

Park County School District #1  
Powell, Wyoming

# Shoshone Learning Center Alternative High School Handbook

“Preparing students for life through  
personal responsibility and decision  
making.”



Shoshone Learning Center – Alternative High School  
 140 North Ferris  
 Powell, Wyoming 82435

(307) 764-6187  
 Fax:(307)764-6157  
 pcsd1.org

**Staff**

| <b>Staff Name</b> | <b>Position</b>  |
|-------------------|--|
| Jay Curtis        | Superintendent   |
| Steven Lensegrav  | Principal  |
| Lisa Barrus       | Administrative Assistant: SLC                                      |
| Shannon Blackmore | Lead Teacher   |
| Holly Kienlen     | Para-educator  |
| Leon Miller       | Title I Math Tutor   |
| Veronica Karhu    | School Nurse   |
| Erin Curtis       | School Counselor   |
| Ginger Sleep      | Special Services Director  |
| Amber Beaudry     | Administrative Assistant: Special Services                         |
| Dori Trustem      | District Case Manager/Parent Liaison/<br>Special Education Teacher |
| Christy Stenerson | District Case Manager/Special Education<br>Teacher                 |

**Hours of Operation**

|                          |                              |
|--------------------------|------------------------------|
| <b>Monday - Thursday</b> | <b>7:45 a.m. - 4:00 p.m.</b> |
| <b>Friday</b>            | <b>7:45 a.m. - 1:00 p.m.</b> |

## **North Central Accredited**

The Shoshone Learning Center is fully accredited by the North Central Association of colleges and schools, AdvancEd, and the Wyoming State Department of Education.

## **Park County School District #1**

### **Mission**

**As a learning community, we inspire, engage and prepare all students.**

### **Vision**

**Empowered with knowledge, skills and empathy, all students grow, achieve and succeed.**

### **Values**

**Communication:** We communicate frequently to convey expectations, provide information, and promote positive outcomes. We engage in authentic dialogue, speaking forthrightly, listening carefully, and seeking clarity as we strive for understanding with student success as our focus.

**Commitment:** We are devoted to our vision, individually and as a team, to do what must be done, when it should be done, and how it should be done. We see things through from start to finish.

**Visionary:** We value innovation and incorporate progressive thinking in all that we do. We take pride in creating the future through thorough investigation to foster success.

**Passionate:** We believe in sharing an intense interest in a common purpose that promotes a contagious environment for learning.

**Compassionate:** We take time for others which means listening, sharing, nurturing, empathizing and sympathizing. We value individual differences, fostering an appreciation for global diversity.

**Integrity:** We are always honest, loyal, respectful and trustworthy.

**Collaboration:** To enhance student learning, we are committed to working together, through a cooperative and mutually accountable effort, without prejudice or personal agendas.

**Mutual Trust:** We are dedicated to promoting relationships of trust and respect. We believe in sharing perspectives and valuing all viewpoints, while treating everyone in a kind and professional manner.

Dear Parent and Student,

Shoshone Learning Center takes great pride in working with students as they pursue their secondary school options along with providing them challenging and meaningful course work. In addition to our on-line curriculum, Shoshone Learning Center has a variety of other programs and opportunities to assist students in reaching their educational goals including dual enrollment with Northwest College, Powell High School course offerings, supplemental math instruction, small group learning support, Night School, and individual tutoring options. I hope all students take full advantage of Shoshone Learning Center's options and our unique and supportive programs.

Additionally, since the Shoshone Learning Center receives Federal Title I funding, you should be aware that a parent has the right to request information regarding the professional qualifications of their child's classroom teacher(s). If a parent requests this information, the district will inform you if the teacher has met state licensing requirements for the grade and subject the teacher is instructing; if state licensing has been waived for the teacher on a temporary basis; the type of college degree major of the teacher and the field of discipline for any graduate degree or certificate; and if your child is receiving Title I services from paraprofessionals and, if so, his or her qualifications. If you would like to request this information, please contact the office at the Shoshone Learning Center.

Thank you for your interest and involvement in your student's education. Please let me know if I can be of assistance to you or your student in their work here at the Shoshone Learning Center.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Lensegrav". The signature is fluid and cursive, with a large initial "S" and "L".

