

POWELL MIDDLE SCHOOL

STUDENT / PARENT HANDBOOK

www.pcsd1.org

369 East 3rd Street

Powell, WY 82435

Telephone: (307) 764-6185

Fax: (307) 764-6155



Mr. Kyle Rohrer
Principal

Mr. Chanler Buck
Assistant Principal / Activities Director

Mrs. Brittany Wenke
Counselor

Mrs. Lisa Fitzgerald
Intervention Counselor

A LETTER FROM YOUR PRINCIPAL

Welcome to Powell Middle School!

I am happy to have you as part of our school. I am truly honored to serve you as your principal. We, as a staff, hope you feel that this is *your* school and you will take an active part in maintaining its traditions and high standards. Powell Middle School offers a strong program in academics, sports and exploratory opportunities. We know that each of you has a special contribution to make. We invite you to take advantage of the opportunities available.

The middle school staff is committed to assuring that every student progresses educationally and emotionally. Please read about our Core Values and Staff Commitments to you on page 6 to learn more about how we will function to support you. To achieve this objective, communication between the school and home is essential. Regular parent-school contacts can be expected. We invite parents to become actively involved with their son and/or daughter's education and volunteer to assist with activities at our school.

I urge both the student and parents alike to read this handbook carefully in order to fully understand the elements of the middle school program. Many of our middle school programs are based on documented research and best practice in the field of middle-level education.

It is our goal to create an environment where students can grow and develop academically, socially, emotionally and physically. This handbook describes the curricular programs, building procedures and behavioral expectations which have been conceived to produce literate students who can think critically, lead healthy lives, behave ethically and become responsible citizens.

Best wishes for success and happiness during your years at Powell Middle School. All staff members are ready and willing to help you in every possible way. Please feel free to go to any member of the staff for assistance.

Please let me know if you have any questions about our school. I look forward to seeing you and sharing in the successes for both students and staff. Go Cubs!

Sincerely,

Kyle Rohrer, Principal
Powell Middle School

A LETTER FROM MR. BUCK

Welcome to Powell Middle School,

I am privileged and honored to serve you as Powell Middle School's Assistant Principal & Activities Director. I have had the opportunity to work alongside our staff and community members to grow and celebrate the rich traditions and high standards we have at our school. Each student empowers and provides a special contribution to allow for the many great things that take place each school year. We invite you to be a part of the many opportunities that are available to our students and their families.

This year, my work is focused to build quality relationships with all of our students, as well as provide and support a healthy and welcoming environment for all. Our staff is fully committed to support our students' social, emotional and academic growth. Together, our school consistently sets and maintains high expectations for both behavior and achievement. We believe that *all* students can achieve at high levels. We have designed a schedule to assist and fully support individual needs with designated intervention times within grade levels. In addition, we also plan and anxiously look forward to celebrating our future successes and accomplishments with our students and staff.

Here at Powell Middle School, we provide our students with multiple opportunities to participate in extracurricular activities and events. Middle school is an ideal time for our students to explore their interests. Research continues to support the relationship between sports participation, academic achievement, and self-efficacy in secondary students. We urge our students to participate in at least one extra-curricular activity. Our coaches and program directors provide a strong team-centered environment for our participants to develop and utilize positive life traits and skills.

If you ever have any questions, please do not hesitate to contact us. We encourage you to become actively involved in your child's education and please know you are always welcome to attend all activities at Powell Middle School.

Sincerely,

Chanler Buck
Assistant Principal/Activities Director
Powell Middle School

PARK COUNTY SCHOOL DISTRICT #1 SCHOOL BOARD

| Office | Name & Address | Term of Office | Telephone |
|---------------|--|--|----------------------------------|
| Chairman | Mr. Greg Borchert 1118 Olive Road | 12/1/06 to 11/30/18 GMBorchert@pcsd1.org | (307) 254-0660 |
| Vice-Chairman | Mr. Trace Paul 859 Riverside Drive | 12/1/10 – 11/30/18 TRPaul@pcsd1.org | (307) 254-1840 |
| Clerk | Mrs. Kimberly Condie 1054 Vali Road | 6/17/16 – 11/30/20 KACondie@pcsd1.org | (307) 254-0608 |
| Treasurer | Mrs. Tracy Morris 10 Llama Drive | 12/1/16 – 11/30/20 TDMorris@pcsd1.org | (307) 250-9599 |
| Trustees | Mrs. Lillian Brazelton PO Box 537 | 6/17/16 – 11/30/18 LRBrazelton@pcsd1.org | (307) 754-2758 |
| | Mr. Kim Dillivan 620 Avenue F | 12/1/16 – 11/30/20 KDDillivan@pcsd1.org | (307) 271-7568 (970) 570-9881 |
| | Mr. Donald Hansen 1173 Lane 8 | 12/1/14/ - 11/30/18 DHansen@pcsd1.org | (307) 899-2225 |

STUDENT/PARENT TABLET AGREEMENT
Student/Parent Handbook Agreement
Student/Parent Transportation Handbook Agreement

(Please Print Names)

Received by:

_____ Student Name

_____ Parent/Guardian Name

By signing below, we acknowledge that we have read the **Student/Parent Tablet Handbook and Agreement, Student/Parent Handbook and the School District #1 Transportation Parent/Student Handbook (see below for access to all handbooks).**

We are aware of the handbooks' contents and student's and parent's responsibilities as outlined in all handbooks.

_____ Student Signature and Date

_____ Parent/Guardian Signature and Date

STUDENTS: Please return this form to your HOME ROOM TEACHER as soon as possible. This needs to be returned in order to be eligible for extra-curricular activities. Thank you.

The Tablet Handbook and Agreement are available on-line at www.pcsd1.org; Powell Middle School; Quick Links; Parents; Chromebook Tablet Handbook.

Student/Parent Handbook is available on-line at www.pcsd1.org; Powell Middle School; Quick Links; Parents; Student Handbook.

School District #1 Transportation Parent/Student Handbook is available on-line at www.pcsd1.org; Quick Links; Parents; Busses/Transportation; Handbook.

If you do not have access to the internet, your student may request a hard copy of the handbooks in the Middle School office.

Driven by Excellence

Park County School District #1

Mission Statement

Partnering with our community in a dynamic, global society, our mission is to empower our students to be lifelong learners by providing a safe, progressive, student-centered learning experience.

Vision Statement

Driven by excellence, we will be the recognized leader in preparing students for life.

Our Values

Communication, Commitment, Visionary, Passionate, Compassionate, Integrity, Collaboration, and Mutual Trust.

Goal 1: Student Achievement

All schools will meet or exceed targets of the Wyoming Accountability in Education Act.

Attain 90% graduation of 4-year cohort. Attain 93% graduation of 5-year cohort. Attain 95% graduation of 6-year cohort.

Goal 2: Teaching and Assessing for Learning

The district will continue to implement the Professional Learning Community framework to increase student achievement.

Grade level and/or departments will develop and share common assessments (formative and summative). The common assessment data will guide instruction and provide specific student feedback to inform learning.

POWELL MIDDLE SCHOOL CORE VALUE STATEMENTS:

- Provide opportunities for all students to learn at grade level or higher given additional time, varied learning activities and supports.
- Uphold, model, and celebrate positive character and citizenship.
- Cultivate life skills such as critical reasoning and problem solving.
- Provide a positive, safe, and inclusive school environment.
- Facilitate a student-centered focus through individual advocacy and intervention.

POWELL MIDDLE SCHOOL STAFF COMMITMENTS:

WE WILL:

- make personal connections.
- be student-centered.
- be solution focused.
- be respectful.
- be flexible.
- be positive.
- take care of each other.
- celebrate success.
- be consistent in the classroom and throughout the school.
- make it professional, not personal.
- be approachable.
- be open minded.
- have fun.
- be passionate.
- not give up on students, even if they give up on themselves!

