharing of items between students will be minimized to the</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed</p>	<p>Spray bottles Q 64 cleaner</p>	<p>Y</p>

	<p>greatest extent possible.</p> <p>Shared items will be cleaned and disinfected between uses.</p> <p>Each student's belongings will be kept separate from others.</p> <p>The use of individual school supplies will be strongly encouraged.</p> <p>Snacks within the classroom will be individually wrapped.</p>	<p>greatest extent possible.</p> <p>Shared items will be cleaned and disinfected between uses.</p> <p>Each student's belongings will be kept separate from others.</p> <p>The use of individual school supplies will be strongly encouraged.</p> <p>Snacks within the classroom will be individually wrapped.</p>	<p>Dombroski, Tammy Cook-Building level principals</p>	<p>Microfiber towels</p> <p>Individual school supplies</p>	
<p>Staggering the use of communal spaces and hallways</p>	<p>Students will be separated within and encouraged to practice social distancing to the greatest extent feasible within common areas.</p> <p>Stagger locker visits, and hallway transitions. Limit the use of lockers to the greatest extent feasible during the school day.</p> <p>The directionality of hallway traffic will be reinforced to promote social distancing.</p> <p>Special subjects, such as library, art and music, may be taught in the regular classroom to reduce student movement when feasible.</p>	<p>Students will be separated within and encouraged to practice social distancing to the greatest extent feasible within common areas.</p> <p>Stagger locker visits, and hallway transitions. Limit the use of lockers to the greatest extent feasible during the school day.</p> <p>The directionality of hallway traffic will be reinforced to promote social distancing.</p> <p>Special subjects, such as library, art and music, may be taught in the regular classroom to reduce student movement when feasible.</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>Directional signs</p>	<p>Y</p>
<p>Adjusting transportation schedules and</p>	<p>Parents and guardians will be encouraged to</p>	<p>Parents and guardians will be encouraged to</p>	<p>Randy Schmidt-</p>	<p>Face coverings</p>	<p>Y</p>

<p>practices to create social distance between students</p>	<p>transport their children to school if possible to reduce the number of students in need of school provided transportation.</p> <p>Students will be strongly encouraged to wash their hands before and after utilizing school provided transportation.</p> <p>School provided transportation will be cleaned and disinfected before and after student use.</p> <p>High touch areas such as handrails will be cleaned and disinfected as frequently as possible.</p> <p>Arrival and drop off times will be altered to provide adequate time for cleaning and disinfecting on the school provided transportation. Student arrival and drop off times will be staggered.</p> <p>When feasible, students residing in the same household or students with a common bus stop will be assigned to the same seat if necessary to provide social distancing.</p> <p>Students will be discouraged from congregating while waiting to enter and</p>	<p>transport their children to school if possible to reduce the number of students in need of school provided transportation.</p> <p>Students will be strongly encouraged to wash their hands before and after utilizing school provided transportation.</p> <p>School provided transportation will be cleaned and disinfected before and after student use.</p> <p>High touch areas such as handrails will be cleaned and disinfected as frequently as possible.</p> <p>Arrival and drop off times will be altered to provide adequate time for cleaning and disinfecting on the school provided transportation. Student arrival and drop off times will be staggered.</p> <p>When feasible, students residing in the same household or students with a common bus stop will be assigned to the same seat if necessary to provide social distancing.</p> <p>Students will be discouraged from congregating while waiting to enter and</p>	<p>Transportation Director</p> <p>Andy Edinger- Assistant Transportation Director</p>	<p>Spray bottles</p> <p>Q 64 cleaner</p> <p>Microfiber towels</p>	
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	<p>exit school provided transportation.</p> <p>Students will be encouraged to practice social distancing while entering and exiting the bus/van.</p> <p>When possible and when temperatures permit, the windows will be open on the bus/van to increase air circulation.</p> <p>Bus drivers and passengers must wear face coverings while on the bus, in accordance with the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020.</p> <p>Bus seats will be filled from back to front to limit students walking past students to find a seat.</p> <p>Students will not be seated in the front row of the bus.</p> <p>Students will be sent directly to their assigned classroom upon entering the building.</p> <p>Individuals who are self-quarantining or have been diagnosed with a confirmed or probable case of</p>	<p>exit school provided transportation.</p> <p>Students will be encouraged to practice social distancing while entering and exiting the bus/van.</p> <p>When possible and when temperatures permit, the windows will be open on the bus/van to increase air circulation.</p> <p>Bus drivers and passengers must wear face coverings while on the bus, in accordance with the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020.</p> <p>Bus seats will be filled from back to front to limit students walking past students to find a seat.</p> <p>Students will not be seated in the front row of the bus.</p> <p>Students will be sent directly to their assigned classroom upon entering the building.</p> <p>Individuals who are self-quarantining or have been diagnosed with a confirmed or probable case of</p>			
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	<p>COVID-19 may not drop off or pick up children from school.</p> <p>When transporting children to and from school, parents must remain in their vehicles.</p>	<p>COVID-19 may not drop off or pick up children from school.</p> <p>When transporting children to and from school, parents must remain in their vehicles.</p>			
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>The student population per day for in-person instruction will be reduced.</p> <p>Students will be provided a combination of in-person and virtual instruction.</p> <p>Communal use spaces, such as playgrounds, will be scheduled by grade level to limit interactions.</p> <p>Communal use spaces, such as outdoor classrooms and greenhouses, will be scheduled by classroom to limit interactions.</p> <p>Students will be encouraged to practice social distancing to the greatest extent feasible.</p> <p>High touch areas will be cleaned and sanitized as frequently as possible.</p> <p>Students will be separated in common</p>	<p>Communal use spaces, such as playgrounds, will be scheduled by grade level to limit interactions.</p> <p>Communal use spaces, such as outdoor classrooms and greenhouses, will be scheduled by classroom to limit interactions.</p> <p>Students will be encouraged to practice social distancing to the greatest extent feasible.</p> <p>High touch areas will be cleaned and sanitized as frequently as possible.</p> <p>Students will be separated in common areas to the greatest extent feasible.</p> <p>The directionality of hallway traffic will be reinforced to promote social distancing.</p> <p>Faculty and students will be encouraged to pursue virtual group events, gatherings, or</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>Directional signs</p> <p>Spray bottles</p> <p>Q 64 cleaner</p> <p>Microfiber towels</p> <p>Chromebook s/hotspots</p>	<p>Y</p>

