

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School
School Board Meeting
Tuesday, April 14, 2020 at 6:00p.m.

MINUTES

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, April 14, 2020 at 6:00p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

PUBLIC NOTICE

Effective immediately and until further notice, the Santa Cruz Elementary School District Governing Board will be enforcing the Center for Disease Control (CDC)'s guidance to limit all public gatherings to ten people. As such, this meeting will be held in a closed room with no public, in-person attendance. There will be no call to the public. Reference: Arizona Attorney General's Opinion dated March 13, 2020 Re: Concerns Related to Arizona's Open Meeting Law and COVID-19.

Members of the Santa Cruz Elementary School District Governing Board will attend in person in the District Office. Agenda is subject to revision 24 hours prior to meeting.

This meeting is open to the public to listen via: Google Hangouts in the school Library.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Kerry Pohlmeier at 623-772-2206 (1) working day prior to the Governing Board meeting.

A. Call to order @6:00 PM

1. Roll call: Board President: Mr. R. Fish
 Board Clerk: Mrs. Fernandez
 Board Member: Mr. Noon
 Board Member: Dr. Pottinger
 Board Member: Mr. D. Fish

Superintendent/Principal: Mrs. Romero

All Board Members present except for Mrs. Fernandez.

B. Pledge of Allegiance

Led by Mr. R. Fish

C. School Board Minutes.

Discuss/Approve the following Board Minutes:

1. Board Meeting Minutes, March 10, 2020

Mr. Noon motioned to approve, Dr. Pottinger 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

D. Reports

1. Parent Survey Report presented by Kathy Romero

Parents took a survey during Parent/ Teacher Conferences in March. Mrs. Romero reported that overall, the parents gave positive feedback.

E. New Business

1. Discuss/ Approve Health Insurance ASBAIT plan and dental insurance Ameritas health coverage plans for SY 2020-2021.

Mr. Noon motioned to approve, Mr. D. Fish 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

2. Renewal of H1-B Visa for Mable Shaju with a payment of \$460.00, payable to U.S. Department of Homeland Security.

Mr. Noon motioned to approve, Mr. D. Fish 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

3. Discuss/Approve Certified Salary Schedule for FY 2020-2021.

Mr. D. Fish motioned to approve, Mr. Noon 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

4. Read/ Approve resignation letter of Board Member Mercie Fernandez as of April 7, 2020.
Mr. Noon motioned to approve, Mr. D. Fish 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

5. Discuss/Approve 5th grade Teacher Contract for Annabelle Cerezo for SY 2020-2021, granting 15 years of prior teaching experience.
Mr. Noon motioned to approve, Mr. D. Fish 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

6. Discuss/Approve to **renew** teaching contracts for the SY 2020-2021 for the following teachers, pending successful completion of outstanding evaluations, outstanding personal improvement plan(s) and/or pending disciplinary actions. If an outstanding Professional Improvement Plan is not completed, certified evaluations not in good standing and/or disciplinary action not fulfilled successfully prior to the end of the 2019-2020 school year, no contract will be signed by the board for that/those individual(s) and a final notice will be issued.

Kinder – Diana Lopez

1st Grade – Barbara Hernandez

2nd Grade – Cynthia Colbert

3rd Grade – Kimberly Franklin

4th Grade – Anna Corrales

Special Education – Thomas Hackley

Title 1 – April Christine Bastidas

Physical Education – Manny Romero

Middle School Language Arts – Amanda Dupuy

Middle School Science – Mable Shaju

Middle School Social Studies – Rafael Lopez

Mr. Noon motioned to approve, Dr. Pottinger 2nd. All contracts renewed.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

G. Reports

1. Teacher/Staff Report
2. Superintendent/Principal Report by Mrs. Romero

Mrs. Romero reported: 1st round of student packets was a success, out of 196 students we only had 24 not pick up, Teachers are meeting weekly for Teacher Meetings via online every Wednesday,

Teachers are sending weekly reports to Mrs. Romero about student/ parent contact and instruction, 2nd round of student packets and student belongings will occur next week, Office staff, maintenance and bus drivers are reporting to work every Wednesday to make sure things are getting done, Teachers are coming in throughout the week but staggered at different times, County Superintendents office gave approval for new Board Member to be appointed in May, Transitions and 4th quarter grades are still to be determined depending on instruction from the State.

a.) Enrollment **196** as of: 04/08/2020

b.) District happening

3. Board President's Report

FY 2019-2020

APRIL 2020

PAYROLL:

RATIFY: FY2019-20

PP0019 \$55,101.08

PP0019.1 \$4,521.64

PP0019.2 \$449.11

PP0020 \$52,441.64

PP0021 \$55,933.05

EXPENSE:

RATIFY: FY2019-2020

E-2020 \$14,168.88

E-2021 \$25,640.59

Mr. Noon motioned to approve, Mr. D. Fish 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

1. BUDGET BALANCE SUMMARY

Mr. D. Fish motioned to approve, Dr. Pottinger 2nd.

| Name | Aye | Nay | Abstain |
|------|-----|-----|---------|
|------|-----|-----|---------|

| | | | |
|---------------|---|--|--|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

H. Future Board Agenda Item

Revised budget, recommended Middle School Math Teacher, Classified staff salary schedule, Classified contracts, swearing in of the new Board Member.

I. Next Board Meeting

- a) Tuesday, May 12, 2020 at 6:00p.m.

J. Adjournment

Dr. Pottinger motioned to approve, Mr. D. Fish 2nd.

| Name | Aye | Nay | Abstain |
|---------------|-----|-----|---------|
| Mr. R.Fish | X | | |
| Mr. Noon | X | | |
| Mr. D. Fish | X | | |
| Dr. Pottinger | X | | |

Meeting was adjourned at 6:43 pm.