

# MOHAWK VALLEY ELEMENTARY SCHOOL DISTRICT

## *Minutes*

REGULAR MEETING ..... May 5, 2020

**MEMBERS PRESENT:** Mr. Mike Silva, President  
Mr. Tristan Wright, Vice-President (Via Zoom)  
Mr. Charles Chavez, Jr., Clerk  
Mrs. Carole Henry, Member  
Mrs. Melissa Sharp, Member

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Mrs. Shanna Johnson  
Mrs. Delia Salcido  
Ms. Traci Sparks  
Mr. Howie Jorajuria (Via Zoom)  
Mr. Julian Rinehart (Via Zoom)

**I. CALL TO ORDER**

❖ Mr. Mike Silva called the Board Meeting to order at 3:00 pm

**II. PLEDGE OF ALLEGIANCE**

❖ The Pledge of Allegiance was led by Mr. Mike Silva

**III. ADOPTION OF THE AGENDA**

❖ Mr. Mike Silva asked for a motion to adopt the agenda. Mrs. Melissa Sharp made the motion to adopt. Mrs. Carole Henry seconded.

There was no discussion, motion carries.

**IV. CALL TO THE PUBLIC**

❖ No comments.

**V. GENERAL INFORMATION ITEMS**

**1. Administrator Report**

**a) Enrollment Report**

➤ Mrs. Johnson stated the following:

❖ No enrollment report was given

**b) Budget Report**

➤ Mrs. Johnson stated the following:

❖ Budget is very tight. We have some monies to draw down to help with the budget.

**c) Bond Update**

➤ Mrs. Johnson stated the following:

❖ No bond update was given

**d) Academics Report**

➤ Mrs. Johnson informed the board of the following:

❖ No academics report was given

**e) Maintenance Report**

➤ Mrs. Johnson informed the board of the following:

- ❖ The April 30<sup>th</sup> pre-ATC meeting did not occur. Sternco is not ready. Once again they have stalled us. Phase II should have been prepared. The meeting was rescheduled for Monday, May 4, 2020. At this meeting, ADEQ pressed Sternco to meet deadlines. Sternco tried pushing the beginning manufacturing of the plant, insisting the manufacturing could start. Both ADEQ and MVS said no. The big question is the pre-treatment. We agreed to tell Sternco which one we want. We will have check-ins with Sternco every Thursday.

f) **General Items**

➤ **Mrs. Johnson informed the board of the following:**

- ❖ Plans around the state for return to school is all over the board.
- ❖ MVS Staff, Parents and Student Surveys have been completed. Surveys are done every year. Federal grants require us to do them. The goal is to grow.
- ❖ Mrs. Sharp stated that there are some happy people and some not so happy.
- ❖ Students addressed some issues that will always be of concern to them, such as school lunches and special classes that are more fun.
- ❖ We were set to do a training on the meal requirements to help staff understand how cafeteria works, then COVID-19 hit. We will address this next year.
- ❖ 38% of surveys were returned by parents.
- ❖ We received 40 hot spots. We have gotten those out to families. The state monitors the data on the hot spots. The hot spots are also filtered for inappropriate websites.
- ❖ We should receive \$25,000 - \$30,000 from the CARES Act. These funds appear to be flexible. We might need it to purchase computers or to balance the cafeteria account, since it will look different. The funds appear to be flexible.
- ❖ We are planning a drive-up promotion on the football field. Only one car per family will be permitted to attend.
- ❖ We will play slide show outside using the big screen from Antelope.
- ❖ Each 8<sup>th</sup> grade student will receive a gift basket with gift cards, shirts and slide show. They have over \$8,000 in their account.
- ❖ If possible, a fun day will be planned for them in the summer.
- ❖ Julian Rinehart and Howie Jorajuria have registered with the county to run for the board.

2. **Governing Board Member Comments**

- ❖ No comments

VI. **CONSENT AGENDA**

*This is adoption of items of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.*

**Minutes**

- a. Minutes of April 21, 2020 – Regular Meeting

**Expense Vouchers**

- b. Expense Vouchers will be presented at the June meeting.