ACADEMIC INTERVENTIONS

Powell Middle School Pyramid of Interventions

Tier 4

Specialized

Special Education Instruction

Tier 3

Intensive

*One-on-One Instruction

*Read 180

*Individual Counseling

*Individual Learning Plan *Intensified Remediation Groups

Tier 2

Targeted Support

*Content Intervention/Enrichment Groups

*Targeted Reading Groups *SPED/Title Aide Support *Friday School

*Teacher/Parent Meetings *Peer Tutoring *Frequent Student Progress Reports

*Counseling *SPED Tutorial

*Attendance Tracking & Response (Parent Notification)

Tier 1

School Wide

*Core Class Instruction (Math, Literature, Composition, Social Studies, Science)

*7th and 8th Grade Skill Leveled Math Classes

*6th & 7th Grade Exploratory Classes *8th Grade Elective Classes

*6th Grade WIN or Band Classes

*7th Grade WIN, Band or Choir Classes

*6th through 8th Grade Daily Physical Education *Common Core Assessments

*Core - Flex Block Classes

*6th Grade Transition Programs – 5th to 6th Grade

*8th Grade Transition Program – 8th to 9th grade

*School-Wide Recognition *Quarterly Activity Day *After-School Help

*Open Door Counseling

*6th through 8th Grade School-Wide Quarterly & Mid-Term Progress Reporting

*Daily Teacher Team Meetings *Infinite Campus Parent Portal *Canvas Gradebook (LMS)

*Parent Contact, If Concern

*Parent-Teacher Conferences *Extra & Co-Curricular Activities & Clubs

PUBLIC NOTICE TO PARENTS, LEGAL GUARDIANS, AND ELIGIBLE STUDENTS

Park County School District #1, Powell, Wyoming, hereby announces the rights of parents, legal guardians, and eligible students under the provisions of the Family Educational Rights and Privacy Act.

1. Under the provisions of the Family Educational Rights and Privacy Act, you are granted the right to examine the educational records of local educational agencies. Upon receipt of the request, the educational agency has a maximum of forty-five (45) days in which to comply with that request.
2. Unless the school agency has received official or legal evidence to the contrary (divorce decree, contested custody, etc.), it may presume that either parent has legal right of access to the records of students and may honor the written request from either parent.
3. No portion of an educational record may be destroyed during the period of time when there is an outstanding request for the disclosure of those records.
4. It is permissible to require that the educational records be examined in the presence of a school district official. If you request a copy of the records, the request must be honored. (Costs of reproduction will be borne by the parent, legal guardian, or eligible student.)
5. If you feel that the contents of educational records are inaccurate, misleading, inappropriate, or in violation of privacy or other rights of students, you may request that the records be amended.
6. If the school agrees with the request, the records will be amended and you will be advised, in writing, of the amendment.
7. If the school does not agree with the request for amendment, you are advised that you have a right to a hearing on your request for amendment. The request should be made to the Superintendent of Schools.
8. If, after a hearing, the Board of Trustees determines that an amendment will be made, the records will be amended and you will be informed, in writing, of the changes.
9. If the hearing does not result in a record amendment, you are advised as a parent, legal guardian, or eligible student that you have the right to place a statement of disagreement in the educational records of the student. The disagreement statement must remain as part of the student record as long as the record is maintained by the school district. Any disclosure of the educational record must include the disclosure of the statement of disagreement.

10. Park County School District #1 will make available, to the public, directory information pertaining to students at Park County School District #1. Directory information includes the following: the student's name, address, telephone listing, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, the most recent previous educational agency or institution attended, and degrees and awards received. If you are unwilling to allow any or all of the above-described directory information to be released without your consent, you must notify the Office of the Superintendent within thirty (30) days from the date of this notice.

11. Powell Middle School Staff: We at PMS are proud of the professional level and qualifications of our entire staff. In compliance with the "No Child Left Behind Act," parents are assured they may review credentials of the staff by making a written request to Mr. Jay Curtis, 160 N. Evarts.

Any person having questions concerning the provisions of the Family Educational Rights and Privacy Act should contact the building principal of each respective school. Records are kept at each school that the student attends.

Park County School District #1 does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment of employment in, its educational programs or activities. Inquiries concerning Title VI, Title IX, Section 504, and ADA may be referred to Park County School District #1, Ginger Sleep, Civil Rights Coordinator, 160 North Evarts, Powell, Wyoming 82435, or the Office for Civil Rights, Region VIII, U.S. Department of Education, Federal Building, Suite 310, 1244 Speer Blvd., Denver, Colorado 80204-03582, (303) 844-5695 or TDD 303-844-3417.

STUDENT EXPECTATIONS

Students at Powell Middle School:

- come to school on time and ready to learn.
- have each day's homework completed.
- work to reach the highest expectations and persist when new skills do not come easily.
- are encouraged to participate in one extra-curricular/co-curricular activity during the year.
- make parents aware of all parent-teacher conferences and encourage them to attend.
- respect classmates, school visitors, and all school personnel.
- comply with the school rules.

- participate in learning conflict resolution.
- show pride in all work.

PARENT EXPECTATIONS

Parents of students at Powell Middle School:

- support their children by ensuring that they attend school daily and arrive at school on time.
- encourage their children to participate in at least one extra-curricular/co-curricular activity.
- attend parent–teacher conferences and seek information regarding student progress by conferring with their child, teachers, principals and other school district personnel.
- communicate positive information regarding teachers, principals, and other campus personnel when discussing school with their child.
- encourage their son/daughter to dress according to the district’s dress code.
- provide a place to do homework that is well lit and contains all materials necessary to complete the homework task.
- contact the teacher FIRST if there are any concerns.
- emphasize LEARNING for their child, not grades.

TEACHER EXPECTATIONS

Teachers at Powell Middle School:

- are available after school to help students, provided that students arrange appointments.
- are prepared with lesson plans to teach the state standards.
- have fair classroom rules and expectations posted and follow and enforce these rules consistently.
- grade in an appropriate, timely and equitable manner.
- keep parents informed about students’ behavior and academic progress.
- provide quality teaching and leadership.

- continue efforts to develop professionally.
- provide resources to help all students be successful in their learning.
- demonstrate professional behavior and a positive attitude.

ACTIVITIES

Students are invited to participate in activities at Powell Middle School. There are many clubs, student activities, and athletic events for students to be involved in. The staff would like to encourage all students to venture out and try new activities. Represent yourself and your school with pride. You'll love it!!!

Powell Middle School may offer the following sports and activities for learners:

| | | |
|------------------------|-----------------------|----------------|
| Volleyball | Enrichment Activities | Basketball |
| Choir & Band | Math Counts | Wrestling |
| Dance/Cheerleading | PESCO | Recyclers Club |
| Swimming | Football | Knowledge Bowl |
| Jazz Band | Yearbook | Cross Country |
| Challenge of the Books | Track | Tennis (club) |

6th Grade students may only participate in non-athletic activities. Other activities may be added or deleted throughout the year as students and teachers express interest.

ASSIGNMENTS / MAKE-UP WORK

Please know that if a student is absent, it is the student's responsibility to ask for make-up work. **Students will have one day for each day absent to make up their work.** The exception is work that has been assigned prior to the absence. That work is due on the designated due date even if the student has been absent during that week. Also, students taking trips will have three days from the date of their return to hand in missing work. It is also the student's responsibility to be sure that all standards are passed in a timely manner.

ATHLETIC / EXTRA-CURRICULAR ACTIVITIES ELIGIBILITY

We want all of our students to do well in the classroom as well as in extra-curricular activities. Eligibility requirements are in place to assist students in keeping their priority on academics first, then on extra-curricular activities. Students who appear on the deficiency list with two F's will be considered ineligible for participation in that week's sporting events/extra-curricular activities (including dances and extra-curricular field trips). All open ZAPs must be cleared by 4:00 pm the day prior to any school activities or dances. The ineligibility runs from Monday when the list comes out until the next list comes out the following Monday (1 week). Students who have two F's on their report card are ineligible for the next two weeks. Students involved in use of alcohol, drugs, tobacco or inhalants outside of school time may be suspended from extra-curricular activities. Any other disciplinary action involving a student may impact their eligibility. This is within the school administrator's discretion. Athletic participants who are in ZAP may have to stay after school until 4:00 pm in order to complete their ZAP work.

ATTENDANCE

School District policy (AR/OP JH) states that promotion to the next grade may not be granted if a student misses more than ten days per semester. The school will keep the parents informed of absences through phone calls, emails and letters.

Absences for reasons other than illness will be evaluated on an individual basis. *Parents are asked to notify the school of any absences as soon as possible.* Students in jeopardy of exceeding 10 days absent per semester may be notified by the school in writing, and copies of this correspondence may be forwarded to the Department of Family Services and Park County Attorney's Office to notify these agencies of possible truancy violations.

