

**JENNINGS COUNTY SCHOOL CORPORATION**  
**Central Administration Office Building**  
**Executive Session**  
**Public Hearing Regarding proposed Superintendent Contract**  
**Regular Board Meeting**  
**December 12, 2019**

**Executive Session:** The Jennings County School Corporation Board of School Trustees met in executive session on December 12, 2019, at 5:30 p.m. in the Special Education Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, Indiana 47265, to discuss the following in accordance with IC 5-14-1.5-6.1(b):

- (2) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, “litigation” includes any judicial action or administrative law proceeding under federal or state law.
- (9) To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

Board Members present were Earl Taggart, Susan Wahlman, Amy Pettit, Tony Daeger, Travis Shepherd and Chelsea Morrison. Pat Sullivan was absent. Superintendent Teresa Brown was also in attendance.

The Executive Session adjourned at 6:35pm.

**Public Hearing:** A public hearing was held in the Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, Indiana 47265 to discuss and hear objections to and support for a proposed Superintendent contract. The meeting began at 6:45 p.m.

Agenda:

1. Call to order
2. Overview of proposed Superintendent contract  
Amber Fields explained that this was posted in the North Vernon Plain Dealer & Sun and on our school website for the public to view.
3. Public input or comment on proposed contract.  
Barb King from the North Vernon Plain Dealer was present and asked a few questions about the contract. Amber Fields addressed her questions.
4. Adjournment

The Public Hearing adjourned at 6:49pm.

**Regular Meeting:** The Board of School Trustees held its regular meeting in Board Room of the Jennings County School Corporation Central Administration Office Building, 34 West Main Street, North Vernon, Indiana 47265. The meeting began at 7:00 p.m.

Board Members present were Earl Taggart, Susan Wahlman, Amy Pettit, Tony Daeger, Travis Shepherd and Chelsea Morrison. Pat Sullivan arrived at 7:02pm. Superintendent Teresa Brown, Administrative Assistants Amber Fields, Nikki Johnson, Shannon LaCoursiere, Mandy Sullivan, Todd Ebinger and Board Executive Secretary Debbie Andis were also in attendance.

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and it is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda. (Policy 0166)

[Consent Agenda Items (Bylaw 0166.1) – Consent agenda items are those items for which Board members have reviewed the information provided to them and all of the Board members approve of the action noted within the public notes. If any Board member has a concern about an item, he/she will request that the item be removed from this grouping to be voted upon individually.] The following consent agenda items will be presented for approval without discussion:

- III. Minutes;
- VIA3. Field Trips;
- VIB1. Professional Staff: Leaves;
- VIB2. Professional Staff: Resignations, Retirements;
- VIB4. Conference Requests;
- VIC1. Support Staff: Leaves;
- VIC2. Support Staff: Resignations, Retirements;
- VIC4. Conference Requests;
- VII. Claims.

Agenda [Information Items] – Information items are those items that the Board members are given to review. If a Board member wishes to discuss any of these items, he/she will indicate that the item(s) be removed from this grouping for discussion during the meeting.]

The following information items will be shared with the Board:

- VID6. November Fund Report
- VIIIA1. North Vernon Area Plan Commission Minutes 11/4/2019.
- VIIIA2. Essential Service Committee Minutes 11/19/2019.

## **Agenda**

### **I. Pledge**

The Vice-President opened the meeting with the Pledge of Allegiance.

### **II. Consent Agenda Items**

Mr. Daeger made a motion to accept the Consent Agenda Items. Mr. Shepherd seconded the motion. 6 yes, 0 no Approved.

III. Minutes of the Executive Session and Regular Meeting of November 14, 2019,  
Minutes of the Board Work Session and Executive Session of November 25, 2019.  
The minutes were approved without discussion as a consent agenda item.

IV. Community Non-Agenda Items

- The President will ask if anyone would like to speak on an item not on the agenda.  
There were no comments.

