

LEBANON BOROUGH SCHOOL DISTRICT
Board of Education
Regular Business Meeting Agenda
September 10, 2020 6:30 pm
Board Members: Lebanon Borough School Library
Public: ZOOM Platform Meeting ID: 841 2024 9223

CALL TO ORDER: _____ *Called the meeting to order at* _____

***PUBLICATION
OF NOTICE:***

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through a public notice on August 27, 2020:

- a. Faxing to 2 Newspapers designated by the Board – The Hunterdon County Democrat and the Express Times*
- b. Posting to the District Website, posting on the main bulletin board in the main office,*
- c. Faxing to the Clerk of Lebanon Borough.*

ROLL CALL: Board Members:

- _____ *Dan Elwell, President*
- _____ *Jacklyn Carruthers, Vice President*
- _____ *David Abeles*
- _____ *Christine Burton*
- _____ *Danielle Nugent*

District Administrators:

- _____ *Mr. Bruce Arcurio, Chief School Administrator*
- _____ *Mrs. Patricia Duell, School Business Administrator/Board*

Secretary

***PLEDGE OF
ALLEGIANCE:***

_____ *led the Board in the Pledge of Allegiance.*

President's Comments:

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

CSA Discussion:

POLICY REVIEW**Report of the School Business Administrator:**

Informational: The next meeting is Thursday, October 1, 2020 at 6:30 pm

Internet service – We are currently still using the services through Comcast which is paid by the Borough. If we find that a need arises to upgrade this service, we will look into any available e-rate funding and any other options available to us.

NJ SMART – All of the end of year reports have been submitted and certified. We will spend August preparing for the new school year and rolling up the classes into the next grade level.

ACTION ITEMS 21-BA-06 THROUGH 21-BA-10:**Action 21-BA-06:**

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session

July 30, 2020

Minutes: Special Meeting

August 27, 2020

Action 21-BA-07:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

July 31, 2020

Action 21-BA-08:

BE IT RESOLVED, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

July 31, 2020

Action 21-BA-09:

BE IT RESOLVED, That the Board of Education hereby **approves Line item transfers for the period ending:**

July 31, 2020

Action 21-BA-10:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23-2.1:

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:

July 31, 2020

AND FURTHER RECOMMENDS, in compliance NJAC 6A:23-2.11c (4), that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23-2.11(b) and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for Action Items 21-BA-06 through 21-BA-10:

Motion by:

Second by:

BA Discussion:

Roll Call

 D. Abeles, ***C. Burton,*** ***J. Carruthers,*** ***D. Nugent,***
 D. Elwell

Ayes:

No:

Abstain:

Motion Carries or fails

OLD BUSINESS:

PUBLIC COMMENTS: AGENDA ITEMS

Please note that as a practice the Board limits public comments to three minutes.

District's Policy 0167 - Public Participation in Board Meetings. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may*
 - (a) *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

FACILITY/FINANCE/POLICY:

Action Items 21-FFP-10 through 21-FFP-:

Action item 21-FFP-10:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **September 10, 2020 in the amount of \$ 307,960.02.**

Action item 21-FFP-11:

BE IT RESOLVED that the Board of Education hereby **approves the following statements of assurances for the 2020/2021 school year:**

***Professional Development Plan
Mentoring Plan
Use of Paraprofessional Staff***

Action item 21-FFP-12:

BE IT RESOLVED that the Board of Education hereby **approves the submission of the school self-assessment for HIB grades under the Anti-Bullying Bill of Rights for the period July 1, 2019 through June 30, 2020**

Action item 21-FFP-13:

BE IT RESOLVED that the Board of Education hereby **approves the Nursing Services Plan for the 2020/21 school year.**

Action item 21-FFP-14:

BE IT RESOLVED that the Board of Education hereby **approves the second reading of the following policies and regulations:**

<i>Policy #</i>	<i>Title</i>	<i>Regulation #</i>	<i>Title</i>
1649	<i>Federal Families First Coronavirus Response Act (M)</i>		
2270	<i>Religion in Schools</i>		
2622	<i>Student Assessment (M)</i>		
5111	<i>Eligibility of Resident and Non Resident Students (M)</i>	5111	<i>Eligibility of Resident and Non Resident Students (M)</i>
5200	<i>Attendance (M)</i>	5200	<i>Attendance (M)</i>
5330.04	<i>Administering an Opioid Antidote</i>	5330.04	<i>Administering an Opioid Antidote</i>
5610	<i>Suspension (M)</i>	5610 (M)	<i>Suspension Procedures</i>
5620	<i>Expulsion (M)</i>		
8320	<i>Personnel Records (M)</i>	8320	<i>Personnel Records (M)</i>

