

# MINUTES

## GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

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Tuesday, September 14, 2021 – 6:00 p.m.

GIFT Office

### OPENING OF THE MEETING

The meeting was called to order by Mrs. Brown at 6:02 pm

#### Pledge of Allegiance

#### Roll Call

##### Present:

Mrs. Christie Brown, President

Mr. Bowman, Member

Mr. Mark Claridge, Member

Mrs. Tamara Melton, Member

Mr. B.K. Merriman, Member-

Mrs. Kim Waters, Member-

Mr. Clay Emery, Superintendent

Mrs. Michele Johnson, Business Manager

Mrs. Brenda Garcia, Administrative Assistant

##### Absent:

Mrs. Sherry Carbajal, Member

1. Adoption of the Agenda – The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business. **(Action)**

***Motion made by Mr. Claridge to adopt the agenda as presented by the administration with the exception of moving Item #8 to Item #4. Motion seconded by Mrs. Melton. Motion carried 6/0.***

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	x			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

**CALL TO THE PUBLIC – Cody Barlow, Jim Schysm, Logan Skinner, Stephanie Hoopes**

**DECLARATION OF CONFLICT OF INTEREST – None**

### REPORTS AND QUESTIONS

2. Superintendent's Summary

Mr. Emery referred the board members to his summary in their packets.

**CONSENT AGENDA – Action**

- Approval of routine payroll and expense vouchers/routine matters
- 3. Approval of Minutes of the August 10, 2021, Regular Meeting.  
Recommendation to approve/ratify financial matters.
  - A. Payroll and expense vouchers.
  - B. Cash balance reports.

***Motion made by Mrs. Waters to approve the consent agenda items as presented. Motion seconded by Mr. Bowman. Motion carried 6/0.***

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

**LEGAL/FINANCIAL**

**New Business**

- 4. Discussion and consideration of a motion to convene a public hearing pursuant to A.R.S. §15-905:  
The purpose of this Hearing is to Provide the Public the Opportunity for Questions and Discussion of the Maintenance and Operations and Capital Outlay Budget Revision #1 for the 2021-2022 Fiscal Year. Amounts May be Reapportioned Based on the Budgetary Needs of the District. **(Action)**  
***Motion made by Mr. Claridge to convene to a public hearing to discuss the Maintenance and Operations and Capital Outlay Budget. Motion seconded by Mrs. Waters. Motion carried 6/0.***

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

- 5. Hearing to provide the public the opportunity for questions and discussion of the Maintenance and Operations and Capital Outlay Budget Revision #1 for the 2021-2022 Fiscal Year. **(Hearing Only)**

6. Discussion and consideration of a motion to close the Public Hearing and return to Regular Session. **(Action)**  
**Motion made by Mr. Bowman to close the Public Hearing. Motion seconded by Mr. Claridge. Motion carried 6/0.**

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

7. Discussion and consideration of a motion to adopt the Budget Revision #1 for the 2021-2022 fiscal year. **(Action)**  
**Motion made by Mr. Claridge to adopt the Budget Revision. Motion seconded by Mrs. Waters. Motion carried 6/0.**

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

8. Approval of new Air Transportation Program and \$15,000 start up monies, Pima High School **(Action)**  
**Motion made by Mrs. Melton to approve the Air Transportation Program and start up monies for the Air Transportation Program. Motion seconded by Mr. Bowman. Motion carried 6/0.**

Item #8				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

9. Approval of contract with C. Cristine Swan for Annual Financial Audit and Compliance Services for the years ended June 30, 2021-23. **(Action)**  
**Motion made by Mrs. Melton to approve the contract with C. Cristine Swan for Annual Financial Audit and Compliance Services. Motion seconded by Mr. Merriman. Motion carried 6/0. Rationale: Successful experience and working relationship with Ms. Swan. Very thorough and effective. Lower bid had high amount of hourly add on's, projected to ultimately be a higher cost**

