

MOHAWK VALLEY ELEMENTARY SCHOOL DISTRICT

Minutes

REGULAR MEETING April 16, 2019

MEMBERS PRESENT: Mr. Mike Silva, President
Mr. Tristan Wright, Vice-President
Mrs. Carole Henry, Member
Mrs. Melissa Sharp, Member

MEMBERS ABSENT: Mr. Charles Chavez, Jr., Clerk

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Mrs. Wanda Gilmer
Mrs. Norma Esparza
Ms. Traci Sparks

I. CALL TO ORDER

- Mr. Mike Silva called the Board Meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Mr. Mike Silva

III. ADOPTION OF THE AGENDA

- Mr. Mike Silva asked for a motion to adopt the agenda. Mrs. Carole Henry made the motion to adopt. Mrs. Melissa Sharp seconded.

There was no discussion, motion carries.

IV. CALL TO THE PUBLIC

- ❖ No comments

V. GENERAL INFORMATION ITEMS

- ❖ Mrs. Norma Esparza and Mrs. Wanda Gilmer gave their presentation for 1st and 2nd grade. Mrs. Esparza presented a video on how her students work with math using number talks across grades. Mrs. Wanda Gilmer talked to the board about how her students use SmartyAnts and how four of her students have moved on to Achieve3000, which really challenges the students. Mrs. Gilmer also thanked the board for providing tablets for her classroom and mentioned the great support from the board and administration.

1. Administrator Report

a) Enrollment Report

- Mrs. Johnson stated the following:
 - ❖ We have two new students from Mexico.

b) Budget Report

- Mrs. Johnson stated the following:
 - ❖ The budget is very tight. We have funds encumbered that may not be used. We have not withdrawn the \$10,000 from the County.

c) Academics Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ AzMerit testing went very well. It was great to see how well students engaged in the testing.
- ❖ Today was the First Things First class. Mrs. Jorajuria and Mrs. Johnson made phone calls to the community to invite them to the class.

d) Maintenance Report

➤ **Mrs. Johnson informed the board of the following:**

- ❖ Water Plant: She spoke to Dale Ponder who explained the procurement process to her.
- ❖ The deadline to have an RFP was April 9, 2019. However, Sternco was not ready to go to bid. They have not made a clear line of what they want to bid.
- ❖ ADEQ has amended the deadline on the consent order.
- ❖ Bi-weekly phone calls between the attorney, Sternco and Mohawk Valley School will be set up.
- ❖ Working on gathering information to possibly submit a grant to USDA. The Taylor Engineering report has been sent to them but have not heard back from them. A conference call has been scheduled for Wednesday.
- ❖ The Professional Group has been contacted. They will work with Sternco and will take the reins to do the procurement. SFB should pay for the Professional Group services.

e) General Items

➤ **Mrs. Johnson informed the board of the following:**

- ❖ Bond Election: We have enlisted the help of Robert Casillas from Stifel, a bond agency. Mr. Casillas helped the district years ago in the last bond election. An engagement letter has been signed to start the conversation.
- ❖ A list of our needs was sent to Mr. Casillas and he sought information about our tax base and how it will affect our tax-payers.
- ❖ The board was presented with general information with respect to a November 2019 Bond Election:
 - 5 year limits
 - Tax rates overtime
 - \$2 million limit
 - Example of cost was given
 - 1,216 active voters in the District and 138 inactive voters
 - Must make a motion by June/July to move forward
 - Form a committee
 - Be flexible how to spend the money
 - Need to start talking to people
 - Have conversations with local farm land owners
- ❖ It was suggested to invite Robert Casillas to do a board session. The board stated that they need to understand numbers better before embracing a Bond Election.
- ❖ We are looking into getting radios for the office, maintenance and lead teachers. We are also going to look into doing a radio system across campus to replace the PA system.
- ❖ Beamspeed: Century Link has had a meeting with the Town of Wellton. It was stated that they were set to give Beamspeed 1kg but Beamspeed backed out. The 1kg was what Beamspeed had proposed to use for our schools. However, the representatives from Century Link did not know all this information. Eventually, Century Link will come to Wellton.
- ❖ Jackie Fox has embarked into going school-wide free lunches. Data has been collected and the first phase of the application has been submitted.

