

LEBANON BOROUGH SCHOOL DISTRICT**Regular Business Meeting Minutes****June 18, 2020 6:30 pm****Zoom Platform ID: 828 9552 0143**

CALL TO ORDER: D. Elwell called the meeting to order at 6:30pm.

PUBLICATION**OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 2075, **adequate notice of this meeting was provided through a public notice on June 12, 2020**

- a. **Faxing to two newspapers** designated by the Board- The Hunterdon County Democrat and the Express Times.
- b. **Posting to the District Website**, posting on the main bulletin board in the main office,
- c. **Faxing to the Clerk of Lebanon Borough.**

ROLL CALL:

Board Members:

Dan Elwell, President

Jacklyn Carruthers, Vice President

David Abeles

Christine Burton

Danielle Nugent

District Administrators:

Mr. Bruce Arcurio, Chief School Administrator

Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF**ALLEGIANCE:**

D. Elwell led the Board in the Pledge of Allegiance.

President's Comments:

Mr. Elwell congratulated Mr. Arcurio on handling the COVID 19 pandemic very well and ending the school year despite all of the challenges it presented.

Into Math Presentation

Mr. Arcurio and Mrs. Corradi gave a presentation to the Board on Houghton Mifflin's Into Math framework for meeting the requirements of the math curriculum.

Discussion included the process of choosing Into Math and how it will affect the students as they move up to middle school.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

See Attached

Action 20-CSA-10:

BE IT RESOLVED that the Board of Education hereby ***accepts the HIB report for the month of June 2020.***

Motion by C. Burton, Second by J. Carruthers; The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain

CSA Discussion:

Mr. Elwell was pleased to hear of positive feedback from the community concerning the virtual learning survey.

Report of the School Business Administrator:

Informational: The next meeting is Thursday, August 6, 2020 at 6:30 pm

Budget Updates: I have confirmed in the past week that we will no longer receive REAP grant funding, the formula has changed and any municipality with greater than 500 people per square mile is not considered “rural” and therefore does not qualify for the funds. We have always used this funding in the past for technology. Technology purchases do not qualify for use under any FEMA grants that may become available.

There is currently a proposed bill to allow the use of Capital Reserve funds to help pay for additional virtual instruction costs. Rather than put money into reserves and then take it out again, we have discussed purchasing Promethean Boards for each classroom this summer, so that we will have equipment in place if we need to do virtual instruction again in the fall. Our teachers would be able to deliver lessons from their classrooms via live stream or recorded as needed.

Fire Doors - with the Safety and Security grant funds that will become available, we are able to replace the doors at the top and bottom of the stairwell and install the required panic button in the main office.

Communications from Preschool parents. Several preschool families expressed their gratitude to the Board for their assistance with the tuition during this pandemic.

BA Discussion

Discussion about the budget for 19/20 as well as 20/21.

OLD BUSINESS:

Ms. Nugent discussed the recent racial upheaval and protests occurring recently. She questioned if we have addressed the issue with families and if Teachers would be prepared to speak with their students about it.

PUBLIC COMMENTS: AGENDA ITEMS

Please note that as a practice the Board limits public comments to three minutes.

District's Policy 0167 - Public Participation in Board Meetings. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may*
 - (a) *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

Marlene & Ava Baldinger, Brunswick Ave.

Commented on the importance of filling out the Census forms, this town was currently showing a 60% completion rate. She stressed the importance of what the data can affect, including funding for the school. Questioned if the teachers would be prepared to use the new math program in the fall.; also questioned if there were additional activities to address the needs of advanced students.

FACILITY/FINANCE/POLICY:

Action Items 20-FFP-90 through 20-FFP-95:

Action item 20-FFP-90:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **June 18, 2020 in the amount of \$ 189,624.49.**

Action Item 20-FFP-91:

BE IT RESOLVED that the Board of Education hereby approves the **Lebanon Borough School District program of virtual instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 12, 2020, with updates submitted March 18, 2020, March 20, 2020, April 30, 2020 and May 20, 2020 which has been implemented since the district's closure as of March 17, 2020.**

Action Item 20-FFP-92:

BE IT RESOLVED that the Board of Education hereby approves the **second reading of policy and regulation 5513 Care of School Property (M)**

Action Item 20-FFP-93:

BE IT RESOLVED that the Board of Education hereby approves the purchase of 9 Promethean Boards under the cooperative purchasing bid # ESCNJ18/19-03 from CDW-G in the amount of \$37,998.18.