Steven Lensegrav  
Principal, Shoshone Learning Center

## School Board Members Contact Information

| <u>Office</u>        | <u>Name</u>  | <u>Term</u>      | <u>Address</u>                | <u>Phone</u>                 |
|----------------------|--|------------------|-------------------------------|------------------------------|
| <b>Chairman</b>      | Mr. Trace Paul<br><a href="mailto:TRPaul@pcsd1.org">TRPaul@pcsd1.org</a>                   | 12/1/10-11/30/22 | 859 Riverside Dr              | 307-254-1840                 |
| <b>Vice Chairman</b> | Mr. Kim Dillivan<br><a href="mailto:KDDillivan@pcsd1.org">KDDillivan@pcsd1.org</a>         | 12/1/16-11/30/24 | 620 Avenue F                  | 307-271-7568<br>970-570-9881 |
| <b>Clerk</b>         | Mrs. Lillian Brazelton<br><a href="mailto:LRBrazelton@pcsd1.org">LRBrazelton@pcsd1.org</a> | 6/17/16-11/30/22 | PO Box 537                    | 307-754-2758                 |
| <b>Treasurer</b>     | Mrs. Tracy Morris<br><a href="mailto:TDMorris@pcsd1.org">TDMorris@pcsd1.org</a>            | 12/1/16-11/30/24 | 10 Llama Drive                | 307-250-9599                 |
| <b>Trustees</b>      | Ms. Laura Riley<br><a href="mailto:Lriley@pcsd1.org">Lriley@pcsd1.org</a>                  | 12/1/20-11/30/24 | 940 Road 12                   | 307-272-9776                 |
|                      | Mr. Greg Borchert<br><a href="mailto:GMBorchert@pcsd1.org">GMBorchert@pcsd1.org</a>        | 12/1/06-11/30/22 | 215 W 10 <sup>th</sup> Street | 307-254-0660                 |
|                      | Mr. Donald Hansen<br><a href="mailto:DHansen@pcsd1.org">DHansen@pcsd1.org</a>              | 12/1/14-11/30/22 | 1173 Lane 8                   | 307-899-2225                 |

## **Family Educational Rights and Privacy Act**

Public Notice to Parents, Legal Guardians, and Eligible Students

Park County School District #1, Powell, Wyoming, hereby announces the rights of parents, legal guardians, and eligible students under the provisions of the Family Educational Rights and Privacy Act.

1. Under the provisions of the Family Educational Rights and Privacy Act, you are granted the right to examine the educational records of local educational agencies. Upon receipt of the request, the educational agency has a maximum of forty-five (45) days in which to comply with that request.
2. Unless the school agency has received official or legal evidence to the contrary (divorce decree, contested custody, etc.), it may presume that either parent has legal right of access to the records of students and may honor the written request from either parent.
3. No portion of an educational record may be destroyed during the period of time when there is an outstanding request for the disclosure of those records.
4. It is permissible to require that the educational records be examined in the presence of a school district official. If you request a copy of the records, the request must be honored. (Costs of reproduction will be borne by the parent, legal guardian, or eligible student.)
5. If you feel that the contents of educational records are inaccurate, misleading, inappropriate, or in violation of privacy or other rights of students, you may request that the records be amended.
6. If the school agrees with the request, the records will be amended and you will be advised, in writing, of the amendment.
7. If the school does not agree with the request for amendment, you are advised that you have a right to a hearing on your request for amendment. The request should be made to the Superintendent of Schools.
8. If, after a hearing, the Board of Trustees determines that an amendment will be made, the records will be amended and you will be informed, in writing, of the changes.
9. If the hearing does not result in a record amendment, you are advised as a parent, legal guardian, or eligible student that you have the right to place a statement of disagreement in the educational records of the student. The disagreement statement must remain as part of the student record as long as the record is maintained by the school district. Any disclosure of the educational record must include the disclosure of the statement of disagreement.
10. Park County School District #1 will make available, to the public, directory information pertaining to students at Park County School District #1. Directory information includes the following: the student's name, address, telephone listing, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, the most recent previous educational agency or institution attended, and degrees and awards received. If you are unwilling to allow any or all of the above described directory information to be released without your consent, you must notify the Office of the Superintendent within thirty (30) days from the date of this notice.