V. Old Business

A. NEOLA

1. NEOLA Policy 0100 Definitions, Second Reading
2. NEOLA Policy 2261 Title I Services, Second Reading
3. NEOLA Policy 2261.01 Parent and Family Members Participation in Title I Programs, Second Reading
4. NEOLA Policy 2281 Parent and Family Engagement, Second Reading
5. NEOLA Policy 2623.01 Test Security Provisions for Statewide Assessments, Second Reading
6. NEOLA Policy 5330.02 Care of Students with Diabetes, Second Reading
7. NEOLA Policy 5341 Emergency Medical Authorization, Second Reading
8. NEOLA Policy 5410 Promotion, Placement, and Retention, Second Reading  
Mr. Taggart made a motion to accept the above NEOLA. Mrs. Wahlman seconded the motion. 7 yes, 0 no Approved.

VI. New Business

A. Programs (Policy 2000)

1. Crisis Prevention Institute will conduct 26-hour Instructor Certification Program in *Nonviolent Crisis Intervention* training for Jennings County Schools on July 21-24, 2020.  
Mr. Shepherd made a motion to accept the Crisis Prevention Institute Instructor Certification Program. Ms. Morrison seconded the motion. 7 yes, 0 no Approved.
2. Teacher of the Year 2020 - Update  
Shannon Lacoursiere updated the Board on the Teacher of the Year. We opened up voting for the TOY on Wednesday, December 11th and it will close on Monday, December 16th at 5pm. This was open for parents/staff to nominate their choice for Teacher of the Year. Round 1 of voting will give us the top 3 teachers from each school that will be voted on for round 2. Round 2 voting will take place on Wednesday, December 18th and Thursday, December 19th to select the top teacher from each school. The winner for each school will be announced on Monday, January 6th. The top 8 teachers will then be in the running for the TOY to represent the district at the State and Rural Teacher of the Year level. There will be a TOY banquet on Tuesday, February 18th at the Willow Conference center and the District winner will be announced. Remember, this process and award will be replacing the Carl Wildey Award going forward.
3. Field Trips

- JCHS Key Club, Eric Kelley, District Leadership Conference, Indianapolis, IN., 2/28-3/1/2020.
  - JCHS TOC/Jazz Band, Sandy Wildey & Paige Kibbler, Asheville, NC & Gatlinburg, TN, 4/3-5/2020.
  - JCHS FFA, Brad Briggs, Purdue University, 12/13-14/2019.
  - Hayden Elementary 6<sup>th</sup> Grade Trip to St Louis, MO, 5/12-13/2020.
- The above field trips were approved without discussion as a consent agenda item.

B. Professional Staff (Policy 3000)

1. Leaves

- Kaitlyn D. Ude, JCHS Counselor A-D, Maternity Leave, effective 1/17/2020 thru 3/20/2020.
- The above leave was approved without discussion as a consent agenda item.

2. Resignations/Retirements

- Kate Gray, JCHS Women's Soccer Head Coach, Resignation effective 11/1/2019.
  - Blakli Hukill, JCHS Volleyball Head Coach, Resignation effective 12/10/2019.
  - Susan Harding, JCSC Food Service Director, Retirement effective 6/30/2020.
- These resignations/retirement were approved without discussion as a consent agenda item.

3. Recommendations

- Abbigail Allman, Transitional Kindergarten Teacher at Sand Creek Elementary, \$39,000.00, effective 1/6/2020
  - Alan Littrell, Maintenance to Director of Maintenance, \$62,500.00, effective 1/01/2020.
- Mr. Shepherd made a motion to approve the above recommendations. Ms. Morrison seconded the motion. 7 yes, 0 no Approved.

4. Conference Requests

- Jeanie Koelmel, Karen Pedigo, Paula Ertel, and Kathy Marsh, Focus on Inclusion, 1/30-31/2020, Indianapolis, IN.
- The above conference request was approved without discussion as a consent agenda item.

C. Support Staff (Policy 4000)

1. Leaves

- Mary Minger, requests unpaid time off for previous scheduled vacation, 12/20/2019 thru 12/31/2019.
- The above leave was approved without discussion as a consent agenda item.

2. Resignations/Retirements

- Jill Ferree, JCHS Custodian, Resignation effective 12/2/2019.
- Dave Grider, JCMS Assistant Wrestling Coach, Resignation effective 11/21/2019.
- Jeff Inman, JCMS Custodian to JCMS Sub Custodian, Resignation effective 11/13/2019.

