



## STUDENT CHOICE HIGH SCHOOL

### Mitigation Plan: Family and Campus/District Readiness Plan

The following Covid-19 Mitigation and Campus/District Readiness Plan outlines the operational and educational practices to ensure the ongoing education and support of our students during the pandemic. We realize this is a lengthy document, but we felt it was important to detail all aspects possible to ensure the preparedness for staff, students, and families. Education is our business AND our passion, but just as important to us is the safety of all our stakeholders. Student Choice High School (SCHS) will adhere to the core principle of focusing on the health and well-being of faculty, staff, students, vendors, volunteers, and visitors within facilitation of the Campus/District Readiness Plan. Development of the Readiness Plan has included key stakeholders: charter operators, administration, faculty, staff, and parents. Additionally, the school has closely followed the [“Roadmap for Reopening Schools”](#) from the Arizona Department of Education. The District/Campus Readiness Plan and the ongoing decisions around it will respond and align to developing federal, state, and local government mandates placed upon public and private schools K-12 schools. We are regulated to remind parents of their obligations under A.R.S. § 15-802 to ensure their students are participating in school for each of the reopening phases. This document is subject to change as we receive updated guidance from the Centers for Disease Control and Prevention, Arizona Department of Health Services, and/or the Arizona Department of Education.

**Objectives:** The purpose of the District/Campus Readiness Plan is to clearly communicate expectations. One facet of these expectations is for our families to understand what the school expects of our students and families as we work together to maintain a safe environment on campus and defuse the fear and anxiety that exists around issues pertaining to Covid-19. The other facet of expectations is establishing an understanding of what our families can expect from the school and district.

#### **Communication**

SCHS will continue to use emails as our direct-contact method, as well as School Messenger automated phone calls, Facebook, and the district website as supplemental platforms for communication. (Please keep your contact info updated with our school office to ensure effective and timely communication).

## **Reopening Logistics**

Student Choice High School operates their DRP (Drop-out Recovery Program) year round. During the state-mandated school closure this past spring and throughout the summer, distance learning and online courses continued without interruption. Beginning August 17th (or later if the Governor's Executive Order regarding school closure is extended), our DRP sites will reopen to offer onsite support and services. The first day of school for our Traditional program is Monday, August 3rd. Our Faculty and staff will be implementing distance learning for the first two weeks. Unless the closure is extended by the state, Student Choice will begin on-site instruction starting Monday, August 17th utilizing a phased reopening plan. All students will have the option to continue distance learning beyond the school closure. Our site principals will work closely with families to determine the appropriate and equitable educational access for all students.

The following scenarios are outlined more specifically for each campus in our “**COVID Mitigation and Reopening Plan by Site**” document. This document specifies logistics for each of the following scenarios. Given the diverse physical features of each campus, this information is unique to those structures and community. With implementation of each phase, specific communication from the campus principal will follow to ensure your understanding.

- **Distance Learning During State-Mandated School Closure**
- **Reopening of Schools with Hybrid Schedule** (part distance/part on-site learning)
- **Reopening of Schools Without Restrictions**

## **Entrance Protocols**

Screening of students, staff, and visitors for symptoms will take place upon arrival to the campus. The expectation is that students and staff who are presenting symptoms associated with sickness will not be present on campus.

## **Visitors To Campus**

Student Choice High School will work to limit/discourage visitors on campus during school hours. Between 7:30am and 3:30pm, any visitors to the campus will check in through the front office where they will sign in and complete a health screening. This will include all parents, vendors, third-party contractors, prospective students and their families, shadow students, etc. If the visitor's temperature is recorded above 100.0°F or exhibiting Covid-related symptoms, they will not be able to visit the campus.

## **Classroom Screening Of Students For Symptoms**

By virtue of the expectations established by the school and communicated to each member of the staff, every member of the school's faculty and staff has the opportunity to conduct an impromptu assessment of a student's symptoms. Every campus has been equipped with a non-contact forehead thermometer. Using the non-contact forehead thermometer, student temperatures will be taken at the start of each school day.

Classroom teachers should send a student to principal if any of the following are true:

- (1) the student's temperature is above 100.0°F,
- (2) the student's forehead is warm to the touch,
- (3) the student is persistently coughing or sneezing, or
- (4) if the student is displaying any of the symptoms consistent with illness.

Conversely, school staff will recognize that if they are personally displaying any symptoms, they will not report to work. Students and staff who have displayed potential symptoms, have been directly exposed to Covid-19, or have tested positive for Covid-19 should report to the principal and follow the recommendations and quarantining protocols outlined by the Centers for Disease Control and Prevention or Arizona Department of Health Services.

