

MOHAWK VALLEY ELEMENTARY SCHOOL DISTRICT

Minutes

REGULAR MEETING November 12, 2019

MEMBERS PRESENT: Mr. Mike Silva, President
Mr. Tristan Wright, Vice-President
Mr. Charles Chavez, Jr., Clerk
Mrs. Carole Henry, Member
Mrs. Melissa Sharp, Member

MEMBERS ABSENT:

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Mrs. Sarah Rodriguez

I. CALL TO ORDER

❖ Mr. Mike Silva called the Board Meeting to order at 5:00 pm

II. PLEDGE OF ALLEGIANCE

❖ The Pledge of Allegiance was led by Mr. Mike Silva

III. ADOPTION OF THE AGENDA

❖ Mr. Mike Silva asked for a motion to adopt the agenda. Mrs. Melissa Sharp made the motion to adopt. Mrs. Carole Henry seconded.

There was no discussion, motion carries.

IV. CALL TO THE PUBLIC

❖ No comments

V. GENERAL INFORMATION ITEMS

❖ Mrs. Sarah Rodriguez explained to the board her duties as a 6th grade teacher. She stated that life is a bit different for her this year since she has a self-contained 6th grade class except for math. She also stated that her 6th grade class presented the "self-control" character trait this month. She said her students worked very hard and it turned out to be a great presentation. She also stated she is enjoying what she is doing this year.

1. Administrator Report

a) Enrollment Report

➤ Mrs. Johnson stated the following:

- ❖ We are holding steady with enrollment. However, when we do the calculations, we will be down.
- ❖ We had two students withdraw due to special diet needs. They are now being homeschooled. We have one student that is up for long term suspension for possession of marijuana.
- ❖ We are trying to keep balance between laws, management, and heart, especially with special diet needs in the cafeteria.

b) Budget Report

➤ Mrs. Johnson stated the following:

- ❖ The budget is very tight. In December we will be doing the budget revision, and after preparing for it, we feel that we will be able to operate with revision in staff.
- ❖ Shanna Johnson and Delia Salcido spent a day and carefully examined all areas. Unencumbrances were done in areas where money has not been spent.

- ❖ We received \$33,347 for being proficient. We are not sure on the rules on this money can be spent.
- ❖ The Bond and M&O Override both passed. The election will cost the district approximately \$16,000 for bond agency and Yuma County election costs.
- ❖ We will limp through this year knowing we have the Bond and M&O Override to work with next year.
- ❖ We will need to hire a project manager. It will take a specialist to help us do the right things with the bond.
- ❖ We will begin to gather pre-school information this spring.

c) Academics Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ School letter grade is a "C". We are at 64.54 points and we needed 72.39 in order to be a "B". We obtained 19.15 out of 30 points in Proficiency, 30.89 out of 50 points in Growth. We also obtained 3.50 bonus points for SPED and Science. However, we only received 1 out of 10 points in ELL.
- ❖ Ms. Kim Hand made graphs for our review showing the Growth.
- ❖ It is very exciting we got \$33,347 for being Proficient.
- ❖ The answer to the question as to why we are a "C" school is that we are proficient but we lacked growth in Jr. High and points in ELL.
- ❖ The majority of middle schools across the state are either a "C" or "D" school. We are seeing this problem across the state.
- ❖ The formula used to determine the school grade challenging, it has flaws. It is one formula to meet a variety of types of schools.
- ❖ There is not a test that is a true indicator to the AZMerit test.
- ❖ We need a good math curriculum for Jr. High.
- ❖ We are planning on hiring a math coach to help in the areas we are lacking so we can grow.
- ❖ Many of our EL students are also SPED students. It is hard to move them on the EL test.

d) Maintenance Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ Phyllis Williamson is now working 8 hours a week to help with the cleaning.
- ❖ Eleazar Munoz has turned out to be a very hard worker.

e) General Items

➤ **Mrs. Johnson informed the board of the following:**

2. Governing Board Member Comments

- ❖ The comments from the board was that they are all very glad the Bond and M&O Override passed.
- ❖ Board members asked questions about how to explain when asked why we are a "C" school.

