

The Mohawk Trail School System

Mohawk Trail Regional School District | Hawlemont Regional School District

Sheryl L. Stanton, Superintendent of Schools
TBSolution, Business Administrator
Leann Z. Loomis, Director of Pupil Personnel Services

24 Ashfield Road
Shelburne Falls, Massachusetts 01370
Phone: (413) 625-0192 – Fax: (413) 625-0196

MOHAWK TRAIL REGIONAL SCHOOL DISTRICT

LPN Nursing Position – Full-time

Job Description

QUALIFICATIONS:

1. Current Massachusetts LPN license
2. Previous experience as an LPN in school health, pediatrics, or community health.
3. Current certification in CPR
4. Ability to take direction from the Registered School Nurse.
5. Good clinical, decision making and organizational skills.
6. Computer literate.

REPORTS TO: District Nurse Leader and Building Principal

ESSENTIAL FUNCTIONS:

1. Ability to read, reason and understand policies and procedures and related information and to follow verbal or demonstrated instructions.
2. Physical ability to perform all necessary upper and lower body movement.
3. Ability to talk, hear, see, speak, correctly perceive.
4. Ability to do reaching, lifting, basic math, writing, eye-hand coordination, sitting, stooping.

PERFORMANCE RESPONSIBILITIES:

1. Provides nursing care to students and staff under the direction of the District Nurse Leader or covering School Nurse.
2. Assess students in a kind and supportive manner while decreasing time out of class as much as possible.
3. Documents assessments and treatments daily of student's visits into the school nurse documentation system.
4. Assist/perform health screenings (hearing, vision, height/weight, postural).
5. Assist/administer immunizations in accordance with state and district regulations.

LEGAL AND ETHICAL DUTIES:

1. Maintains confidentiality per regulations from HIPPA and FERPA
2. Demonstrates a respect for the legal and human rights of students, staff and parents.
3. Follows health and safety procedures established by the district.
4. Arrives and departs punctually, notifying appropriate personnel about absences and coverage.
5. Demonstrates dependability, integrity and other ethical standards.

TERMS OF EMPLOYMENT: As set forth in the collective bargaining agreement. Nurses who are not in the collective bargaining unit will be appointed annually.

EVALUATION: Building Principal, will evaluate performance in accordance with provisions of the School Committee's policy on Evaluation of Professional Personnel with input from the District Nurse Leader on clinical health practices, procedures and protocols.

To perform this job successfully, an individual must be able to perform each duty and responsibility satisfactorily. The requirements are representative of the knowledge, skill and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Forward cover letter, resume and recommendations to: ktotman@mtrsd.org. Applications deadline: Open until filled. The school district does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, religion or sexual orientation.

Posted: 9/15/2021