

JENNINGS COUNTY SCHOOL CORPORATION
Central Administration Office Building
Annual Finance Meeting
Regular Board Meeting
January 23, 2020

Annual Board of Finance Meeting – The annual meeting of the Board of Finance for Jennings County School Corporation was held in the Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, Indiana 47265. This meeting began at 6:45 p.m.

Board Members present were Pat Sullivan, Travis Shepherd, Earl Taggart, Tony Daeger, Amy Pettit, Susan Wahlman, and Chelsea Morrison. Superintendent Teresa Brown, Administrative Assistants Amber Fields, Nichole Johnson, Amanda Sullivan, Todd Ebinger, and Board Executive Secretary Debbie Andis were also present.

Agenda

The meeting was called to order by Pat Sullivan, President. (Bylaw 0151.1)

A. Election of a President and Secretary

The entire Board is on the Finance Committee with Pat Sullivan, President and Travis Shepherd, Secretary.

B. Designation of Depositories

Mrs. Fields shared that our funds are invested in German American Bank and Old National Bank, both of North Vernon.

Mr. Daeger made a motion to accept the Designation of Depositories. Mr. Shepherd seconded the motion. 7 yes, 0 no. Approved

C. Receive and review the Annual Investment Report

Mrs. Fields noted that the investment report had been given to the board for review.

Mr. Taggart made a motion to accept the Investment Report. Mrs. Pettit seconded the motion. 7 yes, 0 no. Approved

D. Review the Investment Policy of the Corporation, Policy 6144

Mrs. Fields noted that the investment policy had been given to the board and also noted that there had been no changes to it this past year.

E. Cancellation of Outstanding Checks

Mrs. Fields shared that we have no outstanding checks.

F. 2019 Certified Tax Levy

Mrs. Fields noted that the 2019 Certified Tax Levy had been given to the board for review.

G. DUAB

Mrs. Fields noted that these state reports were given to the board for review.

Adjourn

Mrs. Pettit made a motion to adjourn the meeting at 7:01pm. Mr. Shepherd seconded the motion 7 yes, 0 no. Approved

Regular Meeting: The Board of School Trustees held its regular meeting in the Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, Indiana 47265. The meeting began at 7:02 p.m.

Board Members present were Earl Taggart, Susan Wahlman, Pat Sullivan, Travis Shepherd, Tony Daeger, Amy Pettit, and Chelsea Morrison. Superintendent Teresa Brown, Administrative Assistants Amber Fields, Nichole Johnson, Amanda Sullivan, Todd Ebinger, and Board Executive Secretary Debbie Andis were also present.

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and it is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda. (Policy 0166).

[Consent Agenda Items (Bylaw 0166.1) – Consent agenda items are those items for which Board members have reviewed the information provided to them and all of the Board members approve of the action noted within the public notes. If any Board member has a concern about an item, he/she will request that the item be removed from this grouping to be voted upon individually.] The following consent agenda items will be presented for approval without discussion:

- III. Minutes;
- VIA4. Field Trips;
- VIB1. Professional Staff: Leaves;
- VIB2. Professional Staff: Resignations, Retirements;
- VIB4. Conference Requests;
- VIC1. Support Staff: Leaves;
- VIC2. Support Staff: Resignations, Retirements;
- VIC4. Conference Requests;
- VII. Claims.

Agenda [Information Items] – Information items are those items that the Board members are given to review. If a Board member wishes to discuss any of these items, he/she will indicate that the item(s) be removed from this grouping for discussion during the meeting.]

The following information items will be shared with the Board:

- VIIIA1. Reading Adoption Process & Curriculum Mapping Process.
- VIIIA2. Area Plan Commission Meeting Minutes 1/6/2020.

Agenda

I. Pledge

The president opened the meeting with the Pledge of Allegiance.

II. Consent Agenda Items, Approval

Mr. Taggart made a motion to approve the consent agenda items. Mrs. Pettit seconded the motion. 7 yes, 0 no. Approved

III. Minutes of the Executive Session and Regular Meeting of January 9, 2020.

The minutes were approved without discussion as a consent agenda item.

IV. Community Non-Agenda Items

- The President asked if anyone would like to speak on an item not on the agenda. There were no comments.