Any person having questions concerning the provisions of the Family Educational Rights and Privacy Act should contact the building principal of the Shoshone Learning Center. Records are kept at each school that the student attends.

Park County School District #1 does not discriminate on the basis of race, color, national origin, sex, age or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title IV, Title IX, Section 504 and ADA may be referred to Park County School District #1, Ginger Sleep, Civil Rights Coordinator, 160 North Evarts Powell, Wyoming 82435-2730, or 307-764-6186 or the Office for Civil Rights, Region VIII, U.S. Department of Education, Federal Building, Suite 310, 1244 Speer Blvd., Denver, CO, 80204-582, or 303-844-5695 or 303-844-3417.

## **Introduction: How the SLC Works**

The Shoshone Learning Center opened its doors in January of 2001 with the intent of offering students who might benefit from an alternative school setting. The Shoshone Learning Center is a school of choice in which enrollment is based upon a student's application, interview, and acceptance by the Shoshone Learning Center staff. Upon acceptance, a student will develop an individualized *Student Success Plan* with the lead teacher which includes but is not limited to: a class schedule, the pace with which the student is anticipated to work, and what attendance schedule will be expected.

## **Application Procedure**

Students wishing to enroll at the SLC must attend a SLC Informational Meeting. These meetings are held on a monthly basis in a group meeting format. The schedule for monthly informational meetings will be posted on our website and can also be obtained by calling our office. After attending the informational meeting, interested applicants must complete and submit an application in its entirety within **five (5)** days. Within **ten (10)** days of receiving a completed application, the SLC school staff will review, call references, and determine if the applicant is a good fit for our program. A scheduled interview may be required. If an applicant is accepted, they will be notified with a personal phone call with information about scheduling an intake meeting and reporting for their first day of learning.

*Acceptance is based on a student's situation, attitude, and ability to work within the structure of the SLC, as well as their support network and ability to be successful within the context of his/her goals. Resources, including space, may become a consideration and those students who are closest to graduation or have special family circumstances, such as having a child, will receive priority for enrollment.* The SLC principal will have final say on student acceptance and enrollment to the Shoshone Learning Center. If an applicant is not accepted, they will be called and asked to consider other options that include: Powell High School, Park #1 online program, or GED.

## **Academic Programming**

The Shoshone Learning Center relies on an on-line curriculum which is supported by an on-site staff. Students earn credit for coursework on a course-by-course basis. Most classes are arranged in a semester format which requires course work as well as a final that a student must pass to earn credit. Grades are awarded by the on-line teacher and documented on the student's Shoshone Learning Center permanent transcript.

**Standards / Body of Evidence (BOE) Requirements-** *Proficient performance on the uniform student content and performance standards and the common core of knowledge and skills as outlined in State Board requirements.*

Starting with the class of 2006, a student must be proficient in at least five of the nine core areas to earn a diploma. BOE requirements will be monitored and appropriately arranged according to the Student Success Plan by the lead teacher, and the student's proficiency on those standards will be required and documented as the student works towards a diploma.

## **Powell High School**

When a situation allows, students from the Shoshone Learning Center may access Powell High School programming. Students from Powell High School may also access programming from the Shoshone Learning Center. Each situation is addressed on an individual basis, and staff from both buildings work closely together to ensure that this collaborative approach is practical and in the best interests of the student.

## **Dual and Concurrent Enrollment Program**

The Shoshone Learning Center works closely with Northwest College in providing students concurrent and/or dual enrollment opportunities. All classes from Northwest College are delivered according to the college standards. Students earn both high school and college credit for concurrent and dual enrollment courses.

## **Diploma Requirements**

Twenty-four (24) credits are required to earn a diploma through the Shoshone Learning Center. Each student is encouraged to be certain he/she has an acceptable balance between those courses and other courses which may interest or serve them in future planning.

## **Course Requirements**

- A. Four credits of English
- B. Three credits of Social Studies
  1. One full unit of U.S. History and one full unit of World History are required.
  2. One-half unit (one semester) of Free Enterprise is required.
  3. One-half unit (one semester) of American Government is required.
- C. Three credits of Mathematics
- D. Three credits of Science (To include: Physical Science and Biology)
- E. One credit of Physical Education
- F. One-half credit (one semester) of Health Education
- G. One credit of Career Technical Education
- H. One credit of Fine/Performing Arts
- I. Seven and one-half credits of Electives
- J. Foreign Language is not a diploma requirement. However, all students that are planning on attending two or four year colleges are encouraged to take two years of Foreign Language in high school. (Students may meet Foreign Language requirements prior to entering high school.)