	<p>areas to the greatest extent feasible.</p> <p>The directionality of hallway traffic will be reinforced to promote social distancing.</p> <p>Faculty and students will be encouraged to pursue virtual group events, gatherings, or meetings, if possible, to promote social distancing.</p>	meetings, if possible, to promote social distancing.			
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>All groups using district facilities will be subject to the District's plan.</p> <p>Information related to transportation protocol changes will be shared with local childcare providers upon request.</p> <p>Information pertaining to the Health and Safety Plan, revised hours of operation and/or modified school calendars will be available on the DASD website and through the Skylert notification system.</p>	<p>All groups using district facilities will be subject to our plan.</p> <p>Information related to transportation protocol changes will be shared with local childcare providers upon request.</p> <p>Information pertaining to the Health and Safety Plan, revised hours of operation and/or modified school calendars will be available on the DASD website and through the Skylert notification system.</p>	<p>Randy Schmidt-Transportation Director</p> <p>Andy Edinger-Assistant Transportation Director</p> <p>Dan Brocius-Technology Director</p> <p>Brigette Matson-Assistant Superintendent</p>	<p>District website</p> <p>Skylert notification system</p>	N
<p>Other social distancing and safety practices</p>	<p>Discourage students and families from gathering in other public places while school is dismissed to help slow the spread of COVID-19 in the community.</p>		<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>Informational flyers/letters</p>	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The DuBois Area School District is committed to continually monitoring the health and safety of students, faculty and staff. Parents will be strongly encouraged to take their child's temperature daily before sending them to school and to closely monitor their children for other symptoms related to COVID-19. Faculty and staff will be strongly encouraged to take their temperature daily before arriving to work and to closely monitor themselves for other symptoms related to COVID-19. Parents, faculty, and staff will be asked to sign and complete a form indicating whether or not they agree to check temperatures of their children and/or themselves at home and to monitor themselves for symptoms. Daily health checks will be conducted for students, faculty, and staff upon arrival to the school building at the entrance for those who are unable to self-check/monitor. This will include temperatures, symptom screening, and a check for history of exposure. It is the District's expectation that students and staff stay home if they are exhibiting symptoms of an illness. It is the District's expectation that any confirmed case of COVID-19 will be reported to the building nurse as soon as possible. The health department will take the lead on contact tracing, isolation/quarantine of sick students and staff, and any further actions needed to contain the spread of COVID-19. An isolation room will be identified and utilized for anyone who exhibits COVID-19 like symptoms until they can be safely picked-up and transported home by a parent/guardian and/or household family member. It is the expectation of the District that parents/guardians maintain updated contact information to include emergency contacts for the Skyward Student Information Management System. Areas used by a sick person will be cleaned and disinfected prior to reopening and using the area. If a staff member demonstrates a history

