

**VERNON ELEMENTARY SCHOOL DISTRICT NO. 9**  
**90 CRN 3139 • PO BOX 89 • VERNON, ARIZONA 85940**  
**TELEPHONE: 928-537-5463 • FAX: 928-537-1820**

**Governing Board**

**Mr. John Wilhelm – President, Mrs. Deanna Hunt – Clerk,  
Mrs. Irene Humphrey– Member, Mrs. Shannon Rivera - Member**

**PUBLIC MEETING AGENDA MINUTES AUGUST 10, 2021**

**I. CALL TO ORDER** *Mr. Wilhelm called the meeting to order at 5:30 pm.*

**II. ROLL CALL** *Present were John Wilhelm, Deanna Hunt, Irene Humphrey and Shannon Rivera.*

**III. ADOPTION OF THE AGENDA** *A motion was made by Deanna Hunt for the adoption of the agenda as presented. A second was made by Irene Humphrey. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote from Shannon Rivera approved the item 4-0.*

**IV. PLEDGE OF ALLEGIANCE AND PRAYER** *Mr. Wilhelm said prayer.*

**V. CALL TO THE PUBLIC** *–There were no calls to the public.*

**VI. SUPERINTENDENT'S COMMENTS/REPORTS** *Dr. Knippen gave information about the great turnout at Open House. Our student count is 119. The search for a SPED Teacher, and the ESSER Funds for elementary and secondary relief to help with student academics and social emotional well being.*

**VII. CONSENT AGENDA** - The Board may vote to pull an item off of the Consent Agenda for Board Discussion and Board Action and may vote on that item separately from those items contained in the Consent Agenda. Names and details may be viewed at the District's Business Office and copies of the minutes and may be viewed on the District website or obtained by contacting the District Office. Copies of vouchers may be viewed by contacting the District Office.

*A motion was made by Deanna Hunt for the approval of the consent agenda as presented. A second was made by Irene Humphrey. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote from Shannon Rivera approved the item 4-0.*

- 1) Approval of the July 13, 2021 Public Hearing Agenda Minutes and the July 13, 2021 Regular Agenda Minutes as presented.
- 2) Approval of Payroll Vouchers: #1 – \$7,302, #2 - \$16,445.49, #3 \$34,905.14  
Approval of Expense Voucher #2130 - \$1,586.68, #2131 - \$3,909.19, #2132 - \$1,042.73, #2201 - \$19,912.56, #2202 - \$33,333.39, #2203 - \$75,543.09
- 3) Approval of Personnel Reports:
  - a) Scott Landis - Resignation
- 4) Approval of Accounts:
  - Revolving Fund – July \$2,500.00
  - Student Service Ledger – July \$52.00
  - Food Service Fund –July \$50.00 –
  - Student Council General Activities - July \$206.51

8<sup>th</sup> Grade Fund Summary – July \$94.71

Student Council/Student Activities – July \$646.88

- 5) Waive the use of building fees for the Give the Kids a Smile Foundation for October 1, 2021.
- 6) The agreement between Vernon Elementary School District and The Trust and Alliance Proposal acceptance.
- 7) Continue to use Waste Management as our trash pick-up provider from July 1, 2021 to June 30, 2022.
- 8) Continue using ADOT Equipment Services for bus repairs, IGA (Inter Governmental Agreement), from July 1, 2021 to June 1, 2022, in accordance with §A.R.S. 15-382.
- 9) VESD's Transportation Contract Carrier Agreement for the 2021-2022 School Year.
- 10) 2021-2022 Revolving Fund Account, keeping an impressed balance of \$2500.00 in accordance with A.R.S. §15-1101.
- 11) 2021-2022 Food Service Account, keeping an impressed balance of \$50.00, in accordance with A.R.S. §15-1101.
- 12) 2021-2022 Student Services Account, keeping an impressed balance of \$50.00, in accordance with A.R.S. §15-1101.
- 13) Using Dobridge & Company PC for auditing services for the 2021-2022 school years.
- 14) Deanna Hunt, Irene Humphrey, Chad Knippen, (Shannon Rivera and Eugene Peplowski pending background check and appointment) to attend the 45<sup>th</sup> Annual Law Conference Sept. 8, 9, and 10, 2021.
- 15) FY22 Preschool, Kindergarten, 1<sup>st</sup> Grade Handbook.
- 16) FY22 2<sup>nd</sup> through 8<sup>th</sup> Grade Handbook.
- 17) FY22 Employee Handbook.
- 18) Social Emotional Learning Program, Spalding Training, and Coaching throughout the 21-22 school year with a cost of up \$30,000 for the three programs.

