

Mohawk Valley School District #17

Minutes

REGULAR MEETING October 13, 2020

MEMBERS PRESENT: Mr. Mike Silva, President
Mr. Tristan Wright, Vice-President
Mr. Charles Chavez, Jr., Clerk
Mr. Howie Jorajuria, Member
Mr. Julian Rinehart, Member

MEMBERS ABSENT:

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Mr. Ryan Schmitt
Ms. Sarah Bell
Ms. Traci Sparks
Mrs. Ann Taylor
Ms. Kim Hand
Mr. Tim Burns

I. CALL TO ORDER

- ❖ Mr. Mike Silva called the Board Meeting to order at 5:00 pm

II. PLEDGE OF ALLEGIANCE

- ❖ The Pledge of Allegiance was led by Mr. Mike Silva

III. ADOPTION OF THE AGENDA

- ❖ Mr. Mike Silva asked for a motion to adopt the agenda. Mr. Howie Jorajuria made the motion to adopt. Mr. Charlie Chavez seconded.

There was no discussion, motion carries.

IV. CALL TO THE PUBLIC

- ❖ Ms. Traci Sparks stated that as a community member she would like to thank the Board members for what they do for staff and students.

V. INFORMATION AND DISCUSSION ITEMS

Matters about which the Board may engage in discussion but will take no action.

- ❖ Mrs. Johnson stated that the agenda looks a bit different. She also said that her Board report is now in the Dropbox. It is now a combined discussion.

1. Superintendent Reports

a) Enrollment Report

- ❖ Mrs. Johnson stated the following:
 - ❖ Report will be given in the Return-to-School Report

b) Budget Report

- Mrs. Johnson stated the following
 - ❖ Auditor General's Financial Risk Analysis
 - MVS is at risk due to the following factors: 1) decline in student enrollment, 2) decline in M&O reserve, and DAA Capital reserve
 - Six (6) years ago there was a reserve of approximately \$70,000

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- We are working closely with the AG to offer explanations and plans moving forward to correct these risks
 - In November we should know where we stand with the Stability Grant
 - Reductions were considered with staff, however the man power was needed
 - ❖ Enrollment Stability Grant
 - When we first applied for the grant, there were many rules attached of how the funds could be used
 - Last week the rules have been revised allowing for more flexibility of funds
 - We will be receiving higher reimbursement rates for the lunch program. The rates will be the summer rates, which are higher than the regular reimbursements. Now, anyone under the age of 18 can receive meals
- c) **Academic Report**
- ❖ Mrs. Johnson stated the following:
 - ❖ Benchmark Testing
 - Benchmark testing has been completed. Planning is being done on interventions and small groups based on data
 - Networking is being done with teachers and aides
 - Students did better than expected on the tests
 - Teachers had an impact during Distant Learning
 - ❖ Parent/Teacher Conferences
 - Parent Teacher Conferences will be October 21, 2020. Conferences are being offered through Zoom or in-person
 - ❖ Virtual Book Fair
 - Virtual Book Fair will be October 26th – November 6th. Due to COVID there will no in-person book fair for this semester
 - ❖ All Day PD for Instructional Staff
 - All Day Instructional Staff PD – October 8, 2020 was a non-student day. Teachers reviewed student data and curriculum calendars and planned next quarter. Also planned for specific student interventions based on data and individual needs.
 - ❖ 8th Grade BBQ
 - 8th Grade BBQ – students made over \$4,500 profit. This was the best ever BBQ. It was a take-out, pre-sale held at Legacy Feeds on October 2, 2020.
- d) **Return-to-School Report**
- ❖ Mrs. Johnson stated the following:
 - ❖ Return to school update PowerPoint presentation was to paint a picture on how things are going
 - **STUDENT ENROLLMENT:**
 - Current enrollment is 130 students
 - Students In-Person: 120 students
 - Distant Learning students : 10 students
 - Two Jr. High students withdrew
 - Three families are homeschooling (12 students)
 - **DISTANT LEARNING**
 - Met with each family in Distant Learning to review expectations and student progress
 - We have 1 Distant Learner per class
 - Distant Learning is challenging. It creates extra work for teachers and distant learners are falling behind
 - It has been very hard for teachers to Zoom and teach their regular class
 - Aides will be zooming in with K – 4th grade Distant Learning students
 - We are trying to keep our academic standards. If a child is falling behind, we contact parents.
 - It is required for students to show their face during Zoom to greatest extent possible. This has been a challenge in Jr. High

