



*Willcox Elementary School*  
*Willcox Unified School District #13*  
*Mrs. Valerie Simon, Principal*

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## **Return to School Information**

Please note that our plans may change in response to COVID-19 conditions in our community, and direction and guidance from state and local government. These are challenging times and we appreciate your support as we work to provide a successful learning experience for our students.

### **IMPORTANT DATES**

#### **Student Registration from 8 am - 12 pm on the following days at the WES Office:**

Monday, July 20 - Fourth Grade

Tuesday, July 21 - Third Grade

Wednesday, July 22 - Second Grade

Thursday, July 23 - First Grade

#### **Chromebook checkout from 8 am - 4 pm at the WES Office:**

Week of July 27-July 30

Week of August 3-August 6

School will begin Monday, August 10. Our first week of school will be completed using distance learning with an online format.

When we are allowed to bring students on campus, we will begin with a staggered schedule with half of our students on campus each day. Students will be divided into two groups: **Students with last names beginning with A-L (Group A) will attend school on Mondays and Wednesdays, and students with last names beginning with M-Z (Group B) will attend school on Tuesdays and Thursdays.** Families with students who have different last names will be placed in the same group, but parents must notify the school so that arrangements can be made.

Students will have school work to complete during their time at home while on the staggered schedule. Work will consist of online instruction and learning activities assigned by the teacher. Students will be graded on these assignments.

When conditions allow, we will return to our normal, 4-day week with all students on campus.

The rest of this document describes the three learning options we are implementing at WES. If you would like to discuss any of these options further, please feel free to contact Mrs. Simon and your child's teacher. We look forward to welcoming our students back to school in whatever option you choose.

### **GENERAL CAMPUS PREVENTIVE MEASURES**

- Visitors – Limited visitors will be permitted on campus. Volunteers on campus will be postponed until further notice.
- Student Materials – Students will have their own instructional materials. All materials must be kept in individual pencil boxes. Parents will be provided with a supply list.
- School Events – No scheduling of large events, school-wide assemblies or field trips until further notice.
- Extra-Curricular Activities – After school tutoring and Friday School are postponed until further notice.
- Physical Distancing – Physical distancing protocols will be used outside of the classroom along with limited use of common areas. In class furniture will be spaced apart and desks facing the same direction. Student movement in the classroom will be directed by the teacher to allow for safe movement.
- Hand Washing – Hand-washing procedures will be implemented upon arrival and throughout the day. Hand sanitizer will also be available and monitored by staff.
- Temperature Checks – Parents will pre-screen students at home daily. Staff will pre-screen and self-report daily. Temperature checks will be done if necessary for students.
- Face Masks/Face Shields – Staff and students may wear face masks or clear face shields in the classroom for activities that require them, such as small group instruction when physical distancing is not feasible. Face masks or shields may be required in common areas when physical distancing is not possible.
- Cleaning Protocols – Increased disinfecting and cleaning protocols for school buildings will occur.
- Class Groupings – Students will be grouped into classes and there will be no mixing of classes to confine any possible exposure

<b><u>On Campus Learning Model</u></b>	<b><u>Blended Learning Model</u></b>	<b><u>Distance Learning Model</u></b>
<p>Students return to school full time in person</p> <p>Gate near the office will open at 7:30 a.m. for temperature and symptom checks for all students who do not ride a school bus before entering campus. If a student has symptoms and/or a temperature of 100.4 or higher, we will contact the parent/guardian and they will be sent home.</p> <p>Students will report directly to classrooms when arriving at school</p> <p>Classes stay together, in their homerooms, throughout the day to limit exposure to other classes</p> <p>“Specials” classes (Music, Computers, PE, and LRC) will be provided</p> <p>Accommodations and services will continue to be provided (e.g., special education, English Language Learners, Title I)</p> <p>Breakfast and lunch will be scheduled together in classes</p>	<p>A short-term option for families who want to begin the school year with distance learning but intend to return to school in person this school year.</p> <p>Will be available to Kindergarten-4th grade students.</p> <p>Participation will require a device (provided for check-out by the district if needed) and an internet connection to access instruction.</p> <p>Daily parental support will be required.</p> <p>A daily schedule will be provided to the students that includes live and asynchronous teacher led instruction for core subjects.</p> <p>Lessons may be accessed live with the teacher and classmates through Zoom.</p> <p>Lessons may also be recorded for asynchronous viewing.</p> <p>Small group instructional sessions will be provided as needed through Zoom.</p> <p>Accommodations and services will be provided</p>	<p>(This model is similar to the blended learning model and is for families who prefer their child to remain in an online learning environment long-term for the entire school year).</p>

<p>Meals will be delivered to classrooms</p> <p>Students will participate in recess daily</p> <p>Physical distancing may not be possible on school buses, therefore face coverings may be required</p>	<p>(special education, ELL). Special education services and accommodations will be determined by the IEP Team.</p> <p>Online curriculum will utilize the Schoology Learning Management System. Through Schoology, teachers will design their classroom page, assign work, meet with students virtually through Zoom or other conferencing program, and collect and store grades. Parents will have access to Schoology so they can monitor their child's assignments and progress.</p>	
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