



REQUEST TO POST VACANCY AND/OR INTERVIEW

HIRING MANAGER	Alicia Hernandez
SUBMISSION DATE	4/7/2021

POSITION TITLE	WASA Youth
<input checked="" type="checkbox"/> CLASSIFIED (Grade/Step) <input type="checkbox"/> CERTIFIED (Degree/Lane)	
<input checked="" type="checkbox"/> NEW POSITION <input type="checkbox"/> REPLACEMENT POSITION	(replacing):
ANTICIPATED DATE OF HIRE	5/24/2021
SCHEDULED WORK WEEK HOURS	8-5 Monday thru Friday

POSTING FORMAT	<input type="checkbox"/> Internal only <input checked="" type="checkbox"/> Internal & External <hr style="width: 50%; margin: 10px auto;"/> <input checked="" type="checkbox"/> Website <input type="checkbox"/> ADE <input type="checkbox"/> Newspaper
JOB DESCRIPTION ATTACHED	

	<input type="checkbox"/> YES <input type="checkbox"/> NO
NOTES	

PRINCIPAL/SUPERVISOR APPROVAL	Alicia Hernandez
BUSINESS MANAGER APPROVAL	
SUPERINTENDENT APPROVAL	
PAYROLL RECEIPT DATE & ACKNOWLEDGEMENT	

E-mail form to kevin.davis@wusd13.org