## **District and State-wide Testing**

All students will be required to participate in District & State testing.

## **Hathaway Scholarship Information**

The Hathaway Scholarship program is funded by the Wyoming State Legislature. A scholarship is available to each Wyoming graduate that is a resident of the state and a U.S. citizen who starts college within two years of graduation and before turning 21. Grade Point Average, composite ACT scores, as well as specific courses taken, determine award amounts.

**Honor Scholarship:** \$1680 per semester at UW or a WY community college

Qualifications: High school GPA of 3.5/ACT score of 25; scholarship maintenance GPA of 2.5

- 4 credits of Math (Algebra I, Algebra II, Geometry & student choice)
- 4 credits of Language Arts (reading, writing, listening and speaking)
- 4 credits of Science (3 years from among Physics, Chemistry, Biology, Geology, and Computer Science and 1 year student choice)
- 3 credits of Social Studies (5 content areas must be covered in 3 years)
- 2 years of Foreign Language (sequenced)
- 2 additional years of Foreign Language (non-sequenced) OR 2 years of Fine/Performing Arts OR 2 years of Career and Technical Education

**Performance Scholarship:** \$1260 per semester at UW or a WY community college

Qualifications: High school GPA of 3.0/ ACT score of 21; scholarship maintenance GPA of 2.5

- 4 credits of Math (Algebra I, Algebra II, Geometry & student choice)
- 4 credits of Language Arts (reading, writing, listening and speaking)
- 4 credits of Science (3 years from among Physics, Chemistry, Biology, Geology and Computer Science and 1 year student choice)
- 3 credits of Social Studies (5 content areas must be covered in 3 years)
- 2 credits of Foreign Language (sequenced)
- 2 additional years of Foreign Language (non-sequenced) OR 2 years of Fine/Performing Arts OR 2 years of Career and Technical Education

**Opportunity Scholarship:** \$840 per semester at UW or a WY community college

Qualifications: High school GPA of 2.5/ACT score of 19; scholarship maintenance GPA of 2.25

- 4 credits of Math (Algebra I, Algebra II, Geometry & student choice)
- 4 credits of Language Arts (reading, writing, listening and speaking)
- 4 credits of Science (To include: Physical Science and Biology)
- 3 credits Social Studies (To include: World History, US History, Free Enterprise and Government)
- 2 years of Foreign Language (sequenced) OR 2 years of Fine/Performing Arts OR 2 years of Career and Technical Education

**Provisional Opportunity:** \$840 per semester at a WY community college

Qualifications: High school GPA of 2.5/ACT score of 17 or WORKEYS cumulative score of 12; scholarship maintenance GPA of 2.25

High School Graduation Requirements:

- 3 credits of Math (two of three years must be from the following courses: Algebra I, Algebra II and Geometry)
- 4 credits of Language Arts
- 3 credits of Science (To include: Physical Science and Biology)
- 3 credits of Social Studies (To include: World History, US History, Free Enterprise and Government)
- 2 years of Foreign Language (sequenced) OR 2 years of Fine/Performing Arts OR 2 years of Career and Technical Education

## **Special Programming**

### **Night School**

The Shoshone Learning Center may offer extended day programming in the form of night school. Night school hours will be offered Tuesday nights from 5-8 PM at the SLC.

### **Friday School**

The Shoshone Learning Center may offer extended day programming in the form of Friday school. Friday school hours will be offered from 1-3:30 PM Friday afternoons at the Student Support Building (SSB).

### **Tutoring**

The Shoshone Learning Center has a variety of tutoring opportunities available for students. Students should work with the lead teacher to identify any that may be appropriate for them.

### **Title I, Part D Sub-part 2 Programming**

The Shoshone Learning Center does receive Federal Title I, Part D sub-part 2 funding through the district. This money is used to provide a variety of programming including counseling, night school programming and transition programming. When appropriate, students are encouraged to take advantage of this programming.