**Symptoms which are consistent with Covid-19 infection** include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Unusual level of fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

### **Face Covering Protocol**

Face coverings on campus will be mandated by the school unless social distancing of  $\geq 6$  feet can be guaranteed. Although the school will support students in wearing masks, for a number of reasons, teachers cannot be charged with enforcing student compliance. Students and staff that plan to wear a face covering are strongly encouraged to bring their own from home. The school will have a limited number of face coverings available to students and staff free of charge. The expectation is that any mask that is worn on campus will not be a source of distraction and will be free of any words or messages. Should the student require accommodations for face coverings due to medical needs, please see the school principal for consideration of reasonable accommodations.

### **Personal Responsibility**

Student Choice High School School expects all students and staff to demonstrate personal responsibility for their individual health and to work towards minimizing the risk of contagious spread. The school trusts that parents will inform their students about these responsibilities and that teachers will remind students when necessary. Specifically, the school expects all students and staff to follow these preventative steps:

- Wash hands often with soap and water for at least 20 seconds. If possible, use an alcohol-based hand sanitizer. Hand sanitizer is available throughout the campus.
- Bring a non-glass water bottle that is labeled with the student's name.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when sick.
- Cover coughs or sneezes with a tissue and then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- Avoid sharing food or drink of any type.
- Attempt to maintain a distance of six feet from others when possible.

- Face coverings should be handled with personal, proper care and cleaning of the covering, and how best to put on and remove the covering independently.

### **Quarantine Protocol.**

There are several scenarios in which the school will and will not require quarantine. These are described below based on [CDC's quarantine guidance](#). In addition to understanding these scenarios, families and staff should also review "[Covid-19 Guidance for School Response to a Covid-19 Case](#)" from the Maricopa County Department of Public Health.

- **Personal, positive test whether symptomatic or asymptomatic.** If a staff member or student has been assessed by a medical professional who has diagnosed them as positive for Covid-19, the expectation of the school is that the individual would immediately engage a quarantine protocol and alert the school to the diagnosis. This individual would be expected to quarantine, away from campus, for a period of fourteen days. Or, receive 2 negative Covid tests 24 hours apart.
  - School response. If a staff member or student has tested positive for Covid-19, the school will engage its communicable disease protocol within 12 hours. Additionally, any room in which that individual has been will go through a sanitization process.
- **Personal, negative test but symptomatic.** If a staff member or student is displaying symptoms consistent with flu and/or Covid-19 but has tested negative for Covid-19, they should remain away from school until they have been free of symptoms for seventy-two hours.
- **Symptomatic but untested.** If a student or staff member is symptomatic but has not been tested for Covid-19, they should remain away from campus until they have been free of symptoms for seventy-two hours.
- **Incidental exposure to Covid-19.** Presently, medical professionals are not encouraging people to pursue Covid testing if they are not demonstrating symptoms. If a student or staff member has been exposed to Covid-19 and/or alerted to potential exposure via contact tracing protocols but has not displayed symptoms associated with Covid-19, the individual will not be required to engage quarantine protocols and may attend classes if they wish.

### **Attendance**

Because of the nature of our online curriculum, SCHS is in an excellent position to provide continued and uninterrupted education for our students. In the event that schools re-open, SCHS will reserve the right to continue distance learning to ensure the safety of our students and staff. Additionally, should school resume in-person instruction, the school is prepared to make allowances for absences if a parent considers their student is at-risk or displaying symptoms. During periods of absence from the on-site campus, a student will be able to keep current within their classes using the procedures established by the school and online courses. During a period of quarantine or in the event that a family has decided to keep a student home for a period of time in the interest of safety, unless a student is symptomatic, teachers will expect students in our Traditional program to engage in their classes each day. (*Students in our DRP program should continue to follow their Learning Plan (Academic and Personal Plans) as outlined in collaboration with their Principal and Mentor*). Each day in which a Traditional student does not engage in instruction will be counted as an absence. In the case of a student

*SCHS Covid-19 Mitigation and Campus/District Readiness Plan (updated July 27, 2020)*

that misses more days than provided for within policy, exceptions can be made after administrative consideration.

