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Dear East Orange School District Students, Staff, Parents/Guardians/Caregivers, School Partners, and Community at Large,

Welcome to the 2020-2021 school year! The East Orange School District is looking forward to welcoming your child back to school remotely on September 8, 2020. As parents/guardians and caregivers, I commend you for your patience and resilience as we navigate these challenging times as a school district. As penned in my letter to you a few weeks ago, on August 12, 2020 Governor Murphy issued Executive Order No. 175 (EO 175) permitting school districts to provide remote-only instruction in the fall. Towards that end, the East Orange School District will open the September 2020 school year fully remote as part of Phase I. Students will begin in-person instruction, pending an assessment of the pandemic conditions at that time, during Phase II which will begin on November 16, 2020. It is important to note that this plan may be subject to change due to the changing pandemic landscape.

This year will require a great deal of flexibility and adaptability as we navigate our "new normal" by overcoming odds and achieving success. To that end, your role as parent/guardian/caregiver is critical as it lays the groundwork and foundation for improving outcomes for your child.

Below are four things parents/guardians/caregivers can do to help your child be successful during remote learning:

- **Build a Schedule:** Having a well-thought-out, specific daily schedule is key, and parents/guardians can be a huge help not only in building such a plan but also in making sure that it is followed. Parent/guardians can start by sitting down with their student and intentionally discussing what he or she is responsible for accomplishing in their course work on a daily or weekly basis, how much time those tasks will realistically take, and what other commitments he or she needs to consider. Bring your child's teacher(s) into the conversation too as teachers can offer valuable insight into the curriculum, their own expectations, and how time will need to be budgeted. Once you've talked through everything on your child's plate, help him or her write out a weekly schedule with designated work time for online courses. Be sure to hang up the schedule in a noticeable place to help keep your child accountable and establish an effective routine.

- **Set Up a Designated Workspace**
  The right workspace makes a huge difference in students' mindset and ability to focus. When participating in e-learning, students have the ability to complete their work where they want, so it's important to put thought into what kind of environment is truly most effective for them and make sure that they have a designated space at home.

- **Get to Know the Online Learning Platform**
  E-learning means that students spend their school days immersed in an online program (or maybe several). For parents, taking the time to get familiar with what those platforms look like, how your child is using them, and what resources are available are some of the best ways you can offer support.

- **Stay in Communication with Your Child's Teachers and School Counselors**
  Just because students are learning online doesn't mean they are learning independently. Teachers still play an absolutely critical role in e-learning and maintaining open, frequent communication is key to student success. Parents and other caregivers need to take part in this ongoing dialogue to make sure students stay on-pace and get the appropriate help when it's needed.

In closing, I want to emphasize that together we can go far. I am looking forward to a year filled with stories of success even in the midst of challenging times. Should you have further questions or concerns (regarding your child's schedule, E-Learning guide, school communications, etc.) please contact your child's school directly.

Thank you again for your patience and cooperation and I look forward to working with you this school year.

Educationally Yours,

**AbdulSaleem R. Hasan**

AbdulSaleem R. Hasan, Ed.S.
Superintendent of Schools
How Do We Decide Which Scenario is Best for the East Orange School District?

Please know that guidance and orders from Federal, State and Local agencies change weekly, sometimes daily. Based on this, plans are subject to change. We are closely monitoring these changes and are conferencing regularly with other Districts to make sure that we are using the most current information when making decisions to ensure the health and safety of our students and staff.

The Variables Driving the District’s Reopening Decision

- Physical Distancing Requirements
- School Building Capacity
- Number of Students
In-Person Learning
In-person Learning is any form of instructional interaction that occurs “in person” and in real time between teachers and students. It usually takes place in a traditional classroom setting.

Remote Learning
Remote Learning is where the student and teacher are not physically present in a traditional classroom environment. Information is relayed through technology, such as discussion boards, video conferencing, and online assessments.

Hybrid Learning
Hybrid Learning is an educational model where some students attend class in-person, while others join the class virtually from home. Educators teach remote and in-person students at the same time using tools like video conferencing hardware and software.

Synchronous as well as asynchronous learning can take place in all three learning models.

Synchronous vs. Asynchronous

Synchronous Learning
Synchronous learning refers to all types of learning in which the student and the teacher are in the same place (in person or remote), at the same time, in order for learning to take place. This includes in-person classes, virtual classrooms, interacting within a learning management system, as well as, whole class or smaller groups in a traditional setting. In synchronous learning, students usually go through the learning path with their teacher who is able to provide support while they complete their assigned tasks.

Asynchronous Learning
In asynchronous learning, teachers usually set up a learning path, which students engage with at their own pace. As a student-centered learning method, its basic premise is that learning can occur in different times and spaces particular to each student. Asynchronous, e-learning, is commonly facilitated by media such as discussion boards, emails, and learning management systems. Fostering both interdependency and dependency amongst students, asynchronous learning encourages peer interaction, an opportunity to communicate with both students and teachers, as well as developing a sound structure for dependent learning.
What should my child be doing on Wednesdays?

Wednesdays have been identified primarily as an asynchronous day where the child should be applying skills taught in a previous lesson.

“…Fostering both interdependency and dependency amongst students, asynchronous learning encourages peer interaction, an opportunity to communicate with both students and teachers, as well as developing a sound structure for dependent learning.”

During this time:
- The teacher may conduct small group and/or 1 to 1 support for students you have demonstrated difficulty with skill/standard acquisition (Tier 3 supports).
- Students may have been assigned independent task for completion and submission.
- Teachers may be available for parent conferences
- Teachers will be monitoring the learning management platform and providing written feedback
- Students maybe engaging in group task through Google
- Social Emotional Learning activities lead by the building leadership and/or school counselor
- During regular PLC times teachers will participate in common planning and professional development opportunities

*Schools are not closed, staff are to be available, and students should be engaging in learning activities.*
Key Reference Pages

- A Focus on Teaching and Learning p. 18
- Remote Learning p. 26
- Roles of the Parent/Guardian, Student, and Teacher p. 27
- Remote Learning Grade Level Expectations p. 29

2020-2021
STUDENT/PARENT/STAFF
REMOTE LEARNING GUIDE

Found on the EOSD website:
https://www.eastorange.k12.nj.us/

Several documents within the Remote Learning Guide have been translated in French, Haitian-Creole, and Spanish.
**CONTINUITY OF REMOTE LEARNING**

**Delivery of Special Education and Related Services**

It is our goal to provide instructional and related services to our special needs population to the best of our ability given the circumstances. The Department of Special Education Services has worked diligently to develop a plan that can be implemented in home environments with support provided virtually by teachers, instructional support staff members, school nurses, and child study team members.

