

Bouse Elementary School District No. 26  
Fax: (928)851-2986  
Phone (928)851-2213  
PO Box 'S' Bouse, AZ 85325



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## NOTICE OF REGULAR BOARD MEETING

BOUSE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, October 6, 2021 at 3:30 pm

Bouse Elementary School

Please see [www.bouseschool.org](http://www.bouseschool.org) for more info

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Pursuant to A.R.S. 38-432.01, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorney, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02(A) (3). Additional documentation relating to the public meeting agenda may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

## **\*\*Minutes\*\***

- 1. Call the meeting to order / roll call:** Pam Finkbeiner called this meeting to order at 4:05PM.  
Present: Pam Finkbeiner, James Pontious, Ron Fletcher, Brandy Peck, Cassandra Calderone, Janell Carbery and Rebecca Williams.
- 2. Pledge of Allegiance:**
- 3. Approve the agenda:**  
James Pontious made a motion to approve the Board Agenda as presented. Pam Finkbeiner second and the motion carried a unanimous vote.
- 4. Call to the public- *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38- 431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.***  
Ann LeMaster-Wilson was present. Her comment was that she would like to keep our school free from all the garbage that is going on in our nation. She is interested in becoming a board member.

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**5. Superintendent's Report-**

Brandy Peck: **Fence update:** Cassandra has submitted a claim to the trust. The trust stated they will not cover a temporary fence. Jeff will see about getting T-Poles from the Hardware store and use a tractor to pull the fence back up in place and attach to new T-Poles with wire. If the trust denies repairs to the fence then Jeff will see if SFB might cover repairs to the fence.

**Bus Run:** We split the bus run into 2 separate trips due to the bus being overcrowded (3 to a seat) and for disciplinary reasons. Some of the students were on the bus for about 1.5 hrs. This only added a few minutes to the pick up/ drop off times for the in town students.

**Attendance:** We have started off rough this first quarter having at least 40% of our students having missed 10% or more of the total days in attendance. We just sent letters home to those parents to notify them the percentage for those that have missed 10% or greater. We are having an incentive Pizza Party tomorrow for those students that have perfect attendance this quarter.

**6. Discussion/Action to approve Public Hearing minutes for September 1, 2021 and Regular Board Minutes for September 1, 2021 as presented.**

James Pontious made a motion to approve the Public Hearing minutes and Regular Board minutes from September 1, 2021 as presented. Pam Finkbeiner second and the motion carried a unanimous vote.

**7. Discussion/Action to approve: Financial Report to include Fund Balance Report for FY 20/21 September, expense voucher 2205 in the amount of \$17,875.57 and 2206 in the amount of \$9,945.62, payroll vouchers 5 in the amount of \$24,318.91 and 6 in the amount of \$ 25,018.21 and Student Activities Fund Report.**

James Pontiou made a motion to approve the Financial Report as presented. Pam Finkbeiner second and the motion carried a unanimous vote.

**8. Discussion/Action to approve Ms. Brandy Peck and Ms. Shannon Russell as Public Education Agency (PEA) Representatives for Bouse Elementary School.**

James Pontious made a motion to approve Ms. Brandy Peck and Ms. Shannon Russell as PEA Representatives for Bouse Elementary School. Pam Finkbeiner second and the motion carried a unanimous vote.

**9. Discussion/Action to approve Mileage to be reimbursed at a rate of .445 cents a mile. (Annual Review)**

James Pontious made a motion to approve mileage reimbursement at a rate of .445 cents a mile for FY 21/22. Pam Finkbeiner second and the motion carried a unanimous vote.

**10. Discussion/Action to approve Conflict of Interest Policy form and No Gift from Vendors Policy form to be completed by appropriate staff members/ Board Members. (Annual Review)**

James Pontious made a motion to approve that appropriate staff and Board Members need to complete Conflict of Interest Policy form and No Gift from Vendors Policy form. Pam Finkbeiner second and the motion carried a unanimous vote.

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**11. Discussion/Action to approve the FY 20/21 Annual Financial Report to include District Accounts (pages 1-9) , Food Service Report and School by School Report.**

James Pontious made a motion to approve the FY 20/21 Annual Financial Report, Food Service Report and School by School Report. Pam Finkbeiner second and the motion carried a unanimous vote.

**12. Discussion/Action to approve the VFW's use of the school gym for the Christmas Party for Bouse Elementary students and homeschooled families and to not charge a fee for usage.**

James Pontious made a motion to approve the VFW's use of the school gym for the Christmas Party for Bouse students and homeschooled families and to not charge them a fee for usage. Pam Finkbeiner second and the motion carried a unanimous vote.

**13. Discussion/Action to approve additional stipend for Ms. Russell.**

Ms. Russell is being asked to take on additional job duties this school year. She has been designing and presenting professional development for the teachers, as well as facilitating the use of curriculum under the guidance of the head teacher. These duties require a lot of extra time for Ms. Russell. For this reason, we would like to offer Ms. Russell a \$2,500.00 stipend to compensate her for her time.