#### **VIII OLD BUSINESS - none**

#### **IX. NEW BUSINESS**

- 1) Discussion and possible action regarding the approval of Lexington Academy to provide Exceptional Student Services for Vernon Elementary School for the FY2022. *A motion was made by Irene Humphrey for the approval of Lexington Academy to provide Exceptional Student Services for Vernon Elementary School for the FY2022. A second was made by Deanna Hunt. Dr Knippen gave information on Lexington Academy and that there would be no penalty if we broke the agreement and found a teacher. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote from Shannon Rivera approved the item 4-0.*
- 2) Discussion and possible action regarding the approval of the 21-22 COVID Plan. *A motion was made by Deanna Hunt for the approval of the 21-22 COVID Plan as presented. A second was made by Shannon*

*Rivera. There was no discussion. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote form Shannon Rivera approved the item 4-0*

- 3) Discussion and possible action regarding the approval of the National School Lunch Program and School Breakfast Program Permanent Service Agreement for the 21-22 School year. *A motion was made by Irene Humphrey for the approval of the National School Lunch Program and School Breakfast Program Permanent Service Agreement for the 21-22 School year. A second was made by Deanna Hunt. There was no discussion. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote form Shannon Rivera approved the item 4-0.*
- 4) Discussion and possible action regarding the approval of Dr. Chad Knippen as a qualified evaluator. *A motion was made by Deanna Hunt for the approval of Dr. Chad Knippen as a qualified evaluator. A second was made by Irene Humphrey. There was no discussion. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote form Shannon Rivera approved the item 4-0.*
- 5) Discussion and possible action regarding the approval for up to \$21,500.00 to be used for SPED Professional Services Fees from ESSER 2 fund. *A motion was made by Shannon Rivera for the approval for up to \$21,500.00 to be used for SPED Professional Services Fees from ESSER 2 fund. A second was made by Deanna Hunt. The discussion was if the ESSER funds were approved and Dr. Knippen said that it was already approved to use the funds and it would not come out of our budget. Other discussion was to rescind the motion and have a chance to discuss item # 7 which has to do with staff housing. Shannon Rivera rescinded her motion. A motion was made by John Wilhelm to wait of item # 5 until there was discussion on item # 7. A second was made by Irene Humphrey. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote form Shannon Rivera approved waiting on item # 5 with a 4-0. Dr. Knippen gave information about the lack of housing for teaching staff and losing some teachers because they could not find housing. He also spoke of possible a land and mobile purchase by the school. A motion was made by Shannon Rivera for the approval for up to \$21,500.00 to be used for SPED Professional Services Fees from ESSER 2 fund. A second was made by Deanna Hunt. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote form Shannon Rivera approved the item 4-0.*
- 6) Discussion and possible action regarding the approval the Special Services Consortium to provide Occupational Therapy and Speech-Language Therapy for the 2021-2022 School Year. *A motion was made by Irene Humphrey for the approval the Special Services Consortium to provide Occupational Therapy and Speech-Language Therapy for the 2021-2022 School Year. A second was made by Deanna Hunt. Dr. Knippen gave information that the people are hired thru the County Consortium. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote form Shannon Rivera approved the item 4-0.*
- 7) Discussion and possible action regarding the approval look at options for providing Certified Staff with housing. *A motion was made by Deanna Hunt for the approval look at options for providing Certified Staff with housing. A second was made by Shannon Rivera. The discussion was for look into what other schools do, mobile spots, and maintenance costs. Form a committee to do research and bring that back to the board. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote form Shannon Rivera approved the item 4-0.*

8) Discussion and possible action regarding Policy Advisory 680-711: Volume 33, Number 3. *Discussion only, first reading. Dr. Knippen gave some information on the discipline items in the new policy.*

Location: Vernon Elementary School - 90 CRN 3039 Vernon, Arizona 85940

**X. ADJOURNMENT** - *A motion was made by Deanna Hunt to adjourn the meeting at 6:54pm. A second was made by Irene Humphrey. A yes vote from John Wilhelm, a yes vote from Deanna Hunt, a yes vote from Irene Humphrey and a yes vote from Shannon Rivera approved the item 4-0.*

Dated this 12<sup>th</sup> day of August, 2021

Vernon Elementary School District #9 Governing Board

By: *Karol Coffman*

Governing Board Secretary

Persons with a disability may request a reasonable accommodation. Contact the District office at (928) 537-5463. Requests should be made as early as possible.