



REQUEST TO POST VACANCY

Date Submitted: 11/29/2021

Title of Position: WES Special Education Paraprofessional Grade/Step or Lane/Step:

New Replacement position – Replacing whom: Donna Evans

8.25 Hours per Day Anticipated hire date: ASAP

Job description attached: Yes No Supervisor: Valerie Simon

Posting: Internally Only Internal/External

Suggestions for External Posting:

Approved: _____ Date: _____
Business Manager

Approved: Kevin Davis _____ Date: 11/29/21 _____
Superintendent

Original retained by Superintendent's Office; Copy sent to Originator