of exposure of COVID-19, he/she must seek medical attention and provide the employer with written documentation of the medical needs. As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, “Individuals traveling into and returning to the Commonwealth of Pennsylvania from any other State or Commonwealth or an international location, must produce evidence of a negative SARS-CoV2 (COVID-19) test from a specimen collected within 72 hours prior to entering the Commonwealth, or quarantine for 14 days upon entering, unless they qualify for one of the exemptions.” The District will follow the most recent guidance from the DOH on Home Isolation or Quarantine and Returning to Work. The certified school nurses will oversee the implementation of these protocols. Administrators, teachers, nurses, and support staff will be required to carry out the procedures and encourage full compliance by all stakeholders.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	<p>Parents will be strongly encouraged to take their child’s temperature daily before sending them to school and to closely monitor their children for other symptoms related to COVID-19.</p> <p>Faculty and staff will be strongly encouraged to take their own temperature daily before arriving to work and to closely monitor themselves for other symptoms related to COVID-19.</p> <p>Parents, faculty, and staff will be asked to sign and complete a form indicating whether or not they agree to check temperatures of their</p>	<p>Parents will be strongly encouraged to take their child’s temperature daily before sending them to school and to closely monitor their children for other symptoms related to COVID-19.</p> <p>Faculty and staff will be strongly encouraged to take their own temperature daily before arriving to work and to closely monitor themselves for other symptoms related to COVID-19.</p> <p>Parents, faculty, and staff will be asked to sign and complete a form indicating whether or not they agree to check temperatures of their</p>	Amy McCullough, Kimberly Thomas, Melissa Lingenfelter-Certified School Nurses	<p>District health check symptom and exposure screening tool.</p> <p>Non-contact infrared digital thermometer</p>	Y

	<p>children and/or themselves at home and to monitor themselves for symptoms. Daily health checks will be conducted for students, faculty, and staff upon arrival to the school building at the entrance for those who are unable to self-check/monitor. This will include temperatures, symptom screening, and a check for history of exposure.</p> <p>It is the District's expectation that students and staff stay home if they are exhibiting symptoms of an illness.</p> <p>It is the District's expectation that any confirmed case of COVID-19 will be reported to the building nurse as soon as possible.</p> <p>The health department will take the lead on contact tracing, isolation/quarantine of sick students and staff, and any further actions needed to contain the spread of COVID-19.</p>	<p>children and/or themselves at home and to monitor themselves for symptoms. Daily health checks will be conducted for students, faculty, and staff upon arrival to the school building at the entrance for those who are unable to self-check/monitor. This will include temperatures, symptom screening, and a check for history of exposure.</p> <p>It is the District's expectation that students and staff stay home if they are exhibiting symptoms of an illness.</p> <p>It is the District's expectation that any confirmed case of COVID-19 will be reported to the building nurse as soon as possible.</p> <p>The health department will take the lead on contact tracing, isolation/quarantine of sick students and staff, and any further actions needed to contain the spread of COVID-19.</p>			
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>An isolation room will be identified and utilized for anyone who exhibits COVID-19 like symptoms until they can be safely picked-up and transported home by</p>	<p>An isolation room will be identified and utilized for anyone who exhibits COVID-19 like symptoms until they can be safely picked-up and transported home by</p>	<p>Amy McCullough, Kimberly Thomas, Melissa Lingenfelter-Certified School Nurses</p>	<p>Designated isolation rooms within each building</p> <p>Spray bottles</p> <p>Q 64 cleaner</p>	<p>Y</p>

