

**Northern Arizona Vocational Institute of Technology**  
**Regular Governing Board Meeting**  
**NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona**  
**August 12, 2020**  
**Official Minutes**

**CALL TO ORDER:** Scott Flake called the meeting to order at 6:11 p.m.

**PLEDGE:** The pledge was led by Wade Stoddard

**PRESENT:** **Live:** Scott Flake, Wade Stoddard, Matt Weber, Molly Stradling, Susan Johnson  
**Zoom:** Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag, Carrie Jordan

**ABSENT:** Larry Von Stradling, Jerry Gloschay Jr., Matthew Click

**VISITOR:** Scott Newby via Zoom

**CALL TO PUBLIC:** None

**AGENDA ITEM #:**

**1. Approval of the Agenda**

A motion to approve the agenda was made by Robin Palmer and seconded by Calvin McNeil. The motion passed unanimously.

Approved: Scott Flake, Wade Stoddard, Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag

Opposed: None

**2. Approval of the Consent Agenda**

A motion was made by Rhonda Francisco and seconded by Wade Stoddard to approve the consent agenda.

The motion passed unanimously.

Approved: Scott Flake, Wade Stoddard, Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag

Opposed: None

The following items were approved in the consent agenda: The Governing Board Public Hearing and Regular Meeting minutes held on July 15, 2020.

Approval of the Financial Reports for July 2020.

The Payroll and Expense Vouchers for July 2020, specifically:

<u>Payroll</u>		<u>Expense</u>
	FY20	
		#1040 \$ 20,758.82
		#1041 \$ 9,051.17
	FY21	
#1 \$ 12,830.95		#1001 \$ 18,658.06
#2 \$ 15,328.85		#1002 \$ 4,570.22
#3 \$ 15,953.33		

NAVIT Activity Account:

Cosmetology Club – Balance as of July 31, 2020 - \$ 713.01  
Fire Science Club - Balance as of July 31, 2020 - \$ 1,989.58  
Welding Club - Balance as of July 31, 2020 – \$ 8,057.62  
Detail is attached.

Auxiliary Fund Expenditures: Cosmetology Deposit Account  
Balance as of July 31, 2020 - \$ 190,313.21

Deposits: \$ 2,407.88

Checks: \$ 0

**3. Approval of the FY21 IT Service Agreement with KNS Tech Services LLC**

A motion was made by Christopher Susag and seconded by Calvin McNeil to approve the FY21 IT Service Agreement with KNS Tech Services LLC as presented by Molly Stradling. The motion passed unanimously.

Approved: Scott Flake, Wade Stoddard, Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag

Opposed: None

**4. Approval of ASBA Policies 672, 674 and 676 (1<sup>st</sup> Read)**

A motion was made by Wade Stoddard and seconded by Tim Westover to table the approval of ASBA Policies 672, 674 and 676 until further notice as presented by Matt Weber. The motion passed unanimously.

Approved: Scott Flake, Wade Stoddard, Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag

Opposed: None

**5. Approval of recommendation to acquire COVID-19 Liability Insurance through the Arizona Risk Retention Trust and require student waivers**

A motion was made by Wade Stoddard and seconded by Christopher Susag to approve recommendation to acquire COVID-19 Liability Insurance through the Arizona Risk Retention Trust and require student waivers as presented by Matt Weber.

The motion passed unanimously.

Approved: Scott Flake, Wade Stoddard, Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag

Opposed: None

**6. Approval of Date for Next Board Meeting**

A motion was made by Rhonda Francisco and seconded by Robin Palmer to approve the Next Board Meeting to be held on Wednesday, September 9, 2020 @ 6:00 p.m. The meeting will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference.

The motion passed unanimously.

Approved: Scott Flake, Wade Stoddard, Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag

Opposed: None

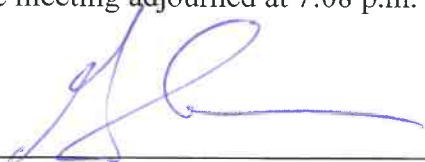
**INFORMATIONAL ITEMS:** Matt Weber reported that the fall 2020 semester has started. He and Carrie taught the first two days on Zoom and shared how that went. Things were a little crazy in the office, but with everyone's help it was successful. He stated that for the most part students are generally wanting to learn and get back to normalcy. As of today, face-to-face teaching will start on Monday, August 24<sup>th</sup>.

A motion to adjourn was made by Rhonda Francisco and seconded by Tim Westover. The motion passed unanimously.

Approved: Scott Flake, Wade Stoddard, Randy Murph, Calvin McNeil, Tim Westover, Rhonda Francisco, Robin Palmer, Christopher Susag

Opposed: None

The meeting adjourned at 7:08 p.m.



Board President Signature