Excused Absence:

A student may not accumulate more than ten (10) absences during a semester. The parent, guardian, or custodian must contact the school office with a note or telephone call within 48 hours of the absence in order for the absence to be considered excused. Absences over the ten (10) day limit per semester will be considered as excessive and detrimental to the academic success of the student.

When available, parents are requested to provide medical and dental notes for documentation purposes.

School-sponsored or school-required absences will not be counted toward the ten (10) day limit. Extended leave due to a doctor's care, as determined by school officials, may not count toward this limit.

Electronic notice will be given to the parent, guardian, or custodian at five (5) absences.

Notice will be given to the parent, guardian, or custodian at seven (7) absences. At the discretion of the school principal or his/her designee, when a student reaches seven (7) absences, an intervention meeting may be scheduled with the family to develop a plan for improved attendance.

At the discretion of the school principal or his/her designee, a student who exceeds ten (10) absences may be considered to be "at risk" and may be required to participate in extended academic time in a manner determined at each educational level (K-5, 6-8, 9-12). Absences after the tenth will require documentation (Dr./dental note, court order, etc.) in order to be considered excused. At risk students may be referred to the county attorney for consideration of habitual truancy and/or educational neglect.

Unexcused Absence:

After the first unexcused absence, written notice will be sent to the parent, guardian, or custodian. If after such notice has been given, the child has a second unexcused absence, which the principal or his/her designee believes was due to the willful neglect or failure of the parent, guardian, or custodian of the child, then the principal or his/her designee will notify law enforcement for prosecution under W.S. 21-4-105.

Any child with five (5) or more unexcused absences in any one (1) school year will be considered a Habitual Truant. When the principal or his/her designee determines that a child is a habitual truant, he/she will notify the County Attorney and recommend proceedings in accordance with W.S. 21-4-107.

Tardy: A student will be considered tardy when he/she arrives to school up to ten (10) minutes after school has started. Five (5) tardies to school equal one unexcused absence.

To access the policy in its entirety, please refer to the following link:
[PCSD#1 Policies Library - Absences and Excuses](#)

Excused - vs. - Unexcused Absences:

Excused absences include prearranged absences such as doctor, dental, court, educational experiences, family-related events, or other absences considered necessary by parent or guardian.

Unexcused absences are those which have not been cleared for any day or part of a day. If there is no record of a phone call or note delivered to the school office for the day of the absence within 48 hours, it is considered as unexcused. Such absences are a serious offense and may be defined as truancy (W.S. 21-4-106).

Extra-curricular activities play an important role at Powell Middle School. Students who are too ill to attend classes during the school day are also considered too ill *to participate in or attend concerts, ball games, dances or other school activities*. The student must be in class *all day* on the day of the activity. If the activity is on a non-school day, the student must be in class on the day preceding the activity.

BEFORE AND AFTER SCHOOL TIMES

The first bell rings at 7:50 am signaling that all students may enter the building. Students may come to the office prior to the first bell to put money on their lunch accounts or to enter the IMC/Library or Commons area. To receive assistance from a teacher before 7:50 am, a pass from the teacher is needed. In the case of extreme inclement weather, the staff will allow the students to enter the building. *For the sake of security and building cleaning, we ask that students depart the building by 3:40 pm unless they are under the supervision of an adult.*

CELLULAR TELEPHONES, PAGERS OR OTHER COMMUNICATION TABLETS

Students may possess and use **cellular telephones, pagers or other electronic communications Tablets**, subject to the limitations of this and other policies of the District. "Electronic communications Tablet" is a Tablet that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor.

Such Tablets shall not be used from 7:50 am – 3:25 pm unless during an emergency. This includes texting. Building principals may promulgate rules to enforce this policy at the building level. Students violating the policy may be subject to disciplinary action (including confiscation of cell phones for a period of time).

Powell Middle School staff may provide a courtesy basket or alternative area in the classroom for students to store their cell phones if they forget to leave their cell phones in their lockers. Park County School District #1 (Powell Middle School) is not responsible for personal property that is lost, stolen, or damaged while in the possession of students, staff, or administration at any time.

CHECK OUT

If students need to leave the school grounds during the day, they will be required to check out from the main office. This includes lunch, doctor, and orthodontist appointments. Only a parent or guardian can check a student out of school. Be sure to bring a note from your parent/guardian or your appointment card the day before your absence. Orthodontist appointment cards must be in the office the day before the appointment. *On your return, we ask that you please sign in at the office.*

COMMUNICATION

Powell Middle School will continue to try to find ways to keep open lines of communication between parents and the faculty. If you have e-mail access, please feel free to get in touch with us. The Powell Middle School web site can be utilized by accessing the Park County School District #1 web site at www.pcsd1.org and included in this web site are e-mails for individual staff at Powell Middle School. You can access e-mail addresses for staff by copying and pasting <https://pms.pcsd1.org/Staff> into your web browser. Parents are encouraged to utilize CANVAS Learning Management System (LMS) to check on their child's academic progress.

COURTESY PHONE

The telephone is available before school until the warning bell rings and after school. Please limit calls to one per person and one minute each. *Any calls made during the school day should be for emergencies only.* Phones will not be available for student use during the school day without a pass from a teacher or administrator. Forgotten assignments and gym clothes are not considered emergencies and students will not be allowed to call parents during school hours to bring homework or forgotten items. *Phone messages to students -* We are happy to pass on messages to students due to emergencies and change of plans. While we understand there are times parents/guardians need to contact students during the day, please understand we feel it is important for students to be engaged in and focused on learning. Therefore, students will be notified immediately in case of an emergency, but all other messages will be relayed to students prior to lunch period, during passing period, or following the last period of the day.

DRESS GUIDELINES

Powell Middle School takes pride in all of its students and would ask students to take pride in their appearance. Middle school students shall not dress or groom themselves in a manner which causes a disruption of the orderly operation of the school. Some student apparel may be appropriate in other settings but may not be appropriate in the school setting.

We ask that students not wear clothes that have any of the following: drug, alcohol, or tobacco logos, obscene words or pictures, or gang-associated attire. In addition, we do not

allow bare midriiffs, spaghetti straps (less than one inch), underwear showing, exposed cleavage or buttocks. Tank tops and other sleeveless shirts may be considered inappropriate in the school setting. Other clothing items that are examples of inappropriate attire for school are pajamas (tops or bottoms), slippers, bandanas, and skirts/shorts that are not at least as long as the person's fingertips with arms extended straight down at the sides. If you come to school with inappropriate attire, you will be asked to change. Repeated offenses may result in disciplinary action. Staff interpretation is final.

HEAD COVERING RULE - You may wear your head covering to school, but we expect you to remove it when you enter the building and to leave it in your locker until you leave for the day.

Coat Rule- We expect you to leave your coat or other outdoor garments such as vests, gloves, windbreakers, etc., in the locker unless teachers determine that extreme weather conditions necessitate the wearing of coats in the classroom.

Physical Education Class - You will need shorts or sweats, gym shoes, and T-shirt. Lockers will be provided. P.E. clothing should be washed regularly.

ELECTRONIC DEVICES

Unauthorized use of electronic devices that do not contribute to the educational mission of Powell Middle School may result in loss of privilege and possible further disciplinary action. Examples of electronic devices include, but are not limited to, MP3 players, digital video games, digital cameras, etc. Park County School District #1 (Powell Middle School) is not responsible for personal property that is lost, stolen, or damaged while in the possession of students, staff, or administration.

FIRE DRILLS / SAFETY LOCKDOWN / BUS EVACUATION DRILLS

Due to changing issues facing today's schools, a variety of safety drills are held throughout each year. Powell Middle School is very attentive to student safety and has safety drills each month. The plan for fire drill evacuation is posted in each room. Lockdown, Evacuation and Bus Evacuation drills are held occasionally during the school year to protect our students.

FOOD OR DRINK ITEMS

Powell Middle School recognizes the link between proper nutrition and academic achievement. Water in a container which has a screw top or in another type of enclosed container *may* be allowed in classrooms, but this must meet the approval of school personnel. Food or drink items that distract from the learning environment may be confiscated by faculty and returned to the student or parent at the end of the day. Food items are not allowed outside the commons area unless approved by school personnel.

HARASSMENT, INTIMIDATION AND BULLYING

Harassment, intimidation or bullying of students at school is prohibited. Students shall conduct themselves according to the rules and policies of the School District and shall conduct themselves in a respectful manner toward staff and other students. Students who engage in bullying, harassment or intimidation shall be subject to disciplinary action up to and including suspension or expulsion. Students who are subjected to harassment,

intimidation, and/or bullying are required to report such instances to an adult in the middle school. For further details, please refer to the policy below.

