

MOHAWK VALLEY ELEMENTARY SCHOOL DISTRICT

Minutes

REGULAR MEETING May 13, 2019

MEMBERS PRESENT: Mr. Mike Silva, President
Mr. Tristan Wright, Vice-President
Mr. Charles Chavez, Jr., Clerk
Mrs. Carole Henry, Member
Mrs. Melissa Sharp, Member

MEMBERS ABSENT:

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Ms. Traci Sparks

I. CALL TO ORDER

- Mr. Mike Silva called the Board Meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Mr. Mike Silva

III. ADOPTION OF THE AGENDA

- Mr. Mike Silva asked for a motion to adopt the agenda. Mr. Tristan Wright made the motion to adopt. Mrs. Carole Henry seconded.

There was no discussion, motion carries.

IV. CALL TO THE PUBLIC

- ❖ Ms. Traci Sparks stated that the board is doing a great job.

V. GENERAL INFORMATION ITEMS

1. Administrator Report

a) Enrollment Report

➤ **Mrs. Johnson stated the following:**

- ❖ At this time we are enrolling kinder students for FY20. We have been getting calls from Wellton parents inquiring about enrolling since Wellton will be going to a four day school week.
- ❖ We will be moving two students to eighth grade. One is currently in fifth grade and one is sixth grade. Both students have been retained twice and are older than their peers.

b) Budget Report

➤ **Mrs. Johnson stated the following:**

- ❖ We receive about \$80,000 in capital each year. About \$60,000 of those funds are already dedicated for the year and this does not include curriculum. This needs to be put into perspective when it is decided if we do a bond. The money received in capital is not enough to cover capital expenses that need to be done, such as carpeting rooms.
- ❖ Bond Election – It was asked if we proceed with the bond. Mrs. Carole Henry inquired as to how many years the bond is. It was stated that it a twenty year bond and have ten years to spend the money.

- ❖ It was stated that at this time an amount has not been decided, but the most we can do is a \$2,000,000.
- ❖ The County Office needs to be notified by July 9, 2019 if there will be a bond election for Mohawk Valley School.
- ❖ The needs will be broken down into categories and a timeline of needs.
- ❖ Mr. Wright explained the calculation to determine how much a business or resident would have to pay if a bond was to pass.
- ❖ The board stated they needed more information about cost to taxpayer to make a decision to move forward or not with the bond election.
- ❖ The board stated they would like to proceed but things need to be clear about cost to taxpayer before they proceed.
- ❖ We are going to finance a lawn mower. We will be giving a \$2,000 down payment to get 0% interest.

c) Academics Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ Mrs. Jennifer Puga received a very nice recognition award from Scholastic. MVS has sold \$21,500 in books and \$12,671 in scholastic dollars.
- ❖ First Things First classes have gone very well. About 5-6 parents have participated in all of the education classes. Clifford will be coming to Wednesday's class.
- ❖ MVS will be receiving \$2,500 for hosting the PBS course. This money can be used for any of our needs.
- ❖ The Eighth Grade class went on their field trip to the Grand Canyon. They had rain and snow on their trip. Ms. Sparks stated that the students enjoyed the trip very much. She talked about the Course Adventure and suggested this be part of the trip every year since it is a course where students get to work together.
- ❖ Dates of things to come:
 - Elsie Jorajuria's retirement – Surprise breakfast, Wednesday, May 15th and dinner, for staff only, at Olive Garden on Thursday, May 6th
 - AUHS Spring Band Concert – May 15th at 6:00 pm
 - Awards Assemblies – May 21st at 9:00 am and 10:00 am
 - Kindergarten End-of-Year Program – May 22nd at 9:00 am
 - 8th Grade Promotion – May 22nd at 6:00 pm
 - Summer Camps coming up – NRCD and U of A Camp in July
 - No Summer School unless we do Jumpstart with incoming Kindergarten
- ❖ Considering a later start date for students, possible start school at 8:10 am or 8:15 am. Reason for this is that students are picked up very early in the dark.

d) Maintenance Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ Mrs. Johnson and Tim Burns are traveling to Phoenix with Sternco for the Water Plant meeting with the SFB liaison and director, Sterno, ADEQ and Mohawk Valley School. At this meeting the distribution and fire issues will be addressed. It is the hope that at this meeting things will be solidified and we will then go to bid.
- ❖ The cafeteria hood project has been on hold. Hansberger has been told that we need a quote so we can proceed and take it to SFB for the June meeting.

e) General Items

➤ **Mrs. Johnson informed the board of the following:**

- ❖ A solid conclusion about replacing Ipad for the board needs to be made. It was inquired as to who uses the Ipad provided by the school or if their personal device is used. Only two board members use their personal device, the other three use the school provided Ipad.

2. Governing Board Member Comments

- ❖ No comments

VI. CONSENT AGENDA

This is adoption of items of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

Minutes

- a. Minutes of April 16, 2019 – Regular Meeting

Expense Vouchers

- | | |
|----------------|-------------|
| b. Expense #27 | \$30,464.94 |
| c. Expense #28 | \$14,097.15 |
| d. Expense #29 | \$ 1,930.80 |

Payroll Vouchers

- | | |
|-----------|-------------|
| e. P-21 | \$34,834.03 |
| f. P-22 | \$37,306.27 |
| g. P-22.1 | \$ 5,534.53 |

Student Activity Reports

- h. April 2019
- i. Year-to-Date – 4/30/2019

Bank Account Reconciliations

- j. Student Activities/Revolving Fund/Cafeteria Fund – April 2019

Other

Motion: Mr. Mike Silva asked for a motion to accept the consent agenda. Mrs. Melissa Sharp made the motion to accept the consent agenda. Mr. Tristan Wright seconded.

