

Administration

Evaluation Instrument of Superintendent**I. EVALUATION PLAN**

The following are steps recommended as an evaluation for the Superintendent of Schools.

1. Review of Superintendent's performance by individual board members (October).
2. Completion of Superintendent's Appraisal form by individual members (October 20).
Completion of self evaluation using Superintendent's Appraisal form by Superintendent (October 20)
3. Individual member consultation with Superintendent. (Optional - November)
4. Compilation of ratings by Board President (by November Board Meeting).
5. Meeting with Board members to review compiled ratings, identify strengths, areas for improvement, and superintendent's goals for current year (December Board Meeting).
6. Meeting with the Superintendent to review ratings, strengths, and areas for improvement (December Board Meeting).
7. Determination of salary and/or contract terms (December Board Meeting).
8. Superintendent response to evaluation and revisions of goals for ensuing year (January).

Date of Adoption: November 8, 2010
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