



## NOTICE OF REGULAR BOARD MEETING

BOUSE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, July 1<sup>st</sup>, 2020 at 4:30 pm

Bouse Elementary School

Please see [www.bouseschool.org](http://www.bouseschool.org) for more info

Pursuant to A.R.S. 38-432.01, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorney, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02(A) (3). Additional documentation relating to the public meeting agenda may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

### **\*\*MINUTES\*\***

**1. Call the meeting to order / roll call:**

The meeting was called to order at 4:31 p.m. / Roll call Sharon Hillhouse, Jim Pontious, Pam Finkbeiner

**2. Pledge of Allegiance:**

**3. Approve the agenda:**

Jim Pontious made a motion to approve agenda as written, Pam Finkbeiner second and the motion carried a unanimous vote.

**4. Call to the public- *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.***

**5. Executive Session:**

**6. Superintendent's Report-**

Brandy Peck read a letter written from Mr. Fletcher. The letter was regarding the plans Bouse Elementary School has was opening the school back up.

**7. Approve regular board minutes for June 3rd, 2020.**

Pam Finkbeiner made a motion to approve regular board minutes for June 3<sup>rd</sup>, 2020, Jim Pontious second and the motion carried a unanimous vote.

\*\* The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at (928)851-2213. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or on a conference call.



**8. Discuss/Action to approve expense voucher 2024, 2025 & 2026. Payroll voucher 24, 241 & 25.**

Jim Pontious made a motion to approve expense voucher 2024 in the amount of \$19,572.78, expense voucher 2025 in the amount of \$9,648.00, and expense voucher 2026 in the amount of \$2,210.21. Payroll voucher 24 in the amount of \$11,389.94, payroll voucher 241 in the amount of \$55,927.84, and payroll voucher 25 in the amount of \$8,770.06, Sharon Hillhouse second and the motion carried a unanimous vote.

**9. Discussion/Action to Adopt FY20-21 Expenditure Budget.**

Jim Pontious made a motion to adopt FY20-21 Expenditure Budget, Pam Finkbeiner second and the motion carried a unanimous vote.

**10. Discussion/Action to adopt/update Food Program Service Agreement with Ms. Brandy Pack as designated signer with Jeff Hall, Cassandra Calderon and Janell Carbery listed as other signers on agreement.**

Pam Finkbeiner made a motion to adopt/update food program service agreement with Ms. Brandy Peck as designated signer with Jeff Hall, Cassandra Calderon, and Janell Carbery listed as other signers on agreement, Jim Pontious second and the motion carried a unanimous vote.

**11. Discussion/Action as part of the yearly annual review to adopt the Business Manager as treasurer of Student Activities Fund.**

Jim Pontious made a motion to adopt the Business Manager as treasurer of Student Activities Fund, Pam Finkbeiner second and the motion carried a unanimous vote.

**12. Discussion /Action as part of the yearly annual review to adopt the Business Manager, the Superintendent, and the Receptionist/Bookkeeper as authorized signers on the Student Activities Fund Bank Account.**

Pam Finkbeiner made a motion to adopt the Business Manager, the Superintendent, and the Receptionist/Bookkeeper as authorized signers on the Student Activities Fund Bank Account, Jim Pontious second and the motion carried a unanimous vote.

**13. Discussion/Action as part of the yearly annual review to approve the signing of expense vouchers between Board Meetings.**

Jim Pontious made a motion to approve the signing of expense vouchers between board meetings, Pam Finkbeiner second and the motion carried a unanimous vote.

**14. Discussion/Action as part of the yearly annual review to approve the Superintendent and Business Manager authorization to dispose of equipment that is deemed obsolete and/or no longer needed by the district, or trade in equipment, as provided for in the Uniform System of Financial Records.**

Jim Pontious made a motion to approve the Superintendent and Business Manager authorization to dispose of equipment that is deemed obsolete and/or no longer needed by the district, or trade in equipment, as provided for in the Uniform System of Financial Records, Pam Finkbeiner second and the motion carried a unanimous vote.

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**15. Discussion/Action as part of the yearly annual review to authorize La Paz County to invest idle funds for FY20-21.**

Sharon Hillhouse tabled till next regular board meeting

**16. Discussion/Action as part of the yearly annual review to approve the request for Board Determination of Sole Source Venders for the FY20-21**

Sharon Hillhouse made a motion to approve the request for Board Determination of Sole Source Venders for the FY20-21, Pam Finkbeiner second and the motion carried a unanimous vote.

**17. Discussion/Action as part of the yearly annual review to approve the Cooperative Agreement with Mohave Educational Services for the FY 20-21.**

Jim Pontious made a motion to approve the Cooperative Agreement with Mohave Education Services for the FY20-21, Pam Finkbeiner second and the motion carried a unanimous vote.

**18. Discussion/Action to approve for 12 month employees to get paid as a holiday Monday April 5<sup>th</sup> 2021 instead of July 4<sup>th</sup> 2020, due to July 4<sup>th</sup> being on a Saturday.**

Jim Pontious made a motion to approve for 12 month employees to get paid as a holiday Monday April 5<sup>th</sup> 2021 instead of July 4<sup>th</sup> 2020, due to July 4<sup>th</sup> being on a Saturday, Sharon Hillhouse second and the motion carried a unanimous vote.

**19. Next regular board meeting is on August 5, 2020.**

**20. Adjourn regular board meeting:**

Sharon Hillhouse adjourned meeting @ 4:52.

Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual can contact (928)851-2213 at the Bouse District Office via phone number or email between the hours of 8:00 a.m. and 3:00 p.m., Monday- Thursday, at least two business days before the meeting.

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**Sharon Hillhouse**, President

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**Pamela Finkbeiner**, Clerk

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**James Pontious**, Member

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