



Vernon Elementary School District

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SECTION A - PERSONAL DATA

Date _____

Mr./Mrs./Miss/Ms. _____

Last Name

First Name

Middle Name

Street Address/ P.O. Box

City

State

Zip

Alternate or Work Address

City

State

Zip

Home Phone: _____ Work Phone: _____ Message Phone: _____

E-mail Address _____

List any relatives now employed by Vernon Elementary School District #9 _____

Date You Are Available _____ Citizen of the U.S. or Legal Right to Work? Yes [] No []

Have you filed an application here before? Yes [] No [] If yes, give date _____

Have you ever been employed here before? Yes [] No [] If yes, give date _____

Are you employed now? Yes [] No [] May we contact your present employer? Yes [] No []

POSITION DESIRED

1.) _____

2.) _____

3.) _____

SECTION B - EDUCATION

SCHOOL AND ADDRESS DATES ATTENDED MAJOR/MINOR DEGREE & HRS GPA

SCHOOL AND ADDRESS	FROM:	TO:	MAJOR/MINOR	DEGREE & HRS	GPA
High School					
College/University					

SECTION C - WORK EXPERIENCE

LIST MOST RECENT EMPLOYER

	Employer Name & Address	Dates Employed	Grade And Subject Taught Or Position	Reason For Leaving
Present or Last Position	Name: _____ Address: _____ Phone No. _____	From: _____ To: _____	Supervisor: _____	
Next Position	Name: _____ Address: _____ Phone No. _____	From: _____ To: _____	Supervisor: _____	
Next Position	Name: _____ Address: _____ Phone No. _____	From: _____ To: _____	Supervisor: _____	
Next Position	Name: _____ Address: _____ Phone No. _____	From: _____ To: _____	Supervisor: _____	

SECTION D - REFERENCES

List Three Individuals Who Can Provide a Professional And/ Or Character References For You.

	Reference Name and Address	Telephone Number
1		
2		
3		

SECTION E - AGREEMENT

- 1. Have you ever been dismissed from an administrative position? Yes No
- 2. Have you ever been asked to resign from any position? Yes No
- 3. Have you ever resigned rather than face disciplinary action and/or dismissal? Yes No
- 4. Are you aware of any reason you would not be able to perform the duties required of the position? Yes No

I hereby certify that the above information, to the best of my knowledge is true, accurate, and complete. Any misrepresentation or omission of facts shall be sufficient cause for my disqualification for employment or termination of employment. Furthermore, it is understood that this application and records become the property of Vernon Elementary School District #9. I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by the agents of the District. I authorize the District to make reference checks prior to employment and I will execute documentation to facilitate this investigation. I release from liability any person giving or receiving such information and further agree that any reference and personal information which becomes a part of this record are to be regarded as confidential and will not be revealed. I understand that my employment is not finalized until the background investigation has been completed and the Governing Board has officially approved my employment. I understand that misrepresentation or omission of pertinent facts may be cause for dismissal.

Signature _____ Date _____

How did you hear about Vernon Elementary School District:

Newspaper Career Fair Internet VESD Employee Other

For Official Use Only

- Authorization to Release Information
- Conviction Report
- Letter of Application
- Three Letters of Reference

<p>Interviewed By: _____</p> <p>Date: _____</p> <p>Remarks:</p>
