

# MINUTES

## GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

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Tuesday, July 13, 2021 – 6:00 p.m.  
GIFT Office

### OPENING OF THE MEETING

The meeting was called to order by Mrs. Brown at 6:03 pm

#### Pledge of Allegiance

#### Roll Call

##### Present:

Mrs. Christie Brown, President  
Mrs. Sherry Carbajal, Member  
Mr. Mark Claridge, Member  
Mrs. Tamara Melton, Member  
Mr. B.K. Merriman, Member  
Mrs. Kim Waters, Member

Mr. Clay Emery, Superintendent  
Mrs. Michele Johnson, Business Manager

##### Absent:

Mr. Eddie Bowman, Member

1. Adoption of the Agenda – The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business. **(Action)**

***Motion made by Mrs. Waters to adopt the agenda as presented by the administration. Motion seconded by Mr. Merriman. Motion carried 6/0.***

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

#### CALL TO THE PUBLIC – None

#### DECLARATION OF CONFLICT OF INTEREST – None

#### REPORTS AND QUESTIONS

2. Superintendent's Summary

***Mr. Emery gave an informative report to the board.***

**CONSENT AGENDA – Action**

Approval of routine payroll and expense vouchers/routine matters

3. Approval of Minutes of the June 22, 2021, Regular Meeting and Proposed Budget Hearing.  
Recommendation to approve/ratify financial matters.
  - A. Payroll and expense vouchers.
  - B. Cash balance reports.

***Motion made by Mr. Claridge to approve the consent agenda items as presented. Motion seconded by Mr. Merriman. Motion carried 6/0.***

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

**LEGAL/FINANCIAL**

**New Business**

4. Discussion and consideration of a motion to convene a Public Hearing pursuant to A.R.S. §15-905: **(Action)**
  - A. GIFT Budget Adoption for the 2021-2022 school year.

The purpose of this Hearing is to Provide the Public the Opportunity for Questions and Discussion of the Proposed Maintenance and Operations and Capital Outlay Budget for the 2022 Fiscal Year.

***Motion made by Mrs. Melton to convene a public hearing pursuant to A.R.S. §15-905 to provide the public the opportunity for questions and discussion of the proposed maintenance and operations and capital outlay budget for the 2022 Fiscal Year. Motion seconded by Mrs. Carbajal. Motion carried 6/0.***

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

5. Discussion and consideration of a motion to close the Public Hearing and return to Regular Session. **(Action)**

***Motion made by Mr. Claridge to close the Public Hearing and return to Regular Session. Motion seconded by Mrs. Waters. Motion carried 6/0.***

Item #5				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

6. Discussion and consideration of a motion to adopt the Maintenance and Operations and Capital Outlay Budget for the 2021-2022 fiscal year. **(Action)**  
***Motion made by Mrs. Waters to adopt the Maintenance and Operations and Capital Outlay Budget for the 2021-2022 Fiscal Year. Motion seconded by Mr. Claridge. Motion carried 6/0.***

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

7. Discussion and consideration of IGA agreement between West-Mec and all AZ CTEDs including GIFT for lobbying services. **(Action)**  
***Motion made by Mrs. Carbajal to approve the IGA agreement between West-Mec and all AZ CTEDs including GIFT for lobbying services. Motion seconded by Mrs. Melton. Motion carried 6/0.***

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

8. Discussion of opening of 2021-2022 school year and procedures. **(Discussion Only)**

9. Discussion and approval of contract with Vail Unified Schools for technical support and training with PowerSchool and other GIFT technologies. **(Action)**  
***Motion made by Mrs. Carbajal to approve contract with Vail Unified Schools for technical support and training with PowerSchool and other GIFT technologies. Motion seconded by Mrs. Melton. Motion carried 6/0.***

Item #9				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

## BUSINESS/PERSONNEL

### New Business

10. Discussion and approval to hire Mrs. Brenda Garcia as Administrative Assistant effective July 6, 2021. **(Action)**  
***Motion made by Mr. Claridge to approve the hiring of Mrs. Brenda Garcia as Administrative Assistant effective July 6, 2021. Motion seconded by Mrs. Melton. Motion carried 6/0.***

Item #10				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman				X
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters	X			

11. Review/confirm board meeting schedule.  
 1. Regular/Special Meetings for 2021-2022 School Year  
 ---Tuesday, August 10, 2021, 6 pm at GIFT Office  
 ---Tuesday, September 14, 2021, 6 pm at Pima High School

## ADJOURNMENT

***Meeting adjourned at 6:37 pm.***

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Chairman Signature

Date