**Payroll Vouchers**

- c. Payroll Vouchers will be presented at the June meeting.

**Student Activity Reports**

- d. Student Activities will be presented at the June meeting.

**Bank Account Reconciliations**

- e. Reconciliations will be presented at the June meeting.

**Other**

**Motion:** Mr. Mike Silva asked for a motion to accept the consent agenda. Mr. Tristan Wright made the motion to accept the consent agenda. Mr. Charlie Chavez seconded.

There was no discussion. Motion carries to approve the consent agenda.

## VII. DISCUSSION AND ACTION ITEMS

### 1. Discussion and Possible Action to Approve FY20 May Budget Revision

**Motion:** Mrs. Melissa Sharp made the motion to approve FY20 May Budget Revision. Mr. Tristan Wright seconded.

Mrs. Johnson stated we will draw monies down in June to help balance the budget. We will be budgeting different in FY21, with a lower ADM.

There was no discussion. Motion carries.

### 2. Discussion and Possible Action to Approve ASBA Insurance Trust Health Plan for 2020-2021

**Motion:** Mrs. Carole Henry made the motion to approve ASBA Insurance Trust Health Plan for 2020-2021. Mr. Tristan Wright seconded.

Mrs. Johnson stated that her recommendation is to go with the Bronze Plan with the same cost to the employee. She stated that if we are already charging an employee \$40 per month, why go back. She also informed the board that with adding three new people it adds a cost of \$23,000 to the insurance.

**Motion:** Mrs. Carole Henry moved to approve the Bronze Plan and continue charging employees \$40 per month. Mr. Charlie Chavez seconded.

There was no further discussion. Motion carries.

### 3. Discussion and Possible Action to Approve 2020-2021 Contract for Mrs. Shanna Johnson with 3% Raise

**Motion:** Mr. Charlie Chavez made the motion to approve 2020-2021 contract for Mrs. Shanna Johnson with 3% raise. Mrs. Carole Henry seconded.

Mrs. Johnson stated that teachers received the final 4% mandated raise. She explained how the M&O Override money will be spent:

- We will need to use the entire 15% of the override funds.
- We will be insuring three additional employees that comes as a cost.
- We have added half a custodial position. Phyllis Williamson was only part-time bus driver. We have put her full time to relieve Tim to manage bond projects.
- We will be using existing staff, Dolly Kennedy and Kathy Rogers for Preschool.
- Administration deserves a bit more of a raise.
- Tim Burns and Jackie Fox have gone far and beyond their responsibilities.

Mrs. Johnson stated that at this time we can afford raises. It will hit us next year.

Mr. Wright stated how will it look to the eye of the public with us giving raises at this time with everything that is going on. Mrs. Johnson responded that Yuma schools are giving at least 2.5% to 3% increase. She also stated that without the override we would be sending at least three employees home. She informed the board that we have couple of aides that do many extras.

There was no further discussion. Motion carries.

### 4. Discussion and Possible Action to Approve 2020-2021 Classified Contracts with 3% Raise

**Motion:** Mrs. Melissa Sharp made the motion to approve 2020-2021 Classified Contracts with 3%. Mrs. Carole Henry seconded.

Mrs. Johnson explained Tim Burns contract. Mr. Burn's contract will not have a 3% increase, his increase will be a 5.53% on his water plant stipend, raising it to \$6,000.

**Motion:** Mr. Charlie Chavez moved to amend the motion to give Delia Salcido a 3% increase and no increase on Tim Burns contract. Mrs. Carole Henry seconded the motion.

There was no further discussion. Motion carries.

**5. Discussion and Possible Action to Approve 2020-2021 Classified Notices of Appointment for Principal Secretary and Cafeteria Manager with 3% Raise**

**Motion:** Mrs. Carole Henry made the motion to approve 2020-2021 Classified Notices of Appointment for Principal Secretary and Cafeteria Manager with 3% raise. Mr. Charlie Chavez seconded.

There was no discussion. Motion carries.