Action Item 20-FFP-94:

BE IT RESOLVED that the Board of Education hereby approves the purchase of the **Into Math 2020 Print/Digital materials for a 6 year cycle, grades K – 6 in the amount of \$29,368.36.**

Action Item 20-FFP-95:

BE IT RESOLVED that the Board of Education hereby approves the replacement of the existing fire-rated doors for the stairwell entrance/exits in the amount of \$14,475 from G&G Custom Builders.

Motion for Action Items 20-FFP-90 through 20-FFP-95:

Motion by J. Carruthers, Second by D. Abeles ; The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain

FFP Discussion:

Discussion on the existing SMART Boards in the classrooms and space needed for new boards.

RECOGNITION OF PUBLIC:

Please refer to Lebanon Borough BOE policy 0167 for public comment guidelines

Alejandro Calvo, Brunswick Ave. congratulated Mr. Arcurio for a great job on the virtual graduation and concert; he was please to be able to the share the events with his family throughout the world on this platform.

Ava Baldinger, Brunswick Ave. Questioned the process for electing Student Council representative next year.

Marlene Baldinger, Brunswick Ave. Commented that the Borough has canceled the 4th of July parade and Park School for this summer due to the pandemic.

NEW BUSINESS:

Mr. Elwell requested that Mr. Arcurio put some information about Student Council in his next news letter to families so they are aware of the process for the fall.

The Board complimented the music teacher on the spring concert. They were very impressed with the concert and would love to see that continue if the future.

The Board expressed compliments to all of the teachers for how they have handled teaching and keeping students engaged during the pandemic.

EXECUTIVE SESSION:**ZOOM Meeting Info: 823 9070 7552**

WHEREAS, while Sen. Byron M. Baer Open Public Meetings Act requires all meetings of the Lebanon Borough Board of Education to be held in public, NJSA 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session, without the public being permitted to attend, and

WHEREAS, the Lebanon Borough Board of Education has determined that the following issue(s) are permitted by NJSA 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session; and

WHEREAS, the nature of the following matters, described as specifically as possible without undermining the need for confidentiality are:

1. **Legal Matters**
2. **CSA Evaluation and Merit Goals**

The length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene in public session.

THEREFORE, BE IT RESOLVED that the Lebanon Borough Board of Education will go into Executive Session for only the above state reasons; and

BE IT FURTHER RESOLVED that the Lebanon Borough Board of Education hereby declares that its discussion of the aforementioned subject will be revealed once a conclusion has been reached as to the matter subject to the discussion.

Formal action will be taken.

Motion to enter Executive Session:

Motion by J. Carruthers, Second by D. Abeles. The full membership of the Board adopts the resolution at 7:37 pm.

Motion to exit Executive Session:

Motion by D. Nugent, Second by D. Abeles. The full membership of the Board adopts the resolution at 8:02 pm

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 20-PNCC-25:

Action Item 20-PNCC-25:

BE IT RESOLVED that the Board of Education hereby approves of the completion of the 2019/20 Merit Goals as submitted by Bruce Arcurio for the 2019/20 school year; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves of the submission of the merit goals and supporting evidence to the Hunterdon County Executive County Superintendent for final approval.

Action Item 20-PNCC-26:

BE IT RESOLVED that the Board of Education hereby approves Kelly Heller for 5 days during July and August 2020 for Child Study Team duties at her 2020/21 per diem rate.

Motion for Action Items 20-PNCC-25 through 20-PNCC-26:

Motion by D. Abeles, Second by J. Carruthers. The resolution is adopted by the Board on a roll call vote as follows: 4 ayes, 0 No, 1 Abstain.

ADJOURNMENT:

Action Item 20-AD-12:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion by D. Abeles, Second by J. Carruthers. The full membership of the Board adopts the resolution at 8:20 pm.

Respectfully Submitted:

Patricia Duell
School Business Administrator/Board Secretary

Minutes Prepared: June 19, 2020
Minutes remain unofficial until approved by the Board.

Daniel Elwell
Board President

Date