- Bryant Layman, JCHS Cross Country Head Coach, Resignation effective 11/15/2019.
  - Sarah Ritchie, JCMS Para Professional, Resignation effective 12/13/2019.
  - Rachel Shaw, Sand Creek Para Professional, Resignation effective 11/25/2019.
  - Jessica Smith, JCS Administrative Assistant for Transportation, Resignation effective 1/3/2020.
- The above resignations were approved without discussion as a consent agenda item.

### 3. Recommendations

- Ellen Baldinger, Para Professional at Sand Creek, 7 hours' day at \$12.00 hour, effective 12/16/2019.
- Hannah Everhart, Para Professional at NVE, 7 hours' day at \$10.50 hour, effective 12/10/2019.
- Phyllis Holman, 8-hour Bus Driver, from \$14.50 hour to \$16.00 hour, effective 11/11/2019.
- Madalyn Hovious, JCHS Assistant Softball Coach, \$3,301.00 stipend, effective 12/13/2019.
- Stephanie Ketcham, 29-hour Para Professional to Full Time position Para Professional (7 hours' day) at JCMS, effective 12/16/2019.
- Tina Kopitzke, Cook at Sand Creek, 7 hours' day at \$10.50 hour, effective 11/18/2019.
- Gerald Laman, JCHS Assistant Basketball Coach, ½ stipend of \$2,407.00, effective 11/19/2019.
- Ashleigh Lucas, Sub Cook to 6-hour Bus Aide at \$10.00 hour, effective 11/25/2019.
- Mary Minger, JCMS Custodian, 8 hours' day at \$11.50 hour, effective 11/13/2019.
- Mary Ray, Bus Aide to Bus Driver, 8 hours' day at \$16.00, effective 11/12/2019.
- Lanieka Sarver, Sand Creek Custodian, 8 hours' day at \$11.25 hour, effective 12/16/2019.
- Brendan Sutton, JCMS Assistant Wrestling Coach, \$1,925.00, effective 11/22/2019.
- Jane Trapp, Cook at Sand Creek, 7 hours' day at \$11.00 hour, effective 12/2/2019.

Mr. Taggart made a motion to approve the above recommendations. Mr. Daeger seconded the motion. 7 yes, 0 no Approved.

### 4. Conference Requests

None at this time.

### D. Finance (Policy 6000)

#### 1. Donations

- Anonymous Donation, \$2000.00, for student assistance at Hayden Elementary. This money will be used for students as needs arise.
- Rose Acres, one case of eggs, to JCHS.

- Hayden United Methodist Church, \$500.00, for student assistance to the 6<sup>th</sup> Grade overnight field trip on May 12 & 13, 2020.
  - Rolling Hills Shrine Club, \$150.00 to JCHS Band for uniforms.
  - JayC Food Store, 120 sacks of non-perishable food items, 124 flats of canned fruit, vegetables, tuna and 14 cases of mac & cheese to distribute to JC Schools for families in need.
  - Tea Creek Baptist Church, \$250.00 for JCHS student meal accounts.
  - ETC Systems, \$1,000.00 for the JCHS Class of 2020 Senior Trip.
- Mrs. Pettit made a motion to approve the above donations. Mr. Shepherd seconded the motion. 7 yes, 0 no Approved.
2. Permission to use Emergency Fund for Scipio Roof Repairs  
Mr. Daeger made a motion to approve using Emergency Fund for Scipio Roof Repairs. Mrs. Wahlman seconded the motion. 7 yes, 0 no Approved
  3. Permission to Purchase School Bus from Rainy Day Fund.  
A quote of, \$96,350.00, from Kerlin Bus Sales was included in the board packet. Mrs. Fields explained that once the insurance company paid, that money would then go back into the Rainy Day Fund.  
Mr. Shepherd made a motion to approve the purchase of the School Bus from Rainy Day Fund. Mrs. Pettit seconded the motion. 7 yes, 0 no Approved.
  4. Resolution
    - a. Resolution authorizing the Treasurer or Deputy Treasurer to make payment of claims without board action between December 12, 2019 to January 9, 2020, and to allow the Treasurer or Deputy Treasurer to make transfers of Appropriations within the Education, Debt Service and Operations Funds in order to Balance Major Account Classifications.  
Mr. Daeger made a motion to approve the above Resolution. Mrs. Pettit seconded the motion. 7 yes, 0 no Approved.
    - b. Resolution to transfer amounts from Education Fund to the Operations Fund  
Mrs. Pettit made a motion to approve the above Resolution. Mrs. Wahlman seconded the motion. 7 yes, 0 no Approved.
    - c. Resolution authorizing the Treasurer or Deputy Treasurer to make Temporary Transfers from a Fund having Sufficient Balance to a Fund having a Depleted Balance for December 31, 2019 Cash Flow Purposes.  
Mr. Shepherd made a motion to approve the above Resolution. Ms. Morrison seconded the motion. 7 yes, 0 no Approved.
  5. Cummins Grant Award, \$20,000.00 for elementary nutrition (TBRI snacks),  
Mr. Taggart made a motion to accept the above Cummins Grant. Ms. Morrison seconded the motion. 7 yes, 0 no Approved
  6. November Fund Report  
This report was included in the board packets.