	<p>a parent/guardian and/or household family member.</p> <p>It is the expectation of the District that parents/guardians maintain updated contact information to include emergency contacts for the Skyward Student Information Management System.</p> <p>Areas used by a sick person will be cleaned and disinfected prior to reopening and using the area.</p> <p>If a staff member demonstrates a history of exposure of COVID-19, he/she must seek medical attention and provide the employer with written documentation of their medical needs.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, "Individuals traveling into and returning to the Commonwealth of Pennsylvania from any other State or Commonwealth or an international location, must produce evidence of a negative SARS-CoV2 (COVID-19) test from a specimen collected within 72 hours prior to entering the</p>	<p>a parent/guardian and/or household family member.</p> <p>It is the expectation of the District that parents/guardians maintain updated contact information to include emergency contacts for the Skyward Student Information Management System.</p> <p>Areas used by a sick person will be cleaned and disinfected prior to reopening and using the area.</p> <p>If a staff member demonstrates a history of exposure of COVID-19, he/she must seek medical attention and provide the employer with written documentation of their medical needs.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, "Individuals traveling into and returning to the Commonwealth of Pennsylvania from any other State or Commonwealth or an international location, must produce evidence of a negative SARS-CoV2 (COVID-19) test from a specimen collected within 72 hours prior to entering the</p>		<p>Microfiber towels</p>	
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	Commonwealth, or quarantine for 14 days upon entering, unless they qualify for one of the exemptions.”	Commonwealth, or quarantine for 14 days upon entering, unless they qualify for one of the exemptions.”			
* Returning isolated or quarantined staff, students, or visitors to school	Follow the most recent guidance from the DOH on Home Isolation or Quarantine and Returning to Work.	Follow the most recent guidance from the DOH on Home Isolation or Quarantine and Returning to Work.	Amy McCullough, Kimberly Thomas, Melissa Lingenfelter-Certified School Nurses	Guidance from the DOH on Home Isolation or Quarantine and Returning to Work	Y

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: Options will be provided for students to participate in the DASD Virtual Academy. The District will make reasonable accommodations for staff to the greatest extent feasible upon receipt of medical documentation in accordance with the Americans with Disabilities Act. Employees shall submit a written request for reasonable accommodation(s) along with necessary documentation from the employee’s health or rehabilitation professional. Staff and students will be required to wear a “face covering” that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health. As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: “Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.”

Individuals will be permitted to remove their face coverings when they are: **eating or drinking at least 6 feet apart, when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face covering breaks” to last no longer than 10 minutes** as per the Order issued by the Secretary of the PA Department of Health. Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health. Protective face coverings will be provided, upon request, to all students, faculty, and staff if they do not have their own. Staff will be required to have a mask with them at all times in the event social distancing is not possible and proximity is necessary to provide instructional support. Requests for accommodations for students with complex needs will be granted to the greatest extent feasible in collaboration with the parent/guardian. The building principals will oversee the implementation of these protocols. Administrators, teachers, and support staff will be required to carry out the procedures and encourage full compliance by all stakeholders.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	Options will be provided for students to participate in the DASD Virtual Academy.	Options will be provided for students to participate in the DASD Virtual Academy.	Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals Edd Brady, Director of Human Resources	Informational items about the DASD Virtual Academy	Y
	The District will make reasonable accommodations for staff to the greatest extent feasible upon receipt of medical documentation in accordance with the Americans with Disabilities Act.	The District will make reasonable accommodations for staff to the greatest extent feasible upon receipt of medical documentation in accordance with the Americans with Disabilities Act.			
	Employees shall submit a written request for reasonable accommodation(s) along with necessary documentation from	Employees shall submit a written request for reasonable accommodation(s) along with necessary documentation from			

	the employee's health or rehabilitation professional.	the employee's health or rehabilitation professional.			
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>Staff will be required to wear a "face covering" that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: "Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.</p> <p>Individuals will be permitted to remove their face coverings when they are: eating or drinking at least 6 feet apart, when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart</p>	<p>Staff will be required to wear a "face covering" that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: "Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.</p> <p>Individuals will be permitted to remove their face coverings when they are: eating or drinking at least 6 feet apart, when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during "face covering breaks" to last no longer than 10</p>	<p>Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook-Building level principals</p>	<p>Face coverings</p>	<p>Y</p>

