Springfield Platteview Community Schools

Parent eLearning Summary Plan August 2020

Introduction

Springfield Platteview Community Schools believes that education is a partnership. This plan describes our partnerships with families and students who will be eLearning to start the 2020-21 school year or have been moved into quarantining for a longer period of time to keep up with their studies. It is understood that families may face a variety of challenges during this time and it will be important to continue strong communication and problem solving so that we can work together to continue to allow educational opportunities for all students.

As a parent, you will need to determine whether you will send your child back to school based on the plans we have in place. If you choose to keep your student(s) home, we will do our best to support your child(ren) through an eLearning plan. This plan will feature daily expectations and work for your student(s), which will include participation and grading. Homeschooling through the State of Nebraska may also be an option for your family as well. Here is a link to that information: https://www.education.ne.gov/fos/exempt-schools/

The mission of Springfield Platteview Community Schools is to *ensure that all students acquire the college and career ready skills and behaviors necessary for each student to succeed now and into his/her future.* That has never been more true. It is important to ensure that we are unified around our mission and working together to ensure success for each student.

To do that successfully, we have established key beliefs to support our mission statement during this time:

- ❏ The resumption of in-person classes, sports, and activities, (when feasible) is crucial to the growth, development, and mental and emotional wellness of our students.
- ❏ To create an optimal learning environment, several mitigation strategies and safety precautions should be in place to help prevent the transmission and spread of COVID-19 in our school buildings and community.
- ❏ Children need positive relationships and connections with peers and staff to learn best in an educational environment.
- ❏ Children need access to a high quality education, even during a pandemic, for their future growth and social emotional needs.
- ❏ Parents are a very important partner to help keep our schools safe and open.
- ❏ Technology offers our district a more innovative and flexible learning environment for our staff and students to continue education programs in multiple ways.

All of our families and students are important to us and we want to serve all of you and your needs as best as possible as we navigate through this unfortunate pandemic. We will be flexible in our requirements and guidelines throughout this process and will be changing things for the better as we proceed with this eLearning Plan. We want to thank you for your confidence in our district, we highly value our continued relationship moving forward, and look forward to working together for the success of your student.

If you have any questions regarding eLearning for your student, please contact Heidi Zierott, Director of Learning, at hzierott@springfieldplatteview.org or at 402-592-1300.

Social/Emotional Learning

The district will create a plan that supports the needs of the students and staff to enhance the social and emotional needs for all. It will be important to understand and make available resources to support this need. The district has created a subcommittee this August to create a process to review the needs of students/staff, create resources, and have ongoing conversations with stakeholders to ensure that we are supporting the whole child. This team is charged with the following tasks:

1. Ensure that best practices are in place
2. Mandate school-level outreach to at-risk students (those with previously identified mental health issues)
3. Consider procurement of additional mental health assessment services including crisis management support
4. Set district-wide health guidelines, train and assist in follow up protocols
5. Provide guidance to schools for changes to school-based health screening
6. Provide information to support students, parents and staff in regards to educating the whole child

This plana nd resources will be communicated out to all eLearning families by the beginning of September. Always feel free to reach out to your school's counselor or principal for help at any time.

eLearning Summary

As a district, we have used digital learning to help drive and enhance instruction through the district's 1:1 initiative for the past 8 years. Teachers use a learning management system to post and collect instructional materials and assignments. Teachers are accessible in case students have questions, and sometimes collaborate through the program. eLearning allows us as a district to use a similar digital learning format that we use in our classrooms daily, but now can continue instruction during an interruption in physical attendance that affects attendance in schools outside a classroom environment.

The district will ensure that the necessary pieces are in place to offer eLearning, including any needed wifi hot spots if needed. The plan will look differently in grades PreSchool, Kindergarten through 2nd grade, 3rd grade through 6th grade and 7th grade through 12th grade.

Description of Student and Family Roles and Responsibilities	
Student	- Establish a daily routine for engaging in the learning experiences - Establish a space in your home where you can work effectively and successfully - Access curriculum/materials online timely - Be available online during any scheduled time by the teacher - Ask questions to help you understand the tasks and assignments that are assigned - Communicate using appropriate programs when necessary - Complete assignment/tasks by due dates

	● Comply with the student handbook, including academic integrity and the use of technology
Family	● Establish and monitor a daily routine for your child ● Define a space in your home where your child can work effectively and successfully ● Monitor communication from your child's teachers ● Begin and end each day with a check in ● Establishing downtime (non academic activities) for your child ● Encouraging physical activity and/or exercise ● Remaining mindful of your child's stress or worry ● Monitor how much time your child is spending online ● Supporting social connections, but setting rules for social media

TIPS FOR SUCCESS w/ eLearning

Establishing routines and expectations

Defining the physical space for your child to study

Monitoring communications from your child's teachers

Beginning and ending each day with a check-in
CHECK IN

Establishing downtime (non academic activities) for your child

Encouraging physical activity and/or exercise

Remaining mindful of your child's stress or worry

Monitoring how much time your child is spending online

Supporting social connections, but setting rules for social media

eLearning by Grade Span Summary

Each scenario presents different challenges for the following three functions:
1. Content Delivery: How will teachers deliver content to students and in what format?
2. Interaction: How will teachers interact with students, check for understanding, and how often?
3. Assessment: How will teachers assess student's work and communicate results?