**6. Discussion and Possible Action to Approve 2020-2021 Classified Notices of Appointment for Para-Professionals, Custodial, Maintenance and Cafeteria Helper with 2% Raise**

**Motion:** Mrs. Melissa Sharp made the motion to approve 2020-2021 Classified Notices of Appointment for Para-Professionals, Custodial, Maintenance and Cafeteria Helper with 2% Raise. Mrs. Carole Henry seconded.

Mrs. Johnson stated there are a couple of aides that go far and beyond their responsibilities.

There was no discussion. Motion carries.

**7. Discussion and Possible Action to Modify Proposition 301 Performance Pay Plan**

**Motion:** Mrs. Melissa Sharp made the motion to modify Proposition 301 Performance Pay Plan. Mr. Charlie Chavez seconded.

Mrs. Johnson stated this is necessary in order to pay teachers their performance pay this spring. We are changing the student data goals. Teachers were asked their opinions through email, which counts as approved by them.

There was no discussion. Motion carries.

**8. Discussion and Possible Action to Modify Teacher Evaluation Instrument**

**Motion:** Mrs. Melissa Sharp made the motion to modify Teacher Evaluation Instrument. Mr. Charlie Chavez seconded.

There was no discussion. Motion carries.

**9. Discussion and Possible Action to Approve Food Program Permanent Service Agreement**

**Motion:** Mrs. Carole Henry made the motion to approve Food Program Permanent Service Agreement. Mr. Charlie Chavez seconded.

Mrs. Johnson stated that this is protocol for our Summer Program. We had to do to serve meals in school closure.

There was no discussion. Motion carries.

**10. Discussion and Possible Action to Consider and, if Deemed Advisable, to Adopt a Resolution Authorizing the Issuance and Sale of School Improvement Bonds of the District and Adopting Written Continuing Disclosure Compliance Procedures and Issuance and Post-Issuance Tax Compliance Procedures**

**Motion:** Mr. Tristan Wright made the motion to consider and, if deemed advisable, to adopt a resolution authorizing the issuance and sale of school improvement bonds of the District and adopting written continuing disclosure compliance procedures and issuance and post-issuance tax compliance procedures. Mrs. Carole Henry seconded.

Mrs. Johnson stated she called the attorney. This is what needs to be approved to give her the authority to execute. The board needs to act on what the voters approved.

The said resolution was adopted by a vote of 5 ayes, 0 nays, 0 abstained and 0 were absent. The resolution has been executed and attested by the proper officers of the District and said resolution, as executed, is on file in the District administration office.

There was no discussion. Motion carries.

**11. Discussion and Possible Action to Approve 2020-2021 Housing Rental Rates**

**Motion:** Mrs. Carole Henry made the motion to approve 2020-2021 Housing Rental Rates. Mrs. Melissa Sharp seconded.

Mrs. Johnson stated that the rates need to be approved in May so we can let tenants know in June.

Mr. Tristan Wright recommended freezing the current rates at this time. There will be no increase for 2020-2021.

There was no further discussion. Motion carries.

At this time, Mrs. Johnson took the time to thank Mr. Howie Jorajuria and Mr. Julian Rinehart for joining us via Zoom. She also thanked Mrs. Carole Henry for serving on our board for two terms. This will be Mrs. Henry's last meeting. She will be missed.

**12. Future Items**

- a. Next meeting – June 9, 2020 at 5:00 pm

**VIII. ADJOURN MEETING**

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

**Motion:** Mr. Charlie Chavez moved to adjourn the meeting. Mrs. Melissa Sharp seconded. There was no discussion. Motion carries. The meeting adjourned at 4:04 pm.

Dated this 11<sup>th</sup> day of May, 2020  
Delia Salcido, Governing Board Secretary

**AS YOU HAVE QUESTIONS ABOUT THIS AGENDA, PLEASE TELEPHONE (928) 785-4942.  
THANK YOU.**

\_\_\_\_\_  
Designated Board Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Delia Salcido, Board Secretary

\_\_\_\_\_  
Date