	<p>during “face covering breaks” to last no longer than 10 minutes as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Protective face masks will be provided to all staff, upon request, if they do not have their own.</p>	<p>minutes as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Protective face masks will be provided to all staff, upon request, if they do not have their own.</p> <p>Staff will be required to have a mask with them at all times in the event social distancing is not possible and</p>			
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	Staff will be required to have a mask with them at all times in the event social distancing is not possible and proximity is necessary to provide instructional support.	proximity is necessary to provide instructional support.			
* Use of face coverings (masks or face shields) by students (as appropriate)	<p>Students will be required to wear a “face covering” that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: “Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.</p> <p>Individuals will be permitted to remove their face coverings when they are: eating or drinking at least 6 feet apart,</p>	<p>Students will be required to wear a “face covering” that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: “Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.</p> <p>Individuals will be permitted to remove their face coverings when they are: eating or drinking at least 6 feet apart, when wearing a face covering creates an</p>	Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook- Building level principals	Face coverings	Y

	<p>when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face covering breaks” to last no longer than 10 minutes as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health.</p>	<p>unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face covering breaks” to last no longer than 10 minutes as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health.</p> <p>Protective face masks will be provided to all students, upon</p>			
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	Protective face masks will be provided to all students, upon request, if they do not have their own.	request, if they do not have their own.			
Unique safety protocols for students with complex needs or other vulnerable individuals	Requests for accommodations for students with complex needs will be granted to the greatest extent feasible in collaboration with the parent/guardian.	Requests for accommodations for students with complex needs will be granted to the greatest extent feasible in collaboration with the parent/guardian.	Brian Weible, Darren Hack, Barbara Jo Smith, Kathy Ginther, Ed Dombroski, Tammy Cook- Building level principals Robert Kriner- Director of Special Education	None	N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, sanitizing, disinfecting, and ventilating spaces	Custodians	Steve Dunlap	Staff meeting	Informational handouts	7/24/2020	8/24/2020
Staggering locker visits and hallway transitions	Teachers	Building Principals	Faculty meeting	Informational handouts	7/24/2020	8/24/2020
Use of personal water bottles	Teachers and instructional staff	Building Principals	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020
Encouraging and promoting social distancing	Teachers and instructional staff	Building Principals	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020
Guidance on the use of the cafeteria	Food service staff	Tom Koscienski	Staff meeting	Informational handouts	7/24/2020	8/24/2020
Training on hygiene practices for students, faculty, and staff	Teachers and instructional staff	Building Principals	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020
Procedures for reducing non-essential visitors and volunteers	Teachers and administrative professionals	Building Principals	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020
Procedures for physical activities and recess	Teachers	Building Principals	Faculty meeting	Informational handouts	7/24/2020	8/24/2020
Limiting sharing of materials among students	Teachers and instructional staff	Building Principals	Faculty meeting	Informational handouts	7/24/2020	8/24/2020
Transportation adjustments and practices to assist with social distancing	Bus contractors, drivers, bus aides, and staff Teachers and instructional staff	Randy Schmidt Andy Edinger	Staff meeting	Informational handouts	7/24/2020	8/24/2020
Limiting the number of interactions between groups of students	Teachers and instructional staff	Building Principals	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020
Monitoring students and staff for symptoms and history of exposure to COVID-19	Building administrators, teachers, and instructional staff	CSNs	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020
Isolation of individuals that become sick of demonstrate a history of exposure	Building administrators, teachers, and instructional staff	CSNs	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020

Protecting students and staff at higher risk for severe illness	Building administrators, teachers, and instructional staff	Building Principals Edd Brady	Faculty and staff meeting	Informational handouts	7/24/2020	8/24/2020
Use of face coverings	All employees	Building Principals	Faculty and staff meeting	Face coverings	7/24/2020	8/24/2020

