

MOHAWK VALLEY ELEMENTARY SCHOOL DISTRICT

Minutes

REGULAR MEETING June 9, 2020
PROPOSED BUDGET..... June 9, 2020

MEMBERS PRESENT: Mr. Mike Silva, President
Mr. Tristan Wright, Vice-President (Via Zoom)
Mr. Charles Chavez, Jr., Clerk
Mrs. Melissa Sharp, Member

MEMBERS ABSENT:

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Mr. Howie Jorajuria
Mr. Julian Rinehart

I. CALL TO ORDER

❖ Mr. Mike Silva called the Board Meeting to order at 5:00 pm

II. PLEDGE OF ALLEGIANCE

❖ The Pledge of Allegiance was led by Mr. Mike Silva

III. ADOPTION OF THE AGENDA

❖ Mr. Mike Silva asked for a motion to adopt the agenda. Mrs. Melissa Sharp made the motion to adopt. Mr. Charlie Chavez seconded.

There was no discussion, motion carries.

IV. PUBLIC HEARING

Conduct a PUBLIC HEARING to present FY21 Proposed Budget

❖ Mrs. Shanna Johnson presented the FY20 Proposed Budget and stated the following information:

- We calculated the M&O Override would be \$193,000. However, we padded this amount by 10%. This was done keeping in mind that if an ADM adjustment happens the amount can go down. We do not want to risk leaving money on the table by estimating to low.
- We budgeted for registered warrant expenses. We have never done this before.

V. CALL TO THE PUBLIC

❖ No comments.

VI. GENERAL INFORMATION ITEMS

1. Administrator Report

a) Enrollment Report

➤ Mrs. Johnson stated the following:

❖ No enrollment report was given

b) Budget Report

➤ Mrs. Johnson stated the following:

❖ The board was given a budget report for their review, however no discussion took place.

c) Bond Update

➤ **Mrs. Johnson stated the following:**

- ❖ Stifel was hoping to sell our bonds to Zion Bank. Zion Bank pulled out claiming it was due to COVID-19. Stifel is reaching out to other banks. They hope to close by June 17, 2020.
- ❖ We are still looking at a low interest rate of 3-4% or below. The election stated we would not exceed a 6.5% interest rate.
- ❖ Lynn Ford is working on an RFQ for an engineer. We are looking for an engineer to overlook all the projects.
- ❖ The work will be done one project at a time, potentially starting with the bathrooms in the main building.

d) Academics Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ No academics report was given

e) Maintenance Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ Several things have happened in the last few weeks regarding the water plant:
 - The consent order has been amended again; this is amendment #3. The amendment states that within 15 days, by June 23, 2020, the district will hold a pre-ATC meeting and within 45 days, by July 28, 2020, the district will submit full ATC to ADEQ.
 - This week MVS raised three main questions and is persisting that they be addressed by Sternco prior to submitting the ATC application:
 1. Keep the plant at grade 2 operator
 2. Discharge of sludge, ensuring that it is safe and legal
 3. Separation of fire tank system and water treatment plant
 - Thanks to Tim Burns for being knowledgeable and thorough about rules and design.
 - The pre-ATC meeting needs to take place before the final approval and submittal.
 - Sternco insists that they are addressing these concerns and that a full set of plans will be ready for pre-ATC by June 12, 2020.
 - Weekly zoom meetings have taken place with Sternco. We have asked Sternco to send PDF drawings or email instead of having zoom meetings.
 - WMIDD has signed water agreement stating they will provide MVS with water.
 - Lynne Ford with YEMCC has been sent documents to begin creating bid documents to take Phase II to bid once the overall plan has been approved by ADEQ.
 - Barbara Pashkowski, serves as our attorney for the consent order and communication with ADEQ. Jennifer McClenna serves as our regular school attorney.
 - There has been frustrations with Sternco's lagging and not meeting deadlines or in some respects not acknowledging our concerns. The big concern is that we do not want the plans to be stamped as a Grade 3 operator.
 - Questions and concerns have been raised in regards to parting ways with Sternco if the plans are not complete by June 29, 2020. MVS might consider holding an executive session with legal council and procurement council in order to understand how to process of separation would work. The executive session would be to consider the legality of contract separation, the timeline for legal actions and procurement, MVS budget for a new engineer if SFB does not pay, MVS budget to pay potential ADEQ fines seeing how a 4th amendment would be necessary and means to provide safe drinking water beyond the next twelve month.

f) General Items

➤ **Mrs. Johnson informed the board of the following about Return to School in August:**

- ❖ There are many factors to consider in our return to school and learning to be done. As of now the planning to create a plan looks as follows:
 - Gathering more information through County Superintendent webinars and statewide webinars. It is very confirming what leaders across the nation are doing.
 - Considering what is happening in Yuma County. Every school in Yuma County is opening on their scheduled date.
 - Working with other small districts across the state. What works for small districts is different than what works for the large districts.

