

Bouse Elementary School District No. 26
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NOTICE OF REGULAR BOARD MEETING

BOUSE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, July 14, 2021 at 3:30 pm

Bouse Elementary School

Please see www.bouseschool.org for more info

Pursuant to A.R.S. 38-432.01, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorney, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02(A) (3). Additional documentation relating to the public meeting agenda may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

****Minutes****

1. Call the meeting to order / roll call:

Meeting already called to order for Public Hearing.

Roll Call: Pam Finkbeiner, Jim Pontious, Brandy Peck, Cassandra Calderon, Janell Carbary, Rebecca Williams and Ron Fletcher via phone.

2. Pledge of Allegiance:

3. Approve the agenda:

Jim Pontious made a motion to approve the Board Agenda as presented/modified. Pam Finkbeiner second and the motion carried a unanimous vote.

4. Call to the public- *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38- 431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

No one present from the public.

5. Executive Session: Not needed at this session.

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6. Superintendent's Report-

Mr. Fletcher mentioned that APS was here to evaluate the meter. There was an issue with the ground wire/ bar being buried instead of being visible. La Paz Electric will take care of it.

Mrs. Peck explained that we have our Kindergarten boot camp going on now. We have 3 of the 5 kindergarten students participating and 2 students in our self contained classroom. The self contained classroom has been going well. Beth Ferry and her daughter, Analee were very instrumental in helping organise/set up the classroom and train Naomi to work with these 2 students.

7. Approve regular board minutes for June 2, 2021 and special board minutes for June 23, 2021.

Jim Pontious made a motion to approve the regular board minutes for June 2, 2021, Pam Finkbeiner second and the motion carried a unanimous vote.

Jim Pontious made a motion to approve the special board minutes for June 23, 2021. Pam Finkbeiner second and the motion carried a unanimous vote.

8. Discussion/Action to approve expense vouchers 3024, 3025, 3026 and 2201. Approve Payroll vouchers 24, 24.1, 25 and 26.

Jim Pontious made a motion to approve expense voucher 3024 in the amount of \$2,997.43, voucher 3025 in the amount of \$83,388.95, voucher 3026 in the amount of \$13,896.62 and voucher 2201 in the amount \$17,303.42. Approve Payroll voucher 24 in the amount of \$15,741.24, voucher 24.1 in the amount \$44,910.86, voucher 25 in the amount \$11,562.02 and voucher 26 in the amount of \$12,304.15. Pam Finkbeiner second and the motion carried a unanimous vote.

9. Discussion/Action to Adopt FY 21/22 Expenditure Budget.

Jim Pontious made a motion to adopt FY 21/22 Expenditure Budget. Pam Finkbeiner second and the motion carried a unanimous vote.

10. Discussion/Action to give permission for Bouse Elementary Food Program Service Agreement to stay the same for FY 21/22.

There have been no changes in staff since last year. Mrs. Brandy Peck is listed as designated signer with Jeff Hall, Cassandra Calderon and Janell Carbary listed as other signers on agreement.

Jim Pontious made a motion to give permission for Bouse Elementary Food Program Service Agreement to stay the same for FY 21/22. Pam Finkbeiner second and the motion carried a unanimous vote.

11. Discussion/Action to adopt the Business Manager, the Head Teacher, and the Receptionist/Bookkeeper as authorized signers on the Student Activities Fund Bank Account. (Part of the yearly annual review)

Jim Pontious made a motion to adopt the Business Manager, the Head Teacher, and the Receptionist/Bookkeeper as authorized signers on the Student Activities Fund Bank Account. Pam Finkbeiner second and the motion carried a unanimous vote.

12. Discussion/Action to adopt the Business Manager as treasurer of the Student Activities Fund. (Part of the yearly annual review)

Jim Pontious made a motion to adopt the Business Manager as treasurer of the Student Activities Fund. Pam Finkbeiner second and the motion carried a unanimous vote.

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**13. Discussion/Action to approve the signing of expense vouchers between Board Meetings.
(Part of the yearly annual review)**

Jim Pontious made a motion to approve the signing of expense vouchers between Board Meetings. Pam Finkbeiner second and the motion carried a unanimous vote.