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
How to stop the spread of COVID-19	All employees	Building Principals	Signs	7/24/2020	ongoing
Procedures for reducing non-essential visitors and volunteers	Parents and guardians	Building Principals	Informational letters and forms	7/24/2020	ongoing
Revised hours of operation and/or modified schedules when needed	Public	Wendy Benton-Superintendent Brigette Matson-Assistant Superintendent	DASD Website Skylert notification system	8/24/2020	ongoing
Returning isolated or quarantined staff, students, or visitors to school	Faculty, staff, parents, and guardians	CSNs	Informational forms from the DOH and phone calls	7/24/2020	ongoing
Option for virtual learning	Parents/guardians and students	Building Principals	Informational resources about the DASD Virtual Academy	7/24/2020	ongoing

Health and Safety Plan Summary: DuBois Area School District

Anticipated Launch Date: **Thursday, August 13th, 2020 (version #2)**

September 24th, 2020 (version #3)

November 20th, 2020 (version #4)

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>The DuBois Area School Faculty and Staff are committed to doing whatever is possible to provide a clean and safe school for students to attend.</p> <p>Regular cleaning and disinfecting of frequently touched surfaces and objects within the school and on district provided transportation will be conducted. (e.g. door handles, light switches, desks, chairs/seats, handrails)</p> <p>The use of communal drinking fountains within the school will be strongly discouraged.</p> <p>Students will be permitted to use a self-provided, preferably clear, refillable water bottle.</p> <p>Water bottle filling stations will be available to the students.</p> <p>The opening of windows and interior doors to increase air circulation will be utilized to the greatest extent possible.</p> <p>Hallway transitions and locker visits will be staggered during the school day, and the directionality of hallway traffic will be reinforced to promote social distancing. Use of lockers during the school day will be limited to the greatest extent feasible.</p>

	Administration, teachers, custodial, and maintenance faculty and staff will be provided training on the cleaning, sanitizing, disinfecting, ventilation, and social distancing protocols. The maintenance and custodial supervisor will oversee the implementation of these protocols. Administrators, teachers, custodians, and maintenance workers will be required to carry out the procedures and encourage full compliance by all stakeholders.
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Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>The DuBois Area School District will take every precaution possible to promote and encourage social distancing.</p> <p>Within classrooms and learning spaces, students will be facing the same direction and will practice social distancing to the maximum extent feasible (e.g. staggered rows of desks all facing the same direction, with limitations on face-to-face seating.)</p> <p>Three-foot distancing, as recommended by the World Health Organization, will suffice as the minimum for classroom seating, and classrooms will be configured in this manner to the greatest extent feasible.</p> <p>Even while wearing a protective face covering, staff will be strongly encouraged to limit close face-to-face interactions with students to less than 15 minutes to the greatest extent feasible.</p> <p>Students will practice social distancing within the cafeteria to the greatest extent feasible.</p> <p>Students will sanitize or wash their hands with soap and water prior to and after eating snacks or meals.</p> <p>Students will have assigned seating and be seated in a staggered arrangement to avoid</p>

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

Other social distancing and safety practices

“across the table” seating to the greatest extent feasible.

Floor marking and/or signage will be provided to guide students in the breakfast and lunch line to establish social distancing.

Buffet style/self-serve meals will be avoided.

Surfaces will be cleaned and disinfected prior to eating snacks, breakfast and lunch.

Cash exchanges will be strongly discouraged and limited to the greatest extent feasible, electronic pay or check will be preferred.

Instructional and support staff will teach, model and reinforce the importance of proper hand washing and covering coughs and sneezes with students.

Students and staff will be strongly encouraged to sanitize or wash their hands with soap and water minimally at the following times: before leaving their residence to come to school, upon entry to school and to each classroom, before and after eating snacks and meals, after using the restroom, after coughing or sneezing, prior to and after utilizing any shared equipment, upon arrival to their residence after the school day, etc.

Students will be required to wear a “face covering” that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.

As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: “Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.

Individuals will be permitted to remove their face coverings when they are: eating or drinking at least 6 feet apart, when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face covering breaks” to last no longer than 10 minutes as per the Order issued by the Secretary of the PA Department of Health.

Anyone who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and anyone who would be unable to remove a mask without assistance will not be required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, will not be required to wear a mask; however, individuals should consider using another type of face covering such as a plastic shield as per the Order issued by the Secretary of the PA Department of Health.

Protective face masks will be provided to all staff and students, upon request, if they do not have their own.

Adequate quantities of supplies will be purchased and the inventory will be carefully monitored to support healthy hygiene.

