

Taylor Elementary School
School Parent Involvement Policy
2015-2016

PART I. GENERAL EXPECTATIONS

The administration, staff and parents of Taylor Elementary School believe that the improved academic achievement of each student is a responsibility shared by the entire school community, including the school district, school community members, school administration, staff, students, and parents/guardians. Taylor Elementary School has been designated as a Title I school operating under a schoolwide plan. All students, therefore are considered Title I students and are eligible for supplemental educational services, which have been developed under the guidance of staff, administrators, and parents.

Taylor Elementary School will carry out programs, activities and procedures in accordance to the following statutory definition of parental involvement.

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. School Implementation

1. The Taylor Elementary School will take the following actions to involve parents in the joint development of the district wide parental involvement plan under section 1112 of the ESEA:
 - ❖ Make formal invitations at Site Council
 - ❖ Share the information through our PTO
 - ❖ Post meeting times on the school website calendar

2. The Taylor Elementary School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - ❖ Parent Volunteers through PTO and School Site Councils
 - ❖ District and School Generated Surveys and newsletters
 - ❖ Keep the school website up to date and full of information
 - ❖ District ED Line Website will post announcements

3. The Taylor Elementary School will provide the following necessary coordination, technical assistance, and other support in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- ❖ Back to School Night
- ❖ Math Night
- ❖ PTSO Sponsored Activities
- ❖ District Website EDLine
- ❖ Curriculum/Title I Night for all K-6 schools
- ❖ Printed State Standard Objectives given to parents
- ❖ School handbook with rules and guidelines handed out to each parent on back to school night
- ❖

4. The Taylor Elementary School will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
 - ❖ Head Start coordinates with Kindergarten, including a meeting between parents and Head Start staff and the Principal to help facilitate the transition from Head Start to the Elementary School.
 - ❖ Transition Activities with Taylor Intermediate School as needed or requested by parents. (minimum of 1 field trip to Taylor Intermediate School to help acclimate 3rd grade students to the new school)
 - ❖

5. The Taylor Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
 - ❖ District and school level parent surveys to determine involvement and satisfaction
 - ❖ Hold an annual meeting (By September) in conjunction with Back to School night to explain the Title I School wide program at the site.
 - ❖ Provide information to parents during major school functions (i.e. Curriculum Night, Parent Teacher Conference, etc.)

6. The Taylor Elementary School will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - A. The school will, with the assistance of district, provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - the State's academic content standards,
Teachers will provide parents with an overview of the state requirements upon request

- the State and local academic assessments including alternate assessments,
The School will provide a newsletter outlining assessment procedures.
- how to monitor their child's progress
Teachers will provide regular feedback to parents. The school will provide formal parent/teacher conference time at least twice a year. As well as post student grades on line in order to keep parents apprised of student achievement through the school year.

- B. The school will, with the assistance of the district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- ❖ Sharing information and support for the Accelerated Reader Program
 - ❖ Utilizing Parent tutors trained by classroom teachers
 - ❖ Inviting parents to come in and help out in classrooms through reading or tutoring students during the day (PTSO volunteers are also solicited regularly for this purpose as well)
- C. The school will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by utilizing the following resources:
- ❖ Parent Tutors
 - ❖ Site Council
 - ❖ Parent letters
 - ❖ PTO group
- D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by providing:
- ❖ Work with community library which has the similar Accelerated Reading program as offered at the school
 - ❖ Support materials and resources posted on the district website.
 - ❖ Supply Head Start with information regarding the needs of students before they enter the Elementary school
 - ❖ Encourage parents through meetings to visit our campus, particularly from our Head Start feeder school

- E. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.
- ❖ Providing translation services upon request
 - ❖ Messages placed on district marquee
 - ❖ Messages and resources posted on district website

PART III. ADOPTION

This Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by signature of participation in creating the policy by parents and school employees.

This policy was adopted by the Taylor Elementary School on August 28th, 2015 and will be in effect for the period of 2015-2016. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 5, 2015.

(Signature of Authorized Official)
August 28, 2015
(Date)