### **Social Distancing Protocols**

By its very nature, social distancing within an educational setting is difficult. Within classrooms, it will be the aspiration of all school staff to provide for social distancing whenever possible. This may include placement of the desks within a classroom, assigned seating for students, traffic flow arrows/lanes, and distancing markers in communal areas. However, parents should recognize that providing for complete social distancing will not be possible. In these instances, students and staff should wear a face covering.

### **Arrival/Dismissal Procedures**

The following arrival and dismissal procedures will be followed for crowd control and to mitigate extended community contact during these times. Traditional Campuses will continue to host an AM and PM session that students will attend either virtually or in-person depending on the reopening phase. Our DRP program has always embraced a flexible approach. However, during the reopening phase with distancing, all DRP students will be scheduled into sessions to ensure mitigation efforts in respects to capacity on sites and for cleaning/sanitization intervals. Further information will follow by our principals as we approach the various reopening phases. All programs will extend the following efforts to manage arrival and dismissal traffic:

- Sidewalk marked with social distancing waiting spots
- Staff will be greeting students at the entrance with hand sanitizer and ensuring one student at a time entering for screener and sign in
- Signs posted for social distancing
- Sign in area will be near front desk with plexiglass guard
- Pens/pencils will have specific containers to ensure ready to use or needs to be sanitized.

### **Communicable Disease Parental Notification Standards**

In the event of an occurrence of any type of communicable disease, such as COVID-19, within a classroom, parents will receive notification of the occurrence. This has been our practice with other communicable diseases, such as lice and strep, prior to the pandemic. In each instance, the student with the communicable condition will not be allowed back into classrooms until cleared by the school administration. Depending on the situation, a note from a physician may be required.

### **Confidentiality Protocols**

In every instance of parental notification of communicable disease, every effort will be made by school administration to maintain student confidentiality broadly within the community. However, due to the infectious nature of some of these diseases, the school considers it responsible to notify classroom teachers so that they can engage cleaning protocols. It is also understood by the school that for reasons of health, certain students and staff cannot be required to wear face coverings. Due to confidentiality around the issue of health, the school's faculty and staff will not engage a student as to the reason that they are not wearing a face covering.

### **Cleaning Protocols**

The school will ask that students and staff wash/sanitize hands upon

entering the classroom, after using the restroom, and before consuming food. The school will provide resources in order to maintain the following standards of cleanliness:

- General classroom sanitation: In addition to daily cleaning, classrooms will be sprayed and cleaned with disinfectant each day.
- General restroom cleanliness: In addition to daily cleaning, bathrooms will be sprayed and cleaned with disinfectant each day..
- Classroom trash cans will be emptied daily.
- Frequently-touched surfaces such as door knobs, lights switches, faucets, keyboards will be wiped down after each session by classroom teachers.
- Classroom tables, desks, and chairs will be sprayed and cleaned with disinfectant once per day.
- Face coverings are available to students and staff in the office in case of emergencies. However, students and staff are encouraged to bring their own personal masks whenever possible.

SCHS has taken efforts to ensure that our cleaning and sanitizing methods are effective for mitigating the contact and spread of contaminants. The district and schools have ensured that all cleaning agents and sanitizing products meet the EPA (Environmental Protection Agency) guidelines for products with emerging viral pathogens and human Coronavirus claims for use against SARS-CoV-2.

### **Roles and Responsibilities in Curriculum, Instruction, and Assessment**

Whether students are working on-site, in our Distance Learning Program, or in our DRP program, Student Choice High School is committed to providing a high quality education. Odysseyware is our approved curriculum that is aligned with the AZCCRS (Arizona College and Career Ready Standards) and offers students rigorous and engaging coursework. Our teachers actively communicate with students through various means (Odysseyware Messaging, Email, phone call, Google Hangouts, Zoom) to ensure understanding of essential standards as well as offer support when needed. Specifically, SCHS utilizes a Blended Learning model utilizing Odysseyware online curriculum with a blend of teacher-student interaction and engagement for optimal learning. Odysseyware provides the Tier 1 instructional support to students through an online platform and teachers provide additional instructional support and intervention/enrichment while acting as a guide on the side. Tier 2 support is offered in the forms of small group instruction, one on one tutoring and tutorial videos. The teachers and administration will do their best to provide a positive learning environment regardless of the circumstances. We know that our students perform best when parents and teachers are working together for the good of our students. Communication between parents and teachers is a key component of academic excellence and essential when on-site instruction does not occur. As parents we need your help to keep students engaged in the learning process. This is true whether a student misses one day or an entire quarter. If your student is struggling academically, please communicate with our teachers. Most of the issues that arose during distance learning last spring could be resolved with regular communication between students/parents and teachers/mentors. The LMS (Learning Management System) integrated with our online curriculum, Odysseyware, makes checking progress in courses very simple. Both students and parents are assigned personal logins. If you need assistance with logging in, answering questions about courses or information regarding your student's progress, please do

not hesitate to reach out to your student's school and/or teachers. We remain committed to working with you and your students so that they reach their full potential.