Signs will be posted throughout the school and in the classroom on how to stop the spread of COVID-19, such as properly washing hands, promoting everyday protective measures, and how to properly wear a face covering.

Protective measures will be implemented to limit contact with nonessential visitors and volunteers. Visitors shall call the building in advance to schedule an appointment if a meeting is necessary.

If a visitor is bringing an item to the school for a student, the visitor shall mark the item with the

child's name and grade and place the item on a designated table in the vestibule.

Assemblies and large group activities will be limited in size to the greatest extent possible while participants practice social distancing.

Safe opportunities for exercise and play (competitive and noncompetitive) will be provided while limiting the use of shared equipment and gear to the greatest extent feasible.

Outdoor recess will be strongly encouraged.

Families will be encouraged to dress their child appropriately for the weather conditions.

Students will be encouraged to engage in social distancing to the greatest extent possible while they are actively engaged in play.

Sharing of items between students will be minimized to the greatest extent feasible.

Shared items will be cleaned and disinfected between uses.

Each student's belongings will be kept separate from others.

The use of individual school supplies will be strongly encouraged.

Snacks within the classroom will be individually wrapped.

Students will be separated within and encouraged to practice social distancing to the greatest extent feasible within common areas.

Locker visits and hallway transitions will be staggered, and the directionality of hallway traffic will be reinforced to promote social distancing. Locker visits during the school day will be limited to the greatest extent possible.

Special subjects, such as library, art and music, may be taught in the regular classroom to reduce student movement when feasible.

Parents and guardians will be encouraged to transport their children to school if possible to reduce the number of students in need of school provided transportation.

Students will be strongly encouraged to wash their hands before and after utilizing school provided transportation.

School provided transportation will be cleaned and disinfected before and after student use.

High touch areas such as handrails will be cleaned and disinfected as frequently as possible.

Arrival and drop off times will be altered to provide adequate time for cleaning and disinfecting on the school provided transportation.

Student arrival and drop off times will be staggered.

When feasible, students residing in the same household or students with a common bus stop will be assigned to the same seat if necessary to provide social distancing.

Students will be discouraged from congregating while waiting to enter and exit the school provided transportation.

Students will be encouraged to practice social distancing while entering and exiting the bus/van.

When possible and when temperatures permit, the windows will be open on the bus/van to increase air circulation.

Bus drivers and passengers must wear face coverings while on the bus, in accordance with

the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020.

Bus seats will be filled from back to front to limit students walking past students to find a seat.

Students will not be seated in the front row of the bus.

Students will be sent directly to their assigned classroom upon entering the building.

Individuals who are self-quarantining or have been diagnosed with a confirmed or probable case of COVID-19 may not drop off or pick up children from school.

When transporting children to and from school, parents must remain in their vehicles.

Communal use spaces, such as playgrounds, will be scheduled by grade level to limit interactions.

Communal use spaces, such as outdoor classrooms and greenhouses, will be scheduled by classroom to limit interactions.

Students will be encouraged to practice social distancing to the greatest extent feasible.

High touch areas will be cleaned and sanitized as frequently as possible.

Students will be separated in common areas to the greatest extent feasible.

The directionality of hallway traffic will be reinforced to promote social distancing.

Faculty and students will be encouraged to pursue virtual group events, gatherings, or meetings, if possible, to promote social distancing.

All groups using district facilities will be subject to the District's plan.

	<p>Information related to transportation protocol changes will be shared with local childcare providers upon request.</p> <p>Information pertaining to the Health and Safety Plan, revised hours of operation and/or modified school calendars will be available on the DASD website and through the Skylert notification system.</p> <p>The building principals and Food Service Director will oversee the implementation of these protocols.</p> <p>Administrators, teachers, custodians, and cafeteria workers will be required to carry out the procedures and encourage full compliance by all stakeholders.</p> <p>If we move into the “yellow phase”, the population of students attending school on a daily basis will be reduced. Students will be provided a combination of in-person and virtual instruction on a rotating basis. Meals may be served in the classrooms or other alternative spaces as an alternative to the cafeteria. Breakfasts and lunches will be individually bagged for the students if/when served in the classroom. Students and families will be discouraged from gathering in other public places while school is dismissed to help slow the spread of COVID-19 in the community.</p>
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>The DuBois Area School District is committed to continually monitoring the health and safety of students, faculty and staff.</p> <p>Parents will be strongly encouraged to take their child’s temperature daily before sending them to</p>

*** Returning isolated or quarantined staff, students, or visitors to school**

Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols

school and to closely monitor their children for other symptoms related to COVID-19.

