

**LEBANON BOROUGH SCHOOL DISTRICT****Regular Business Meeting Minutes****April 23, 2020, 6:30 pm****ZOOM Meeting ID: 360 0431 784****Password: LBSApril23**

**CALL TO ORDER:** D. Elwell called the meeting to order at 6:34 pm.

**PUBLICATION****OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 2075, adequate notice of this meeting was provided through a public notice on April 9,2020

- a. Emailing to two newspapers designated by the Board- The Hunterdon County Democrat and the Express Times.
- b. Posting to the District Website,
- c. Emailing to the Clerk of Lebanon Borough.

**ROLL CALL:**

Board Members:

Dan Elwell, President

Jacklyn Carruthers, Vice President

David Abeles

Christine Burton

Danielle Nugent

District Administrators:

Mr. Bruce Arcurio, Chief School Administrator

Mrs. Patricia Duell, School Business Administrator/Board Secretary

**PLEDGE OF****ALLEGIANCE:**

D. Elwell led the Board in the Pledge of Allegiance.

**President's Comments:**

Mr. Elwell welcomed everyone to our first virtual meeting. Gratitude was expressed for the patience and diligence that has been shown by staff and families alike. While this is new for everyone, the district came up with a plan and has been meeting the needs of all of our students and staff.

**REPORT OF THE CHIEF SCHOOL ADMINISTRATOR****Science Achievement results**

**Action 20-CSA-07:**

**BE IT RESOLVED** that the Board of Education hereby accepts the **HIB report** for the month of March 2020.

Motion By C. Burton, Second by D. Abeles. The Board adopts the resolution on a roll call vote as follows: 5 aye, 0 No, 0 Abstain.

CSA Discussion:

Discussion on Science test results.

Discussion on virtual learning for both staff and students.

Discussion about the motivational car parade.

**Report of the School Business Administrator:**

**Informational:** The next meeting is Thursday, May 7, 2020 at 6:30 pm. Place to be announced at a later date, this will be the public hearing on the budget.

**Action items 20-BA-41 through 20-BA-45:****Action 20-BA-41:**

**BE IT RESOLVED** that the Board of Education hereby approves the following **Board Meeting Minutes** for:

**Regular Meeting**

**March 5, 2020**

**Action 20-BA-42:**

**BE IT RESOLVED** that the Board of Education hereby approves the **Board Secretary Reports** for the period ending:

**February 29, 2020**

**Action 20-BA-43:**

**BE IT RESOLVED** that the Board of Education hereby approves the **Treasurer Reports** for the period ending:

**February 29, 2020**

**Action 20-BA-44:**

**BE IT RESOLVED** that the Board of Education hereby approves the **Line Item Transfers** for the periods ending:

**February 29, 2020**

**Action 20-BA-45:**

**BE IT RESOLVED** that the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23-2.1

**AND BE IT RESOLVED** that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

**February 29, 2020**

**AND FURTHER RECOMMENDS** in compliance with NJAC 6A: 23-2.11c4, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23-2.11b and that of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

**Motion for Action Items 20-BA-41 through 20-BA-45:**

Motion By C. Burton, Second by D. Abeles. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.

**OLD BUSINESS:**

None

**PUBLIC COMMENTS: AGENDA ITEMS**

***Please note that as a practice the Board limits public comments to three minutes.***

***District's Policy 0167 - Public Participation in Board Meetings.*** The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.
2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may
  - (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;

- (b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
- (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**Public Comment:**

Marlene Baldinger, Brunswick Ave. Commented on the instruction performed virtually as well as questioning the state of the physical building. Ms. Baldinger also commented on the science test results.

Alejandro Calvo, Brunswick ave. offered thanks to the entire staff for continuing the operations of the school, albeit in a new way. He has seen his children doing schoolwork differently and requested more consistency between the grade levels.

**FACILITY/FINANCE/POLICY:**

***Action Items 20-FFP-49 through 20-FFP-54:***

**Action item 20-FFP-49:**

***BE IT RESOLVED*** that the Board of Education hereby approves the **payment of bills** for the period ending **April 23, 2020 in the amount of \$548,434.77.**

**Action Item 20-FFP-50:**

***WHEREAS***, the New Jersey Schools Insurance Group (NJSIG) is a school board insurance group authorized by NJSIA 18A:18B-1, et. Seq. to provide insurance coverage and risk management services for its members;

***WHEREAS***, the Lebanon Borough Board of Education, hereinafter referred to as the "Educational Institution" is a member of NJSIG; and,

***WHEREAS***, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

***NOW THEREFORE, BE IT RESOLVED***, that the Educational Institution applies for the a safety grant through the NJSIG safety grant program for the 2020/21 fiscal year in the amount of \$2,000 for the purposes set forth in their safety grant application, which is attached hereto; and

***BE IT FURTHER RESOLVED***, the Business Administrator or their designee is hereby authorized to take all action necessary to apply and receive a safety grant award.

**Action item 20-FFP-51:**

**BE IT RESOLVED** that the Board of Education approves the before/after care services provided by the Hunterdon County YMCA for the 2020/21 school year as per the attached proposal.

**Action item 20-FFP-52:**

**BE IT RESOLVED** that the Board of Education authorizes the School Business Administrator to amend the Lebanon Borough Board of Education Long Range Facility Plan, and

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the School Business Administrator to submit the amended Long Range Facility Plan with supporting enrollment projections for approval by the School Development Authority.

**Action item 20-FFP-53:**

**BE IT RESOLVED** that the Board of Education approves the transportation jointure with the Clinton Township Board of Education for the 2019/20 school year in the amount of \$26,024.76.

**Action item 20-FFP-54:**

**BE IT RESOLVED** that the Board of Education authorizes the School Business Administrator to place a stop payment on checks # 4801 and 4842 from the 2018/19 school year and re-issue in the total amount of \$110,110.96.

***Motion for Action Items 20-FFP-45 through 30-FFP-54:***

Motion By D. Nugent, Second by C. Burton. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.

***RECOGNITION OF PUBLIC:***

*Please refer to Lebanon Borough BOE policy 0167 for public comment guidelines*

Alejandro Calvo, Brunswick Ave. questioned the status of the send/receive relationship with Clinton Township.

Ava Baldinger, Brunswick Ave. questioned if the district is saving money by not using the building.

Lauren Baldoni, Kindergarten Teacher commented on the car parade and noted that it was very emotional for the staff as it appeared to be for the community.

Mr. Marciante, Main St. Thanked the district for putting together a plan and keeping the students engaged in learning.

**NEW BUSINESS:**

Discussion about the virtual learning plan and how it is working, as well as making suggestions to keep the students engaged.

**PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:**

*None*

**ADJOURNMENT:**

**Action Item 20-AD-10:**

**BE IT RESOLVED** that the Board of Education adjourns this meeting.

*Motion by C. Burton, Second by D. Abeles. The full membership of the board adopts the resolution at 7:39 pm.*

*Respectfully Submitted,*

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Patricia Duell, School Business Administrator/Board Secretary

Minutes prepared: April 24, 2020

Minutes remain unofficial until formally approved by the Board.

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Daniel Elwell, Board President

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Date