VI. CONSENT AGENDA

This is adoption of items of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

Minutes

- a. Minutes of October 8, 2019 – Regular Meeting

Expense Vouchers

- | | |
|----------------|-------------|
| b. Expense #11 | \$40,564.45 |
| c. Expense #12 | \$35,778.36 |

Payroll Vouchers

- | | |
|---------|-------------|
| d. P-08 | \$39,457.40 |
| e. P-09 | \$40,715.31 |

Student Activity Reports

- f. September 2019
g. October 2019

- h. Year-to-Date – 9/30/2019
- i. Year-to-Date – 10/31/2019

Bank Account Reconciliations

- j. Student Activities/Revolving Fund/Cafeteria Fund – September 2019
- k. Student Activities/Revolving Fund/Cafeteria Fund – October 2019

Other

- l. Duties Outside of Notices of Appointment.
- m. Extra Over-time Pay for Tim Burns, Water Plant Operator

Motion: Mr. Mike Silva asked for a motion to accept the consent agenda. Mr. Tristan Wright made the motion to accept the consent agenda. Mrs. Melissa Sharp seconded.

Mrs. Johnson stated that auditors are coming down on schools on who and how employees are being paid for extra duties or extracurricular activities. We need to be transparent and consistent with how these duties are paid. We pay our aides to attend special events such as; parent night, parent/teacher conferences, Christmas Program and the Fall Festival. Aides are only paid if they have an active job duty while attending these activities. An aide, Kathy Rogers, has been put on the Wellton bus to help monitor the behavioral issues. She covers mornings and two days a week. Therefore, extra hours have been added to Mrs. Roger's work assignment. Jennifer Puga receives comp time for the book fair and the Christmas Program.

Mrs. Johnson also shared there has been several staffing and student needs that created altering staff duties and we need to make sure all is approved by the board.

Mrs. Johnson also stated that Tim Burns has been working excessive hours on the water plant. The water plant has been extremely time consuming with all the issues and has been above and beyond his work assignment. He is receiving 6 hours per week of overtime until the water plant is in better operation.

There was no further discussion. Motion carries to approve the consent agenda.

VII. DISCUSSION AND ACTION ITEMS

1. Discussion and Possible Action to Approve Revised Certified Contract for Sarah Rodriguez

Motion: Mrs. Carole Henry made the motion to approve the revised certified contract for Sarah Rodriguez. Mr. Tristan Wright seconded.

Mrs. Johnson stated that Mrs. Rodriguez originally was scheduled to work Monday through Wednesday full days and half a day on Thursdays. Gloria Davis was assigned to cover sixth grade on Thursday afternoons and Fridays, but she is experiencing major health issues and is unable to do that. We now need update Mrs. Rodriguez's contract to include a full day on Thursdays. Natalie Rivera will be the regular substitute for her on Fridays. Mrs. Rodriguez will oversee all plans for Fridays. Mrs. Rodriguez was given comp time for Thursday afternoons until October 28th.

Mrs. Johnson also stated that Mrs. Davis is out due to her illness and at this time her duties are not being covered. Her return to work is pending. If she is unable to return, her position will not be replaced.

There was no further discussion. Motion carries.

2. Discussion and Possible Action to Approve Letter of Resignation for Edgar Cuevas

Motion: Mrs. Tristan Wright made the motion to approve letter of resignation for Edgar Cuevas. Mrs. Melissa Sharp seconded.

Mrs. Johnson stated he took a job at Wellton-Mohawk District.

There was no discussion. Motion carries.

3. Discussion and Possible Action to Approve Eleazar Munoz as Grounds/Maintenance/Custodial and Bus Driver

Motion: Mrs. Carole Henry made the motion to approve Eleazar Munoz as Grounds/Maintenance/Custodial and Bus Driver. Mr. Tristan Wright seconded.

Mrs. Johnson stated he is our new maintenance. He is very hard working.

There was no discussion. Motion carries.

4. Discussion and Possible Action to Approve Revised Notice of Appointment for Phyllis Williamson

Motion: Mr. Tristan Wright made the motion to approve the revised Notice of Appointment for Phyllis Williamson. Mr. Charlie Chavez seconded.

Mrs. Johnson stated Mrs. Williamson is cleaning part-time, working up to eight hours a week. We started when we were without a maintenance person. We are making this permanent. She also works in the cafeteria occasionally. We will keep her under the threshold, therefore insurance will not be offered.

There was no discussion. Motion carries.

5. Discussion and Possible Action to Approve Erika Derma, Daniela Dwan, Laurinda Baird, Heather Redden, Esta Shaw, Natalie Rivera, Brenda Luque, Faith Alvarez, and Amy Jorajuria as a Substitute Teachers

Motion: Mr. Tristan Wright made the motion to approve the substitute teachers listed above. Mr. Charlie Chavez seconded.