PCSD1 Harassment, Intimidation, and Bullying Policy

HEALTH SERVICES

Park County School District #1 holds a variety of screenings throughout the school year. These include vision, hearing and scoliosis checks. Additionally, the District nurses arrange a variety of health-related activities throughout the year.

Every school in the District attempts to provide an environment in which the children will be safe from accidents. However, if an accident or sudden illness occurs, first aid and/or CPR will be administered and the child's parent/guardian notified. (Please note that all district employees are required to be certified in both first aid and CPR.)

No care beyond first aid, defined as the immediate temporary care given in case of an accident or sudden illness, will be given by school personnel. Depending upon the severity of the accident or illness, EMS or 911 will be called in order to attend to the child. (Reference: www.pcsd1.org) In the event that we are not able to contact you, we will then call the emergency contacts you have provided. Because these types of situations do arise, we ask that you update your child's information whenever changes occur.

In order to prevent the spread of communicable diseases and to ensure a rapid recovery with a minimum of after effects, parents are asked to keep their children at home when they show evidence of the following symptoms: skin eruption, ear ache, pink eye, ringworm or impetigo, vomiting, fever, head lice, or diarrhea. (Reference: www.pcsd1.org)

EXCLUSION FROM SCHOOL DUE TO ILLNESS

For the welfare of all students we ask that, if your child does contract a communicable disease, you notify the office and keep your child home until the threat of spreading such is past. The following list might be of help to you:

- Chicken Pox: until recovery--at least 7 days from onset and/or until skin lesions have healed and the crusts have fallen off.
- Strep Throat and Scarlet Fever: until mucus membranes of the nose and throat appear normal and all complications have ceased OR permission from the family physician is obtained.
- Ringworm and Impetigo: isolated from school until permission from the family physician is obtained or treatment by a physician has begun.
- Head Lice: isolated from school until determined by the school nurse, through examination. (Reference: www.pcsd1.org)

INTERNET EXPECTATION [ELECTRONIC FILE(S), COMMUNICATION(S), AND/OR DEVICE(S)]

As a learning community, students will use the Internet to supplement the curriculum. Students and parents need to read, agree to, and sign Park County School District #1's Annual EFCD [(Electronic File(s), Communication(s), and/or Device(s))] before use of any EFCD or Internet will be approved. Students are responsible for good behavior on-line just as they are in a classroom or other areas of the school. The same general rules for behavior and communication apply. The system administrator and teachers will decide what is appropriate. We ask students and parents to help care for the computers as well as all other equipment made available to aid students in their education.

If a student finds himself/herself in a site with inappropriate content, the student should leave the site immediately and report to a teacher, not other students. Students should not return to that site. Failing to do this may result in the student losing his/her computer privileges for up to a full school year as well as possible disciplinary action. Remember, student files are accessible by persons with system privileges. Records of sites visited are also available to those with system privileges. *Please do not give out anyone's home address, phone number or username/password.* **The use of the internet within the educational objectives of our school may require student access to internet-based research, videos, books, and web sites. Parental permission for their minor(s) to access each specific resource is assumed unless otherwise notified in writing by the Parent/Legal Guardian.**

INTERNET WEBSITE / STUDENT PHOTOGRAPHS

Powell Middle School will provide general information to the public such as class schedules, activity schedules, and calendars. We may also wish to place pictures of our students on the website or Facebook page. Powell Middle School will provide general information to the public such as class schedules, activity schedules, and calendars (just to name a few). We encourage you to access our site at www.pcsd1.org to keep up to date on school events. You may also access activity schedules for PCSD #1 schools at <https://3aconference.org> (PHS activities). We may wish to place pictures of our students on our website, newsletters, and other electronic or printed publications. Student names may or may not be published with any photograph. *If parents do not want their child's picture or work published in any district publication, please notify the school in writing.*

TABLET INFORMATION / EXPECTATIONS

We believe that effective teaching and learning include the effective use of technology to best prepare each student for the world in which they will live. To accomplish this vision, the District is making Tablet technology available to all Powell Middle School students. Please refer to ULR link to learn more about the Tablet as well as expectations.

[PMS Laptop Responsibility Handbook](#)

LOST/DAMAGED BOOKS, SCHOOL-ISSUED UNIFORMS AND/OR EQUIPMENT

Lost or damaged books, uniforms or equipment are the responsibility of the student. Check with the librarian or the teacher to determine the charges for books or student-issued classroom equipment or devices. Check with the coach of the sport for charges for uniforms or athletic equipment. *Transcripts will be released when fines are paid in full.*

LOST, STOLEN, OR DAMAGED PERSONAL PROPERTY

Park County School District #1 (Powell Middle School) is not responsible for personal property that is lost, stolen, or damaged while in the possession of students, staff, or administration.

BREAKFAST

Breakfast meals are available between 7:30 am and 7:55 am each morning.

LUNCH

Powell Middle School has a *closed* campus during school hours. Students wishing to leave campus for lunch must bring a note from their parents. Students may not go to another student's home for lunch or to a restaurant unless accompanied by their parent/guardian. Home-for-lunch privileges may be withdrawn if abused. When dismissed for lunch, students should report immediately to the cafeteria unless the teachers specify otherwise. Places in which students may be during lunch are: cafeteria, restrooms with permission from supervisor, and outside when dismissed by lunch supervisors.

COST

- **Regular lunch prices are \$2.90 per meal for the current school year.**
- **Regular breakfast prices are \$1.65 per meal for the current school year.**
- Free or reduced-price tickets are available by application. Please access the form at the district's website (www.pcsd1.org) at the top of the page. To access the application, please log on to the Infinite Campus portal, select the applications/forms tab and click on the link to the application process. You may also pick up an application from the office at any time during the school year.

LUNCH ACCOUNT

- You may put money on your lunch account between 7:45 am and 7:55 am daily through Mrs. Patterson in the office. Students may choose from the A La Carte (cash only) or Hot Lunch lines.
- The cafeteria will only take checks for amount of purchase and will not accept money amounts over \$5.00.
- Lunches may not be charged.
- Please keep money in your account so that you do not miss lunch.
- Federal regulations prohibit loaning your lunch account number to anyone else.
- Money in lunch accounts will be refunded to students leaving PCSD #1.

CAFETERIA RULES & EXPECTATIONS

- Be courteous and respectful of all students and adults.
- Walk to the cafeteria.
- Go directly to your locker, store tablet, then proceed to the cafeteria.
- Tablets will not be allowed in the cafeteria on the tables at any time. Students may use tablets on student stairs or carpeted areas.

- Behave appropriately while waiting in line or in the cafeteria. Cutting in line is not permissible.
- Please use appropriate manners while eating.
- Remain at your seat (and table) until dismissed.
- Ask permission before leaving the cafeteria.
- Pick up after yourselves when done eating. Please be responsible for cleaning up any food or drink that you may spill.
- Wait for the signal from the lunchroom staff to dismiss for recess.
- **Do not take food or drinks out of the cafeteria.**

A La Carte Rules

- Students may bring cash and choose what they would like for lunch. The money on your regular lunch account does not go toward A La Carte. This is cash service only.
- There is a menu on the wall/door to your right before entering the A La Carte room. It is important you know what you want before entering the food area.

USDA prohibits discrimination in the administration of its programs. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Ave. SW, Washington D.C. 20250-9410.

MEDICINE TO STUDENTS

The staff at PCSD#1 realizes that it is sometimes necessary for a student to receive medication at school. These could either be prescription or over-the-counter medications. It is preferred that medication be administered at home whenever possible. However, we do realize the need for administration of such during school hours in certain situations. In order to protect the students, parents, and school, the PCSD#1 School Board has adopted a policy covering the administration of medication at school.

A "Request for Administration of Medication" form is sent home the first day of school with your student, requesting permission to administer over-the-counter medication (e.g., Advil, Tylenol, Tums, and Cepacol throat lozenges) to your student during school hours, if the need arises. Students will not be given these medications without parental permission. If your student is in need of having any prescription medication/supplement on a daily basis at school, the form "Request for Administration of Prescription Medication" will need to be obtained and will need the prescribing physician to fill out and sign the requested information. A parent signature is also required. If this form is not completed, the medication will not be administered. This form will also need to be completed for students using inhalers and/or nebulizers at school. All prescription medication/supplement or over-the-counter medication that the parent is requesting the school to administer **MUST** be in the original container/package before it will be given.