James Pontious made a motion to approve the additional stipend for Ms. Russell. Pam Finkbeiner second and the motion carried a unanimous vote.

**14. Discussion/Action to approve the Community Use of School Facilities Fee Policy KF-EC.**

By law we cannot spend school money on things that are not related to the functioning of the school. After researching other school districts in the county we came up with a fee schedule that is comparative. ASBA recommends that the school charges individuals and organizations at least the hourly rate of a beginning employee. This is how we came up with the current fee rate.

James Pontious made a motion to approve the Community Use of School Facilities Fee Policy KF-EC as presented. Pam Finkbeiner second and the motion carried a unanimous vote.

**15. Discussion/Action to approve the Teacher Evaluation Tool.**

This tool is a modified version of the evaluation tool that was used last year by our outside evaluator. It has been adapted to make it a better fit for our school.

James Pontious made a motion to approve the Teacher Evaluation Tool. Pam Finkbeiner second and the motion carried a unanimous vote.

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**16. Discussion/Action to approve policies. (2ND Reading)**

Most of the following policy advisories are derived from enactments of the 55th Legislative, First Regular Session, 2021. These are indicated by references to the bills and /or statutes which have either been newly created or altered by the Legislature. Several other policy advisories are those which have been revised for clarity by Policy Services.

**Policy Advisory 680, Policy BDF- Advisory Committees**

**Policy Advisory 681, Policy BEDD- Rules of Order**

**Policy Advisory 682, Policy BEDH- Public Participation at Board Meetings**

**Policy Advisory 683, Policy BIB- Board Member Development Opportunities Regulation**

**Regulation BIB-R Board Member Development Opportunities Regulation**

**Policy Advisory 684, Policy DIE- Audits/Financial Monitoring**

**Policy Advisory 685, Policy DJ- Purchasing (Purchasing Ethics Policy)**

**Policy Advisory 686, Policy EEAEA- Bus Driver Requirements Training and Responsibilities**

**Policy Advisory 687, Policy GBGB-R- Staff Personal Security and Safety**

**Policy Advisory 688, Policy GCB- Professional Staff Contracts and Compensation**

**Policy Advisory 689, Policy GCF- Professional Staff Hiring**

**Policy Advisory 690, Policy GCH- Professional/ Support Staff Orientation and Training**

**Policy Advisory 691, Policy GDB- Support Staff Contracts and Compensation**

**Policy Advisory 692, Policy GDF- Support Staff Hiring**

**Policy Advisory 693, Policy IC- School Year**

**Policy Advisory 694, Policy IHA- Basic Instructional Program**

**Exhibit IHA-E Basic Instructional Program**

**Policy Advisory 695, Policy IHAMB- Family Life Education**

**Regulation IHAMB-R - Family Life Education**

**Policy Advisory 696, Policy IHAMD- Instruction and Training in Suicide Prevention**

**Policy Advisory 697, Policy IJ- Instructional Resources and Materials**

**Policy Advisory 698, Policy IJJ- Textbook/ Supplemental Materials Selections and Adoption**

**Policy Advisory 699, Regulation IKE-RB- Promotion and Retention of Students**

**Policy Advisory 700, Policy IMB- Teaching About Controversial Sensitive Issues**

**Policy Advisory 701, Policy JFAA- Admission of Resident Students**

**Policy JFAA-EA - Admission of Resident Student**

**Policy JFAA-EB - Admission of Resident Student**

**Policy Advisory 702, Policy JFAB- Tuition/Admission of Nonresident Student**

**Policy JFAB-EA-Tuition/Admission of Nonresident Student**

**Policy JFAB-EB-Tuition/Admission of Nonresident Student**

**Policy Advisory 703, Policy JFB- Open Enrollment**

**Policy Advisory 704, **DELETE** Regulation JICA-RB Student Dress(Cloth Face Coverings)**

**Policy Advisory 705, Policy JK- Student Discipline**

**Policy Advisory 706, Policy JKD- Student Suspension**

**Policy Advisory 707, Policy JKE- Student Expulsion**

**Policy Advisory 708, Policy JLCB- Immunization of Students**

**Regulation JLCB-R-Immunization of Students**

**Exhibit JLCB-E-Immunization of Students**

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**Policy Advisory 709, Policy JLF-Reporting Child Abuse/Child Protection  
Policy Advisory 710, Policy KB- Parental Involvement in Education  
Policy Advisory 711, **DELETE** Regulation KI-RB- Visitors to School (Face Coverings)**

James Pontious made a motion to approve Board Policies as presented. Pam Finkbeiner second and the motion carried a unanimous vote.

**17. Next regular board meeting is on November 3, 2021.**

**18. Adjourn Board Meeting:**

Pam Finkbeiner made a motion to adjourn this Board Meeting at 4:41 PM. James Pontious second and the motion carried a unanimous vote.

Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual can contact (928)851-2213 at the Bouse District Office via phone number or email between the hours of 8:00 a.m. and 3:00 p.m., Monday- Thursday, at least two business days before the meeting.

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**Pamela Finkbeiner**, President

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**James Pontious**, Clerk

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, Member

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