

***Scipio Elementary
Parent Involvement Policy
2018-2019***

Mission Statement

Our goal at Scipio Elementary is to create a positive environment so that all students learn the skills necessary to reach their full potential to become independent, lifelong learners. We believe that it is important for families to take an active role in our Title I Program and school.

Guidelines

- Title I teachers will provide parents with Title I information through meetings, newsletters, written communication, phone calls, and conferences. Parents of Title I students will receive a notification letter at the beginning of the school year regarding their child's participation in Title I. Progress reports will be sent at the end of each nine weeks to inform parents of their child's academic performance. Parents are also encouraged to contact the building administrators if there are concerns or questions regarding their child's education.
- In the fall, parents will be invited to attend an annual meeting. At this meeting they will be given information about the objectives and curriculum, which is driven by the Indiana Academic Standards for Language Arts. Students are expected to be on grade level.
- Students will receive Title 1 instruction in one of the following formats: one on one, small groups of 2 to 5 students, and in class.
- The following assessments will be implemented in the Title I program to monitor student progress: Exact Path, Fountas and Pinnell, Text Reading Comprehension, and progress monitoring.
- Parents will have an opportunity to attend four family activity meetings offered at various times throughout the school year. Parents will receive information and materials to help improve their student's achievement, such as literacy development and the use of Indiana Academic Standards. Parents will be given online resources such as how to access the Indiana Standards and curriculum framework. They will also participate in special activities with their child on family activity nights. "Take Home Packets" will also be sent home at specified times throughout the year. These packets will provide students with fun learning tasks to complete at home.
- At parent's request, the opportunity will be provided for meetings to participate, as appropriate, in decisions and formulating suggestions relating to the education of their children. Timely information regarding the Title I program is provided at each parent meeting. Parents are also invited to participate in our PL221 committee and are asked to provide suggestions for improving the education of their children.
- During parent-teacher conferences, teachers explain the Indiana Academic Standards, the academic expectations of Jennings County schools for students, and discuss ways that parents can monitor their child's work. Parents are encouraged to work closely with the Title I teachers to develop strategies to assist students with their academic endeavors. Parent concerns or comments regarding the Title I program at Scipio Elementary School must be made to the principal's office. Any concerns or comments will be addressed by the Title I Director and kept on file at the corporation's Central Office.
- In coordination with the district calendar, parent/teacher conferences will be held in order to discuss student progress and to recommend ways to increase student performance.
- A parent survey will be conducted in order to obtain parent suggestions and comments

concerning the program.

- Children will have the opportunity and will be encouraged to take home books on a daily basis in order to further enhance their learning opportunities.
- Documents will be translated according to the student's home language, when necessary.
- Parents of Title I students have the right to request information regarding the professional qualifications of the student's teacher.
- Title I staff will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy.
- Parents are invited to participate in the Parent Involvement committee through previously mentioned communications.

Reviewed and Revised May 2018

Title I Teacher _____ Date _____

Principal _____ Date _____

Parent Representative _____ Date _____