All medication will be secured in a locked cabinet. All medication will be administered to your child by either the School Nurse or the school's designee(s) at the designated time. Both forms noted above are available from the school secretary.

NOTE: Vitamins, along with dietary or herbal supplements, should not be sent to school with students and will not be administered by District employees under any circumstance.

MONEY

Students are discouraged from bringing large amounts of cash to school.

NURSE

Our school nurse is available to help students when needed. If a student becomes ill during the day, ask the teacher for a pass and go to the Student Services office. Students may call parents from the Student Services office phone if the student needs to go home for a health reason; all student illnesses must go through the Student Services office.

REMEDICATION / INTERVENTION

It is the desire of Powell Middle School to have each student meet a high level of success in his/her middle school years. Students who experience difficulty with assigned work or with standards should take advantage of class time and/or make arrangements to spend extra time with the teacher after school until 4:00 pm.

REPORT CARDS

Students and parents can expect to access electronic report cards at the end of each quarter; they are available on Infinite Campus. In order to facilitate communication, Parent-Teacher Conferences are held twice each year. Transcripts cannot be released if there is a pending fine owed to the school. If this is the case, parents need to stop by the office, pay the fine, and pick up their student's transcripts.

STUDENT PROGRESS MONITORING - CANVAS

Powell Middle School is committed to the goal of providing a quality education for each child within the school. To achieve this, we want to establish partnerships with parents by communicating the progress of our students. Parents play a very important role as the primary teachers of our children. Neither home nor school can do the job alone. Parent support for their children and for the school is critical to our children's success each step along the way. **In 2016, teachers implemented the CANVAS Learning Management System (LMS). This LMS is where parents can access their student's ongoing progress. Parents will be provided access information in the fall or upon request from the office. [Canvas Parent Portal Log In](#)**

STUDENT SERVICES

Student Services exist to facilitate the growth and development of students as they progress through school. These services are designed to help all students in their personal and social adjustment. The counselors are committed to working with parents as well as with students to help the students gain the greatest benefit from their school experiences. If you need to speak to the school counselor, please stop by the Student Services office and get a pass. If you have an appointment, please inform your classroom teacher before class begins.

SUPPLIES

School Supplies – Among other things, students will need a three-ring binder, lined notebook paper, pencils, and pens. Each grade level will require specific items and supplies. Supply lists for grade levels are listed in the Powell Tribune and are on file with some stores in the Powell area.

TARDY POLICY

Powell Middle School considers the practice of being prompt an acquired habit that enhances the students' ability to be successful in adult life. In addition, students who are tardy disturb the instructional process for all students in the class, and it is considered harmful to the educational process. An excused tardy is being late to your next class because a staff member detained you (and has written you an excuse) or your school bus was late. All other tardies are unexcused.

1. A tardy is defined as not being in your assigned area when it is time for class to begin. Failure to come to class without a written pass excusing you constitutes a tardy.
2. Three tardies per period per quarter will be considered excessive. After three tardies, students will meet with the teacher. Strategies and interventions may be proposed at this meeting. Consequences such as detention with a teacher(s) may also be assigned at this meeting.
3. After the third tardy during the quarter, it is at the discretion of the teacher to refer this student to the Assistant Principal. This becomes a Category II offense.
4. Continued tardiness will be considered insubordination and may result in a parent conference and/or school suspension.

****This policy will be in effect for each nine-week period and start again at the beginning of each quarter (nine weeks).**

Tardy – Late to school - A student will be considered tardy when he/she arrives to school up to ten (10) minutes after school has started. Five (5) tardies to school equal one unexcused absence.

VISITORS

Parents are welcome to visit Powell Middle School. To insure the safety and welfare of all our children, we ask that **all** visitors check in through the main office for permission and a visitor badge. Students not attending Powell Middle School are not allowed on campus during regular school days or at school dances.

WEAPONS

The Board of Trustees for Park County School District #1 is committed to providing a safe and orderly environment within the District in which all students can learn and all teachers can teach. **To help ensure this safe environment, the Board will not tolerate the possession and/or use of any weapons on any school grounds, in any school facilities, or in any school vehicles.**

The Board will also not tolerate other articles on School District properties to be used, or threatened to be used, to inflict bodily harm and/or intimidate other persons regardless of whether or not the possessor actually uses or intends to use the article to inflict bodily harm and/or to intimidate other persons. Behavior or actions which threaten to jeopardize the safe and orderly environment for teaching and/or learning will be dealt with swiftly and in accordance with Board policies and State and Federal statutes. For further details, please refer to the Weapons Policy. **PCSD1 Weapons Policy**

WHEELED TRANSPORTATION

While Powell Middle School recognizes the importance of wheeled transportation for middle school students such as bicycles, skateboards, scooters, and rollerblades, safety and student injuries are concerns for Powell Middle School and Park County School District #1. Riding of wheeled transportation is not allowed on school campus between the hours of 7:30 am – 4:30 pm. Violators may have their wheeled transportation confiscated, which parents may pick up after school or at a later date. Continued violations may result in detentions and/or suspensions. Students who utilize wheeled transportation while on school grounds do so at their own risk.

ZEROS AREN'T PERMITTED (ZAP)

One obstacle to academic success is the failure to complete assigned homework on the part of the student. Without a student's completion of homework, teachers have no way of knowing if the student learned the concept or not. The goal of the ZAP program is to provide support for students, promote responsibility and good study habits, reinforce the value of hard work and effort, and foster good communication between home and school. With this in mind, students who choose not to turn in work will immediately be placed into the ZAP program. The program is a tiered program that corresponds with our Behavioral Pyramid of Interventions (see back page).

ZAP Program

Tier One: Students will be assigned to the Lunch ZAP program where they will be given supervision and academic support by a certified teacher until they have completed their work. Students will lose ten percentage points of the total points earned for that assignment every day they are in the ZAP program until the missing assignment is completed. The highest possible grade will be 50% of the total points earned after five days, which is much better than getting a zero. Students will be given three days to complete their work. If the student chooses not to complete his/her work within three days, then he/she will be moved to the Tier Two intervention of the ZAP program.

Tier Two: In addition to Tier One, students will be required to attend an after-school "Homework Help" class. Parents will be notified of students being placed in the ZAP program once they are referred to Tier Two in the ZAP program. **Kids who miss after-school ZAP time (when confirmed with parent) will receive consequences.** If the student chooses not to complete his/her work after two days then he/she will be moved to the Tier Three intervention of the ZAP program.

Tier Three: In addition Tier One and Tier Two, the student will be assigned a “Friday School”. Friday School is held periodically throughout the school year as needed. Friday School runs from 12:55 pm to 4:00 pm. If the student chooses not to complete his/her work after a Friday, then he/she will be moved to the Tier Four intervention of the ZAP program. Tier Three students may receive a modified ISS to provide time within the day to complete their work. **Tier Three students are ineligible for school-sponsored activities, clubs, or sports.**

Tier Four: In addition to the three Tiers mentioned above, a conference will be held with the student and parents. This conference will be held to discuss ways to get the student engaged in his/her own learning. We will discuss placement in a temporary modified schedule and possible retention at this conference.

Changes to the ZAP program may occur based upon the individual needs of the student(s).

A meeting for a student that chooses not to complete their schoolwork through the ZAP program will be held to also discuss the following: restricted privileges, possible loss of an elective, no activities or dances, mandatory after-school tutoring (11th hour), and/or restricted lunch/recess.

BEHAVIORAL DEFINITIONS

| | |
|-----------------------------------|--|
| Accountability | Taking the responsibility for one’s actions |
| Appreciate | To value or admire highly |
| Assault | The threat or use of violent physical or verbal harm upon another person |
| Battery | The willful and unlawful use of unsolicited force or violence upon the person |
| Compassion | Deep awareness of the suffering of another coupled with the wish to relieve it |
| Cooperation | Willingness to work with others |
| Defiance | Refusing to obey authority |
| Etiquette/Manners/Courtesy | Socially appropriate behaviors which take into account other people’s feelings |
| Gang Behavior | Any activity in which a group of people engage in one or more of the following: Interact among themselves to the exclusion of other groups; have a group name; claim a neighborhood or territory; or |

engage in criminal or anti-social behavior on a regular basis

Grateful

Expressing gratitude, thankful

Hall Behavior

The way a student acts in the hall at any time

Harassment /Bullying

To insult, call derogatory names, dishonor, or in any other manner abuse verbally, physically, or in writing. This could include using any form of technology to bully or harass others. This action consists of unwanted, repeated physical gestures or advances or spoken or written derogatory comments or suggestions. Any action that is or implies a threat will be considered harassment. Harassment of any kind will not be tolerated and this policy will be strictly enforced. If a student feels he or she has been harassed in any way, he or she should talk with a teacher, counselor, or principal at the Middle School. Because some forms of harassment can be considered a form of abuse, school employees are required by Wyoming law to report allegations of this nature to the authorities. Harassment can take place in varying degrees; hence, consequences will be determined according to the offense.

