

Mohawk Valley School District #17

Minutes

REGULAR MEETING July 13, 2021

MEMBERS PRESENT: Mr. Tristan Wright, President
Mr. Howie Jorajuria, Clerk
Mrs. Ann Taylor, Member

MEMBERS ABSENT: Mr. Julian Rinehart, Vice-President
Mrs. Gina Richmond, Member

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido

I. CALL TO ORDER

- ❖ Mr. Tristan Wright called the Board Meeting to order at 5:00 pm

II. PLEDGE OF ALLEGIANCE

- ❖ The Pledge of Allegiance was led by Mr. Tristan Wright

III. ADOPTION OF THE AGENDA

- ❖ Mr. Tristan Wright asked for a motion to adopt the agenda. Mr. Howie Jorajuria made the motion to adopt. Mrs. Ann Taylor seconded.

There was no discussion, motion carries.

IV. CALL TO THE PUBLIC

- ❖ No comments

V. INFORMATION AND DISCUSSION ITEMS

Matters about which the Board may engage in discussion but will take no action.

1. Administrator Reports

a) Enrollment Report

➤ Mrs. Johnson stated the following:

- ❖ We are up to about 149 students. Predict 150-155 by when school starts
- ❖ We have about seven Pre-K students enrolled
- ❖ This is a new wave with students coming from other schools

b) Budget Report

➤ Mrs. Johnson stated the following:

- ❖ We are doing well with the FY21 budget. We should end the year with about \$20,000 in the positive
- ❖ The budget report shows a negative balance in M&O but journal entries have not been completed

c) Academic Report

➤ Mrs. Johnson stated the following:

- ❖ This is a building year. We want to start the year strong
- ❖ We have added six new positions
 - Instructional Coach
 - Pre-K
 - Four Aides

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- ❖ Mr. Wright asked about funding for these new positions in regards to high needs students being work and more money. Mrs. Johnson explained that the funding will come from the Literacy Grant and other fund such as the ESSER Grant and yes, high needs students are worth more ADM weight
- ❖ Five students exceeded in Math and have completed 8th grade Math. They will take Algebra 1 as 8th grades through Antelope High School. Mrs. Burr will oversee these students
- ❖ Had a few pockets of success with AZMerit scores. It was not a total loss
- ❖ Library changes with some things resolved:
 - ID cards for only Roll Library. Should be able to influence what books check out
 - A good plan is in place
 - Community card will be separate and parents will need to reapply
 - The library will pretty much be closed to the public
 - We want to give the image we are still connected to the County Library but we are truly a school library

d) Bond Report

➤ Mrs. Johnson stated the following:

- ❖ Wednesday, July 14, 2021 at 10:00 am, the bid documents for the Gym and the Main Building HVAC projects will be opened
- ❖ Design for the master project is beginning. There is a two-hour meeting set to begin the discussion on the design. The timeline is:
 - Sept/Oct – Designs complete and go to SFB for approval
 - November – Go to bid
 - January – SFB Approval
 - February – Begin Work
- ❖ We hope to bid as one project, otherwise there will be many warranties
- ❖ SFB will be paying for:
 - Structure
 - Weatherization
 - Roofs
 - HVAC – structures will covered in roofs
 - VOIP/Fire Alarms
 - Plumbing – Water fountains, wash sinks, bathrooms
- ❖ Bond money will cover:
 - Interior paint
 - Lighting
 - Cabinets/sinks
 - Media Center/Hallway
 - Window Coverings
 - Furniture
- ❖ ESSER Funds will go towards technology
- ❖ Need to have a conversation about the Parking Lot and the Bus Barn
 - \$675,000 is needed for the following:
 - Parking Lot
 - Fire Lanes
 - Bus Loop
 - Wall
 - Perimeter Fence
- ❖ We do not want to use bond money for these projects because it would use all the funds. \$533,000 could be covered by adjacent ways which is tax money. There needs to be another discussion regarding this. The seed needs to be planted for this discussion.
- ❖ The idea of a simple overlay was discussed rather than the expense of a complete new pavement

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- ❖ The HVAC in Room 304 is down. Once we got into the ceiling, a structural issue was discovered. McCarthy Construction is coming to look at the structure and provide a quote to fix the situation. This needs to be fixed before school starts since this will be the Pre-K classroom. Hopefully it will go through SFB as an emergency
- ❖ There is suspicion that every classroom in the 300 building has the same issue and six more units are in the same poor condition and ready for replacement

e) Water Plant Report

➤ Mrs. Johnson stated the following:

- ❖ "Mobilization" has started. Taylor should be putting equipment on-site within a week
- ❖ Trenching will begin this week. The goal is to trench within the school area before school starts
- ❖ Arcadis plans to send a Project Manager out on Wednesdays moving forward
- ❖ Things are finally moving

f) Maintenance Report

➤ Mrs. Johnson informed the board of the following:

- ❖ No Maintenance Report

g) General Items

➤ Mrs. Johnson informed the board of the following:

- ❖ Last Covid Relief stated we need to have a Mitigation Plan in place
- ❖ A new/updated Mitigation Plan will be available to the public before school starts. The plan is to simplify the plan and address key items such as:
 - Masks optional
 - No social distancing
 - Hand hygiene
 - Parents screening children before school
 - Basic COVID protocols for positive cases
 - COVID testing available
- ❖ The updated Mitigation Plan will not need board approval. The board has already approved masks as optional. There really are no other approvals necessary