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- **WAIVERS**
 - Missing about seven waivers. We called parents requesting they send their waiver
 - **WEARING MASKS**
 - Students wear their masks nearly all day. They have been great about them, especially the smaller ones.
 - They can remove their masks briefly when working independently
 - Jr. High students are getting relaxed. They were reminded that they must wear their masks
 - Adults wear masks all the time when with other adults or children
 - **BREAKFAST AND LUNCH**
 - Homeschooled and Distant Learner students are being served breakfast and lunch
 - Breakfast takes place in the classrooms
 - Lunch Protocols:
 - K-3 are together with 50 students and distanced socially. Three people on duty
 - 4 – 5 are together with 27 students and distanced socially. Tables are not reused
 - 6 – 8 are together with 44 students. Most of these students go outside to eat
 - Students put their masks back on as soon as they finish eating
 - All students are carefully monitored
- e) **Water Plant Report**
- ❖ **Mrs. Johnson stated the following:**
 - ❖ **Updates and Information**
 - The Distribution Lines Application has been sent to ADEQ
 - The application submitted to ADEQ on October 8, 2020. We are now waiting to hear back from NOM
 - ❖ **Bidding for Contractor of Phase II**
 - Preparing to go to bid. It should go to bid by the end of October
 - The ad will run twice in the Yuma Sun plus it will be advertised on purchasing websites
 - There will be a meeting on October 27, 2020 at Mohawk Valley School for all interested in bidding the project
 - We are working closely with Sternco, Lynne Ford, and Bill Munch to ensure everything is completed correctly and we are following procurement requirements
 - At this time, we do not have a liaison with SFB.
- f) **Maintenance Report**
- ❖ **Mrs. Johnson stated the following:**
 - ❖ **HVAC Units**
 - The Structural Engineer finally got back to us after a month
 - Freon was added to the gym units. The units will be replaced with bond project.
 - Freon was added to the workroom unit. The unit will be replaced with bond project.
 - Bond project includes structural analysis for all units in conjunction with an energy savings project.
 - ❖ **Abatement Project/Insurance Claim**
 - The custodial closet and Tim's office had a major leak that created a lot of damage. The floor and plumbing has been replaced.
 - The repairs were paid mostly by insurance. We will pay a deductible and \$500 plumbing cost.
 - ❖ **New SFB Liaison**
 - Carlos Monreal, SFB Liaison, has quit. We will be working with a 5th liaison since the water plant project started

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g) Bond Report

❖ Mrs. Johnson stated the following:

❖ Progress of Capital Improvements Financed

- The master plan will include maximizing SFB funds, Energy Savings Cost (ESCO) funds, Grants for Historical Building, and Bond Funds
- This stands as the annual public meeting
- Breakdown of how funds will be spent was given to the board

❖ M&O Override Budget

- Board was provided with a spreadsheet of M&O expenditures
- This stands as the annual public meeting

❖ DLR Presentation

- Ryan Schmidt, from DLR Group, gave a presentation and the preliminary master plan of remodeling and fixing deficiencies on campus
- Local and in-house engineers used
- Experience with SFB
- Experience with Historical Buildings
- Experience in Yuma County
- Approach to project is to stretch funds through SFB and ESCO
- Plan to support District and time-line
- Mr. Charlie Chavez questioned if Sternco was a primary engineer they work with or if they have a second one to fall back on. Mr. Schmidt stated he has worked with Sternco in the last five years with Yuma County projects, they are DLR's go-to in Yuma County. Mr. Schmidt stated they have in-house engineers to work with as well.
- Mrs. Johnson stated that the procurement process was followed. Sternco's involvement with the DLR Group is one small piece of the whole process. She referred to DLR's experience in Yuma County and with Historical Buildings were selling points.

h) General Report

❖ Mrs. Johnson stated the following:

❖ ASBA Board Training Recap

- There was a board training session on September 28, 2020 at 5:00 pm
- There will be a Virtual New Board Member Orientation. The first training is either December 4, 2020 or December 11, 2020. Part 2 will be in March or in June.

2. Governing Board Member Comments

- Mr. Mike Silva stated he was surprised about the turn out for the BBQ. He said he was thankful for how well it turned out.

I. APPROVAL OF CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

1. Minutes

- a) Minutes of September 8, 2020 – Regular Meeting Meeting

2. Expense Vouchers

- b) Expense #09 \$ 8,900.00
- c) Expense #10 \$40,917.13
- d) Expense #11 \$30,310.86

3. Payroll Vouchers

- e) P-06 \$47,821.36
- f) P-07 \$42,111.33

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4. Student Activity Reports

- g) September 2020
- h) Year-to-Date – 9/30/2020

5. Bank Account Reconciliations

- i) Student Activities/Revolving Fund/Cafeteria Fund – September 2020

6. Gift and Donations

7. Other

Motion: Mr. Mike Silva asked for a motion to accept the consent agenda. Mr. Charlie Chavez made the motion to accept the consent agenda. Mr. Julian Rinehart seconded.

Mr. Tristan Wright asked that the September 8, 2020 minutes be pulled. Mr. Wright questioned the votes on the return to school action item. The minutes posted in the Dropbox originally incorrectly stated the vote. Mrs. Delia Salcido responded that the typo had been corrected to the vote stating three yay votes to two nay votes.

Mr. Wright questioned the motion that was made by Mr. Jorajuria in the September 8th board meeting in regards to the return to school action item. Mr. Wright stated that there was a break in parliamentary procedures through this vote. Discussion among the board members focused on Mr. Jorajuria's amended motion and desire to withdraw his amendment to include the "Thursday data points." Discussion also was made about the correct use of parliamentary procedures.