Item #9				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

10. Discussion and consideration to attend ASBA Graham/Greenlee County Meeting November 3, 2021, virtual event. **(Action)**  
**Motion made by Mr. Claridge to approve attendance to the ASBA Graham/Greenlee County Meeting. Motion seconded by Mrs. Melton. Motion carried 6/0.**

Item #10				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

11. Discussion and consideration to attend ASBA Annual Conference in Phoenix, AZ December 16-17, 2021. **(Action)**  
**Motion made by Mrs. Waters to approve attendance to the ASBA Annual Conference in Phoenix, AZ. Motion seconded by Mr. Bowman. Motion carried 6/0.**

Item #11				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

12. Discussion and consideration that the board nominates a delegate and an alternative delegate to the Arizona School Boards association. **(Action)**  
**Motion made by Mr. Claridge to approve Tami Melton delegate to the ASBA.**  
**Motion seconded by Mr. Merriman. Motion carried 6/0.**

Item #12				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

13. Approval of Policy, regulations, and exhibits, first reading/review. **(First Reading Only)**
- Policy BDF — Advisory Committees
  - Policy BEDD — Rules of Order
  - Policy BEDH — Public Participation at Board Meetings
  - Policy BIB — Board Member Development Opportunities, Regulation BIB-R — Board Member Development Opportunities
  - Policy DIE — Audits / Financial Monitoring
  - Policy DJ — Purchasing (Purchasing Ethics Policy)
  - Policy EEAEA — Bus Driver Requirements
  - GBGB-R — Staff Personal Security and Safety
  - Policy GCB — Professional Staff Contracts and Compensation
  - Policy GCF — Professional Staff Hiring
  - Policy GCH — Professional / Support Staff Orientation and Training
  - Policy GDB — Support Staff Contracts and Compensation
  - Policy GDF — Support Staff Hiring
  - Policy IC — School Year
  - Policy IHA — Basic Instructional Program
  - Exhibit IHA-E — Basic Instructional Program

- Policy IHAMB— Family Life Education
  - Regulation, IHAMB-R — Family Life Education
- Policy IHAMD — Instruction and Training in Suicide Prevention
- Policy IJ – Instructional Resources and Materials
- Policy IJJ – Textbook / Supplementary Materials Selection and Adoption
- Regulation IKE-RB – Promotion and Retention of Students
- Policy IMB – Teaching About Controversial / Sensitive Issues
- Policy JFAA — Admission of Resident Students
  - JFAA-EA — Admission of Resident Students
  - JFAA-EB — Admission of Resident Students
- Policy JFAB — Tuition / Admission of Nonresident Students
  - JFAB-EA — Tuition / Admission of Nonresident Students
  - JFAB-EB — Tuition / Admission of Nonresident Students
- Policy JFB – Open Enrollment
- DELETE**..... Regulation JICA-RB — Student Dress (Cloth Face Coverings)
- Policy JK — Student Discipline
- Policy JKD — Student Suspension
- Policy JKE — Student Expulsion
- Policy JLCB — Immunizations of Students
  - Regulation JLCB-R — Immunizations of Students
  - Exhibit JLCB-E — Immunizations of Students
- Policy JLF — Reporting Child Abuse/Child Protection
- Policy KB — Parental Involvement in Education
- DELETE**.....Regulation KI-RB — Visitors to Schools (Cloth Face Coverings)

**BUSINESS/PERSONNEL**

**New Business**

- 14. Review/confirm board meeting schedule.
  - Regular/Special Meetings for 2021-2022 School Year
  - Tuesday, October 12, 2021, 6 pm
  - Wednesday, November 3, 2021, ASBA (Virtual) County Meeting
  - ASBA Graham/Greenlee County Meeting, virtual event with 5pm start
  - Tuesday, November 9, 2021, 6 pm
  - Tuesday, December 14, 2021, 6 pm

**ADJOURNMENT**

***Meeting adjourned at 6:50 pm.***

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Chairman Signature

Date