Honor Policy

Copying or sharing answers or claiming another's work as your own when not part of teacher's expectations will be considered cheating or plagiarism

Inhalant

Any substance inhaled or sniffed that is not intended for that specific purpose or need

Insubordination

The failure to obey a reasonable directive, order, or policy

Intimidation

To bully or frighten

Kindness

The quality or state of being kind

| | |
|----------------------------------|--|
| Knowledge of Consequences | Understanding of what happens when you act in a certain way |
| Learn | To gain knowledge or understanding of, or skill in, by study, instruction, or experience |
| Listen | To hear something with thoughtful attention; give consideration |
| Respect | To demonstrate or show polite consideration for adults, peers, property, rules, etc. |
| School Disruptions | Actions that interfere with the educational process, health, or safety of others in the school |
| Tolerance | A fair and objective attitude toward others and their beliefs |
| Vandalism | The willful or malicious defacement or destruction of public or private property |

DISCIPLINE POLICY

Powell Middle School is dedicated to providing a safe and orderly environment so that all students can learn. Our Middle School staff feels that it should help each student develop according to his/her potential and become a contributing member of society. We believe an educational environment which will foster motivation for positive mental, social, and physical growth should be provided for all students. In order to assist students in their pursuit of a quality education, we have established general guidelines for student behavior.

DEFINITIONS

Alcoholic Beverage

Any alcoholic beverage or malt beverage as defined by Wyoming statutes.

Tobacco

Any of a genus (nicotiana) of chiefly American plants of the nightshade family with viscid foliage and tubular flowers. The leaves of such plants are normally used and marketed for smoking, chewing, or as snuff. This also includes electronic cigarettes.

Dangerous/Illegal Drug

Any controlled substance as defined by Wyoming statutes.

Care Group

A group of caring persons which may include any of the following: principal, psychologist, student, counselor, social worker, school nurse, and/or teachers formed to assist, support, provide awareness, and determine prevention and crisis intervention for student(s) experiencing drug/alcohol problems.

Drug Trafficking/Providing

Any involvement in the process of delivery or actual delivery of drugs as defined in this policy.

In-School Suspension (ISS)

Suspension within the regular school day. This entails supervision and isolation at a designated room on school campus. Students are allowed to work on homework, assignments, and community service while in the in-school suspension environment. Students in ISS may participate in after-school practice or games at the discretion of the school administration and the ISS supervisor.

Out-of-School Suspension (OSS)

Suspension out of school for the rest of the day or the entire day. Students may not be on school campus or Park County School District #1 property during the OSS. The student may not participate in practice or games during the OSS. The student will have the opportunity to complete classwork missed during the OSS. They may be given time to complete the work in an independent/ISS atmosphere upon return to complete the missed work.

Possession

Any exercise of control or dominion.

Suspected

Reasonable suspicion based on observations and/or information received which would lead a reasonable person to believe that the student has violated or is violating this policy.

Under the Influence

Ingestion of alcoholic beverage or dangerous/illegal drug affecting any physical or mental capacity/ability.

CATEGORIES OF OFFENSES**CATEGORY I**

- Running in the halls
- Horseplay, pushing, tripping
- Not keeping your hands to yourself
- Inappropriate display of affection
- Possession of nuisance/disruptive items (iPod, skate boards, electronic games, etc.)
- Littering
- Violation of classroom rules
- Writing on school lockers (inside or outside)
- Disruptive behavior
- Not using crosswalks

Note: Category I will be handled by teachers who will contact parents if behavior continues. When the behavior becomes defiance of teacher authority and after a parent contact, the behavior becomes insubordination and then becomes a Category II offense.

CATEGORY II

- Staff referral to office (including before and after school, playground, and lunch)
- Misbehavior in ISS (first offense)
- Truancy
- Inappropriate use of technology may be a Category II or III offense depending on the severity.

- Vandalism/destruction of school property may be a Category II or III offense depending on the severity.

- Substitute abuse (referral from a substitute)
- Leaving class or campus without permission
- Harassment/intimidation/bullying: Written, verbal, and/or physical abuse toward another student (name calling, insulting language, hitting, etc.)

- Cyberbullying by texting, SMS (instant messaging, email, cell phones)
- Defiance of authority/insubordination
- Theft/possession of stolen property
- Lying
- Profanity or disrespectful remarks, written or verbal, or gestures towards another person.
- Skipping assigned extended day
- Selling items without permission
- Failure to serve assigned detention
- Tardies (see Tardy Policy)
- Not following directions in a timely manner
- Breaking cafeteria rules
- Food or drink out of the cafeteria area
- Use of foul or obscene language not directed at any person
- Throwing snowballs
- Cheating - Both giver and receiver receive a zero.

CATEGORY III

- Misbehavior in ISS (second offense)
- Fighting/Fueling the fire (Action whereby students instigate a fight, encourage others to fight, or encourage the fight by providing an audience)
- Gambling
- Forgery
- Profanity or disrespectful remarks, written or verbal, or gestures towards a teacher or staff member
- Arson, false fire alarm
- Substance abuse, real or placebo (fake drug) - see District policy

Behaviors resulting in immediate referral by the Principal to the Superintendent for expulsion:

- Possession, threat, or use of a weapon
- Making life-threatening physical attempts or verbal or written life-threatening statements toward any student, staff member or volunteer.
- Habitually disruptive behavior

Living above the line is about taking responsibility for your actions.

Living below the line is about laying blame, justifying, denying, and quitting.

Remember: Whatever you are doing, saying, even wearing at any given moment is sending a message to the people around you about WHO YOU ARE!

Consequences for Student Discipline

PLEASE NOTE: Notwithstanding anything in any of the District's student school handbooks to the contrary, the principals shall have the unqualified authority and discretion to deviate from any progressive disciplinary code contained in such handbooks if, in the opinion of the principal, such deviation is justified because of the circumstances. In such cases, the principal can impose a suspension or recommend expulsion of that student.

| <u>Category I</u> | <u>Category II</u> | <u>Category III</u> | <u>Possible Consequences</u> |
|-------------------|--------------------|---------------------|--|
| 1st Offense | | | Warning; After-school, lunch, or morning detention with teacher |
| 2nd Offense | | | Up to two after-school, lunch, or morning detentions with teacher; Time-out with Intervention Counselor |
| 3rd Offense | 1st Offense | | After-school detention(s) with teacher OR Out-of-Class Suspension (OCS); One day of In-School-Suspension (ISS) or one day of Out-of-School Suspension (OSS); Parent Conference; Time-Out with Intervention Counselor |
| | 2nd Offense | | After-school detention(s) with teacher OR up to three days of Out-of-Class Suspension (OCS); Parent Conference; Up to two days of In-School-Suspension (ISS) or up to two days of Out-of-School Suspension (OSS) |
| | 3rd Offense | | Up to five days of Out-of-Class Suspension (OCS); Up to three days of In-School-Suspension (ISS) or up to three days of Out-of-School Suspension (OSS); Parent Conference |
| | 4th Offense | 1st Offense | Up to four days of In-School-Suspension (ISS) or up to three days of Out-of-School Suspension (OSS); Parent Conference |
| | | 2nd Offense | Up to five days of In-School-Suspension (ISS) or up to three days of Out-of-School Suspension (OSS); Parent Conference; Possible referral to Superintendent by Principal for additional days of suspension |
| | | 3rd Offense | Up to five days of In-School-Suspension (ISS) or up to three days of Out-of-School Suspension (OSS); Parent Conference; Possible referral to Superintendent by Principal for additional days of suspension or, possibly, expulsion |

- Two months without a referral may allow the student to return to step one on Category I.
- Behavior plans may be implemented through Intervention Counselor's office or within student's classroom schedule.
- Students may get credit for work completed while in Out-of-Class Suspension.
- In-School Suspensions will be served in the ISS room. Students may be expected to meet certain behavioral expectations **before** exiting In-School Suspension back into their regular class schedule.
- A combination of In-School Suspension and Out-of-School Suspension may be utilized.
- Parent Conferences can include parents, teachers, and administration working collaboratively to define consequences for behavior that include restitution, parent shadowing, or consequences that include tasks such as picking up trash on campus. These consequences cannot exceed what is allowed under School Board policy.