Mr. Jorajuria stated that his intent was to withdraw and/or amend his motion to include the "Thursday data points." Mr. Jorajuria stated that he had spoken to Mrs. Johnson about his concerns through this motion process.

Mrs. Delia Salcido stated that she had used the recording to type these minutes. Mrs. Johnson stated that she worked with Mrs. Salcido to ensure that the written minutes were accurate. Mrs. Johnson informed Mr. Wright that his concerns would be recorded in this meeting's minutes and that the September recording would be placed in the Dropbox for his review. Upon review if he still had questions he may bring them to the November board meeting.

Minutes were pulled and not approved.

Mr. Howie Jorajuria made the motion to accept the consent agenda without the minutes. Mr. Tristan Wright seconded the motion.

II. ACTION ITEMS

1. Discussion and Possible Action to Approve FY20 Annual Financial Report (AFR)

Motion: Mr. Charlie Chavez made the motion to approve FY20 Annual Financial Report. Mr. Julian Rinehart seconded.

Mrs. Johnson stated this is protocol.

There was no discussion. Motion carries.

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2. Discussion and Possible Action to Approve DLR Group as Architect for Bond and SFB Deficiency Projects

Motion: Mr. Julian Rinehart made the motion to approve DLR Group as Architect for Bond and SFB Deficiency Projects. Mr. Charlie Chavez seconded.

Mrs. Johnson stated the process is a formality and the following took place:

- Thorough procurement process was followed with advisement from Lynne Ford and Bill Munch
- Request for qualifications sent to four architect firms on the 1GPA procurement alliance. The 1GPA procurement alliance has set pricing and contracts. We worked with 1GPA and Bill Munch to formulate questions and request for qualifications documents.
- All four firms sent information in response to our RFQ.
- Mr. Wight stated the bond passed by a narrow margin and with people starting to get their property taxes people are expressing concerns. He stated to improve the trust between the public and private entities it may have been nice to reach out to community members through this process. Mrs. Johnson response was that in her preparation in guidance from others it is not appropriate to include community members in the hiring process. Community members are typically involved in the planning stages. Now is the time to bring in community members. The next step is to win over the public by sending out information. She emphasized the importance of involving the community. Mr. Schmidt reinforced what Mrs. Johnson stated.
- Ms. Traci Sparks posed the idea of winning the public over in the hiring process rather than after. Mr. Schmidt explained the bond oversight committee concept. Ms. Sparks reiterated the issues with Sternco in relation to the water plant situation. Mr. Schmidt explained that DLR uses Sternco's mechanical engineering service for projects in Yuma County.
- Mr. Chavez stated that in a big project like this, we are surrounded by taxpayers and a project like this can easily go sour.
- Mr. Chavez questioned about having someone in the interviews with a construction background that understood what the questions mean since Mrs. Johnson does not have construction background. Mr. Chavez stated it would have been nice to be informed to when the meetings were going to take place and to have someone on the committee with a deeper understanding of construction.
- Mr. Wright pointed out that the committee consisted of Mrs. Salcido, Mr. Burns and Mrs. Johnson. He questioned how the points worked out for DLR and questioned if it was a unanimous decision and if all three scored DLR the highest. He also asked what were some of the aspects that Mrs. Salcido and Mrs. Johnson liked about DLR. Mr. Wright stated if Mrs. Salcido being by Mrs. Johnson on a day to day basis, and it being her livelihood influenced her vote.
- Mrs. Johnson responded:
 - ✓ Board members were informed of the process at the last two board meeting and through emails
 - ✓ No board members asked questions
 - ✓ Procurement was followed
 - ✓ Clarified how points were calculated and that it works as total points
 - ✓ The interviews were done in a team effort; not about Mrs. Salcido and Mrs. Johnson but about all three committee members
 - ✓ It would have been appreciated to have questions or phone calls prior to the meeting
 - ✓ Mrs. Johnson stated she does not appreciate assumptions
 - ✓ The interview process was reviewed
 - ✓ She reflected her commitment to this Bond Project and the community
 - ✓ The contracts were clarified and had been approved by the District's attorney

There was no further discussion. Motion carries with four yay votes and one nay vote.
Mr. Mike Silva – yes Mr. Tristan Wright – No Mr. Charlie Chavez – No
Mr. Howie Jorajuria – Yes Mr. Julian Rinehart – Yes

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III. FUTURE ITEMS

- Next meeting – November 10, 2020 at 5:00 pm

IV. ADJOURNMENT

Motion: Mr. Charlie Chavez made the motion to adjourn the meeting. Mr. Charlie Chavez seconded. There was no discussion. Motion carries. The meeting adjourned at 6:15 pm.

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 16th day of October, 2020
Delia Salcido, Governing Board Secretary

Designated Board Member

Date

Delia Salcido, Board Secretary

Date