Mrs. Johnson stated four of the listed aides are not working for us anymore. She also stated that a couple of them are very young.

There was no discussion. Motion carries.

6. Discussion and Possible Action to Approve Shanna Johnson's Appointment to the Yuma County Education Foundation as the East Yuma County Representative

Motion: Mrs. Melissa Sharp made the motion to approve Shanna Johnson's appointment to the Yuma County Education Foundation as the East Yuma County Representative. Mrs. Carole Henry seconded.

Mrs. Johnson stated that she is serving as an East County Representative on the Yuma Education Foundation and it is in their by-laws to have Mohawk Valley School board's approval.

There was no discussion. Motion carries.

7. Discussion and Possible Action to award WesTech Engineering, Inc., the lower bidder who has been determined to be both responsive and responsible for the Treatment of MVS District's Water. This Award is Contingent upon Funding and Approval by the Arizona School Facilities Board

Motion: Mr. Tristan Wright made the motion to award WesTech Engineering, Inc., the lower bidder who has been determined to be both responsive and responsible for the treatment of MVS District's water. This award is contingent upon funding and approval by the Arizona School Facilities Board. Mr. Charlie Chavez seconded.

Mrs. Johnson stated that Sternco has reviewed and recommended WesTech Engineering, Inc. Mohawk Valley School needs to approve this bid contingent upon SFB approval before the following steps can be taken:

- SFB's approval of the water plant is December 11, 2019.
- Tentative date for Sternco to have all the drawings and plans to complete for Phase II of plan, which includes distribution water lines, plant pad, electricity, etc. plus fire protection plan, is December 11, 2019.
- ADEQ requires that all distribution plans be part of their Approval to Construct (ATC). December 12, 2019 is the date to send the complete plan to ADEQ for approval.
- Take Phase II to bid for general contractor in December-January.
- General contractor approval by SFB, February 6, 2020.
- Begin general contract work while the plant is being manufactured should take place in February-March.

Mrs. Johnson also stated that SFB at this time is approving the money. We just want to make sure nothing is missed with Sternco. She stated that we should have a complete project by June-July. We are on a good path.

Mr. Tristan Wright stated that he would like to see Sternco's drawings and plan before it is approved to ensure it has the things we want included.

There was no further discussion. Motion carries.

8. Discussion and Possible Action to Approve Memorandum of Understanding between Mohawk Valley School and WACOG Head Start

Motion: Mrs. Carole Henry made the motion to approve Memorandum of Understanding between Mohawk Valley School and WACOG Head Start. Mr. Tristan Wright seconded.

Mrs. Johnson stated this protocol. Mrs. Henry inquired as to what WACOG is doing for us. Mrs. Johnson stated that Head Start serves 3-5 year old children in our community. If they live in our school district and have a special need such as speech, then we must provide that service.

There was no further discussion. Motion carries.

9. Discussion and Possible Action to Approve Memorandum of Agreement between Mohawk Valley School and Mohawk Valley Community Church

Motion: Mr. Tristan Wright made the motion to approve Memorandum of Agreement between Mohawk Valley School and Mohawk Valley Community Church. Mr. Charlie Chavez seconded.

Mrs. Johnson stated the Mohawk Valley Community Church is a relocation point for our school in the event of an emergency. Therefore, we want to ensure they have internet in the event we must use their building.

There was no further discussion. Motion carries with four yah votes. Mrs. Melissa Sharp abstained from voting.

10. Discussion on Governing Board Self-Evaluation Results

All board members agreed that they are happy with everything. Mrs. Johnson stated they board members highlighted key areas that she has shared with them.

11. Future Items

- a. Next meeting – December 10, 2019 at 5:00 pm

VIII. ADJOURN MEETING

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Motion: Mrs. Carole Henry moved to adjourn the meeting. Mr. Tristan Wright seconded. There was no discussion. Motion carries. Meeting was adjourned at 5:57 pm.

Dated this 13th day of November, 2019
Delia Salcido, Governing Board Secretary

**AS YOU HAVE QUESTIONS ABOUT THIS AGENDA, PLEASE TELEPHONE (928) 785-4942.
THANK YOU.**

Designated Board Member

Date

Delia Salcido, Board Secretary

Date