



Redlands, California

VALLEY PREPARATORY SCHOOL

An International Baccalaureate World School

December 4, 2020

VPS Families:

As a follow-up to the governor's announcements yesterday, please be informed that schools which received a waiver are exempt from the pending **Stay-at-Home order**. Accordingly, if our "southern region" becomes impacted by the order, **Valley Prep will still remain open.**

Given the increasing number of Covid-19 cases in CA and the pending stay-at-home order, we expect to see an increasing number of VPS families choosing to transition their child(ren) from on-campus instruction to Distance Learning. Since this transition requires some prep-time for the teachers, we'll need to establish a **24-hour 'grace period'** (1-business day) between the time that a family informs the school of the transition, to when DL-instruction can begin. For example, if a family were to notify a teacher on Sunday that they wanted to move from on-campus instruction to DL, the DL instruction would begin no later than Tuesday. In the event that the school is required to close a particular classroom(s) following a positive test result, the teacher(s) will endeavor to transition all of the students to DL as quickly as possible.

For a full overview of our Covid-19 policies & procedures, please see below and attached. Updates are made continually based upon feedback from the county's *Department of Public Health DPH*.

Please be sure to mask-up when on-campus. We don't want anything to jeopardize our waiver. Everyone's cooperation is appreciated!

John Black, Head of School

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UPCOMING EVENTS

- **December 18:** **(noon dismissal)** last day before Winter Break
- **January 12 (Tuesday):** classes resume
- **Early January:** Progress Reports issued for the 2nd trimester
- **December-January:** *virtual* Winter Concert
- **January-February:** *virtual* Grandparents Day

HEALTH UPDATE (as recommended by DPH to ensure transparency)

Since September 1, the school has been informed of the following:

- **6 students** have been tested for Covid-19, following possible exposure. 1 student tested positive during the Thanksgiving holiday and is currently quarantining for the required period of time.
- **2 staff members** were recently tested for Covid-19, following possible exposure. Both staff members have tested negative, but are quarantining for the required period of time.

All staff members continue to be tested on a rotational basis (5 per week). To date, **all results have been negative.**



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PICTURE DAY MAKE-UPS & RE-TAKES

Anyone who missed the school's recent Picture Day can now schedule a **make-up** using the link below. You can also use the same link to schedule **re-take** if you were not satisfied with the original photos. All make-ups & re-takes will be done at the photographer's studio in Chino ... not at Valley Prep.

ANNUAL GIVING CAMPAIGN

Our *Annual Giving Campaign* (Annual Fund) is one of our three annual fundraisers, including the Fall Fest (cancelled this year) and the GALA (which we remain hopeful of holding in April or May). As we continue to rebuild enrollment, **proceeds from all fundraisers will be used to "close the gap" between the amount of tuition collected, and total expenses.** For the current school year, we expect that gap to exceed \$160,000 (which includes monies allocated for Tuition Assistance). Your support of the Annual Fund will begin to close that gap! Last year, more than 90% of our families donated to the fund, which raised nearly \$40,000. Can we push that total to \$45,000? Or even \$50,000?!

- **Through the end of November, we collected upwards of \$18,000.**
- Stay-tuned for the December-January results!

Visit our website to learn more about the Annual Fund and to **make your donation**. Any amount is appreciated! <https://www.valleyprepredlands.org/Annual-Giving>

HOMEWORK CLUB

Homework Club has always been available to students who are enrolled in our afterschool Daycare program, as a means to work-on their homework under the supervision of a VPS teacher. We did not offer the program in the 1st trimester since we were unsure of our ability to properly social-distance the students. However, our enrollment in the Daycare program during the 1st trimester was much lower than expected. Accordingly, **we will consider reinstating Homework Club in January, if enough families are interested.** If you interested, please add your name to the form below.

https://docs.google.com/forms/d/e/1FAIpQLScW9YHqL69KgJWmxuLBiykQE30fyY2T4NvTD9kX0HbW2TgZtQ/viewform?usp=sf_link

HEALTH PROTOCOLS (please see the attachment for full details)

Please be reminded that a student (or staff member) is not allowed on-campus if they ...

- **... Have a fever of 100.4 or above.** If a student is sent-home, they must be fever-free (without medication) for 24hrs before returning to campus. In other words, if your child is sent home on Monday, they could not return to school until Wednesday. The school will always confirm the temperature by using two different hand-held, touchless thermometers (not including the kiosks near the stage).
- **... Are continually sneezing and/or coughing.** If a student is sent-home, they may return the next day, so long as they are not continually sneezing and/or coughing.



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CLASSROOM VENTILATION

As per the guidelines provided by the county's *Department of Public Health DPH*, the school is ensuring cross-ventilations in all classrooms by keeping doors & windows open, and using fans in some classrooms.

CONFIRMED TO HAVE COVID-19

- If a student (or staff member) in a particular class tests **positive** for Covid-19, that student (or staff member) must quarantine for a minimum of 10-days (from the time of the positive test) AND submit a negative test result before returning to campus.
- If the positive test result occurs while school is in-session, then the entire class (including the teacher) must also quarantine for a minimum of 10 days. All students in the closed classroom would transition to 100% Distance Learning during the quarantine.
- If the student (or staff member) is in Middle School, then the entire Middle School would be closed and transitioned to Distance Learning.
- Each student (and the teacher) would need to submit a "clear/negative" test result before returning to campus.

EXPOSED TO SOMEONE WITH COVID-19

- If a student (or staff member) in a particular class is **exposed** to someone confirmed to have Covid-19, then the student (or staff member) must **submit a test result to the school as quickly as possible** AND quarantine (for a minimum of 10-days from the time of exposure, regardless of the test result) before returning to campus. If the test result is positive, then the procedure outlined above will be implemented.
- While waiting for the test result (from a student or staff member), other students in the class have the option of transitioning to Distance Learning (DPH does not require a class to be closed while waiting for a test result).
- Further, regardless of their own test result, if the student (or staff member) resides in the same household as someone confirmed to have Covid-19, then the student (or staff member) must quarantine themselves for a minimum of 10-days beyond the quarantine period of the person in the household who has Covid-19 (i.e. if the person with Covid ends their quarantine on the 1st of the month, then those residing with them must continue to quarantine until at least the 10th of the month).