2. Governing Board Member Comments

- ❖ No comments

VI. CONSENT AGENDA

This is adoption of items of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

Minutes

- a. Minutes of March 12, 2019 – Regular Meeting

Expense Vouchers

- | | |
|----------------|-------------|
| b. Expense #25 | \$46,139.96 |
| c. Expense #26 | \$17,262.91 |

Payroll Vouchers

- | | |
|-----------|-------------|
| d. P-19 | \$35,936.70 |
| e. P-19.1 | \$ 597.25 |
| f. P-20 | \$45,543.89 |

Student Activity Reports

- g. March 2019
- h. Year-to-Date – 3/29/2019

Bank Account Reconciliations

- i. Student Activities/Revolving Fund/Cafeteria Fund – March 2019

Other

Motion: Mr. Mike Silva asked for a motion to accept the consent agenda. Mr. Tristan Wright made the motion to accept the consent agenda. Mrs. Melissa Sharp seconded.

There was no discussion. Motion carries.

VII. DISCUSSION AND ACTION ITEMS

1. Discussion and Possible Action to Approve the Annual Audit Report for Fiscal Year Ending June 30, 2018

Motion: Mrs. Carole Henry made the motion to approve the Annual Audit Report for fiscal year ending June 30, 2018. Mrs. Melissa Sharp seconded.

Mrs. Johnson went over the audit findings and explained the findings.

There was not discussion. Motion carried.

2. Discussion and Possible Action to Approve Certified Salary Schedule with 5% Increase

Motion: Mrs. Melissa Sharp made the motion to approve certified salary schedule with 5% increase. Mrs. Carole Henry seconded.

Mrs. Johnson stated the contracts are being offered with the raise. She stated that we are proposing a 5% increase for teachers, 3% for classified staff and 2% for herself. Her grant stipends will increase to make up an increase in pay. She also stated that minimum wage has increased by 37% since it the law took effect.

There was no discussion. Motion carries.

3. Discussion and Possible Action to Approve FY20 New Hires Hourly Rates

Motion: Mr. Tristan Wright made the motion to approve FY20 New Hires Hourly Rates. Mrs. Carole Henry seconded.

Mrs. Johnson presented to the board the rates from FY19 and new FY20 rates with a 3% increase. She stated that she would like to see the Office Secretary go up to be the same as the Cafeteria Manger. The Office Secretary has many responsibilities.

Mrs. Henry stated that for future new hires the rates remain the same except for the office secretary rate. That rate should be increased to be the same as the cafeteria manager at \$14.50 per hour. Mrs. Melissa Sharp was in agreement with her and positions that do not reflect the minimum wage rate will now reflect those rates.

There was no further discussion. Motion carries.

4. Discussion and Possible Action to Approve Intergovernmental Agreement between Educational Services Inc. and Mohawk Valley School for Employee Staffing Services

Motion: Mrs. Melissa Sharp made the motion to approve the IGA between Educational Services Inc. and Mohawk Valley School for Employee Staffing Services. Mr. Tristan Wright seconded.

Mrs. Johnson stated this is just protocol. It is our return to work staffing service agency.

There was no discussion. Motion carries.

5. Discussion and Possible Action to Approve Letter of Resignation for Mrs. Yonia Burr

Motion: Mrs. Carole Henry made the motion to approve letter of resignation for Mrs. Yonia Burr. Mr. Tristan Wright seconded.

Mrs. Johnson stated we are sad to see her go. She is a great teacher.

There was no discussion. Motion carries.

6. Discussion and Possible Action to Approve Retirement Letters for Mrs. Elsie Jorajuria and Mrs. Wanda Gilmer

Motion: Mr. Tristan Wright made the motion to approve retirement letters for Mrs. Elsie Jorajuria and Mrs. Wanda Gilmer. Mrs. Carole Henry seconded.

Mrs. Johnson stated that Mrs. Gilmer needs to retire so she can be rehired as a return to work teacher. Mrs. Jorajuria is not returning. Mrs. Jorajuria has given many years of service and will be missed.

There was no discussion. Motion carries.