### **Assessment**

Student Choice High School utilizes formative and summative assessments to monitor student proficiency and progress towards the AZCCRS (Arizona College and Career Ready Standards). The district has developed an Assessment Protocol to guide our year-long test schedule. Students in the Traditional program will be administered a pretest, benchmark, CFAs (common formative assessments), and a post test for ELA, Math, and Science. For distance learning, the use of a test proctoring software may be required to ensure validity and reliability of test results. In addition to our formal assessments, each course has content tests and quizzes embedded to check for ongoing learning for all students. Assessment results are used to guide small group instruction for enrichment and intervention.

**Technology Resources for Distance Learning.** If your family is in need of a chromebook or laptop for your student to be successful during distance learning, please speak with your principal. If you do not currently have internet access, please contact a local provider. A few companies are providing free service for students during the pandemic. Many of our families have been successful with [Cox's Connect2Compete program](#) which offers free or low-cost Internet. SCHS may be able to offset this cost if your family is experiencing financial difficulty. Please see your student's principal for further assistance. We can also assist with completing the application.

### **Free Onsite Support Services**

As soon as the state-mandated school closure is lifted, all campus sites will be open to provide comprehensive academic and social/emotional support for students and families. In the interim, our staff have resumed their roles on site and are available to provide support virtually through Google Meets, email, or by phone. Through our partnership with the Valley of the Sun YMCA and the Salvation Army Kroc Center, our families have access to additional support at our Maryvale, Glendale, and Phoenix (Kroc) campuses. The diversity of our district's Free Onsite Support Services in addition to our academic support is detailed below to include Support for Exceptional Students, Mentoring, Mental Health & Social-Emotional Wellbeing, and Community Resources.

### **Support for Exceptional Students**

Students that qualify for special education services will receive their specially designed instruction virtually from the special education teacher. The special education teacher has assigned groups for each area of eligibility as applicable for each student in which the student will need to log in via a Zoom link, which will be sent out the first week of school beginning August 3rd, to engage with the special education teacher at their scheduled date and time every month (frequency depends on individual education plan-IEP). Daily documentation will be kept with time, attendance, and specially designed instruction provided to each student. The student is responsible for logging on at their assigned day and time of the week as applicable, and documentation will be kept for missed appointments and communicated with principal, parent/guardian, and/or adult student. Students will continue to receive specially designed instruction with support from their general education teachers in their areas of eligibility in which accommodations will be provided as it is written in each individual education plan (IEP).

Students that qualify for special education will have their progress monitoring conducted each quarter and reports will be sent home via email. Students that qualify for special education will have their annual IEP meetings and three year re-evaluations conducted virtually with the IEP/Eval team as applicable throughout the year.

### **Mentoring**

At Student Choice High School, a mentor is assigned to your student and will reach out to them on a regular basis through various means (Email, phone call, Google Hangouts, Zoom). Your student has a Student Success Plan customized to their specific academic and personal/career needs in which our mentors reference during their time with your student. Mentors check in with students regarding progress towards their goals and ensures they are on track with their chosen career path. Mentors will also offer additional mentoring sessions for knowledge and skill building with topics such as resume writing, interviewing, service learning and leadership.

### **Mental Health & Social-Emotional Wellbeing**

Since the school experience will be very different from before with desks far apart from each other and teachers maintaining physical distance, it is unlike anything your student is used to. Before school is in session, you may want to talk to your student and explain that all these steps are being taken to keep everyone safe and healthy. CDC's [Stress and Coping During the COVID-19 Pandemic](#) provides additional resources for you and your family. In addition, if your student seems to need mental health or behavioral services (e.g., social skills training, counseling), you may want to ask your school principal or our bilingual Social Worker, Mrs. Jessica Menchaca ([jmenchaca@schsaz.com](mailto:jmenchaca@schsaz.com) or 602-526-7998), for more information on these services.