### **Special Education/Section 504**

Students eligible for Special Education or 504 services will be provided with an Individual Education Plan from a certified Special Education teacher, or accommodations based on a student's 504 plan.

### **Counseling and Guidance**

The Shoshone Learning Center does have counseling and guidance staff available. Students are encouraged to take advantage of these services when they may be helpful.

### **Breakfast and Lunch Program**

Students from the Shoshone Learning Center may participate in the district school lunch program. Students who are eligible to receive free or reduced-price meals through federal programming may do so. All meals will be available to Shoshone Learning Center students at Powell Middle School Cafeteria, or on-site based upon student request.

### **ACT Testing**

Wyoming provides ACT testing, at no cost, to all Wyoming students once during their junior year. All SLC juniors will participate on state testing dates.

## **Support Resources**

### **Gear Up**

Grant-funded program through Northwest College that help students graduate from high school, explore career options, and prepare to enter college. All services are free.

- Tutoring
- Academic counseling and guidance
- Guided career exploration
- Assistance applying for college and financial aid
- Social activities
- Scholarships
- Summer camps

#### Eligibility

- Available to students in grades 7-12 who are eligible for the free/reduced-price breakfast and lunch program through the school.

### **Wyoming Workforce Services**

Year-Round Youth Occupational Training Programs

- Paid work experience
- On-the-job training opportunities
- Financial assistance for Applied Associate Degrees

#### Eligibility

- Qualification as economically disadvantaged according to specific criteria
- Age 14-21

Contact Information

#### POWELL

Northwest College, Frisby Building, North Cheyenne Street  
(307) 754-6436

#### CODY

1026 Blackburn Ave., #1  
(307) 587-4241

<http://wyomingatwork.com>

## **Extracurricular Athletics/Activities**

Shoshone Learning Center students who wish to participate in extracurricular activities may do so through a collaborative agreement with Powell High School. Students must meet all eligibility requirements of the Wyoming High School Activities Association and abide by all participation expectations of Powell High School.

### *PHS Dances*

PHS dances are **not** for the general public or school drop-outs, and are open only to Powell High School (PHS) or Shoshone Learning Center (SLC) students. SLC students *must be approved* by the SLC principal, Mrs. Sleep. She will then provide the pre-approved list to the PHS principal prior to the dance.

SLC and PHS students may **only** invite guests to the Winter Formal and Prom. Guests may not attend any other dances sponsored by PHS.

Regarding Winter Formal and Prom, guests must receive advanced permission at least one week prior to the activity. If approved, either the PHS principal or vice principal will issue them a **guest pass**.

### **Eligible Guests:**

Home-school students, virtual school students and high school graduates with received diploma

### **Non-Eligible Guests:**

Middle school students, persons 21 years and older, non-graduates or GED recipients

Guests must follow school and district rules and policies. SLC and PHS students will be held accountable for their guest's behavior and may be subject to disciplinary action if their guest violates the rules.

Students who leave the building during the school dance will not be allowed to return. An exception will be made only if the supervising adult first grants permission to leave.

Doors will be locked **1 hour** after scheduled start of the dance, and no students will be admitted once doors are locked.

Students and guests must adhere to PHS dress code. Proper manners and conduct, as well as consideration of others is expected at all times.

Students with absences the day of the dance will not be eligible to attend. If dances are on a non-school day, the student must be present the day before the activity in order to attend.

### *Activities Participation Agreement*

Because of the vigorous nature of athletics, athletes and parents must be willing to assume responsibility for participation and the risks involved. Further, athletes must share in the responsibility for preventive measures such as: wearing appropriate protective equipment, immediate notification of injury or faulty equipment, proper application of sports techniques and other appropriate safety precautions.

Park County School District No. 1 does not carry student accident insurance that covers medical expenses in the event of a student injury. The participant and participant's parents acknowledge that they are responsible for payment of medical expenses incurred in the event of a student injury while participating in student activities. There is available through Park County School District No. 1 a very affordable student accident insurance policy that may be purchased by

parents to help cover medical expenses in the event of student injuries. Please contact the School District business office if you are interested in such insurance coverage.

## **SLC Procedures**

### **District Calendar**

The Shoshone Learning Center follows all dates specified according to the district calendar.

