

**Santa Cruz Elementary District #28  
Little Red School**

**2021-2022  
Safe return for in-person Model**

**Procedures and Guidelines**

# **Santa Cruz Elementary District #28**

## **Little Red School**

### **School year 2021-2022**

Santa Cruz Elementary District #28 will follow the CDC (Center for Disease Control <https://www.cdc.gov/>) behaviors for schools in an effort to help reduce the spread of COVID-19 and the safety of our students, staff, and families.

**Santa Cruz Elementary District #28 will safely return to in person school model four days a week with an online self-paced option for those that would like to continue on a 10-month distant learning program for the school year 2021-2022.**

Although we will no longer offer a hybrid remote learning option, it is important to us that families have a choice for their unvaccinated children.

#### **For the 2021-2022 school year, families can choose between:**

- Traditional, in-person four-day instruction
- 10-month self-paced online Program

#### **The 10-month online program is a full-time, online learning program from home that offers:**

- Four days per week-7 hours a day
- Self-paced learning (different from the curriculum utilized at school)
- Parent led instruction and supervision required in order for students to complete all assignments on time
- Limited direct interactions with a teacher
- Chromebooks will be provided to students

*Please call the school directly if you are interested in learning more about this option and/or registering your child.*

#### **All CDC Prevention Strategies to Reduce Transmission of SARS-CoV-2 in Schools will be highly recommended by Santa Cruz Elementary District #28.**

The key CDC prevention strategies are essential to safe delivery of in-person instruction and help to prevent COVID-19 transmission in schools:

1. Universal and correct use of masks in classrooms for everyone in the room as all children are not vaccinated
2. Physical distancing of at least 3 feet
3. Regular Handwashing and respiratory etiquette
4. Cleaning and maintaining healthy facilities
5. Contact tracing in combination with isolation and quarantine
6. No sharing of food items.

## **Universal and correct use of masks highly recommended**

**Core principle for masks:** Children under the age of 12 have not been given the choice to be vaccinated and **in order to protect students, masks are highly recommended to be worn at all times inside the classrooms by students and staff.**

Facial masks are highly recommended when students are in the classrooms to help reduce the spread of COVID to children.

- **Mask are highly recommended** for all students, teachers, and staff to set the expectation that people need to use masks in the classrooms.
- **Mask use will be highly recommended on school buses.**

## **Physical distancing**

**Core principles for physical distancing:** Student desks will be at least **3 feet apart when possible** and continue to use desk shields.

- Nonessential furniture will be removed and changes made to classroom layouts to maximize distance between students.
- Desks will be faced in the same direction, desks shields will be placed on student desks, where possible.
- As allowable per number of students on the bus, children will sit with siblings and windows will be open to improve ventilation when it does not create a safety hazard.

## **School safety Guidelines**

### **Drinking Fountains**

Students and staff will need to bring their water bottles labeled with their names from home. Students will be allowed to have water bottles with them in the classrooms to ensure proper hydration and reduce the spread of the infection by limiting the use of drinking fountains at school.

## **Specialized Classes**

Some classes, such as science labs, PE, SPED, Title 1, and others, may require alternative lesson plans to limit contact and the sharing of supplies, and to reduce the spread of respiratory droplets.

## **Physical Education**

The overarching goal of physical education is to ensure that school-aged youth become physically literate individuals who possess the skills, knowledge and dispositions to lead physically active lives. The development of physically literate students provides educators with significant flexibility. The following student safety considerations can ensure the continued development of students' physical literacy:

- Designate separate areas in open spaces; use floor marking in teaching spaces (student sections/workstations).
- Workstation equipment set-up should consider strategies for social distancing throughout activity.

## **Classroom layout**

- For all grades, mark classroom floors with adhesive tape to indicate where individual desks/workspaces will be located. Mark classroom spaces to specify where students need to stand to wait for teacher help, washing hands, and or using trash cans.
- Desks will have protectives separating shields and be positioned to face the same direction rather than facing each other. Desks must be used in all classrooms.

## **Bathrooms**

Only one student at a time should be allowed to use the bathroom. Students must wash their hands before returning to the classroom and posters reminding students of proper hand washing techniques will be posted in all bathrooms.

## **Shared Objects**

- sharing of items that are difficult to clean or disinfect is not allowed. Students should not be sharing, pencils, crayons, scissors, any classroom supplies and/or snacks/lunches. Avoid sharing electronic devices, toys, books, and other games or learning aids.
- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.
- If supply and equipment must be used by one group of children, clean and disinfect between use.

## Hand Washing

All students and employees are required to wash their hands with soap and water for at least 20 seconds upon entering the classroom and or work spaces; if for some reason water is not available use hand sanitizer with at least 60% alcohol at the following times:

- upon arrival at school (use hand sanitizer if there is no sink in the classroom),
- after being outside for physical activity,
- before and after lunch,
- prior to leaving school for home, and
- after sneezing, coughing, or blowing nose.

## Cleaning and Disinfection

- Daily cleaning and disinfecting of all frequently touched surfaces in work areas, such as door handles, sink handles, sharpeners, chairs, toilets, drinking fountains, playground equipment, and desks will be cleaned daily during regularly scheduled time frames and at the end of each school day.
- Once a week deep cleaning will take place in every single school room on campus using a sprayer disinfecting machine.
- All employees are required to clean and disinfect their desks when they arrive at work and just before leaving work.
- All computers must be disinfected after/before each use.

## Adequate Supplies

Santa Cruz Elementary District z#28 will support healthy hygiene behaviors by providing adequate supplies, including soap, hand sanitizer with at least 60 percent alcohol for staff and students, paper towels, tissues, masks, and no touch trash cans.

*\*Janitorial staff will receive detailed schedules for increased cleaning of surfaces and bathrooms throughout the day.*

### **NOTE!**

All cleaning and disinfecting products need to be securely stored away from children and meet the EPA disinfection criteria.

Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes.

## Transportation

Bus drivers will disinfect before and after each route.

School buses have numerous “high-touch” surfaces that will be cleaned and disinfected after each morning, mid-day, and afternoon route and after each route between the different routes. These surfaces include seats, windows, and step rails. Bus drivers will sanitize these surfaces thoroughly after every route, before their first route, and at the end of the school day upon completion of their final route. After disinfection activities are completed, windows should be open to allow the bus to ventilate and air-dry.

Remember that cleaning products and hand sanitizers should not be stored or transported on a school bus due to exposure and fire risks. All disinfecting supplies must remain in the cleaning station at school.

Cleaning stations are only for approved school staff members and students, visitors, and unauthorized staff members are not to be exposed to the cleaning supplies.

### **Drop-off/Pick-up procedures.**

During Drop-off/Pick up times parents will not be allowed to get off their vehicles.

The arrival and dismissal times will be staggered to reduce the number of students in the pickup/drop off areas. Students will be directed to keep an adequate of distance between each other during waiting times.

Parents and families need to remain in their vehicles at all times.

#### **Drop off:**

- Student get off the vehicle in the front of the school.
- Student will be required to put on hand sanitizing gel and will be going directly into the classroom
- If student is late, **please go into the office and sign in your child** at arrival time-please wait your turn if front office is checking in other students.

#### **Pick up:**

- Student will wait in the cafeteria and stand on designated markings on the floor making sure they have proper distancing between each other
- They will be called once the parent's vehicle is at the front gate so that they may be released to the parent

Parents must promptly pick up their children as no supervision will be available after dismissal times. The protection and safety of your child needs to be considered and picking up your child on time reduces his/her exposure as well.