- Reviewing CDC guidelines and ADE guidelines. No one is telling us what do, it deflects to local and local gives little guidance.
 - We will be holding a meeting with MVS staff which includes first core staff; cafeteria, maintenance, office and administration.
 - Will be meeting with MVS instructional staff in regards to the academic part of return to school.
 - We will be reaching out to parents. We will begin calling individual families rather than doing a survey. Families have reached out to us with their concerns. Some of the concerns are they do not want children wearing face masks and if things are going to be so rigid they prefer not to send children back to school.
 - Creating more than one plan. The plans need to consider if school was to close again.
- ❖ Factors to consider when planning for school return:
- Not if but when there is an outbreak in our school and/or community, what are we going to do.
 - No clear guidance anywhere as to what and how to consider staff and student illnesses.
 - Staff and students that are at risk and how to meet their academic needs.
 - Administration is confident on having students in the classrooms and during recess.
 - The Trust says they are coming out with information on what to do when someone has a fever or when someone has been exposed.
 - Board members inquired if student temperatures will be taken. The plan is how to feasible take temperatures and how to get students on the bus.
 - Mr. Wright asked if someone test positive and then they get a negative result, will they be allowed to return? Mrs. Johnson stated that the answers are not there yet.
 - Mr. Jorajuria stated that it makes sense to mirror what other schools are doing.
 - Mrs. Johnson stated that polls from other school show that approximately 18% of their students will not be returning to school.
 - Distance learning did not work well, therefore there needs to be a plan for students not returning.
 - Administrators around the state are asking to do away with current year funding. With the pandemic, attendance funding is a statewide concern.
 - Mrs. Johnson stated she will be working hard this week on a plan and get some information out to the public.
 - Mr. Silva stated we might consider split learning but that once again puts us back to attendance and funding.
 - MVS will receive \$50,000 from the CARES Act program.
- ❖ CDC:
- Most recommendations go against everything we know about best teaching practices.
 - It is critical to consider our situation and environment
 - It is CDC's job to outline the science and give us tools.
 - Nothing is mandatory, CDC is not regulatory.
 - It is like swiss cheese, it layers our strategies, uses multiple approaches but each has holes.
- ❖ We cannot with absolute certainly guarantee safety of all students. But, we can do our very best to take precautionary steps to reduce the risks.

2. Governing Board Member Comments

- ❖ No comments

VII. CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

Minutes

- a) Minutes of May 5, 2020 – Regular Meeting

Expense Vouchers

b) Expense #27	\$97,558.26
c) Expense #28	\$24,413.36
d) Expense #29	\$ 110.74
e) Expense #30	\$ 36.85
f) Expense #31	\$15,202.65
g) Expense #32	\$27,877.50

Payroll Vouchers

h) P-22	\$36,655.57
i) P-23	\$36,655.57
j) P-23.1	\$ 6,838.18
k) P-24	\$47,387.23

Student Activity Reports

- l) April 2020 and May 2020
- m) Year-to-Date – 4/30/2020 and 5/31/2020

Bank Account Reconciliations

- n) Student Activities/Revolving Fund/Cafeteria Fund – April 2020 and May 2020

Other

- o) Approve Signatories for 2020-2021
- p) Approve Mrs. Shanna Johnson as the District's Qualified Evaluator for 2020-2021
- q) Approve Mrs. Delia Salcido as Revolving Fund Account Treasurer (\$5,000) for 2020-2021
- r) Approve Mrs. Delia Salcido as Cafeteria Clearing Account Treasurer for 2020-2021
- s) Approve Mrs. Sherry Fajardo as Student Activities Treasurer for 2020-2021
- t) Execution of Warrants
- u) Bank of Record, National Bank of Arizona
- v) Approve Nicely Done Consulting for E-Rate for 2020-2021
- w) Approve Substitute Pay Rate of \$100 per Day for 2020-2021
- x) Approve Organizational Chart
- y) 301 Performance Pay for Certified Staff

Motion: Mr. Mike Silva asked for a motion to accept the consent agenda. Mr. Charlie Chavez made the motion to accept the consent agenda. Mr. Tristan Wright seconded.