Students are afforded an opportunity for a hearing before the Board of Trustees in cases of suspensions or expulsions in excess of ten days. (W.S. 21-4-305)

Law enforcement personnel may be called in at any time to assist in dealing with any situation.

Consequences for Tablet Infractions

| <u>Infraction</u> | <u>1st Offense</u> | <u>2nd Offense</u> | <u>3rd Offense</u> |
|---|--|---|---|
| E-mail Abuse, Cyber-Bullying (Report to Assistant Principal) | Refer to handbook for applicable violations and consequences. One Week Loaner Status Up to a Modified ISS | Refer to handbook for applicable violations and consequences. Two Week Loaner Status 2 days ISS or OSS | Refer to handbook for applicable violations and consequences. Two Week Loaner Status Loss of email function on Tablet 3 days ISS or OSS |
| Streaming Audio/Video during Educational Hours: 8 am – 3:15 pm | Teacher Discipline Plan One Week Loaner Status | Teacher Discipline Plan Two Week Loaner Status | Office Discipline Referral Up to an ISS |
| Intentional Destruction of Tablet* | (Replacement of tablet is responsibility of student.) Permanent Loaner Status 1 day ISS/OSS | (Replacement of tablet is responsibility of student.) Permanent Loaner Status 2 days ISS/OSS | (Replacement of tablet is responsibility of student.) Permanent Loaner Status 3 days ISS/OSS |
| Changing Passcode* | One week Loaner Status Modified ISS | Two Week Loaner Status 1 day ISS | Permanent Loaner Status 2 days ISS |
| Disobeying Classroom Computer Rules | Teacher Discipline Plan | Teacher Discipline Plan | Office Discipline Referral Up to 1 Day ISS |
| Broken Tablet* | (Replacement of tablet is responsibility of student.) Loaner Status immediately Loaner Status ends two weeks after Tablet is replaced. | (Replacement of tablet is responsibility of student.) Permanent Loaner Status | (Replacement of tablet is responsibility of student.) Loss of Computer Privileges |

Consequences for Tablet Infractions, Continued

| <u>Infraction</u> | <u>1st Offense</u> | <u>2nd Offense</u> | <u>3rd Offense</u> |
|--|--|--|---|
| Leaving Tablet Unattended* | Two Days Loaner Status Possible Detention | One Week Loaner Status Modified ISS | Two Week Loaner Status 1 Day ISS |
| Failure to turn in Loaner Tablet | Up to a Modified ISS | 2 days ISS or OSS | 3 days ISS/OSS |
| Leaving Tablet at home | Two Days Loaner Status Detention | One Week Loaner Status Modified ISS | Two Week Loaner Status 1 Day ISS |
| Neglecting to Charge Tablet* | Two Days Loaner Status Possible Detention | One Week Loaner Status Modified ISS | Two Week Loaner Status 1 Day ISS |
| Clearing Internet Caches/History* | One Week Loaner Status Up to a Modified ISS | Two Week Loaner Status Up to 1 Day ISS | Office Discipline Referral Up to 2 Days ISS |
| Loading Programs* | Two Week Loaner Status – Program Function is turned off 1 Day Modified ISS | Office Discipline Referral 1 Day ISS | Permanent Loaner Status 2 days ISS |

*Report to IMC and Behavior Referral filled out by teacher on Infinite Campus.

*Accessibility restrictions may be imposed following any of the above infractions.

*Major violations and recurring violations of any infraction listed above may result in the loss of the Tablet for any given time recommended by administration. Teachers will be notified and students will work with paper and pencil during that time.

PLEASE NOTE:

Notwithstanding anything in any of the District's student school handbooks to the contrary, the principals shall have the unqualified authority and discretion to deviate from any progressive disciplinary code if, in the opinion of the principal, such deviation is justified because of the circumstances. In such cases, the principal can impose a suspension or recommend expulsion of that student.

POWELL MIDDLE SCHOOL ATHLETICS

Core Value Statement

Powell Middle School offers a variety of athletic opportunities to help our students develop physically and mentally.

Through our Middle School athletic program, we share the vision to promote:

- ✓ **Students who understand the rules, skills, techniques, demands, satisfactions and long-term benefits of sports.**
- ✓ **Students with a sense of good sportsmanship and team concept.**
- ✓ **A positive, inviting, and safe practice and game environment which provides advocacy and opportunity for every athlete.**
- ✓ **Developmentally appropriate, challenging and rigorous experiences in a competitive environment.**
- ✓ **An environment where everyone appreciates diversity and promotes acceptance for all members.**

The Powell Middle School Athletic Schedule for the current year follows the school calendar.

Please note that the athletic schedule is subject to change.

2018-2019 Powell Middle School All in One Sports Schedule Calendar

(Dates and times are subject to change.)

| Girls Volleyball | Opponent | Level | Location | Times |
|-------------------------|-----------------------|--------------|----------------------|--------------|
| September 4 | Greybull | 8th | Powell | 4:15 & 5:15 |
| September 4 | Greybull | 7th | Powell | 4:15 & 5:15 |
| September 6 | Lovell | 8th | Powell | 4:15 |
| September 6 | Lovell | 7th | Powell | 4:15 |
| September 8 | Thermopolis & Worland | 8th | Worland | 9:00 & 11:00 |
| September 8 | Thermopolis & Worland | 7th | Powell | 9:00 & 11:00 |
| September 11 | Cody | 8th | Cody | 4:15 |
| September 11 | Cody | 7th | Cody | 4:15 |
| September 13 | Lovell | 8th | Lovell | 4:15 |
| September 13 | Lovell | 7th | Lovell | 4:15 |
| September 18 | Rocky Mountain | 8th | Powell | 4:15 |
| September 18 | Rocky Mountain | 7th | Powell | 4:15 |
| September 20 | Cloud Peak | 8th | Manderson | 4:00 |
| September 20 | Cloud Peak | 7th & 7th | Manderson | 5:00 & 6:00 |
| September 22 | Worland & Thermopolis | 8th | Cody | 9:00 & 11:00 |
| September 22 | Worland & Thermopolis | 7th | Thermopolis | 9:00 & 11:00 |
| September 27 | Cody | 8th | Powell | 4:15 |
| September 27 | Cody | 7th | Powell | 4:15 |
| October 4 | Burlington | 8th | Burlington | 4:15 |
| October 4 | Burlington | 7th | Burlington | 4:15 |
| October 6 | Conference Tournament | 8th | Thermopolis | 9:00 |
| October 6 | Conference Tournament | 7th | Cody | 9:00 |
| October 13 | Conference Tournament | 8th | Lovell | 9:00 |
| October 13 | Conference Tournament | 7th | Riverton | 9:00 |
| Cross Country | Opponent | Level | Location | Times |
| August 30 | Invitation | 7th & 8th | Lovell-Foster Gulch | 4:00 |
| September 8 | Invitation | 7th & 8th | Sheridan-VA Hospital | 10:00 |
| September 13 | Invitation | 7th & 8th | Lander | 4:30 |
| September 17 | Invitation | 7th & 8th | Cowley | 4:00 |
| September 20 | Invitation | 7th & 8th | Worland-Green Hills | 3:00 |
| September 29 | Invitation | 7th & 8th | Cody | 10:00 |
| October 5 | Conference | 7th & 8th | Powell-Golf Club | 3:00 |
| Football | Opponent | Level | Location | Times |
| September 8 | Riverton | 8th | Riverton | 10:00 |
| September 8 | Riverton | 7th | Powell High School | 10:00 |
| September 11 | Laurel | 8th | Powell Middle School | 4:15 |
| September 11 | Laurel | 7th | Laurel | 4:30 |
| September 15 | Sheridan | 8th | Sheridan | 10:00 |
| September 15 | Sheridan | 7th | Powell High School | 10:00 |
| September 18 | Lovell | 8th | Powell Middle School | 4:15 |
| September 18 | Lovell | 7th | Powell Middle School | 5:30 |
| September 27 | Cody | 8th | Powell Middle School | 4:15 |
| September 27 | Cody | 7th | Cody | 5:00 |