2. Governing Board Member Comments

- ❖ No Comment

VI. APPROVAL OF CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

1. Minutes

- a) Minutes of June 22, 2021 – Regular Board Meeting

2. Expense Vouchers

b) Expense #35	\$25,541.26	FY21
c) Expense #36	\$ 1,681.36	FY21
d) Expense #37	\$25,319.06	FY21
e) Expense #01	\$11,683.00	FY22
f) Expense #02	\$24,840.34	FY22

3. Payroll Vouchers

g) P-01	\$10,545.11	FY22
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4. Student Activity Reports

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- h) June 2021
- i) Year-to-Date – 6/30/2021

5. **Bank Account Reconciliations**

- j) Student Activities/Revolving Fund/Cafeteria Fund – June 2021

6. **Other**

- k) FY22 Student Handbook

Mrs. Johnson stated that there are minor changes to the handbook. It is best practice to approve it every year.

Mr. Wright asked about a check written to Dahl for \$4,200. Mrs. Johnson stated that this vendor was paid with SFB money.

Motion: Mr. Tristan Wright asked for a motion to accept the consent agenda. Mr. Howie Jorajuria made the motion to accept the consent agenda. Mrs. Ann Taylor seconded. Motion carries.

VII. ACTION ITEMS

1. **Discussion and Possible Action to Approve and Adopt the FY22 Budget**

Mrs. Johnson stated that the adopted budget at this time is the same as the proposed budget because the Auditor General has not put out the updated budget sheets with the correct figures. A budget revision will need to be done in September.

Motion: Mr. Tristan Wright asked for a motion to approve and adopt the FY22 Budget. Mr. Howie Jorajuria made the motion to approve. Mrs. Ann Taylor seconded.

There was no discussion. Motion carries.

2. **Discussion and Possible Action to Approve Revised FY22 New Hires Pay Rates**

Mrs. Johnson stated that the position of Instructional Coach was added to the New Hires Pay Rates. This position will be fully funded by the Comprehensive Literacy State Development Grant.

Motion: Mr. Tristan Wright asked for a motion to approve the revised FY22 New Hires Pay Rates. Mrs. Ann Taylor made the motion to approve. Mr. Howie Jorajuria seconded.

There was no discussion. Motion carries.

3. **Discussion and Possible Action to Approve New Certified Contract for Yonia Burr**

Mrs. Johnson stated that Mrs. Burr will be the new Instructional Coach with a 203 day contract.

Motion: Mr. Tristan Wright asked for a motion to approve new Certified Contract for Yonia Burr. Mr. Howie Jorajuria made the motion to approve. Mrs. Ann Taylor seconded.

There was no discussion. Motion carries.

4. **Discussion and Possible Action to Approve Certified Contract for Susana Puga**

Mrs. Johnson stated Ms. Puga will be the 6th – 8th Grade Math Paraprofessional. She also stated that it is not a certified contract but a notice of appointment for Ms. Puga.

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Motion: Mr. Tristan Wright asked for a motion to approve Notice of Appointment for Susana Puga. Mrs. Ann Taylor made the motion to approve. Mr. Howie Jorajuria seconded.

There was no discussion. Motion carries.

5. Discussion and Possible Action to Approve Notice of Appointment for Crystal Mercer

Mrs. Johnson stated Ms. Mercer will be one of the aides working with the high needs students.

Motion: Mr. Tristan Wright asked for a motion to approve Notice of Appointment for Crystal Mercer. Mr. Howie Jorajuria made the motion to approve. Mrs. Ann Taylor seconded.

There was no discussion. Motion carries.

6. Discussion and Possible Action to Approve Notice of Appointment for Tabitha Grissom

Mrs. Johnson stated that Ms. Grissom will also be one of the aides working the high needs students. She also stated that both Ms. Grissom and Ms. Mercer will be bus driving certified.

Motion: Mr. Tristan Wright asked for a motion to approve Notice of Appointment for Tabitha Grissom. Mr. Howie Jorajuria made the motion to approve. Mrs. Ann Taylor seconded.

There was no discussion. Motion carries.

7. Discussion and Possible Action to Accept Letter of Resignation for Norma Esparza

Mrs. Johnson stated that this just a formality. Mrs. Esparza will be a return-to-work employee.

Motion: Mr. Tristan Wright asked for a motion to accept Letter of Resignation for Norma Esparza. Mrs. Ann Taylor made the motion to approve. Mr. Howie Jorajuria seconded.

There was no discussion. Motion carries.

8. Discussion and Possible Action to Accept Letter of Resignation for Kristina Ellis

Mrs. Johnson stated that Ms. Ellis has resigned because she plans to go back to school. She will continue to coach and substitute for us.

Motion: Mr. Tristan Wright asked for a motion to accept Letter of Resignation for Kristina Ellis. Mr. Howie Jorajuria made the motion to approve. Mrs. Ann Taylor seconded.

There was no discussion. Motion carries.

9. Future Items

- August 10, 2021 at 5:00 pm – Regular Board Meeting

VIII. ADJOURNMENT

Motion: Mr. Tristan Wright asked for a motion to adjourn the meeting. Mrs. Ann Taylor made the motion to adjourn. Mr. Howie Jorajuria seconded. The meeting was adjourned at 5:36 pm.

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 19th day of July, 2021
Delia Salcido, Governing Board Secretary

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Designated Board Member

Date

Delia Salcido, Board Secretary

Date