There was no discussion. Motion carries to approve the consent agenda.

VI. DISCUSSION AND ACTION ITEMS

1. Discussion and Possible Action to Approve Performance Pay for Mrs. Shanna Johnson

Motion: Mr. Tristan Wright made the motion to approve performance pay for Mrs. Shanna Johnson. Mr. Charlie Chavez seconded.

Mrs. Johnson stated that her performance pay is based on student performance, per ARS statute and administration contract. She is proposing it to be the same as previous year since AZMerit testing did not take place.

There was no discussion. Motion carries.

2. Discussion and Possible Action to Approve Letter of Resignation for Ms. Traci Sparks

Motion: Mrs. Melissa Sharp made the motion to approve letter of resignation for Ms. Traci Sparks. Mr. Charlie Chavez seconded.

Mrs. Johnson stated that Ms. Sparks has taken a job elsewhere. There was no further discussion. Motion carries.

3. Discussion and Possible Action to Approve Certified Teaching Contract for Ms. Sarah Bell

Motion: Mr. Charlie Chavez made the motion to approve certified teaching contract for Ms. Sarah Bell. Mrs. Melissa Sharp seconded.

Mrs. Johnson stated that Ms. Bell will be coming back to teach science. She is also beginning her leadership classes at NAU-Yuma. She is certified to teach in Arizona. She has all the necessary degrees.

Mrs. Johnson also stated that Jr. High Teachers will be:

- Ms. Sarah Bell – Science
- Ms. Brooke Curtis – ELA
- Mrs. Yonia Burr – Math

There was no discussion. Motion carries.

4. Discussion and Possible Action to Approve Appointment for Vacant Board Member Position

Motion: Mr. Tristan Wright made the motion to approve the appointment for vacant board member position. Mr. Charlie Chavez seconded.

Mrs. Johnson stated that a formal decision needs to be made to fill the vacant position. At the previous meeting, the decision was made to not fill the position and wait until the November Election; however, discussion has come up whether or not to appoint the vacant position now.

Mr. Silva had a conversation with Mr. Tom Tyree, Yuma County Superintendent, on the procedures to appoint a member to the board. Mr. Tyree stated that Candidate Notice of Intent to run must be filed between now and July 6, 2020. The candidate may collect signatures now but cannot turn them into county office before June 8, 2020 and they have until July 6, 2020 to turn signature in. He also stated that a public notice needs to be advertised in paper or other means. The waiting period is 10 days from the date it has been advertised. Once this has been met, the Yuma County Superintendent sets a meeting with board president or designee and himself to interview any potential candidates to appoint someone to fill the vacancy. If there are three open seats and three candidates, then no election would be needed. However, if a fourth person is in the mix, an election would happen. A notice to cancel the election would need to be given in August or September if election is not needed.

There was no further discussion. Motion carries.

5. Discussion and Possible Action to Approve Revision of Housing Contracts

Motion: Mr. Tristan Wright made the motion to approve revision of Housing Contracts. Mr. Charlie Chavez seconded.

Mrs. Johnson stated that we have revised the housing contract to remove the notary signature. She has contacted other property managers and they have stated that a notary signature is not typical. Mrs. Johnson stated that the reason for doing this is that it is difficult to get tenants in for the notary signature due to MVS office hours and tenant working hours. Therefore, contracts go unsigned by a notary.

There was no discussion. Motion carries.

6. Future Items

- a. Next meeting – July 14, 2020 at 5:00 pm

VII. ADJOURN MEETING

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Motion: Mr. Tristan Wright moved to adjourn the meeting. Mrs. Melissa Sharp seconded. There was no discussion. Motion carries. The meeting adjourned at 6:09 pm.

Dated this 11th day of May, 2020
Delia Salcido, Governing Board Secretary

**AS YOU HAVE QUESTIONS ABOUT THIS AGENDA, PLEASE TELEPHONE (928) 785-4942.
THANK YOU.**

Designated Board Member

Date

Delia Salcido, Board Secretary

Date