Action item 21-FFP-15:

BE IT RESOLVED that the Board of Education hereby **approves the first reading of the following policies and regulations:**

<i>Policy #</i>	<i>Title</i>	<i>Regulation #</i>	<i>Title</i>
0155.1	<i>Board Member Participation at Board Meetings using Electronic Device</i>		

1648.02	Remote Learning Options for Families (M)		
1648.03	Restart and Recovery Plan-Full Time Remote Instruction		

Action item 21-FFP-15:

BE IT RESOLVED that the Board of Education hereby **authorizes the School Business Administrator to extend the contract with ESS Northeast LLC through June 30, 2021 for substitute teacher and paraprofessional services for the 2020/21 school year.**

Action item 21-FFP-16:

BE IT RESOLVED that the Board of Education hereby **authorizes the School Business Administrator to participate in the Alliance for Competitive Telecommunications (ACT) for the 2020/21 school year for telephone, internet and WAN services.**

Motion for Action Items 21-FFP-01 through 21-FFP-08:

Motion by: _____

Second by: _____

FFP Discussion:

Roll Call

_____ **D. Abeles,** _____ **C. Burton,** _____ **J. Carruthers,** _____ **D. Nugent,** _____
 _____ **D. Elwell**

Ayes: No: Abstain: Motion Carries or fails

RECOGNITION OF PUBLIC:

Please refer to Lebanon Borough BOE policy 0167 for public comment guidelines

NEW BUSINESS:

EXECUTIVE SESSION:

WHEREAS, while Sen. Byron M. Baer Open Public Meetings Act requires all meetings of the Lebanon Borough Board of Education to be held in public, NJSA 10:4-12(b) sets forth nine types of matters that may be lawfully discussed in “Executive Session”;

WHEREAS, the Lebanon Borough Board of Education has determined that the following issues are permitted by NJSA 10:4-12(b) to be discussed without the public in attendance shall be discussed during Executive Session;

WHEREAS, any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matters be discussed at a public meeting. Subject to balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 NJ 478, the employee and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

2020/21 CSA Merit Goals

WHEREAS, the length of Executive Session is estimated to be 30 minutes, after which the public meeting shall commence.

NOW THEREFORE BE IT RESOLVED, that the Board of Education will go into Executive Session for only the above stated reason(s); and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject will be revealed once a conclusion has been reached as to the subject matter of the discussion.

Action will be taken.

Motion to enter Executive Session:

Motion by: _____ Second by: _____

Motion to Exit Executive Session:

Motion by: _____ Second by: _____

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 21-PNCC-05:

Action Item 21-PNCC-05

BE IT RESOLVED that the Board of Education hereby **approves the formation of a committee to negotiate the agreement with the Lebanon Borough Education Association for the time period July 1, 2021 through June 30, 2024 with the following members:**

**Daniel Elwell
David Abeles**

Action Item 21-PNCC-06

BE IT RESOLVED that the Board of Education hereby **approves the formation of a committee to negotiate the agreement with the Bruce Arcurio, Chief School Administrator for the period July 1, 2021 through June 30, 2025 with the following members:**

**Daniel Elwell
David Abeles**

Action Item 21-PNCC-07:

BE IT RESOLVED that the Board of Education hereby **approves the CSA Merit Goals for the 2020/21 school year; and**

BE IT FURTHER RESOLVED that the Board of Education **approves of the submission of the CSA Merit Goals to the Executive County Superintendent for approval.**

Motion for Action Items 21-PNCC-05 through 21-PNCC-07:

Motion by: _____

Second by: _____

FFP Discussion:

Roll Call

_____ **D. Abeles,** _____ **C. Burton,** _____ **J. Carruthers,** _____ **D. Nugent,** _____
_____ **D. Elwell**

Ayes: No: Abstain: Motion Carries or fails

ADJOURNMENT:

Action Item 21-AD-03:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Time: _____

All in Favor: _____ **No** _____