

MINUTES OF THIS MEETING HAVE NOT BEEN APPROVED

**MINNESOTA VALLEY EDUCATION DISTRICT
BOARD MEETING MINUTES
TUESDAY, AUGUST 18, 2020**

6:00 PM

MVED DISTRICT OFFICE, 801 DAVIS STREET, SAINT PETER, MN

**<https://us02web.zoom.us/j/88091737398?pwd=WFQ5YUYzQ0lta3hBendBR2RN>
VUtNQT09**

In attendance at the meeting were the following Board Members: Linda Leiding, Jillian Cousins, Karson Duncanson, Tracy Stuewe, Nancy Heldberg, Erina Prom, and Jill Johnson. Board Members Absent: none. Also in attendance were Executive Director/Supervising Superintendent Jeff Olson, MVED Principal Tamara Engel, Director of Special Education Sara McMonagle, MVED EA President Paul Matejcek, MVED EA Vice President Jacki Madden, St. Peter Superintendent Bill Gronseth, and Administrative Assistant Amy Leonard.

A Regular Board Meeting of the School Board of Minnesota Valley Education District was held Tuesday, August 18, 2020, beginning at 6:00 PM. Meeting Conducted by Telephone/Video Conference Call (Per Minnesota Statute 13D.021).

Chair Leiding called the meeting to order at 6:02 pm

Approval of Agenda: (Heldberg/Stuewe) Motion to approve agenda. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

Consider Requests to Speak on the Agenda: none

Approval of Consent Agenda Items: (Johnson/Stuewe) Motion to approve consent agenda items. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

- A. Approval of the Regular Board Meeting Minutes of June 9, 2020.
- B. Approval of Bills and Wire Payments for June and July 2020 (\$724,558.96).
- C. Personnel
 1. Approval of the hiring of Rebekah Blaschko, Occupational Therapist, effective with the 2020-2021 school year.
 2. Approval of the hiring of Dawn Lehtinen, effective with the 2020-2021 school year.
 3. Acceptance of the resignation of Cathy Good, Administrative Assistant, effective June 30, 2020.
 4. Acceptance of the resignation of Sheila Gehring, Speech Language Pathologist, effective June 30, 2020.

5. Acceptance of the resignation of Kortni Thompson, Paraprofessional, effective June 30, 2020.
 6. Acceptance of the resignation of Ashley Engles, Speech Language Pathologist, effective June 30, 2020.
 7. Acceptance of the resignation of Emma Good, Paraprofessional, effective May 28, 2020.
 8. Acceptance of the resignation of Kara Barents, Occupational Therapist, effective June 30, 2020.
 9. Approval of additional Housekeeper services for the MVED building.
 10. Acceptance of the resignation of Nancy Brey, Administrative Assistant, effective August 21, 2020.
 11. Approval of the hiring of Tiffany Jenson, Paraprofessional, effective with the 2020-2021 school year.
 12. Approval of the hiring of Shane Barbosa, Paraprofessional, effective with the 2020-2021 school year.
 13. Approval of the hiring of Tanner Nadeau, Paraprofessional, effective with the 2020-2021 school year.
- D. Approval of the revised Employee Handbook.
- E. Approval of the revised Student Handbook.
- F. Approval of the revised Crisis Plan.
- G. Approval of Memorandums of Understanding from Saint Peter Public School District for:
1. Lease of space in the 801 Davis Street building for MVED programs.
 2. Lease of space in the North Elementary building for the elementary autism program.
 3. Lease of space in the Saint Peter Middle School for the secondary (Grades 5-12) autism program.
 4. Contracted technology services by the Saint Peter Public School District to the Minnesota Valley Education District.

Adoption of Resolution Regarding Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters: (Heldberg/Johnson) Motion to adopt the resolution. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

Approval of Calendar Changes to 2020-2021 MVED School Calendar: (Duncanson/Prom) Motion to approve changes to 2020-2021 MVED School Calendar. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

Approval of Licensed Staff Evaluation Plan: (Cousins/Duncanson) Motion to approve the Licensed Staff Evaluation Plan. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

Approval of Mental Health Staff Performance Evaluation Plan: (Duncanson/Heldberg) Motion to approve the Mental Health Staff Performance Evaluation Plan. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

Approval of Renewal of Purchased PTA Services from Southern Plains Education Cooperative: (Johnson/Cousins) Motion to approve renewal of Agreement with Southern Plains Education Cooperative. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

Adoption of MVED Policy 808 - COVID-19 Face Covering Policy: (Johnson/Prom) Motion to adopt MVED Policy 808 - COVID-19 Face Covering Policy with waiver of the first reading. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

Approval of Assessment Calendar 2020-2021: (Cousins/Heldberg) Motion to approve MVED District Testing and Assessment Calendar 2020-2021. AYE: Heldberg, Prom, Stuewe, Duncanson, Cousins, Leiding, Johnson. NO: None. The motion passed.

School Board Policies Requiring Annual Review

The Policy Committee has completed the first cycle of the 2020-2021 Policy Review Plan focused on policies that must be reviewed annually. Of those policies, the only one with changes other than edits or clarifications is Policy 806 - Crisis Management Policy. Recommended changes were presented to the Board for a first reading. This will be brought to the October meeting for a second reading and final consideration.

Opening Workshop Schedule

The Opening Workshop Schedule for August 24-27 and August 31-September 4, 2020 was presented to the Board.

MVED Principal Report

Principal, Tamara Engel, reported that ESY went well. Students participated in either a Hybrid Model or Distance Learning Model. This gave staff good insight into fall planning. A survey was sent to parents of MVED students regarding their preferences for in-person vs. distance learning. Staff will be reaching out soon to families that have not responded yet. She also detailed plans for providing different forms of PPE to staff and students

Special Education Director Report

Special Education Director, Sara McMonagle, discussed various trainings she has been working on with Special Education staff so they are ready to provide services to students once school begins and they can be prepared in case the learning model shifts. She also talked about the use of the coordinator model at MVED. She will be monitoring this throughout the school year to ensure this plan is working to meet staff needs in the MVED districts. She also mentioned the transition program for 18-21 year

olds that Mankato Area Public Schools is developing to provide functional life skills for high need young adults. MVED students will have access to this program.

Executive Director/Supervising Superintendent Report

Executive Director/Supervising Superintendent, Dr. Olson, reported that the Administrative Team model of he, Sara, and Tamara is working effectively. They meet at least on a weekly basis.

Board Members

Board Members brought up three items discussed in the meeting to use as "takeaways": introduction of Sara McMonagle, Director of Special Education; summary of the Return-to-School Plan; and calendar changes.

Future meetings:

Tuesday	October 13, 2020	Zoom (TBD)	6:00 PM
Tuesday	December 8, 2020	MVED District Office	6:00 PM

The meeting was adjourned at 7:42 pm (Stuewe/Prom, unanimous).

Jillian Cousins (MVED Board of Directors Clerk)

Date