**Speech-Language Services**

Speech therapists will use a variety of strategies to remotely support students who require speech therapy services. The overarching goal is to decrease the probability of regression. The therapists have received training on the Google Meet platform. The resource will be used to provide direct services virtually on a scheduled basis. Speech therapists will also provide electronic resources, e-books and videos that address vocabulary, pragmatics, and receptive language development. Speech therapists will conduct wellness checks and maintain a Communication/Activity Log that will be submitted for review on a weekly basis.

A team of speech therapists developed Speech Language Home Activities. The list includes Vocabulary, Receptive Language, Pragmatic Language and Articulation best practices for all grade levels. The **Speech Language Home Activities** are posted in the **At Home Instructional Access** featured on the district’s website.

**Instructional Services**

Under the guidance of the Division of Curriculum Services, Special Education Teachers have developed Google Classrooms for their programs. On a daily basis, teachers will provide lessons and accommodations remotely for all the core subjects: English Language Arts, Mathematics, Social Studies, and Science. Some teachers are also using work packets to support the remote learning platform. Learning Disability Teacher- Consultants (LDT-Cs) will partner with classroom teachers to reinforce instructional strategies and accommodations in Google Classrooms.

A team of LDT-Cs developed a list of accommodations that can be implemented by parents in the home. The best practices are for grades PreK-12. A list of websites and educational television channels are also included. The **accommodations** are posted in the **At Home Instructional Access** featured on the district’s website.
Counseling Services

CST Social Workers will use a variety of remote methods to support students who have counseling programs. Social workers will provide therapeutic services via Google Meet and via telephone conferences. The discussions and lessons will address emotional wellness for students, parents and families. All social workers will conduct weekly wellness checks with the students on their caseload. If necessary, social workers will provide crisis management support in collaboration with our local hospitals.

A team of social workers developed a list of social and emotional activities that can be implemented in the home. Topics include social skills development, positive self-esteem, self-regulation, problem solving and self-care. The Social and Emotional Activities are posted in the At Home Instructional Access featured on the district’s website.

Health Services

School nurses will use a variety of remote methods to support the wellness of our students. Some will develop Google Classrooms, others share health services information via Classroom DoJo. Each will continue to promote universal precautions, good nutrition and a healthy lifestyle on the virtual platforms.

School nurses will conduct wellness checks with students who have known health concerns. Each will maintain a Communication Log of their discussions with families. When necessary, school nurses will make referrals to family physicians to address symptoms of distress.

Special Education Administration will receive updates on the status of COVID-19 from the East Orange Health Officer. The updates will be shared with school nurses who in term share the same with their school communities.

Occupational and Physical Therapy Services

The district contracts occupational and physical therapy services from Pillar Care Continuum (formerly CPNJ). The agency will provide virtual services utilizing the Google and Zoom platforms. Students in need will receive virtual occupational and physical therapy as documented in their IEPs.

The agency has also provided a list of remote exercises that can be implemented in the home. The Heavy Work List and The Motor Planning Activities are posted in the At Home Instructional Access featured on the district’s website.
Communication with the Community

The Department of Special Education Services strives to keep students, parents and families informed during the school closures. On a weekly basis SPED administrators, CST Members, Speech Therapists and School Nurses will disseminate information to parents regarding COVID-19 Updates, the City of East Orange Town Hall Forums, Testing opportunities and food drives.

The department will produce parent workshops customized to the unique needs of the parents of children with special needs. Some workshop topics will be mental health wellness, the classroom within the home, scheduling related services, etc.

Please be informed, the Department of Special Education Services will continue to revisit and revise the plan as necessary to ensure that our students are receiving services to the most appropriate extent possible.
CONDITIONS FOR REMOTE LEARNING

This Restart and Recovery Plan aims to define clear guidance for the reopening of schools that align with the regulations developed in collaboration with state and national health professionals. The areas outlined in this plan represent major considerations our district is addressing to reopen schools safely and to sustain their reopening. Each department has taken the safety of both staff and our learners into consideration.

It is important to note that this document is fluid and will change as necessary based on guidance from the state, CDC, and considerations to our families and our staff. We strongly believe the actions brought forth in this plan are in the best interests of our students, families, staff and community. We invite you all to review the plan and be a partner in this work.

We are looking forward to the 2020-2021 school year, overcoming odds and achieving success!

Social and Emotional Learning (SEL)

SEL will be critical in re-engaging students, supporting adults, rebuilding relationships, and creating a foundation for academic learning.

SEL
East Orange School District understands the important role of climate and culture, more specifically, social and emotional learning (SEL) and how critical it is in re-engaging students, supporting adults, rebuilding relationships, and creating a foundation for academic learning. The East Orange School District’s School Counselors and the Social Workers developed a SEL reopening planning specifically for the elementary, middle, and high school levels. The plan includes strategies for developing positive school climates, educator well-being, and recommendations on how to prepare for and integrate SEL during schooling remote and in person instruction.

Wraparound Supports

Multi-tiered Systems of Support (MTSS)
MTSS is a framework that can be used to select and implement social and emotional, academic, behavioral, and wraparound supports and interventions necessary to maximize the conditions for learning in school, the classroom, and the student level. MTSS is recognized as a systematic approach to prevention, intervention and enrichment in grades PK-12 for academics and behavior, offering schools a research-based structure to implement required intervention and
referral services (I&RS). MTSS/RTI frameworks include screening and progress monitoring, as well as formative assessments to determine where students are relative to key skills at the beginning of the school year, and how they are responding to instruction and various interventions.