V. Old Business

A. Motion

1. Board Meeting 2020-2021 Schedule – date, time & location, Approval

July 16, 2020*	Regular Meeting-Board Room
July 30, 2020	Regular Meeting-Board Room
August 13, 2020	Regular Meeting-Board Room
August 27, 2020	Regular Meeting-Board Room
September 10, 2020	Regular Meeting-Board Room
September 24, 2020	Regular Meeting-Board Room
October 8, 2020	Regular Meeting-Board Room
October 29, 2020*	Regular Meeting-Board Room
November 19, 2020*	Regular Meeting-Board Room
December 10, 2020	Regular Meeting-Board Room
January 7, 2021	Regular Meeting-Board Room (Reorganization)
January 28, 2021	Regular Meeting-Board Room (Annual Finance)
February 11, 2021	Regular Meeting-Board Room
February 25, 2021	Regular Meeting-Board Room
March 11, 2021	Regular Meeting-Board Room
April 8, 2021	Regular Meeting-Board Room
April 22, 2021	Regular Meeting-Board Room
May 13, 2021	Regular Meeting-Board Room
June 3, 2021*	Regular Meeting-Board Room
June 17, 2021*	Regular Meeting-Board Room

Mr. Shepherd made a motion to approve the 2020-2021 Board Meeting Schedule. Ms. Morrison seconded the motion. 7 yes, 0 no. Approved

B. NEOLA, Approval

1. NEOLA Policy 6144, Investment Income, Second Reading
2. NEOLA Policy 6145, Short-Term Indebtedness, Second Reading
3. NEOLA Policy 6220 Budget Preparation, Second Reading
4. NEOLA Policy 6325, Procurement – Federal Grants/Funds, Second Reading
5. NEOLA Policy 6605, Crowdfunding, Second Reading
6. NEOLA Policy 7530.01, Cell Phone Allowance, Second Reading
7. NEOLA Policy 8121, Personal Background Check-Contracted Services, Second Reading.
8. NEOLA Policy 8210, School Calendar, Second Reading.
9. NEOLA Policy 8500, Food Service Programs, Second Reading.
10. NEOLA Policy 8600, Transportation, Second Reading.

Mr. Daeger made a motion to approve the above listed policies. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved

VI. New Business

A. Programs (Policy 2000)

1. Expansion of the Pre-K Program to two sites, Approval

We have included the sustainability projections the board requested at the last meeting. Mr. Ebinger presented info on the Pre-K Program.

Mr. Taggart made a motion to approve the expansion of the Pre-K Program for the 2020-2021 school year. Mr. Daeger seconded the motion. 5 yes, 2 no (Shepherd & Wahlman). Approved

2. JCHS Curriculum Guide Changes/Updates, Approval

- a. Mass Media, Course #1084
- b. Human Development & Wellness, Course #5366
- c. Culinary Arts I, Course #5440
- d. Human Services I, Course #5336
- e. Early Childhood Education I, Course #5412
- f. Entrepreneurship & New Ventures Capstone, Course #5966
- g. Advanced Manufacturing, I, Course #5608
- h. Hope Squad (will use Peer Tutoring Code), Course #0520H
- i. Sports Medicine (Advanced Health Education/Current Health Issues), This is a current course at JCHS. Due to curriculum updates, new course codes need to be used. Course #3500/3508

Mrs. Pettit made a motion to approve the above course changes/updates. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved

3. STEM acceleration grant \$75,000.00, Approval

Mr. Shepherd made a motion to accept the STEM Grant. Ms. Morrison seconded the motion. 7 yes, 0 no. Approved

4. Field Trips

None at this time.

B. Professional Staff (Policy 3000)

1. Leaves

- Blakli Hukill, maternity leave approx. 3/9/2020 – 5/21/2020.
The above leave was approved without discussion as a consent agenda item.

2. Resignations/Retirements

None at this time.

3. Recommendations, Approval

Billie Taylor, NVE K-2 Resource long term substitute teacher position, effective 1/23/2020 till end of 2019-2020 school year.

Mr. Taggart made a motion to approve this recommendation. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved

4. Conference Requests

- Bill Ludwig, Justin Smith, Leah McLeod, Justin Baldwin, Beth Hamilton, Roxanne Norton, Coaching Track & Field, Indianapolis, IN., 2/6 – 8/2020.
- Todd Ebinger, Amanda Sullivan, SEL, Legal, Innovative Practices, Instructional Leadership, Indianapolis, IN., 2/13 – 14/2020.
- Peggy Sommer, Listening & Spoken Language Conference, Indianapolis, IN., 2/20 – 21/2020.

