

**Northern Arizona Vocational Institute of Technology**  
**Regular Governing Board Meeting**  
**NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona**  
**January 9, 2019**  
**Official Minutes**

**CALL TO ORDER:** Larry Von Stradling called the meeting to order at 6:06 p.m.

**PLEDGE:** The pledge was led by Randy Murph

**PRESENT:** Jerry Gloshey Jr. (called in at 6:34pm), Randy Murph, Rhonda Francisco (via telephone), Calvin McNeil (via telephone), Larry Von Stradling, Robin Palmer, Christopher Susag (via telephone), Scott Flake (via telephone), Matthew Click, Tim Westover, Wade Stoddard, Matt Weber, Molly Stradling, Carrie Jordan, Susan Johnson

**ABSENT:** None

**VISITOR:** Jalyn Gerlich

**CALL TO PUBLIC:** None

**AGENDA ITEM #:**

**1. Approval of the Agenda**

A motion to approve the agenda was made by Calvin McNeil and seconded by Robin Plamer. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

**2. Approval of the Consent Agenda**

A motion was made by Rhonda Francisco and seconded by Christopher Susag to approve the consent agenda.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

The following items were approved in the consent agenda: minutes from the regular meeting held on November 14, 2018; financial reports for November 2018 & December 2018.

The Payroll and Expense Vouchers for November 2018 and December 2018, specifically:

<u>Payroll</u>	<u>Expense</u>
#12 for \$ 14,567.50	#1011 for \$ 15,289.13
#13 for \$ 14,567.50	#1012 for \$ 6,536.78
#14 for \$ 14,520.45	#1013 for \$ 13,142.80
#15 for \$ 14,278.09	#1014 for \$ 23,192.58
	#1015 for \$ 14,942.53

NAVIT Activity Account:

Auto Club – Balance as of December 31, 2018- \$ 0  
Cosmetology Club – Balance as of December 31, 2018 - \$ 1,081.38  
Fire Science Club - Balance as of December 31, 2018 - \$ 1,908.12  
Welding Club - Balance as of December 31, 2018 – \$ 6,582.40  
Detail is attached.

Auxiliary Fund Expenditures for FY18-19: Cosmetology Deposit Account  
Balance as of December 31, 2018 - \$ 173,273.72

Deposits: \$ 0

Checks: #1104 –Shelby Mitchell FY16-17 \$400

**3. Approval of Election of NAVIT Governing Board Officers for 2019**

A motion was made by Randy Murph and seconded by Tim Westover to approve Larry Von Stradling as Governing Board Chair for 2019 and Scott Flake as Governing Board Co-Chair for 2019. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

**4. Approval of Sole Source Vendor List for FY 2018-19**

A motion was made by Christopher Susag and seconded by Scott Flake to approve the updated Sole Source Vendor List as presented by Molly Stradling. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

**5. Approval of Governing Board Meeting Schedule for 2019**

A motion was made by Robin Palmer and seconded by Rhonda Francisco to approve the current schedule of holding Board meetings on the second Wednesday of each month at 6:00 p.m. at the NAVIT District Office Building 951 W Snowflake Blvd, Snowflake Arizona.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

**6. Approval of Board Meeting Agenda Posting Location(s) for 2019**

A motion was made by Robin Palmer and seconded by Calvin McNeil to approve the current agenda posting location(s). Agendas are posted in the NAVIT District Office front window, NAVIT's website located at [www.navitschool.org](http://www.navitschool.org) and all eleven school districts that NAVIT serves are emailed prior to meetings.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

**7. Approval of NAVIT Employee Contract Subcommittee**

A motion was made by Robin Palmer and seconded by Wade Stoddard to approve Larry Von Stradling, Scott Flake and Rhonda Francisco to serve on the NAVIT Employee Contract Subcommittee.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

**8. Approval of Date for Next Board Meeting**

A motion was made by Christopher Susag and seconded by Tim Westover to approve the Next Board Meeting to be held on Wednesday, February 13, 2019 @ 6:00 p.m. The motion also included approval of March's Board meeting to be held on Wednesday, March 6, 2019 @ 6:00 p.m., due to the second Wednesday being the week of Spring Break. Both meetings will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference.

The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click

Opposed: None

**INFORMATIONAL ITEMS:** Matt Weber thanked office staff for all their work with spring 2019 registration and audits that have been going on. He thanked the new Board members for their willingness to serve. He gave a short presentation and shared pictures of some of the buildings that the construction program students are currently building.

A motion to adjourn was made by Randy Murph and seconded by Rhonda Francisco. The motion passed unanimously.

Approved: Larry Von Stradling, Scott Flake, Randy Murph, Rhonda Francisco, Robin Palmer, Christopher Susag, Calvin McNeil, Wade Stoddard, Tim Westover, Matthew Click, Jerry Gloschay Jr.

Opposed: None

The meeting adjourned at 6:37 p.m.

  
Board President Signature