



Family Child Care Network Educational Specialist

MARC Academy and Department of Education (DOE) view family childcare as a respected and valued profession within the early care and education system in New York City. We seek to support and enhance the existing strengths of family childcare as birth-4 programs that promote continuous and responsive relationships, strengthen early learning skills, build resilience, and lay the foundation for all future learning. The primary role of the Education Specialist/Coach is to build strengths-based relationships with affiliated providers to support them as needed and, in particular, with implementing high quality play-based instruction.

Responsibilities:

- Collaborate with the FCC Education Director, FCC Family Support Worker, and FCC Monitors to meet the needs of all children and families.
- Provide twice monthly strength-based practice-based coaching to a cohort of affiliated providers as they implement a mixed-age curriculum.
- Adapt and provide guidance to affiliated providers on the implementation of an evidence-based curriculum for mixed-age group settings that meets the individual needs of all children.
- Review and adapt appropriate curriculum supports and documents with affiliated providers that foster hands-on developmentally appropriate and relationship-based interactions with all children.
- Assist affiliated providers gathering observations of children and entering child assessment data in a timely manner and support its use for curriculum and lesson planning.
- Document all coaching sessions aligned with the DOE's Early Childhood Framework for Quality (EFQ).
- Support FCC Education Director in coordinating all required professional learning days –ongoing.
- Maintain relationships with community partners who provide mental health, special needs, and other support services for all affiliated providers and families.
- Participate in Network staff professional learning sessions delivered.
- Travel within FCC Network catchment area is REQUIRED

Skills:

- Time management skills are essential * Ability to multitask *Must be a team player * Must be flexible with changing schedules and priorities. *Must be organized/able to juggle multiple projects at once*
- *Skilled Communicator * Appreciation for the unique needs of all providers and families.

Qualifications

- BA/BS in early childhood or infant/toddler studies (required)
- Experience teaching children under six (required)
- Experience working in family childcare and/or with infants and toddlers (preferred)

The above statements are intended to describe the general nature of work performed, not an exhaustive list of all essential's functions and responsibilities. Qualified applicants or employees with a disability must be able to perform the essential functions of the job, with or without reasonable accommodation. If you would like to request an accommodation, please inform your hiring manager or supervisor. MARC Academy and Family Center, Inc is an Equal Opportunity Employer.