

**Northern Arizona Vocational Institute of Technology
Regular Governing Board Meeting
NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona
March 27, 2019
Official Minutes**

CALL TO ORDER: Scott Flake called the meeting to order at 6:04 p.m.

PLEDGE: The pledge was led by Matt Weber

PRESENT: Rhonda Francisco (via telephone), Robin Palme (via telephone), Christopher Susag (via telephone), Scott Flake (via telephone), Matthew Click (via telephone), Tim Westover (via telephone 7:08 pm), Wade Stoddard, Matt Weber, Molly Stradling, Carrie Jordan, Susan Johnson

ABSENT: Jerry Gloschay Jr., Larry Von Stradling, Calvin McNeil, Randy Murph

VISITOR: None

CALL TO PUBLIC: None

AGENDA ITEM #:

1. Approval of the Agenda

A motion to approve the agenda was made by Rhonda Francisco and seconded by Wade Stoddard. The motion passed unanimously.

Approved: Scott Flake, Rhonda Francisco, Robin Palmer, Christopher Susag, Wade Stoddard, Matthew Click

Opposed: None

2. Approval of the Consent Agenda

A motion was made by Robin Palmer and seconded by Christopher Susag to approve the consent agenda.

The motion passed unanimously.

Approved: Scott Flake, Rhonda Francisco, Robin Palmer, Christopher Susag, Wade Stoddard, Matthew Click

Opposed: None

The following items were approved in the consent agenda: minutes from the regular meeting held on January 9, 2019; financial reports for January 2019 & February 2019.

The Payroll and Expense Vouchers for January and February 2019, specifically:

<u>Payroll</u>	<u>Expense</u>
#16 for \$ 14,567.50	#1016 for \$ 14,592.52
#17 for \$ 14,567.50	#1017 for \$ 16,333.35
#18 for \$ 180.86	#1018 for \$ 532,530.00
#19 for \$ 14,567.50	#1019 for \$ 7,765.84
#20 for \$ 14,567.50	#1020 for \$ 5,918.52

NAVIT Activity Account:

Auto Club – Balance as of February 28, 2019- \$ 0
Cosmetology Club – Balance as of February 28, 2019 - \$ 731.38
Fire Science Club - Balance as of February 28, 2019 - \$ 1,908.12
Welding Club - Balance as of February 28, 2019 – \$ 6,446.95
Detail is attached.

Auxiliary Fund Expenditures for FY18-19: Cosmetology Deposit Account
Balance as of February 28, 2019 - \$ 173,287.48

Deposits: \$ 0

Checks: \$ 0

3. Approval of Employee Compensation Packages

A motion was made by Christopher Susag and seconded by Wade Stoddard to approve Employee Compensation Packages as presented by the Subcommittee and Board discussion.
The motion passed unanimously.

Approved: Scott Flake, Rhonda Francisco, Robin Palmer, Christopher Susag, Wade Stoddard, Matthew Click

Opposed: None

4. Approval of Nonrenewal of Contract for Matt Weber to accommodate his using a Third-Party Human Resource Vendor for the 2019-2020 School Year

A motion was made by Robin Palmer and seconded by Rhonda Francisco to approve Nonrenewal of Contract for Matt Weber to accommodate his using a Third-Party Human Resource Vendor for the 2019-2020 School Year at 85% of Current Contract.

A motion to amend the motion was made by Wade Stoddard and seconded by Matt Click.

A motion was made by Wade Stoddard and seconded by Matt Click to approve Nonrenewal of Contract for Matt Weber to accommodate his using a Third-Party Human Resource Vendor for the 2019-2020 School Year at 90% of Current Contract as presented and discussed by the Subcommittee and Board Members.

The motion passed.

Approved: Scott Flake, Christopher Susag, Wade Stoddard, Matthew Click

Opposed: Robin Palmer, Rhonda Francisco

5. Approval of Matt Weber to use Third-Party Vendor for Human Resource Services

A motion was made by Robin Palmer and seconded by Wade Stoddard to approve Matt Weber to use a Third-Party Vendor for Human Resource Services as presented and discussed by the Subcommittee and Board Members.

The motion passed unanimously.

Approved: Scott Flake, Rhonda Francisco, Robin Palmer, Christopher Susag, Wade Stoddard, Matthew Click, Tim Westover

Opposed: None

6. Approval of Date for Next Board Meeting

A motion was made by Rhonda Francisco and seconded by Christopher Susag to approve the Next Board Meeting to be held on Wednesday, May 15, 2019 @ 6:00 p.m. The meeting will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference. The motion passed unanimously.

Approved: Scott Flake, Rhonda Francisco, Robin Palmer, Christopher Susag, Wade Stoddard, Matthew Click, Tim Westover

Opposed: None

INFORMATIONAL ITEMS: Matt Weber thanked Rhonda Francisco and Larry Von Stradling for their help in putting together the Energy Industrial Technician (EIT) open houses at SRP and TEP power plants.

A motion to adjourn was made by Rhonda Francisco and seconded by Robin Palmer. The motion passed unanimously.

Approved: Scott Flake, Rhonda Francisco, Robin Palmer, Christopher Susag, Wade Stoddard, Matthew Click, Tim Westover

Opposed: None

The meeting adjourned at 7:18 p.m.


Board President Signature