The four components critical for districts moving toward MTSS as a framework to focus on while planning to reopen schools:

1. Universal screening
2. Collaborative problem-solving teams
3. Family engagement
4. Data based decision making to include progress monitoring

**Food Service / Grab and Go**

**Meals**
The East Orange School District (EOSD) provides breakfast and lunch for all students while school is in session, whether remotely or in person, and in compliance with the National Food and Child Nutrition Program. During times of full remote learning, the district will be utilizing a grab and go program. During times of Phase-In instructional learning, a combination of grab and go and breakfast and lunch in the classroom will be utilized. The type of food service distribution procedures may change as COVID-19 guidance from the CDC may change.

**Distribution of Meals**

School meals are critical to student health and well-being, especially for low-income students. The NJDOE considers it a moral imperative to ensure the seamless and continuous feeding of students during all phases of school reopening.

- The East Orange School District is committed to serving nutritious meals to all children regardless of their financial status
- Grab and Go meals will be provided for all children who want them either at school or available for home
FREE: BREAKFAST / LUNCH
GRAB N' GO

Effective
Sept. 14, 2020
Meal Pick Up will be
Mon. & Thurs.
9am-12pm

PICK-UP LOCATIONS

Garvin School
1 Grove Place
Entry-Front Door

Tyson Elem. School
45 N. Arlington St.
Bus Entry-Door 3

Hughes School
160 Rhode Island
Ave., Burnet St.
Enter-door 6

Warwick Institute
120 Central Ave.
So. Maple St.
Enter-Door 7

Bowser School
180 Lincoln St.
Entry-Door 10

Louverture School
330 Central Ave
Oak Street Parking
Lot-Gym

Campus High
344 Prospect Str.
Enter-School Gym

Houston Academy
215 Dodd St.
Enter-Door 10

DON'T FORGET TO COMPLETE THE 2020-2021
LUNCH APPLICATION FOR
EAST ORANGE PUBLIC SCHOOL STUDENTS

VISIT: HTTPS://PAYPAMS.COM/ONLINEAPP.ASPX
TO COMPLETE AN ONLINE APPLICATION
LEADERSHIP AND PLANNING FOR REMOTE LEARNING

Pandemic Response Teams

Adjusting the East Orange School District’s environment to ensure the health and safety of students and staff will require a great deal of planning. Hence, each school will establish Pandemic Response Teams to centralize, expedite, and implement COVID-19 related decision-making. Each school team will have a liaison that reports to district-level administrators to ensure coordinated actions across the district.

Pandemic Response Teams should include a cross-section of administrators, staff, and parents and should represent a cross-section of the East Orange school community and is responsible for:

- Overseeing each school’s implementation of the district’s reopening plan, particularly health and safety measures, and providing safety and crisis leadership; adjusting or amending school health and safety protocols as needed
- Providing staff with needed support and training
- Reviewing school level data regarding health and safety measures and the presence of COVID-19 and reporting that data to the district as required
- Developing and implementing procedures to foster and maintain safe and supportive school climates as necessitated by the challenges posted by COVID-19
- Providing necessary communications to the school community and to the district
- Creating pathways for community, family, and student voices to continuously inform the Team’s decision-making

The Pandemic Response Team will meet regularly and provide the community with timely updates and any changes to protocols. As the needs of New Jersey and the East Orange communities evolve, Pandemic Response Teams will be well-versed in creating pathways for community, family, and student voices to continuously inform the team’s decision-making. These teams will serve a critical role in addressing concerns as they arise. The teams will ensure accurate, timely and transparent information is shared within the school community.

Each School Team should be comprised of: (can be the same members of existing Crisis and/ or School Safety Teams)

- School Principal
- Teachers
- Child Study Team member
- School Counselor
- School Nurse
- Security team member
- Custodian
- Parent Representative
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<tr>
<th>School</th>
<th>Principal</th>
<th>Case Manager</th>
<th>Counselor</th>
<th>School Nurse</th>
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<th>Teacher/Coach</th>
<th>Parent Liaison</th>
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<td>Cambie Jones</td>
<td>Melinda Hill</td>
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All head custodians are members of the School Based Pandemic Team!
Communications

Communication to families and the East Orange community will be accomplished via East Orange School District’s social media outlets:

1. Facebook
   • District’s page
   • School's page
2. Channel 34
3. Focus Parent Portal
4. Email
5. District’s Website
CONDITIONS FOR LEARNING UPON RETURN TO SCHOOL

This Restart and Recovery Plan aims to define clear guidance for the reopening of schools that align with the regulations developed in collaboration with state and national health professionals. The areas outlined in this plan represent major considerations our district is addressing to reopen schools safely and to sustain their reopening. Each department has taken the safety of both staff and our learners into consideration.

It is important to note that this document is fluid and will change as necessary based on guidance from the state, CDC, and considerations to our families and our staff. We strongly believe the actions brought forth in this plan are in the best interests of our students, families, staff and community. We invite you all to review the plan and be a partner in this work.

We are looking forward to the 2020-2021 school year, overcoming odds and achieving success!

General Health and Safety Guidelines

Health and Safety Guidelines

Students and Staff

- Are required to wear face masks unless they have documentation of a medical or behavioral condition that would inhibit the individual’s health
- Will be required to take temperatures at home prior to reporting to school/work each day. If you have a temperature higher than 100.4°F or symptoms of COVID-19, students and staff do not report to school/work that day and notify the School Nurse (for students) or immediate supervisor (for staff) by phone or email ASAP.
- Wash hands often and for the recommended time of 20 seconds
- Stay at least 6 feet apart when moving through the school and workplace
- All staff will be trained on the process for facility cleaning and best practices. A daily checklist will be used to ensure procedures are followed.

