

**NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY
GOVERNING BOARD
PUBLIC HEARING**

December 11, 2019

OFFICIAL MINUTES

CALL TO ORDER: Christopher Susag called the public hearing to order at 6:09 p.m.

PRESENT: Larry Von Stradling (via telephone), Rhonda Francisco (via telephone), Randy Murph (via telephone), Wade Stoddard, Christopher Susag, Calvin McNeil (via telephone), Scott Flake (via telephone), Matt Weber, Molly Stradling, Carrie Jordan, Susan Johnson

ABSENT: Robin Palmer, Matthew Click, Jerry Gloschay Jr., Tim Westover

VISITORS: None

AGENDA ITEM:

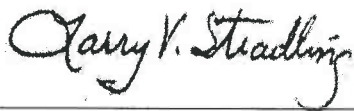
Christopher Susag opened the meeting. Molly presented the FY2020 Revised #1 Budget

A motion to adjourn was made by Wade Stoddard and seconded by Rhonda Francisco. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

The meeting adjourned at 6:14 p.m.



Board President Signature

**Northern Arizona Vocational Institute of Technology
Regular Governing Board Meeting
NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona
December 11, 2019
Official Minutes**

CALL TO ORDER: Christopher Susag called the meeting to order at 6:15 p.m.

PLEDGE: The pledge was led by Wade Stoddard

PRESENT: Larry Von Stradling (via telephone), Rhonda Francisco (via telephone), Randy Murph (via telephone), Wade Stoddard, Calvin McNeil (via telephone), Scott Flake (via telephone), Christopher Susag, Matt Weber, Molly Stradling, Carrie Jordan, Susan Johnson

ABSENT: Robin Palmer, Matthew Click, Jerry Gloshey Jr., Tim Westover

VISITOR: None

CALL TO PUBLIC: None

AGENDA ITEM #:

1. Approval of the Agenda

A motion to approve the agenda was made by Wade Stoddard and seconded by Rhonda Francisco. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

2. Approval of the Consent Agenda

A motion was made by Wade Stoddard and seconded by Rhonda Francisco to approve the consent agenda.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

The following items were approved in the consent agenda: minutes from the regular meeting held on November 13, 2019; financial reports for November 2019.

The Payroll and Expense Vouchers for November 2019, specifically:

<u>Payroll</u>	<u>Expense</u>
#10 \$ 9,913.68	#1011 \$ 13,813.34
#11 \$ 9,913.68	#1012 \$450,508.58
	#1013 \$ 11,371.99

NAVIT Activity Account:

Cosmetology Club – Balance as of November 30, 2019 - \$ 713.01
 Fire Science Club - Balance as of November 30, 2019 - \$ 2,885.09
 Welding Club - Balance as of November 30, 2019 – \$ 6,515.77
 Detail is attached.

Auxiliary Fund Expenditures: Cosmetology Deposit Account
 Balance as of November 30, 2019 - \$ 188,251.33

Deposits: \$ 200.00

Checks: \$ 400.00 - Check #1117 – McKiley Peters FY17-18

3. Approval of the FY2020 Revised #1 Budget

A motion was made by Wade Stoddard and seconded by Rhonda Francisco to approve the FY2020 Revised #1 Budget as presented by Molly Stradling.
 The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

4. Approval of NAVIT Policy Manual – 2nd Read

A motion was made by Wade Stoddard and seconded by Rhonda Francisco to rescind and nullify all current and past policies of the NAVIT Career and Technical Education District #35.
 The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

A motion was made by Wade Stoddard and seconded by Larry Von Stradling to adopt the Policy Manual developed with consulting assistance from the Arizona School Boards Association, containing selected retained documents from the predecessor manual and new and modified documents hereby prescribed and approved by the Board.
 The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

- 5. Approval of Signers on Bank Accounts at National Bank of Arizona**
A motion was made by Larry Von Stradling and seconded by Scott Flake to approve Matt Weber and Molly Stradling as Signers on Bank Accounts at National Bank of Arizona.
The motion passed unanimously.
- Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag
- Opposed: None
- 6. Approval of Sole Source Vendor List**
A motion was made by Larry Von Stradling and seconded by Scott Flake to approve the Sole Source Vendor List FY19-20 as provided by Molly Stradling.
The motion passed unanimously.
- Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag
- Opposed: None
- 7. Approval of Student Activity Treasurer and Assistant Treasurer for FY19-20**
A motion was made by Larry Von Stradling and seconded by Calvin McNeil to approve Molly Stradling as Student Activity Treasurer and Celia Merrell as Assistant Student Activity Treasurer for FY19-20.
The motion passed unanimously.
- Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag
- Opposed: None
- 8. Approval of Heber-Overgaard District's Request to use Retained Funding**
A motion was made by Rhonda Francisco and seconded by Larry Von Stradling to approve the Request to use Retained Funding by the Heber-Overgaard District as presented by Matt Weber.
The motion passed unanimously.
- Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag
- Opposed: None
- 9. Approval of CTSO Stipend(s) to be paid to EAC Payson Campus Faculty Members**
A motion was made by Scott Flake and seconded by Larry Von Stradling to approve CTSO Stipend(s) to be paid to EAC Payson Campus Faculty Members as presented. No more than three EAC Payson Campus Instructors are to be paid a CTSO Stipend of \$500.00 out of NAVIT's Maintenance and Operations Budget.
The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

10. Approval of Date for Next Board Meeting

A motion was made by Scott Flake and seconded by Larry Von Stradling to approve the Next Board Meeting to be held on Wednesday, January 8, 2020 @ 6:00 p.m. The meeting will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

INFORMATIONAL ITEMS: Matt Weber reported that spring 2020 registration is well underway. NPC is still moving forward with a Skills Center located in Show Low. The ASBA/ASA conference will be held December 17th-19th in Phoenix. Molly will send out confirmations to those members that are attending. Board Self-Evaluations were given to each Board Member and they were asked to fill them out and return them by January 6, 2020.

A motion to adjourn was made by Larry Von Stradling and seconded by Wade Stoddard. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Rhonda Francisco, Randy Murph, Wade Stoddard, Calvin McNeil, Christopher Susag

Opposed: None

The meeting adjourned at 6:43 p.m.



Board President Signature