(Football continued from previous page.)

| Football | Opponent | Level | Location | Times |
|-------------------------|-------------------------|--------------|----------------------|---------------|
| September 29 | Worland | 8th | Powell High School | 9:30 |
| September 29 | Worland | 7th | Worland | 9:30 |
| October 4 | Rocky Mountain | 8th B | Cowley | 4:15 |
| October 4 | Rocky Mountain | 7th B | Cowley | 5:30 |
| October 6 | Lander | 8th | Lander Middle School | 12:00 |
| October 6 | Lander | 7th | Lander Middle School | 10:30 |
| October 9 | Cody | 8th | Cody | 5:30 |
| October 9 | Cody | 7th | Powell Middle School | 4:15 |
| Girls Basketball | Opponent | Level | Location | Times |
| October 27 | Riverton & Lander | 8th | Powell | 10:00 & 12:00 |
| October 27 | Riverton & Lander | 7th | Cody | 10:00 & 12:00 |
| October 30 | Lovell | 8th | Lovell | 4:15 & 5:15 |
| October 30 | Lovell | 7th | Powell | 4:15 & 5:15 |
| November 3 | Worland & Thermopolis | 8th | Cody | 9:00 & 11:00 |
| November 3 | Thermopolis & Worland | 7th | Thermopolis | 9:00 & 11:00 |
| November 8 | Cody | 8th | Powell | 2:00 |
| November 8 | Cody | 7th | Cody | 4:15 |
| November 10 | Rocky Mountain & Lovell | 8th | Cody | 9:00 & 11:00 |
| November 10 | Rocky Mountain & Lovell | 7th | Cowley | 9:00 & 11:00 |
| November 13 | Rocky Mountain | 8th | Powell | 4:15 |
| November 13 | Rocky Mountain | 7th | Cowley | 4:15 |
| November 17 | Thermopolis & Worland | 8th | Worland | 9:00 & 11:00 |
| November 17 | Thermopolis & Worland | 7th | Powell | 9:00 & 11:00 |
| November 19 | Cody | 8th | Cody | 2:30 |
| November 19 | Cody | 7th | Powell | 4:15 |
| November 29 | Burlington | 8th | Powell | 4:15 |
| November 29 | Burlington | 7th & 7th | Powell | 5:15 & 6:15 |
| December 1 | Conference Tournament | 8th | Powell | 9:00 |
| December 1 | Conference Tournament | 7th | Lander | 9:00 |
| December 8 | Conference Tournament | 8th | Worland | 9:00 |
| December 8 | Conference Tournament | 7th | Cody | 9:00 |
| Wrestling | Opponent | Level | Location | Times |
| October 27 | Invitational | 7th & 8th | Lovell | 9:30 |
| November 3 | Invitational | 7th & 8th | Powell High School | 9:30 |
| November 10 | Invitational | 7th & 8th | Lander | 9:30 |
| November 10 | Invitational | 7th & 8th | Greybull | 9:30 |
| November 17 | Invitational | 7th & 8th | Worland | 9:30 |
| November 29 | Quad | 7th & 8th | Cody | 4:00 |
| December 1 | Invitational | 7th & 8th | Riverton | 9:00 |
| December 8 | Conference Tournament | 7th & 8th | Thermopolis | 10:00 |
| December 1 | Invitational | 7th & 8th | Riverton | 9:00 |
| December 8 | Conference Tournament | 7th & 8th | Thermopolis | 10:00 |

| Boys Basketball | Opponent | Level | Location | Times |
|------------------------|-----------------------|--------------|-----------------|-----------------|
| January 12 | Worland & Thermopolis | 8th | Cody | 9:00 & 11:00 |
| January 12 | Thermopolis & Worland | 7th | Worland | 9:00 & 11:00 |
| January 17 | Cody | 8th | Powell | 2:00 |
| January 17 | Cody | 7th | Cody | 4:15 |
| January 19 | Lander & Riverton | 8th | Lander | 10:00 & 1:00 |
| January 19 | Lander & Riverton | 7th | Riverton | 10:00 & 1:00 |
| January 22 | Rocky Mountain | 8th | Cowley | 4:15 |
| January 22 | Rocky Mountain | 7th | Powell | 4:15 |
| January 29 | Lovell | 8th | Lovell | 4:15 |
| January 29 | Lovell - 3 Games | 7th | Powell | 4:15 |
| February 2 | Thermopolis & Worland | 8th | Thermopolis | 9:00 & 11:00 |
| February 2 | Thermopolis & Worland | 7th | Cody | 9:00 & 11:00 |
| February 5 | Rocky Mountain | 8th | Powell | 4:15 |
| February 5 | Rocky Mountain | 7th | Cowley | 4:15 |
| February 7 | Cody | 8th | Cody | 2:30 |
| February 7 | Cody | 7th | Powell | 4:15 |
| February 12 | Lovell | 8th | Powell | 4:15 |
| February 12 | Lovell | 7th | Lovell | 4:15 |
| February 14 | Burlington | 8th | Burlington | 4:15 |
| February 14 | Burlington | 7th | Burlington | 5:15 & 6:15 |
| February 16 | Conference Tournament | 8th | Worland | To Be Announced |
| February 16 | Conference Tournament | 7th | Thermopolis | To Be Announced |
| February 23 | Conference Tournament | 8th | Lovell | To Be Announced |
| February 23 | Conference Tournament | 7th | Powell | To Be Announced |
| Swimming | Opponent | Level | Location | Times |
| February 19 | Lovell | 7th & 8th | Lovell | 3:30 |
| February 23 | Triangular | 7th & 8th | Powell | 10:00 |
| March 2 | Invitational | 7th & 8th | Cody | 10:00 |
| March 7 | Triangular | 7th & 8th | Powell | 4:15 |
| March 16 | Conference Tournament | 7th & 8th | Worland | 10:00 |
| Track | To Be Announced | | | |
| Tennis | To Be Announced | | | |

School Grade Level Team Activities for 2018-2019 School Year

| DAY | DATE | ACTIVITY (To participate – Students must meet the following criteria for each event) | TIME |
|----------|----------|---|---|
| | | <ul style="list-style-type: none"> • No open ZAPs • Can't be on the deficiency list for more than 1 subject (ineligible) • All open ZAPs must be cleared by 4:00 pm the day prior to any school activities or dances | |
| Friday | 9/21/18 | Dance (PESCO) | 6:00 – 8:00 pm |
| Thursday | 11/8/18 | Activity | 2:00 pm Girls Basketball vs. Cody |
| Tuesday | 11/20/18 | 6 th Grade Activity | 1:00 pm |
| Thursday | 12/20/18 | 7 th Grade Activity | 1:00 pm |
| Thursday | 1/17/19 | Activity | 2:00 pm Boys Basketball vs. Cody |
| Friday | 2/15/19 | Dance (Robotics) | 6:00 – 8:00 pm |
| Thursday | 4/18/19 | 8 th Grade Activity | 1:00 pm |
| Friday | 5/3/19 | Dance (PESCO) | 6:00 – 8:00 pm |
| Thursday | 5/22/19 | MASH All students may participate (pending completed assessments & behavior) | 1:00 pm |

***Dates and Times are subject to change.**

Behavioral Interventions

Powell Middle School Pyramid of Interventions

Tier 4

Special Education

Tier 3

- *ZAP – Loss of Elective and Friday School
 - *Individual Behavior Plans
- *Child Study Meetings – DFS and SRO Participation
 - *Parent Meeting – Retention Considered
 - *School-wide Discipline Program

Tier 2

- *Zeros Aren't Permitted (ZAP)
 - *Small Group Counseling
 - *Attendance Notification
 - *Parent Conference
- *Academic Intervention Meeting – Required Student Attendance with Parent Meeting
- *School-wide Discipline Program – Category 2 (Handbook)

Tier 1

- * Zeros Aren't Permitted (ZAP)
- *Counselor/Team Weekly Meetings
- *School-wide Bully Policy and Procedure
 - *Attendance Tracking
- *Parent Contacts – Behavior/Attendance
 - *Intervention Counseling
- *School-wide Discipline Program – Category 1 (Handbook)

Note: Special Education referral may be made to the Building Intervention Team (BIT) at any Tier depending upon the student's needs.