Protocols for High Risk Staff and Students

It is imperative to provide safeguards for staff and students who are identified as high risk to ensure their health and safety. Where a high risk staff or student cannot safely interact with others even when social distancing and masks are utilized, other accommodations will be considered including physical barriers or assignments to participate in remote only instruction. This instruction could take place in a designated classroom or remote location. Other accommodations would be considered as communicated by a health professional.
Classrooms, Testing, and Therapy Rooms

Social Distancing

All instructional and non-instructional rooms in the East Orange School District will allow for social distancing to the maximum extent possible. The following are protocols that will be implemented to ensure that this occurs:

Instructional Areas

Classrooms

- Class size will be reduced in all schools to maintain guidelines set forth in the NJDOE. Special populations with reduced class size, such as self-contained special education classes, will operate with a full class roster while following social distancing standards (in accordance with N.J.A.C. 6A:14).
- Students will be seated at least 6 feet apart, where possible. In instructional/therapy setting where the physical space does not allow for social distancing, the following modifications will be put in place:
  1. Staff and students will be required to wear face masks and face shields, with the exception of those students whose health would be impaired by doing so. In the event that a child is excused from wearing PPE, the instructor/therapist must have a shield and mask/desk shield.
  2. Groups of students will be positioned in the same direction
  3. Learning activities will be individualized so that objects are not shared

Non-Instructional Areas

- Social distancing parameters will be used to determine group sizes
- During activities or in rooms that do not allow for social distancing, the following modifications will take place:
  1. Staff and students will be required to wear face masks and face shield, with the exception of those students whose health would be impaired by doing so. In the event that a child is excused from wearing PPE, the instructor/therapist must have a shield and mask/desk shield.
  2. Physical barriers will be used
  3. Use of shared objects will be limited, when possible. When not possible, the equipment will be cleaned between activities
Additional Considerations

- Hand sanitizing dispensers (with at least 60% alcohol) will be placed and maintained in each classroom, at entrances and exits, near eating areas, and hand washing capabilities in bathrooms
- In the event hand sanitizing dispensers/hand soap needs to be refilled, the custodial staff will be notified
- Classrooms that have existing handwashing stations will have soap, water, and alcohol-based sanitizers (with at least 60% alcohol)
- A school-wide initiative where students are required to wash/sanitize their hands for at least 20 seconds at regular intervals (upon entering each room) during the school day and always before and after eating. Handwashing with soap is required after blowing their nose, coughing, sneezing and using the bathroom.

Screening Procedures for Students and Staff

If sick and/or symptomatic:
- Stay home for at least 72 hours
- Seek medical attention

If sick or symptomatic during work hours (probable case):
- Student or staff will be sent to the isolation room, which will be a space that is safely and respectfully distance from others
- If a staff member presents a temperature of 100.4°F or greater, they must be sent home immediately
- Current CDC guidelines will be followed. Symptoms and stages of illness will be documented and monitored
Contact Tracing

Contact tracing is the process used to identify those who come into contact with people who have tested positive for many contagious diseases, including COVID-19. Contact tracing is used by health departments to prevent the spread of infectious disease. In general, contact tracing involves identifying people who have an infectious disease (cases) and their contacts (people who may have been exposed) and working with them to interrupt disease transmission. For COVID-19, this includes asking cases to isolate and contacts to quarantine at home voluntarily.

If a staff member becomes aware that an individual who has spent time in a district facility tests positive for COVID-19, the staff members shall notify the principal and the school nurse. The school nurse shall immediately notify the Assistant Superintendent of Operations and the Director of Labor Relations, of a confirmed case while maintaining confidentiality.

All procedures will adhere to applicable federal and state law and regulations regarding privacy and the confidentiality of records.

Contact tracing for COVID-19 typically involves:

- The nurse will ask the staff member that tested positive to identify all staff and students with whom they had close contact during the time they may have been infectious
- The list of names and locations of the personal contacts who are associated with the school district must be submitted to the Assistant Superintendent of Operations
- The Assistant Superintendent will notify contacts of their potential exposure and recommend a self-quarantine period.

To prevent the further spread of disease, COVID-19 contacts are encouraged to maintain social distance (at least 6 feet). Contacts should monitor themselves by checking their temperature twice daily and watching for symptoms of COVID-19. If symptoms present, contacts should seek direction from their physician to test for COVID-19 and quarantine for fourteen (14) days to ensure symptoms are no longer present.

The Assistant Superintendent of Operations and the Director of Special Education Services shall consult with the local health department in the development, review and revision of the district contact tracing policy and procedures. The school nurse and the building principal are the designated staff liaisons responsible for providing notifications and carrying out other components of the board’s contact tracing policy.

The school nurse in consultation with the building principal shall establish measures for a system of open communication that allows staff, students, and families to self-report symptoms and/or suspected exposure.

A staff member shall immediately notify the principal and the school nurse when he/she observes symptoms consistent with COVID-19 or becomes aware that an individual who has spent time in a district facility tests positive for COVID-19. The school nurse shall immediately notify the Assistant Superintendent of Operations and the Director of Special Education Services of a confirmed case while maintaining confidentiality when the COVID-19 test is positive.
When the student exhibits symptoms the school nurse will ensure that the student is taken to the designated isolation area. The nurse will examine the individual and may refer them for testing and treatment. A student exhibiting symptoms of COVID-19 shall be required to submit to a COVID-19 test. The school nurse shall require the certification of a physician that the student is contagion free before readmitting a student to school. The nurse shall report all students testing positive for COVID-19 to the health department. The health department shall conduct the contact tracing.

**Symptoms of COVID 19 include:**

A. A fever of 100° F or greater;  
B. Cough;  
C. Shortness of breath or difficulty breathing;  
D. Chills;  
E. Repeated shaking with chills;  
F. Muscle pain;  
G. Headache;  
H. Sore throat;  
I. New loss of taste or smell;  
J. Fatigue;  
K. Congestion or runny nose;  
L. Nausea or vomiting;  
M. Diarrhea

All school and district administrators, school safety specialists, counselors, and any other staff deemed appropriate by the school and district, shall be provided information regarding the role of contact tracing in keeping school communities safe from the spread of contagious disease.

The school nurse or his or her designee shall make information available and/or conduct virtual information sessions to educate the broader school community on the importance of contact tracing.

Upon notification that a student or staff member (resident) has tested positive for COVID-19, the local health department will work with the school district to determine close contacts to whom they may have spread the virus, where close contact is defined as being within six feet for a period of at least ten minutes.