The above conference requests were approved without discussion as a consent agenda item.

C. Support Staff (Policy 4000)

1. Leaves

None at this time.

2. Resignations/Retirements

- Linda Allen, JCHS Cafeteria Manager, Retirement effective 6/30/2020.
 - Haylee Leeds Davisson, Scipio/Brush Creek Music Para Professional, Resignation effective 12/20/2019.
 - Jane Trapp, Sand Creek Elementary Cook, Resignation effective 1/17/2020.
 - Samantha Lopez Velasquez, NVE Librarian, Resignation effective 1/24/2020.
- These resignations/retirements were approved without discussion as a consent agenda item.

3. Recommendations

- Dorothy Daugherty, JCHS HUB Para Professional, 29 hrs. @ \$11.25 effective 1/23/2020.
 - Wendy Sharp, NVE Para Professional, 7 hrs. day @ \$10.20, effective 1/27/2020.
 - Lanieka Sarver, Sand Creek Custodian, Termination 1/16/2020.
- Mr. Shepherd made a motion to approve the above recommendations. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved
- Toby Harrell, JCHS Head Varsity Volleyball Coach for the 2020-2021 school year, stipend \$5,775.00, effective 1/23/2020.

Ms. Morrison made a motion to approve this recommendation. Mr. Shepherd seconded the motion. 6 yes, 1 no. (Taggart). Approved

4. Conference Requests

None at this time.

D. Finances (Policy 6000)

1. Donations, Approval

- First United Methodist Church Breakfast Bunch, \$100.00 for JCHS Band Uniforms.
- Brown's Corner Chapel, \$350.00 for the JCHS Panther Pantry.
- Hayden United Methodist Church, \$500.00 for Sand Creek student lunches.
- Mary Jo Gray, \$170.00 to Sand Creek Elementary Library
- Westport Lodge, \$500.00 to Sand Creek Elementary to purchase school items for students in need.
- Tail Feathers Market, \$150.00 to Sand Creek Elementary Spell Bowl Team.
- JC Community Foundation, \$1,171.47, to Tammy Bates, Karen Tichenor, Courtney Hatton, Sara Skinner, and Daniel Wiley at Sand Creek Elementary to purchase school supplies to furnish the room for educational purposes.
- Indiana Retired Teacher Association, \$475.00, to Lisa Hearne at Sand Creek Elementary to purchase school supplies to furnish the room for educational purposes.
- John & Frank Sparacio Charitable Foundation, \$2,000.00 for the Hub at JCHS, to be used for Chromebooks and scientific calculators.
- Coffee Creek Conservation Club, \$1,00.00 to JCHS Academic Honors Program.
- Coffee Creek Conservation Club, \$500.00 to JCHS Attendance Program.

Ms. Morrison made a motion to accept the above donations. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved

E. Property (Policy 7000)

1. Proposal naming the drive leading into the JCHS parking lot "Ham Wernke Way", Approval

We have had several community members ask that we consider doing something in remembrance of Ham Wernke; Cory Stevens met with the family and they were honored to have this consideration in Ham’s memory. We are requesting to name the drive into JCHS as “Ham Wernke Way”.

Mr. Taggart made a motion to approve naming the drive leading into the JCHS parking lot “Ham Wernke Way”. Mr. Daeger seconded the motion. 7 yes, 0 no. Approved

F. Operations (Policy 8000)

1. CDL Drug Testing Policy, First Reading

Superintendent Teresa Brown explained that ISBA sent this revised policy to us. This is required by law.

VII. Claims

The claims were presented for approval in the amount of \$1,248,825.82 (Claims 134-256) and payroll in the amount of \$1,055,848.74 (check date 1/15/2020).

These claims were approved without discussion as a consent agenda item.

VIII. Other

A. Updates

1. Reading Adoption Process & Curriculum Mapping Process

Mrs. Johnson shared information on the Reading Adoption and Curriculum Mapping Timelines with the Board.

2. Area Plan Commission Meeting Minutes 1/6/2020.

The minutes were included in the board packets.

3. Other

None

IX. Adjournment

Mrs. Pettit made a motion to adjourn the meeting at 7:41pm. Mr. Shepherd seconded the motion. 7 yes, 0 no. Approved

BOARD OF TRUSTEES

Patrick Sullivan - President

Chelsea Morrison

Amy Pettit - Vice President

Earl Taggart

Travis Shepherd - Secretary

Susan Wahlman

Tony Daeger