Pre School

Priorities
- Learning will follow the district curriculum guide. There will be a continued focus on play, language, literacy and math
- The primary tools for communication between the teachers and the families will be parent email addresses

Content Delivery	• Pre School would not have access to school issued devices • The staff may provide information in regards to educational based materials that families could access online but most of their materials would be in hard copy
Interaction	• The school would provide hands on resources so that they have educational things to work on from home while they are on eLearning
Grading/Assessment	• When possible, the teacher will give feedback to the parents to help support the ongoing learning of the student.

Kindergarten through 6th grade

Priorities
- The district will utilize district issued technology (iPad) for students to access instruction to utilize at home
- Learning will be focused for each content area according to district curriculum.
- Instructional content will be designed to align with curriculum guide that enforces grade level state standards
- The state standards will be aligned to the district pacing guides
- Students will have both online and off-line learning activities
- The primary tools for communication between the teachers and the families will be Schoology/online platform
- Teachers will have the option to live stream lessons, record lesson ahead of time, or record lesson during instruction and post instruction in a timely manner
- Regardless of delivery of instruction teachers will share their sessions online daily
- Grading will follow the district grading policy

Content Delivery	• Hybrid of materials will be picked up by student/family, emailed home or posted on Schoology to support students work on grade level state standards in all subject areas
Interaction	• Teachers will communicate with students the routine and timeline in regards to their mode of instruction • Teachers will have the option to live stream, record lesson ahead of time or record lesson during instruction • Students are expected to complete all sessions/assignments that are given by the teacher by the due dates • Feedback will be timely from teacher
Grading/Assessment	• Student grades will be based on the work that is assigned. Grading practices will follow the building handbook.

	● Students in grades K-6 must complete the MAP Growth assessment within the first month of school. Instructions on administering this assessment at home will be provided and the assessments will be scheduled to not conflict with classroom viewing times. ● Students will take District Common Assessments. Testing protocols will be set by the teacher to assist families. Other classroom assessments will be assigned at the discretion of the teacher. ● Students in grades 3-6 will need to participate in NSCAS assessments in Spring 2021 if they are enrolled in SPCS. Information about these assessments and scheduling will be provided in the spring. ● Additional help for students in grades K-6 will be communicated once school is up and running.

7th grade through 12th grade

Priorities
- The district will utilize district issued technology (iPad or laptop, depending on grade level) for students to access instruction to utilize at home
- Learning will be focused for each class period that students are currently enrolled
- Instructional content will be designed to align with curriculum guide that enforces grade level state standards
- The state standards will be aligned to the the district pacing guides, while focusing on the priority state standards
- Students will have both online and off-line learning activities
- The primary tools for communication between the teachers and the families will be Schoology/other
- Teachers will have the option to live stream, record lesson ahead of time or record lesson during instruction
- Regardless of delivery of instruction teachers will share their sessions online
- Grading will follow the district grading policy

Content Delivery	● Teachers will provide content/lesson expectations through the Schoology course ● The class content could be delivered by live streaming, a pre recorded video from the teacher, or a lesson recorded and posted later in a timely manner ● Courses will be set by their block schedule A day/B day ● The teacher will check for understanding through assignments, projects, quizzes, and tests
Interaction	● Teachers will communicate with students the routine and timeline in regards to their mode of instruction ● Teachers will have the option to live stream, record lesson ahead of time or record lesson during instruction to be posted in a timely manner daily ● Students are expected to complete all sessions/assignments that are given by the teacher ● Feedback will be timely from teacher on assignments and tests
Grading/Assessment	● Student grades will be based on the work that is assigned. Grading practices will follow the building handbook. ● Students in grades 7-10 must complete the MAP Growth assessment within the first month of school. Instructions on administering this assessment at home will be provided and the assessments will be scheduled to not conflict with classroom viewing times. ● Students will take District Common Assessments. Testing protocols will be set by the teacher to assist families. Other classroom assessments will be assigned at the discretion of the teacher. ● Additional help for students in grades 7-12 will be communicated once school is up and running.

General Guidelines for eLearning	
Essential Resources	● Learning Management System (Schoology) ● Video Conference option for every teacher (Schoology or Zoom) ● Screencasting option for every teacher ● iPads ● Schoology groups (Parent and Staff) to support understanding of the functions of the program
Essential Conditions	● All students and teachers know their passwords for all required online applications ● All teachers can record a lesson in one of the following ways and upload to the student management system ● Teachers can create a video conference meeting time and invite students ● All teachers know how to complete the following in Schoology: ● Teacher Resource Course will be available (elearning resources)
Video Conferencing Expectations for Student	● Preferred delivery of instruction is to pre-record content and deliver to students though schoology ● Understand and follow norms for class session ● Start each session with camera and audio off ● Act in a respectful manner, similar to how you would in a traditional class setting ● Read your messages carefully before posting them online ● Ask questions, but check to see if those questions have already been answered ● When working collaboratively each person has a role to contribute to the assigned task ● Be prepared for video conferencing. Being prepared means that the space has limited distractions, dressed appropriately and has educational resources available to contribute to class

Digital Citizenship Reminders	● Act in a respectful manner, similar to how you would in a traditional class setting
	● Leave a positive digital footprint
	● Utilize THINK prior to posting things online
	   ○ T: Is it true?
	   ○ H: Is it helpful?
	   ○ I: Is it inspiring?
	   ○ N: Is it nice?
	   ○ K: Is it kind?
	● Students should not harass others on the basis of race, color, or national origin in relation to stereotypes based on Covid-19 high infection areas

Parent Support	● [Parent Helpdesk Support Letter](#) ○ Student Helpdesk Email: studentsupport@springfieldplatteview.org