Faculty and staff will be strongly encouraged to take their temperature daily before arriving to work and to closely monitor themselves for other symptoms related to COVID-19.

Parents, faculty, and staff will be asked to sign and complete a form indicating whether or not they agree to check temperatures of their children and/or themselves at home and to monitor themselves for symptoms. Daily health checks will be conducted for students, faculty, and staff upon arrival to the school building at the entrance for those who are unable to self-check/monitor. This will include temperatures, symptom screening, and a check for history of exposure.

It is the District's expectation that students and staff stay home if they are exhibiting symptoms of an illness.

It is the District's expectation that any confirmed case of COVID-19 will be reported to the building nurse as soon as possible.

The health department will take the lead on contact tracing, isolation/quarantine of sick students and staff, and any further actions needed to contain the spread of COVID-19.

Students, faculty, and staff will be encouraged to stay home if they are sick.

An isolation room will be identified and utilized for anyone who exhibits COVID-19 like symptoms until they can be safely picked-up and transported home by a parent/guardian and/or household family member.

It is the expectation of the District that parents/guardians maintain updated contact information to include emergency contacts for the Skyward Student Information Management System.

	<p>Areas used by a sick person will be cleaned and disinfected prior to reopening and using the area.</p> <p>If a staff member demonstrates a history of exposure of COVID-19, he/she must seek medical attention and provide the employer with written documentation of their medical needs.</p> <p>As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, "Individuals traveling into and returning to the Commonwealth of Pennsylvania from any other State or Commonwealth or an international location, must produce evidence of a negative SARS-CoV2 (COVID-19) test from a specimen collected within 72 hours prior to entering the Commonwealth, or quarantine for 14 days upon entering, unless they qualify for one of the exemptions."</p> <p>The District will follow the most recent guidance from the DOH on Home Isolation or Quarantine and Returning to Work.</p> <p>The certified school nurses will oversee the implementation of these protocols.</p> <p>Administrators, teachers, nurses, and support staff will be required to carry out the procedures and encourage full compliance by all stakeholders.</p>
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Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness * Use of face coverings (masks or face shields) by all staff * Use of face coverings (masks or face shields) by older students (as appropriate) 	<p>Options will be provided for students to participate in the DASD Virtual Academy.</p> <p>The District will make reasonable accommodations for staff to the greatest extent feasible upon receipt of medical documentation in accordance with the Americans with Disabilities Act.</p>

Unique safety protocols for students with complex needs or other vulnerable individuals

Strategic deployment of staff

Employees shall submit a written request for reasonable accommodation(s) along with necessary documentation from the employee's health or rehabilitation professional.

Students will be required to wear a "face covering" that is secure to the head with ties, straps, or loops of the ears or is wrapped around the lower face as per the Order issued by the Secretary of the PA Department of Health.

As per the updated Order issued by the Secretary of the Pennsylvania Department of Health effective November 20, 2020, face covering are required when: "Indoors or in an enclosed space, irrespective of physical distance; outdoors with others and unable to maintain sustained physical distance; participating in indoor physical activity in a gym class, irrespective of physical distance.

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Protective face coverings will be provided, upon request, to all students, faculty, and staff if they do not have their own.

Staff will be required to have a mask with them at all times in the event social distancing is not possible and proximity is necessary to provide instructional support.

Requests for accommodations for students with complex needs will be granted to the greatest extent feasible in collaboration with the parent/guardian

The building principals will oversee the implementation of these protocols.

Administrators, teachers, and support staff will be required to carry out the procedures and encourage full compliance by all stakeholders.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **DuBois Area School District** reviewed and approved **(version #4)** of the Phased School Reopening Health and Safety Plan on **December 16th, 2020**.

The plan was approved by a vote of:

7 **Yes**

0 **No**

2 - Absent (excused)

Affirmed on: **December 16th, 2020 (version #4)**

By:



(Signature of Board President)*

Larry Salone

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.