### **Administering Medicines to Students**

The staff at PCSD#1 realizes that it is sometimes necessary for a student to receive medication at school. These could either be prescription or over-the-counter medications and/or supplements. It is preferred that medication be administered at home whenever possible; however, we do realize the need for administration of such during school hours in certain situations. In order to protect the students, parents, and school, the PCSD#1 school board has adopted a policy covering the administration of medication/supplements at school.

A "Request for Administration of Medication" form is sent home the first day of school with each student requesting permission to administer over-the-counter medication (i.e. Advil, Tylenol, Tums and Cepacol throat lozenges) to the student during school hours, if the need arises. Students will not be given these medications without parental permission.

If a student will be in need of having any prescription medication and/or supplement on a daily basis at school, the parent will need to obtain the form "Request for Administration of Prescription Medication" and have the prescribing physician fill out the requested information and sign the form. The parent will also need to sign this form. If this form is not filled out, the medication will not be administered. This form will also need to be completed for students using inhalers and/or nebulizers at school.

All prescription medication/supplement or over-the-counter medication that the parent is requesting the school to administer MUST be in the original container/package before it will be given. All medication will be secured in a locked cabinet. All medication will be administered to the child by either the School Nurse or the school's designee(s) at the designated time. Both forms noted above are available from the Shoshone Learning Center secretary.

### **Safety Drills**

*Fire Drills* will be held throughout the year. When the fire alarm sounds, each class is to move from the building quietly and orderly. Every person is to pause for the "all clear" notice and then immediately exit the building. Students and faculty will return to the building as soon as it is determined by the administrator that no real emergency exists.

*Lock In/Lock Down Drills* will take place during the school year to increase awareness and promote safety among students and staff members in the building. It is important that all members know and follow safety procedures to better ensure a secure learning environment.

## **School Trips**

Students may have the privilege of attending school-sponsored activity trips. These trips are under the direct supervision of a sponsor who has complete lawful authority in controlling the actions of his/her group. All expectations of the Shoshone Learning Center and Park County School District #1 will apply during these trips. Students who attend school functions as a member of the school group are expected to travel to and return from such functions in authorized school vehicles.

At no time will students get into or ride in a vehicle other than authorized school transportation. If prior arrangements are made by parents with the principal, a student may be released to the custody of his/her parents or responsible adult.

Any detrimental behavior by the student or failure to observe the expectations of the Shoshone Learning Center may result in a student being denied the right to go on future school-sponsored trips as well as face additional consequences. In cases of alcohol/drug use or gross insubordination a parent may be requested to personally retrieve his/her student from an activity.

## **Vehicle Parking**

Designated parking is available around the Shoshone Learning Center and students are expected to park in designated areas.

## **Student Expectations**

### **Learning Privileges**

Accessing the Shoshone Learning Center is a choice. Students are expected to carry themselves in a way that remains productive and does not interfere with the rights of other students to learn. Students are obligated to abide by staff requests which they determine will help to facilitate the academic success of all students.

### **Attendance**

Attendance is a critical component of academic progress. Students are expected to abide by the schedules they have developed on their Student Work and Master Learning Agreement. Absences are not differentiated between “excused” and “unexcused”. Students should view the Shoshone Learning Center as a place of business. They are responsible for their work, attendance, and behavior. Failure to maintain a minimum of 75% attendance rate will result in an evaluation to determine whether it is in the student’s best interest to continue their education at the Shoshone Learning Center.

Please refer to district policy for Student Absences and Excuses by opening the following link: <http://www.pcsd1.org/Policies%20Library/ABSENCES%20AND%20EXCUSES%20K-12.pdf> It includes detailed information regarding definitions, regulations, and extended academic time. Parents will also be informed about specific discipline and consequences regarding attendance, according to SLC procedures.

*COMPULSORY ATTENDANCE- Wyoming statute 21-4-101 and 102 states that compulsory attendance is required until the student has “attained their sixteenth (16) birthday or completed the tenth (10) grade.”*

### **Interventions**

Productivity and individual pace are key components to successful learning at the SLC. Students may be advised and/or required to participate in learning interventions to help reach educational goals towards graduation. Interventions will be scheduled by the lead teacher and/or principal.

