

**NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY
GOVERNING BOARD
PUBLIC HEARING**

October 9, 2019

OFFICIAL MINUTES

CALL TO ORDER: Larry Von Stradling called the public hearing to order at 6:02 p.m.

PRESENT: Larry Von Stradling, Rhonda Francisco, Randy Murph, Wade Stoddard, Tim Westover, Christopher Susag (via telephone), Calvin McNeil (via telephone), Scott Flake (via telephone), Matt Weber, Molly Stradling, Carrie Jordan, Susan Johnson

ABSENT: Robin Palmer, Matthew Click, Jerry Gloschay Jr.

VISITORS: None

AGENDA ITEM:

Larry Von Stradling opened the meeting. Molly presented the Annual Financial report (AFR) FY2019

A motion to adjourn was made by Rhonda Francisco and seconded by Wade Stoddard. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Tim Westover, Christopher Susag

Opposed: None

The meeting adjourned at 6:18 p.m.


Board President Signature

Northern Arizona Vocational Institute of Technology
Regular Governing Board Meeting
NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona
October 9, 2019
Official Minutes

CALL TO ORDER: Larry Von Stradling called the meeting to order at 6:19 p.m.

PLEDGE: The pledge was led by Wade Stoddard

PRESENT: Larry Von Stradling, Rhonda Francisco, Tim Westover, Randy Murph, Wade Stoddard, Calvin McNeil (via telephone), Scott Flake (via telephone), Christopher Susag (via telephone), Matt Weber, Molly Stradling, Carrie Jordan, Susan Johnson

ABSENT: Robin Palmer, Matthew Click, Jerry Gloshey Jr.

VISITOR: None

CALL TO PUBLIC: None

AGENDA ITEM #:

1. Approval of the Agenda

A motion to approve the agenda was made by Rhonda Francisco and seconded by Christopher Susag. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Tim Westover, Christopher Susag

Opposed: None

2. Approval of the Consent Agenda

A motion was made by Wade Stoddard and seconded by Rhonda Francisco to approve the consent agenda.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Tim Westover, Christopher Susag

Opposed: None

The following items were approved in the consent agenda: minutes from the public hearing and regular meeting held on July 10, 2019; financial reports for July, August and September 2019.

The Payroll and Expense Vouchers for July, August and September 2019, specifically:

<u>Payroll</u>	<u>Expense</u>
FY19	#1038 \$ 17,579.79
	#1039 \$ 12,047.47

		#1040	\$463,607.88 (includes NPC Spring Payment)
		#1041	\$ 3,954.17
		#1042	\$ 3,974.16
#1	\$ 6,965.67	FY20 #1001	\$ 28,859.01
#2	\$ 9,913.68	#1002	\$ 44,685.68
#3	\$ 9,913.68	#1003	\$ 16,689.44
#4	\$ 9,913.68	#1004	\$ 15,809.23
#5	\$ 9,913.68	#1005	\$ 3,095.86
#6	\$ 9,913.68	#1006	\$ 30,156.87
#7	\$ 9,913.68	#1007	\$ 20,191.89

NAVIT Activity Account:

Cosmetology Club – Balance as of September 30, 2019 - \$ 713.01

Fire Science Club - Balance as of September 30, 2019 - \$ 1,574.10

Welding Club - Balance as of September 30, 2019 – \$ 6,515.77

Detail is attached.

Auxiliary Fund Expenditures: Cosmetology Deposit Account

Balance as of September 30, 2019 - \$ 188,736.19

Deposits: \$ 14,645.00

Checks: \$ 400.00 - Check #1110 – Julie Ellsworth FY17-18
\$ 400.00 – Check #1111 – Ashlynn Nicolls FY19-20 (never started)
\$ 400.00 – Check #1112 – Shay Bell FY19-20 (never started)
\$ 400.00 – Check #1113 – Jaidee Willis FY19-20 (never started)
\$ 45.00 – Check #1114 – Katie Dickson FY19-20 (overpayment)
\$ 400.00 – Check #1115 – Shelby Scott FY16-17

3. Approval of the Annual Financial Report (AFR) FY2019

A motion was made by Wade Stoddard and seconded by Tim Westover to approve the Annual Financial report (AFR) FY2019 as presented by Molly Stradling.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Tim Westover, Christopher Susag

Opposed: None

4. Approval of ASBA Bylaws

A motion was made by Christopher Susag and seconded by Scott Flake to vote no or reject the proposal of bylaws being recommended by ASBA to a simple majority affirmative vote of all member boards and that Susan Johnson be directed to cast the boards' official vote.

The motion passed.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: Tim Westover

5. Approval of the First Amendment to the 2017 Insurance Trust Agreement

A motion was made by Tim Westover and seconded by Calvin McNeil to approve the First Amendment to the 2017 Insurance Trust Agreement as discussed.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Tim Westover, Christopher Susag

Opposed: None

6. Approval of Date for Next Board Meeting

A motion was made by Rhonda Francisco and seconded by Randy Murph to approve the Next Board Meeting to be held on Wednesday, November 13, 2019 @ 6:00 p.m. The meeting will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Tim Westover, Christopher Susag

Opposed: None

INFORMATIONAL ITEMS: Matt Weber reported that he volunteered to serve on the Arizona Department of Education CTE Monitoring committee. NAVIT has 2 audits coming up that we are preparing for. Matt and other Board members that attended the September conference will report in the November Board meeting. Scott Flake, Rhonda Francisco, Wade Stoddard, Tim Westover and Larry Von Stradling would like to attend the ASBA Annual Conference on December 18th & 19th.

A motion to adjourn was made by Tim Westover and seconded by Rhonda Francisco.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Tim Westover, Christopher Susag

Opposed: None

The meeting adjourned at 6:52 p.m.


Board President Signature