There was no discussion. Motion carries.

VII. DISCUSSION AND ACTION ITEMS

1. Discussion and Possible Action to Approve FY19 May Budget Revision

Motion: Mr. Tristan Wright made the motion to approve FY19 May Budget Revision. Mrs. Carole Henry seconded.

It was stated that the May Revision went up \$8,658 from the December Revision due to a higher ADM and Unrestricted Capital is (\$1,608) which had to do with the \$100,000 over budget capacity from FY18.

There was not discussion. Motion carried.

2. Discussion and Possible Action to Approve Letters of Resignation for Sarah Bell and Richard Rodriguez

Motion: Mrs. Carole Henry made the motion to approve letters of resignation for Sarah Bell and Richard Rodriguez. Mr. Tristan Wright seconded.

Mrs. Johnson stated that finding a replacement for Richard Rodriguez is difficult. It is a diverse job. The board commented that Sarah Bell will be missed and has been an asset to our school.

There was no discussion. Motion carries.

3. Discussion and Possible Action to Approve Revised Certified Salary Schedule and Revised Classified Salary Schedule

Motion: Mrs. Melissa Sharp made the motion to approve the revised Certified Salary Schedule and revised Classified Salary Schedule. Mr. Charlie Chavez seconded.

Mrs. Johnson stated that as more people retire and return to work we need to have a clear and consistent system that has been board approved. The revised salary schedule includes a clause at the bottom stating that a return to work employee will be hired at 90% of their salary. We have already put into practice that a return to work employee's salary will be reduced by the amount of ACR (AZ retirement fee for retired employees). She stated that it would be much cleaner and easier to state on the salary schedule that a first-year retired employee who works through another agent such as ESI and is a return to work employee, their salary will be reduced by 10%. If we do not reduce their salary by 10% then the district would be rehiring the employee around 110% due to the ACR fee.

Mrs. Johnson stated that there is one employee who she would like to have grandfathered in regards to paying the ACR. This employee's ACR has always been paid and has been retired for several years prior to this practice.

Motion: Mrs. Carole Henry made the motion to amend the revision of the Certified Salary Schedule and revised Classified Salary Schedule to include the grandfathering in of the employee who's ACR has always been paid. Mrs. Melissa Sharp seconded.

There was no further discussion. Motion carries as amended.

4. Discussion and Possible Action to Approve Teaching Contracts for Brooke Curtis and Brandy Bender

Motion: Mrs. Carole Henry made the motion to approve teaching contracts for Brooke Curtis and Brandy Bender. Mr. Tristan Wright seconded.

There was no discussion. Motion carries.

5. Discussion and Possible Action to Approve Revised Contracts for Return to Work Employees, Sarah Rodriguez, Gloria Davis and Delia Salcido

Motion: Mrs. Melissa Sharp made the motion to approve revised contracts for return to work employees, Sarah Rodriguez, Gloria Davis and Delia Salcido. Mrs. Carole Henry seconded.

Mrs. Johnson stated that these contracts needed to be brought back with the clean 90% reduction.

There was no discussion. Motion carries.

6. Discussion and Possible Action to Approve Revised Notice of Appointment for Wilfredo Gallego

Motion: Mrs. Carole Henry made the motion to approve revised Notice of Appointment for Wilfredo Gallego. Mr. Tristan Wright seconded.

Mrs. Johnson stated that we have cleaned up our custodial job descriptions. Wilfredo's notice of appointment will now list all job descriptions; maintenance, custodial, grounds and transportation.

There was no discussion. Motion carries.

7. Discussion and Possible Action to Approve 2019-2020 Housing Rental Rates

Motion: Mr. Charlie Chavez made the motion to approve 2019-2020 Housing Rental Rates. Mr. Tristan Wright seconded.

Mrs. Johnson suggested not raising the rate on the one bedroom apartments. We have a hard time renting those apartments. She also suggested adding a \$45 late fee after 10 days past due.

Mr. Charlie Chavez asked if we could see what the average rental has been for the past five years.

At this time, Mr. Charlie Chavez moved to table this item until the June meeting. Mrs. Melissa Sharp seconded.

There was no further discussion. Motion carries to table this item.

8. Future Items

- a. Mrs. Carole Henry inquired about the music teacher. Mrs. Johnson stated that she has made it clear to the other schools that we will not be able to fund the music teacher at the full cost of this year. She stated that she is hoping to find at least \$4,000 - \$5,000 for the band class.
- b. Next meeting – June 11, 2019 at 5:00 pm

VIII. ADJOURN MEETING

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Motion: Mrs. Melissa Sharp moved to adjourn the meeting. Mrs. Carole Henry seconded. There was no discussion. Motion carries. Meeting was adjourned at 6:05 pm.

Dated this 14th day of May 2019
Delia Salcido, Governing Board Secretary

**AS YOU HAVE QUESTIONS ABOUT THIS AGENDA, PLEASE TELEPHONE (928) 785-4942.
THANK YOU.**

Designated Board Member

Date

Delia Salcido, Board Secretary

Date