**14. Discussion/Action to approve the Superintendent and Business Manager authorization to dispose of equipment that is deemed obsolete and/or no longer needed by the district, or trade in equipment, as provided for in the Uniform System of Financial Records.
(Part of the yearly annual review)**

Discussion between board members and staff about changing wording from Superintendent to Head Teacher, All parties were in favor.

Jim Pontious made a motion to approve the Head Teacher and Business Manager to have authorization to dispose of equipment that is deemed obsolete and/or no longer needed by the district, or trade in equipment, as provided for in the Uniform System of Financial Records. Pam Finkbeiner second and the motion carried a unanimous vote.

**15. Discussion/Action to authorize La Paz County to invest idle funds for FY 21/22.
(Part of the yearly annual review)**

Jim Pontious made a motion to authorize La Paz County to invest idle funds for FY 21/22. Pam Finkbeiner second and the motion carried a unanimous vote.

16. Discussion/Action to approve the request for Board Determination of Sole Source Vendors for FY 21/22. (Part of the yearly annual review)

Jim Pontious made a motion to approve the request for Board Determination of Sole Source Vendors for FY 21/22. Pam Finkbeiner second and the motion carried a unanimous vote.

17. Discussion/Action to approve the Cooperative Agreement with Mohave Educational Services for FY 21/22. (Part of the yearly annual review)

Jim Pontious made a motion to approve the Cooperative Agreement with Mohave Educational Services for FY 21/22. Pam Finkbeiner second and the motion carried a unanimous vote.

18. Discussion/Action to approve for 12 month employees to get paid as a holiday Monday April 18th 2022 instead of July 4th 2021, due to July 4th being on a Sunday.

Jim Pontious made a motion to approve for 12 month employees to get paid as a holiday Monday April 18th 2022 instead of July 4th 2021, due to July 4th being on a Sunday. Pam Finkbeiner second and the motion carried a unanimous vote.

19. Discussion/Action on approval for removal of Playground structure purchased June 26, 1997 and deemed unsafe by The Trust and permission to replace.

Jim Pontious made a motion to approve removal of current playground structure and permission to replace. Pam Finkbeiner second and the motion carried a unanimous vote.

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20. Discussion/Action on hiring Suzy Grubbs as a paraprofessional for the 2021-2022 School Year.

Mrs. Grubbs will be replacing a staff member who resigned at the end of last school year. Her salary will come from the ESSER grant monies.

Jim Pontious made a motion to hire Suzy Grubbs as a paraprofessional for the 2021-2022 School Year. Pam Finkbeiner second and the motion carried a unanimous vote.

21. Discussion/Action to negate the Reopening School Mitigation plan.

This plan is no longer needed because the number of COVID cases has drastically dropped. Negating this plan allows the school to end all COVID restrictions and return to normal instruction and functioning of the school.

Jim Pontious made a motion to negate the Reopening School Mitigation plan. Pam Finkbeiner second and the motion carried a unanimous vote.

22. Discussion/Action to approve the SEI Stipend Plan.

We have been awarded a grant to help compensate the teachers for the added workload that is required to stay in compliance with our students who have a language need. The teachers will have to complete the requirements of the plan in order to receive the stipend. The stipend will be paid out half in December and half in June for those teachers who have met the requirements.

Jim Pontious made a motion to approve the SEI Stipend Plan. Pam Finkbeiner second and the motion carried a unanimous vote.

23. Discussion/Action to approve Intergovernmental Agreement with Vail Unified School District (Beyond Textbooks).

Jim Pontious made a motion to approve the Intergovernmental agreement with Vail Unified School District. Pam Finkbeiner second and the motion carried a unanimous vote.

24. Discussion/Action to accept the written quote from West Gate Homes for the Park Model.

This will be our 2nd teachers house and is to be delivered and set up this month. We will then have a 4 ft chain link fence installed with 2 walk thru gates to separate the houses from the campus.

Jim Pontious made a motion to accept the written quote from WestGate Homes for the Park Model. Pam Finkbeiner second and the motion carried a unanimous vote.

25. Next regular board meeting is on August 4, 2021.

26. Adjourn regular board meeting:

Pam Finkbeiner adjourned the meeting at 4:16PM.

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Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual can contact (928)851-2213 at the Bouse District Office via phone number or email between the hours of 8:00 a.m. and 3:00 p.m., Monday- Thursday, at least two business days before the meeting.

Pamela Finkbeiner, President

James Pontious, Clerk

, Member

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