The school district shall assist the local health department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts.

The school district shall ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.

A staff liaison(s) shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.

School districts shall allow staff, students, and families to self-report symptoms and/or
Notification Protocols for a Positive Case

The East Orange School District will notify the department of health regarding asymptomatic individuals who have come in contact with the COVID-19 positive individuals, symptomatic individuals and those individuals who have tested and are waiting for results or have tested and are found positive.

The East Orange School District strives to ensure factual accuracy through communication with families and staff, while maintaining privacy.

Communications will be proved when:
An individual (staff or student in our school community) has tested positive for COVID-19.

Facilities Cleaning Practices

A. COVID Related Supply List
   1. Hand Sanitizer
   2. Masks
   3. Touchless Thermometers
   4. Electrostatic Sprayers (Provided to specialty cleaning crew)
   5. Disinfectant (CDC Approved)
   6. Paper Towels
   7. Soap Dispensers
   8. Floor Markings (for directing Traffic and Social Distancing)
   9. Signage (in English and Spanish with photos)
   10. PPE for staff

B. CLEANING PROTOCOL
   • CDC approved cleaning products and methods will be used.
   • Disinfect and Sanitize high areas of the building systems.
   • High touch horizontal surfaces, window handles, light switches, door handles, elevators, door frames will be sanitized daily.
   • Signs will be displayed for hygiene, wearing of masks and social distancing.
   • Staff should minimize personal items on their desks, throughout the classroom and work spaces to help facilitate regular sanitation efforts.
   • Elevators should have no more than 2 people.

C. CUSTODIAL CLEANING PROTOCOL
   • Cleaning and disinfection of high touch areas throughout the school, throughout the day with PPE (masks and gloves).
   • Classrooms will be cleaned daily.
   • Frequent disinfecting of bathrooms and regular bathroom checks for supplies will be conducted daily by custodians.
   • Custodians will clean and sanitize classrooms every evening.
   • Hand sanitizers should be available in hallways and classrooms.
• Students should have their own water bottles to use at bottle filling stations. Fountains without bottle filling stations will be turned off.

D. COVID OUTBREAK RESPONSE
Staff and students should be evacuated then a team will begin fogging within 24 hours to sanitize the entire facility.

**Student Flow, Entry, Exit and Common Areas**

**Social Distancing**

*Entrances/Exits*

• Signs and physical markings on sidewalks will be provided to help ensure that staff and students remain at least 6 feet apart at all entrances
• Security personnel will be present to monitor/enforce social distancing during arrival and dismissal
• Face masks will be required while students and staff are in school and while riding school buses

*Student Flow in Common Areas*

• Signs and physical markings will be provided on floors and walls in hallways and stairwells to ensure that staff and students remain at least 6 feet apart
• Students and staff will be required to wear face masks at all times
• Staff will dismiss students in small groups during transitions to allow for proper social distancing
• School staff will be present to monitor/enforce social distancing during transitions
• In hallways that do not allow for social distancing, “one-way routes” will be established and utilized
Athletics and Co-Curricular Activities

Physical Education will be modified with the 25% building capacity to ensure safety. Students will be assigned to smaller groups to limit the number of students in the gym and to reduce the spread of COVID-19.

- All students will wear face-masks and face covering. Breaks will be permitted in an isolated area.
- Cones, flags, and tape will be used to separate groups of students.
- Alcohol-based hand sanitizing stations present outside to provide students with the opportunity to sanitize hands after activities.
- All locker rooms will be closed to mitigate the risk of the spread of COVID-19.
- Students will be encouraged to wear comfortable clothing and safe footwear to school that allows for safety movement and is appropriate attire to participate without the use of a locker room.
- When students are at home, activities focusing on motor skill development will be provided. Activities will include but not limited to mindfulness, yoga, and stretching.
- Lesson will focus on individual pursuits rather than team sports and activities.
- Staff will assist with the sanitation of equipment after student use. Supplies will be provided.
- Students spaced at least 6 feet in the gym to adhere to social distancing guidelines.

Recess only applies to elementary. Based on 25% of the population ½ of the students will eat while the ½ will be permitted to go outside. During this time a facial mask must be worn. Breaks will be permitted in an isolated area.

- Small groups will be assigned to the outside area to monitor the number of students participating in recess at select times.
- Staggered use of playground equipment.
- Games and activities will not include the use of shared equipment.
- Social distancing protocols will be in place.
- Hand washing and sanitizing will take place immediately after recess.

Field Trips, Extra-Curricular Activities, and Use of Facilities Outside of School Hours

EOSD has postponed all field trips until safety guidelines have been established consistently across various organizations and entities within the state.

Opportunities to participate in face-to-face co-curricular activities as well as remote activities will be made available to students in accordance with public health and safety guidance.

There will be limited use of facilities outside of school hours based on our phased in options related to hybrid, in-person, and remote learning.
Where possible, EOSD will find creative ways to provide extracurricular activities for all students virtually.

**Food Service**

*S&S Sanitizer used by Sodexo*

Simpler Process, Smarter Protection

- Help protect guests and staff from foodborne illness by keeping food contact surfaces cleaned and sanitized with a 2-in-1 no-rinse cleaner and sanitizer
- EPA Registered food contact sanitizer with 30-second Norovirus kill claim
- Multi-Use functionality and streamlined procedures simplify food code compliance
- Board usage applications, including food contact surfaces and 3d sink sanitation
- Proprietary cleaning pail technology provides visual indication of concentration to ensure product efficacy

Safer Kitchens, Cleaner Environments, Easier Compliance

- This simplified solution cleans and sanitizes hard, non-porous surfaces with a single product
- A simple solution to delight guests, protect reputation and optimize operation

*Sodexo Policy on Employee COVID-19 Safety Measures*

To protect staff and students, Sodexo established the following safety measures:

**Employer Health Monitoring**

All employees are required to follow the established checklist and monitor their own health prior to work each day to verify they have no COVID-19 symptoms. In addition, employees must determine whether they have had close, prolonged contact with someone in the past 14 days who has these systems and/or diagnosis.