7. Discussion and Possible Action to Approve Half-time Employment (4 hours per day) for Mrs. Beatrice (Dolly) Kennedy for FY20

Motion: Mr. Tristan Wright made the motion to approve half-time employment for Mrs. Beatrice Kennedy for FY20. Mrs. Carole Henry seconded.

Mrs. Johnson stated that Mrs. Kennedy requested going half-time.

There was no discussion. Motion carries.

8. Discussion and Possible Action to Approve Rehire of Mrs. Sarah Rodriguez and Mrs. Gloria Davis as Teachers for FY20

Motion: Mrs. Carole Henry made the motion to approve rehiring Mrs. Sarah Rodriguez and Mrs. Gloria Davis as teachers for FY20. Mrs. Melissa Sharp seconded.

Mrs. Johnson stated that both of these teachers were return to work employees. This is just protocol.

There was no discussion. Motion carries.

9. Discussion and Possible Action to Approve Rehire of Mrs. Delia Salcido as Business Manager for FY20

Motion: Mr. Tristan Wright made the motion to approve rehiring Mrs. Delia Salcido as Business Manager for FY20. Mrs. Melissa Sharp seconded.

Mrs. Johnson stated that Mrs. Salcido was a return to work employee.

There was no discussion. Motion carries.

10. Discussion and Possible Action to Approve 2019-2020 Certified Contracts with 5% Raise

Motion: Mrs. Carole Henry made the motion to approve 2019-2020 Certified Contracts with 5% raise. Mrs. Melissa Sharp seconded.

There was no discussion. Motion carries.

11. Discussion and Possible Action to Approve 2019-2020 Contract for Mrs. Shanna Johnson with 2% Raise

Motion: Mrs. Carole Henry made the motion to approve Mrs. Johnson's FY20 contract with 2% increase. Mr. Tristan Wright seconded.

There was no discussion. Motion carries.

12. Discussion and Possible Action to Approve 2019-2020 Classified Salary Contracts and Notice of Appointments with 3% Raise

Motion: Mrs. Carole Henry made the motion to approve FY20 Classified salary contracts and Notice of Appointments with 3% raise or minimum wage required increase. Mrs. Melissa Sharp seconded.

Mrs. Johnson stated that everyone is returning.

There was no discussion. Motion carries.

13. Discussion and Possible Action to Approve Return to Work for Mrs. Wanda Gilmer through Educational Services Inc.

Motion: Mrs. Melissa Sharp made the motion to approve return to work for Mrs. Wanda Gilmer through ESI. Mrs. Carole Henry seconded.

There was no discussion. Motion carries.

14. Discussion and Possible Action to Approve ASBA Insurance Trust Health Plan for 2019-2020

Motion: Mr. Tristan Wright made the motion to approve ASBA Insurance Trust Health Plan for 2019-2020. Mrs. Carole Henry seconded.

Mrs. Johnson stated that she has spoken to several staff members individually and they all seem to understand the situation. She also stated that she has reached out to other districts in regards to insurance issues. Some districts stated that they are taking on Mexico Insurance plans. They are giving incentives to go to Phoenix for less expensive procedures. Crane offers high deductible plan for free but staff can buy up for \$40. Yuma Union is self-funded and so is AWC, Crane. Crane has had 0% increases the last two years.

Mrs. Johnson also stated that there will be more shift in teachers, therefore, do we continue to pay full insurance? Do we keep the music program? Staffing will shift which effects budgeting.

The board stated to approve the health plan as follows: the high deductible plan will be offered to employees at no cost and the current silver plan will be offered at a cost of \$40 to the employee and district will cover remaining balance.

There was no further discussion. Motion carries.

15. Future Items

- a. Next meeting – May 14, 2019 at 5:00 pm

VIII. ADJOURN MEETING

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Motion: Mrs. Melissa Sharp moved to adjourn the meeting. Mr. Tristan Wright seconded. There was no discussion. Motion carries. Meeting was adjourned at 6:32 pm.

Dated this 17th day of April 2019
Delia Salcido, Governing Board Secretary

**AS YOU HAVE QUESTIONS ABOUT THIS AGENDA, PLEASE TELEPHONE (928) 785-4942.
THANK YOU.**

Designated Board Member

Date

Delia Salcido, Board Secretary

Date