E. Operations (Policy 8000)

1. Requesting extension for retiring 20-year-old buses.

We have a few 1999 buses turning 20 years old this month and we are asking the board to allow the contracted buses to stay operational until May 2020.

We have a few 2000 buses turning 20 years old in December 2020 and we are asking the board to allow the contracted buses to stay operational until May 2021.

This was discussed and approved by the Transportation Committee.

Mr. Shepherd made a motion to approve the above extension for retiring 20-year-old buses. Mr. Daeger seconded the motion. 7 yes, 0 no Approved

F. Relations (Policy 9000)

1. Jennings County Public Library Board of Trustees Appointment, Josh Yeager, Mrs. Brown noted that Josh Yeager is willing to accept this appointment and is our recommendation to the Library Board.

Mr. Shepherd made a motion to approve this appointment of Josh Yeager. Mrs. Pettit seconded the motion. 7 yes, 0 no Approved.

2. Resolution agreement between Southeastern Career Center and Jennings County School Corporation.

This is the resolution needed as a result of Madison leaving the SCC.

Mr. Daeger made a motion to approve the above Resolution Agreement. Mrs. Wahlman seconded the motion. 7 yes, 0 no Approved.

VII. Claims

The claims were presented for approval in the amount of \$4,339,145.85 (Claims 4030-4404) and payroll in the amount of \$2,291,577.79 (check dates 11/25/2019 & 12/6/2019).

The claims were approved without discussion as a consent agenda item.

VIII. Other

A. Updates

1. North Vernon Area Plan Commission Minutes 11/4/2019.

The minutes were included in the board packets

2. Essential Service Committee Minutes 11/19/2019.

The minutes were included in the board packets.

3. Other

- Hilex Poly sponsorship program

Mrs. Brown explained that this was in discussion on 11/25/2019 during the Board Work Session. The final draft is being presented tonight for approval.

Mr. Taggart made a motion to approve the Hilex Poly Sponsorship Program.

Mrs. Pettit seconded the motion. 6 yes, 1 abstained (Ms. Morrison).

Approved.

▪ Bradshaw Construction, Requests Extension

The 2019 contract for the JCHS Baseball and Softball field renovations had a completion deadline of December 14, 2019. Wes Bradshaw of Bradshaw Construction requested an extension of 60 days due to weather conditions. Mr. Shepherd made a motion to extend completion deadline for Bradshaw Construction. Mrs. Pettit seconded the motion. 7 yes, 0 no. Approved.

IX. Adjournment

Ms. Morrison made a motion to adjourn the meeting at 7:23pm. Mrs. Wahlman seconded the motion. 7 yes, 0 no. Approved

The Board of Trustees of Jennings County School Corporation did not discuss any subject matter in the Executive Session other than that specified in the Public Notice.

BOARD OF TRUSTEES

\_\_\_\_\_  
Patrick Sullivan - President

\_\_\_\_\_  
Chelsea Morrison

\_\_\_\_\_  
Amy Pettit - Vice President

\_\_\_\_\_  
Earl Taggart

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Travis Shepherd - Secretary

\_\_\_\_\_  
Susan Wahlman

\_\_\_\_\_  
Tony Daeger