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell

This list does not include all possible symptoms. Up to date information can be found at [www.cdc.gov](http://www.cdc.gov).
**Return to Work**

A Sodexo employee with a confirmed case of COVID-19 should remain in isolation and cannot return work until the employee: (1) has been fever free for at least 72 hours; and (2) other symptoms, such as cough and shortness of breath have improved; and (3) at least 10 days have passed since symptoms first appeared. An employee with a confirmed case of COVID-19 who is asymptomatic can return to work 10 days after the test.

**Cleaning/Physical Distancing/Protective Equipment**

Sodexo will regularly evaluate sanitation and cleaning procedures, implement safe working practices, and provide Personal Protective Equipment when deemed necessary. Sodexo will determine at each unit any additional requirements regarding implementing physical distancing and use of employee face coverings, including requirements from clients and the law. Sodexo’s Health Safety and Environment team has created several procedures to be followed, which are available through applicable Safety manuals.

**Handwashing**

Employees are expected to wash their hands frequently, using proper handwashing techniques.

**Training**

Sodexo follows a Six-Foot Kitchen training program for safeguarding kitchen operations. The training modules are broken down into six distinct topics.

- Personal Hygiene
- Personal Protective Equipment
- Cleaning of Contact Surfaces
- Accepting Deliveries
- Food Storage
Emergency Procedures: Staff and Students

Protocols for Symptomatic Students and Staff

**Students**

- Students are excluded from school with a temperature of **100.4°F or greater**
- Students may return to school after **24 hours if fever free without medication and NO other symptoms are present**
- Students who have a temperature of **100.4°F and any of the following COVID-19 symptoms listed below under the “Symptoms” heading are excluded for a minimum of 72 hours. A doctor’s note upon return to school is required**
- It is the parent’s/guardian’s responsibility to ensure that their child is healthy enough to attend school
- Parents/Guardians shall monitor their child’s temperature prior to boarding the school bus each day.
  - If the child’s temperature is **100.4°F or greater**, the child must be kept home
  - At no time shall a child who is unwell or showing signs of illness be sent to school
- If the parent/guardian responds “yes” to any of the following questions, the child shall not be sent to school:
  - Has your child had flu-like symptoms? (fever, shortness of breath, cough)?
  - Has anyone that you live with had flu-like symptoms or tested positive for COVID-19 to your knowledge?
  - Has your child taken any fever-reducing medications in the past 24 hours (Tylenol, Advil, Motrin, etc.)?

**Staff**

- Staff members are excluded from work with a temperature of **100.4°F or greater** Staff may return to school after 24 hours if they only had a fever and no other symptoms. They must be fever free without medication and NO other symptoms.
- Staff members who have a temperature of **100.4°F and any of the following COVID-19 symptoms listed below under the “Symptoms” heading are excluded for a minimum of 72 hours. A doctor’s note upon return to school is required**

A letter will be sent home with students advising parents/guardians of COVID-19 symptoms, contacting their primary care provider and care at home instructions. Information will be universal among all schools.
**Symptoms**

A. May appear 2-14 days after exposure
B. Per the CDC, symptoms may include the following:
   - Fever or chills
   - Cough
   - Shortness of breath or difficulty breathing
   - Fatigue
   - Muscle or body aches
   - Headaches
   - New loss of taste or smell
   - Sore throat
   - Congestion or runny nose
   - Nausea or vomiting

**COVID-19 SYMPTOM CHECKLIST**

<table>
<thead>
<tr>
<th>Staff - Do you have any of the symptoms listed below?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents/Guardians - Does your child have any of the symptoms listed below?</td>
<td>---</td>
<td>---</td>
</tr>
</tbody>
</table>

Fever - 100.4°F or higher. If you answered YES: **Stay home** until fever-free without the use of medications for 24 hours and monitor for symptoms. Contact your physician if other symptoms present.

<table>
<thead>
<tr>
<th>Staff - Do you have a fever with any of the symptoms listed below?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents/Guardians - Does your child have a fever with any of the symptoms listed below?</td>
<td>---</td>
<td>---</td>
</tr>
</tbody>
</table>

Cough or shortness of breath?

<table>
<thead>
<tr>
<th>Other symptoms such as muscle ache, fatigue, headache, sore throat, runny nose, congestion, vomiting, diarrhea, loss of appetite, drowsiness, or new loss of smell/taste?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Have you traveled in the last 14 days to an area on the current travel advisory list?

<table>
<thead>
<tr>
<th>Have you had close contact (6 feet or less) with a person who has had a cough and fever AND has traveled to a restricted area?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Have you been in contact with someone with a confirmed or presumed positive case of COVID-19?
**Personal Protective Equipment (PPE)**

- District-issued face coverings will be provided. Additional disposable face-coverings will be available in the case that a face covering becomes contaminated.
- Face shields in addition to face coverings will be issued to utilize in situations where social distancing cannot be maintained and/or the possibility of contact with bodily fluids.
- Face shields can be cleaned and disinfected daily by the person utilizing the face shield.
- The sharing face shields is not permitted
- Gloves will be provided and should be worn according to normal protocols such as medical screening and toiling.

**Protocols for Face Coverings**

- Staff and visitors will be required to wear masks at all times when students are present.
- Students shall wear masks at all times. If students’ IEP/504 indicates that a face covering cannot be worn due to a disabling or medical condition, the student will be provided with accommodations.