### **Community Resources**

Student Choice High school takes pride in being a champion for under-privileged and under-credited young adults. For this reason, we have equipped every campus with access to our Social Worker and community resources for our students and families. Students and families are welcome to call into the SCHS helpline 480-757-0711 for support regarding resources, guidance through community agencies. We have counselors available to listen or take questions Monday thru Friday 9:00 a.m. thru 3:30 p.m. Additionally, Community resources, along with individual and family support services are available thru our school website <https://sites.google.com/schsaz.com/schoolchoicehsresourceguild/home>. If any student or family is experiencing financial hardship, inadequate food resources, or in need medical or mental health support, please reach out to your Campus Principal or District Social Worker, Mrs. Jessica Menchaca at [jmenchaca@schsaz.com](mailto:jmenchaca@schsaz.com) or 602-526-7998 for immediate assistance.

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is considered extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state and local governments as well as federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. Even if some of the restrictions should be lifted, the common thinking is to still practice social distancing as much as possible. Student Choice High School School has put in place preventative measures to reduce the spread of COVID-19; however, Student Choice High School cannot guarantee that you or your family will not become infected with COVID-19. Further, attending Student Choice High School School could increase your risk and your (student(s)'s risk of contracting COVID-19.

We are concerned about the health and well-being of all the students, parents, siblings, volunteers, partners, and staff of all who enter our premises or are involved in some manner with Student Choice High School. We want you to use wisdom and discernment regarding when and how your student(s) re-engages in social settings to prevent the spread of COVID-19. We are putting in place certain protocols that we hope will minimize the potential to contract and/or spread COVID-19. These are precautions; not solutions, cures or guarantees against spreading or contracting this virus. Your understanding and support of the aforementioned procedures will be helpful in our partnership for mitigation. Wishing everyone wellness!

Look us up on the web:  
<http://studentchoicelhighschool.com>

**District Office**  
8253 W Thunderbird Rd #107  
Peoria, AZ 85381  
Office: (602)334-4104  
Fax: (623) 299-9898

## **SCHOOL LOCATIONS**

### **Peoria Campus**

8194 W. Deer Valley Road, Suite B108  
Peoria, Az. 85382  
Office: (623) 242-2722  
Fax: (623) 566-1634  
School Hours: 7:30 AM – 3:30 PM Monday – Friday  
Principal Sandra Flood  
[sflood@schsaz.com](mailto:sflood@schsaz.com)

### **Tempe Campus**

1833 N. Scottsdale Rd.  
Tempe, AZ 85281  
Office: (480) 947-9511  
Fax: (480) 947-9624  
School Hours: 7:30 AM – 3:30 PM Monday – Friday  
Principal Tala Zelaya  
[tzelaya@schsaz.com](mailto:tzelaya@schsaz.com)

### **South Phoenix**

Kroc Center  
1375 E Broadway Rd  
Phoenix, AZ 85040  
Office: (602) 362-2996  
Fax: (602) 875-5178  
School Hours: 7:30 AM – 3:30 PM Monday – Friday  
Principal Tonya Bridges-Brown  
[tbrown@schsaz.com](mailto:tbrown@schsaz.com)

### **Maricopa**

20800 N. John Wayne Pkwy Suite 107  
Maricopa, AZ 85138

Office: (520) 413.0261  
Fax: (480) 565-1206  
School Hours: 7:30 AM – 3:30 PM Monday – Friday  
Principal Julio Martinez  
[julio.martinez@schsaz.com](mailto:julio.martinez@schsaz.com)

### **Maryvale**

YMCA Family Branch  
3825 N. 67th Ave  
Phoenix, AZ 85033  
Office: (602) 362-2995  
Fax: (602) 875-5179  
School Hours: 7:30 AM – 3:30 PM Monday – Friday  
Principal Julio Martinez  
[julio.martinez@schsaz.com](mailto:julio.martinez@schsaz.com)

### **Glendale**

6666 W. Peoria Ave  
Glendale, AZ 85302  
Phone: (623) 299.9851  
Fax: (623) 219.4865  
School Hours: 7:30 AM – 3:30 PM Monday – Friday  
Principal Amy Freeman  
[afreeman@schsaz.com](mailto:afreeman@schsaz.com)

### **Surprise**

15693 N. Reems Rd Suite 117  
Surprise, AZ 85374  
Phone (480) 405-9949  
Fax (480) 865-2201  
School Hours: 7:30 AM – 3:30 PM Monday – Friday  
Principal Samantha Thompson  
[sthompson@schsaz.com](mailto:sthompson@schsaz.com)

### **Executive Team**

#### **Scott Lopez**

Chief Executive Officer

#### **P. Scott Meehan**

Executive Vice-President Business Development

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