### **Dress Code**

Research has shown that fashion can be a distraction in academic settings. The Shoshone Learning Center does have a modest dress code. Inappropriate or distracting tattoos **must be covered** and not visible. Spiked jewelry, nose or tongue rings over ½ **inch**, long/thick chains, and gang affiliated jewelry is not allowed. All non-permissible jewelry must be removed before a student enters the Shoshone Learning Center.

Hats and bandanas, or other head cover, are not permitted. Shorts and skirts must reach fingertip length when standing. Skin around a student’s waist and undergarments should not be visible. Pants must rest on the student’s hips. Inappropriately sheer, lace, tight, short, or low-cut clothing that bare or expose traditionally private parts of the body is not allowed and student will be sent home to change in accordance to staff discretion.

Clothing with logos is permissible but must be appropriate for school. Clothing which references the use of illegal substances, violence, promiscuity, or anything the staff feels is inappropriate for a public venue or may cause a distraction to the learning of students at the Shoshone Learning Center is not permitted. Staff will have the final say as to what dress is appropriate.

### **Harassment/Sexual Harassment**

No person shall engage in harassment/sexual harassment, retaliate against any person for opposing harassment/sexual harassment, or aid or abet harassment/sexual harassment of any person. Harassment is behavior or words that:

- Are uninvited, unwanted, and unwelcome.
- Cause a person to feel uncomfortable or offended.
- Create an environment that makes learning and participating difficult.
- May be repeated or may be very offensive on a one-time basis.

### **Weapons**

Weapons are considered an extremely serious matter. Weapons are classified into three categories:

- Type 1 - A deadly weapon which would include, but not be limited to, firearms, explosives or incendiary materials, and knives;
- Type 2 - A weapon which would include, but not be limited to, chains, clubs, and stars;

- Type 3 - An instrument typically present throughout the school day but, when intentionally misused, can inflict serious injury. This would include, but not be limited to, belts, combs, pencils, pocket knives, files, compasses, scissors, and mace.

Any student who possesses, uses, transfers, carries, or sells a deadly weapon (Type 1) while on the school campus or on any school bus or while in attendance at any school activity shall be suspended immediately from school and referred to the Superintendent. The student shall be expelled from school for not less than one (1) year except that, after reconsideration, the Board of Trustees may modify the expulsion requirement on a case-by-case basis.

A student in possession of a Type 2 or Type 3 weapon shall be subject to administrative disciplinary action which may include suspension or expulsion of up to one (1) year.

### **Internet Access and Computer Usage**

The use of the Internet is a privilege, not a right, and inappropriate use may result in cancellation of these privileges and/or other disciplinary actions. In accordance with District policy, the system administrator and teachers will deem what is inappropriate use, and their decision(s) will be final. The District may, at any time, deny, revoke, or suspend specific user access. Students and parents will need to read, agree to, and sign the school district internet policy. Installation or modification of ANY Park County School District #1 software constitutes a violation of the District Network/Internet Usage Administrative Regulation/Operational Procedure.

### **Alcohol, Tobacco, Inhalants and the Misuse/Abuse of Either Prescription Medication or Non-prescription Substances on School Grounds or at a School Function**

The use of, or possession of, or misuse/abuse of alcoholic beverages, tobacco, prescription medication or non-prescription substances or inhalants (any substance that is inhaled or sniffed that is not intended for that specific purpose or need) by students is prohibited in any of the school buildings, on the school grounds, at school functions, on school buses, or while on school-sponsored trips and may be subject to legal penalties. Students are not permitted to be in school buildings, on school grounds, or at school functions while under the influence of, or in possession of, alcohol, tobacco or drugs when prior use is evident.

### **Public Display of Affection (P.D.A.)**

Public display of affection is not appropriate at school. Any action between a couple that offends or is embarrassing to others is not acceptable and will be dealt with by school administration.

### **Extension of School Authority and Discipline**

All students are subject to the rules and regulations of School District No. 1 and the lawful authority of school district personnel at any time on the school grounds and during school functions on or off the Powell School Campus. All persons must, upon request, identify themselves to proper school authorities in the school building, on school grounds, and at school functions. Students and fans attending any school function are expected to display common courtesy. Students may be denied the right to attend any Park County School District #1 activities if they fail to observe these expectations.

**Revised: August 2020**