**Isolation Room**

- Each school will have a dedicated isolation room to be used in the event a student or staff member needs to be temporarily quarantined for additional medical screening.
- If adequate space is not possible in certain cases a barrier may be used. If a barrier is warranted, (dependent upon the size of the room), a curtain could be hung from the ceiling to provide privacy.
<table>
<thead>
<tr>
<th>Scenario</th>
<th>Response</th>
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</thead>
<tbody>
<tr>
<td>1 confirmed case</td>
<td>School remains open*; students and staff in close contact with positive case are excluded from school for 14 days.</td>
</tr>
<tr>
<td>2 or more cases in the same classroom (outbreak limited to one cohort)</td>
<td>School remains open*; students and staff in close contact with positive cases are excluded from school for 14 days. Recommendations for whether the entire classroom would be considered exposed will be based on public health investigation.</td>
</tr>
<tr>
<td>2 or more cases within 14 days, but are linked to a clear alternative exposure that is unrelated to the school setting and unlikely to be a source of exposure for the larger school community (e.g. in same household, exposed at the same event outside of school)</td>
<td>Close impacted area/wing; transition impacted students and staff to remote learning</td>
</tr>
<tr>
<td>2 or more cases within 14 days, linked together by some activity in school, but who are in different classrooms (outbreak involving multiple cohorts)</td>
<td>Recommendations for whether school closure is indicated will be based on investigation by local health department</td>
</tr>
<tr>
<td>2 or more cases are identified within 14 days that occur across multiple classrooms and a clear connection between cases or to a suspected or confirmed case of COVID-19 cannot be easily identified (outbreak involving multiple cohorts)</td>
<td>Close school for 14 days and transition to remote learning</td>
</tr>
<tr>
<td>Very high risk of community transmission (refer to Covid-19 Regional Risk Level Matrix)</td>
<td>Close school until COVID-19 transmission decreases and transition to remote learning</td>
</tr>
</tbody>
</table>

*Note: A temporary closure may also be considered for a period of 2-5 days if a student or staff member attended school while potentially infectious, before being confirmed as having COVID-19. This short-term dismissal allows time for local health officials to gain a better understanding of the COVID-19 situation impacting the school and perform contact tracing.

Period of closure: After switching to remote learning due to high levels of viral transmission in the school or local geographic community, districts or schools should wait a minimum of 14 days before bringing any students back for in-person learning. This timeframe is sufficient so that most people in the school community who will develop symptoms as a result of school exposure could be identified and self-isolated, as appropriate.
Transportation

The EOSD shall collaborate with the contracted service provider to ensure that all Board of Education safety actions and protocols are followed by the contractor and its employees and/or its agents.

- It is expected that all buses (contracted and district owned) will be cleaned and sanitized (rails, chairs, windows, etc.) before and after each bus route as per the Center for Disease Control’s (CDC) recommendation. A daily checklist can serve as evidence that the activity is completed.
- Drivers must practice all safety actions and protocols as indicated for other staff, including hand hygiene and face coverings.
- The vendor should provide their staff with information (signs and symptoms) regarding COVID-19, as well as having a process in place for taking the temperature of staff each day.
- All contracted vendors must sign an agreement regarding the recommended protocols.

Social Distancing on School Buses

The EOSD shall collaborate with the contracted service provider to ensure that all Board of Education safety actions and protocols are followed by the contractor and its employees and/or its agents.

- Students must board the bus wearing a face covering.
- Accommodations for students who are unable to wear face coverings should be consistent with the student’s IEP.
- Bus staff members must also wear a face covering.
- Seating format: one student per row in alternating rows unless students are from the same family.
- Students must wear seat belts.
- If conditions are favorable, windows should be opened slightly to circulate fresh air.
“New Normal” - The phased reopening is not a return to pre-pandemic normal. We must all consistently take five core actions to reduce the spread of COVID-19.

1. Physical distancing
2. Wearing cloth face coverings
3. Handwashing
4. Cleaning surfaces
5. Staying home if you are sick

The guidance from the CDC includes social and physical distancing in classrooms, buses, and shared spaces. These are important COVID-19 prevention strategies. Physical distancing limits the number of students and staff who can be inside a school at any one time. It is also suggested the use of body scans/thermometers for temperature checks.
### Phase 1 (STAFF ONLY)

<table>
<thead>
<tr>
<th>First 4 wks of School</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<tbody>
<tr>
<td></td>
<td>Sept. 7</td>
<td>Sept. 8</td>
<td>Sept. 9</td>
<td>Sept. 10</td>
<td>Sept. 11</td>
</tr>
<tr>
<td><strong>Week 1 of School</strong></td>
<td>Labor Day</td>
<td>Select Staff</td>
<td>Full Remote All Stakeholders</td>
<td>Select Staff</td>
<td>Select Staff</td>
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<td></td>
<td>School Closed</td>
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<td></td>
<td>Monday</td>
<td>Tuesday</td>
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<td></td>
<td>Sept. 14</td>
<td>Sept. 15</td>
<td>Sept. 16</td>
<td>Sept. 17</td>
<td>Sept. 18</td>
</tr>
<tr>
<td><strong>Week 2</strong></td>
<td>Select Staff</td>
<td>Select Staff</td>
<td>Full Remote All Stakeholders</td>
<td>Select Staff</td>
<td>Select Staff</td>
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<td>Monday</td>
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<td>Friday</td>
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<td>Sept. 21</td>
<td>Sept. 22</td>
<td>Sept. 23</td>
<td>Sept. 24</td>
<td>Sept. 25</td>
</tr>
<tr>
<td><strong>Week 3</strong></td>
<td>Select Staff</td>
<td>Select Staff</td>
<td>Full Remote All Stakeholders</td>
<td>Select Staff</td>
<td>Select Staff</td>
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<td>Sept. 28</td>
<td>Sept. 29</td>
<td>Sept. 30</td>
<td>Oct. 1</td>
<td>Oct. 2</td>
</tr>
<tr>
<td><strong>Week 4</strong></td>
<td>Select Staff</td>
<td>Select Staff</td>
<td>½ day Remote Learning for Students</td>
<td>Select Staff</td>
<td>Select Staff</td>
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<td></td>
<td>Half Day Inservice for Staff (Virtual)</td>
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### Phase 2 (STAFF ONLY): EOSD Staff Will Report (In-Person) 2 Days A Week

*While the EOSD Students Continue Full-Time Remote Learning, Staff Will Begin Phase 2*

<table>
<thead>
<tr>
<th>First Full Week of October</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tr>
<td></td>
<td>Oct. 5</td>
<td>Oct. 6</td>
<td>Oct. 7</td>
<td>Oct. 8</td>
<td>Oct. 9</td>
</tr>
<tr>
<td></td>
<td>Select Staff</td>
<td>Select Staff</td>
<td>Full Remote All Stakeholders</td>
<td>Select Staff</td>
<td>Select Staff</td>
</tr>
<tr>
<td><strong>Week 2</strong></td>
<td>Monday</td>
<td>Tuesday</td>
<td>Wednesday</td>
<td>Thursday</td>
<td>Friday</td>
</tr>
<tr>
<td><strong>Schools Closed</strong></td>
<td>Select Staff</td>
<td></td>
<td>Full Remote All Stakeholders</td>
<td>Select Staff</td>
<td>Select Staff</td>
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<td><strong>Select Staff</strong></td>
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<td></td>
<td>Full Remote All Stakeholders</td>
<td>Select Staff</td>
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<td>Monday</td>
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<td>Wednesday</td>
<td>Thursday</td>
<td>Friday</td>
</tr>
<tr>
<td><strong>Select Staff</strong></td>
<td></td>
<td></td>
<td>Schools Closed for Students</td>
<td>Select Staff</td>
<td>Select Staff</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Full Day Inservice for Staff (Virtual Conference)</td>
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</tr>
</tbody>
</table>
Phase 3 (STAFF ONLY): EOSD Staff Will Report (In-Person) 4 Days A Week
In-Person Hybrid Learning for Students begins Nov. 16th

<table>
<thead>
<tr>
<th>First Full Week of November</th>
<th>Monday November 2</th>
<th>Tuesday November 3</th>
<th>Wednesday November 4</th>
<th>Thursday November 5</th>
<th>Friday November 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Staff</td>
<td>Select Staff</td>
<td>Full Remote All Stakeholders</td>
<td>NJEA Convention Schools &amp; Offices Closed</td>
<td>NJEA Convention Schools &amp; Offices Closed</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 2</th>
<th>Monday Nov. 9</th>
<th>Tuesday Nov. 10</th>
<th>Wednesday Nov. 11</th>
<th>Thursday Nov. 12</th>
<th>Friday Nov. 13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Staff</td>
<td>Select Staff</td>
<td>V Day Schools &amp; Offices Closed</td>
<td>Select Staff</td>
<td>Full Remote All Stakeholders (Cleaning)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 3</th>
<th>Monday Nov. 16</th>
<th>Tuesday Nov. 17</th>
<th>Wednesday Nov. 18</th>
<th>Thursday Nov. 19</th>
<th>Friday Nov. 20</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Staff</td>
<td>All Staff</td>
<td>Full Remote All Stakeholders</td>
<td>All Staff</td>
<td>All Staff</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 4</th>
<th>Monday Nov. 23</th>
<th>Tuesday Nov. 24</th>
<th>Wednesday Nov. 25</th>
<th>Thursday Nov. 26</th>
<th>Friday Nov. 27</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Staff</td>
<td>All Staff</td>
<td>½ day Remote Early Dismissal for Students</td>
<td>Thanksgiving Holiday Schools &amp; Offices Closed</td>
<td>Thanksgiving Holiday Schools &amp; Offices Closed</td>
<td></td>
</tr>
</tbody>
</table>

*Staff will remain in Phase 3 until full in-person learning resumes and/or if safety and healthy concerns requires EOSD to return to a Phase 2 or Phase 1 model.*
Phase 2 (STUDENTS ONLY): Begins Nov. 16th

Beginning November 16th, **25% of students** will report to school (in person) beginning November 16, 2020 (Phase 2), which is a combination of in-person and remote learning called **Hybrid Learning**. District-wide assessments will be administered at this time to determine mastery of essential standards and identifiable gaps in student achievement.

<table>
<thead>
<tr>
<th>First Full Week of November</th>
<th>Monday November 2</th>
<th>Tuesday November 3</th>
<th>Wednesday November 4</th>
<th>Thursday November 5</th>
<th>Friday November 6</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Remote Learning</td>
<td>Remote Learning</td>
<td>Remote Learning</td>
<td>NJEA Convention</td>
<td>NJEA Convention</td>
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<td></td>
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<td></td>
<td>Schools &amp; Offices</td>
<td>Schools &amp; Offices</td>
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<td></td>
<td>Closed</td>
<td>Closed</td>
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<table>
<thead>
<tr>
<th>Week 2</th>
<th>Monday Nov. 9</th>
<th>Tuesday Nov. 10</th>
<th>Wednesday Nov. 11</th>
<th>Thursday Nov. 12</th>
<th>Friday Nov. 13</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Remote Learning</td>
<td>Remote Learning</td>
<td>V Day Schools</td>
<td>Remote Learning</td>
<td>Remote Learning</td>
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<td>&amp; Offices Closed</td>
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<table>
<thead>
<tr>
<th>Week 3</th>
<th>Monday Nov. 16</th>
<th>Tuesday Nov. 17</th>
<th>Wednesday Nov. 18</th>
<th>Thursday Nov. 19</th>
<th>Friday Nov. 20</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>In-Person 25%</td>
<td>In-Person 25%</td>
<td>Full Remote All</td>
<td>In-Person 25%</td>
<td>In-Person 25%</td>
</tr>
<tr>
<td></td>
<td>(1/4) Group A</td>
<td>(1/4) Group B</td>
<td>Stakeholders</td>
<td>(1/4) Group C</td>
<td>(1/4) Group D</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 4</th>
<th>Monday Nov. 23</th>
<th>Tuesday Nov. 24</th>
<th>Wednesday Nov. 25</th>
<th>Thursday Nov. 26</th>
<th>Friday Nov. 27</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>In-Person 25%</td>
<td>In-Person 25%</td>
<td>½ day Remote Early</td>
<td>Thanksgiving Holiday</td>
<td>Thanksgiving Holiday</td>
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<tr>
<td></td>
<td>(1/4) Group A</td>
<td>(1/4) Group B</td>
<td>Dismissal for Students</td>
<td>Schools &amp; Offices</td>
<td>Schools &amp; Offices</td>
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<td>Closed</td>
<td>Closed</td>
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</table>

*Parents who still choose to opt-out and remain on remote learning status, must complete a contract and remain in that status for at least one full marking period.*

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**Phase 3 (Students Only): TBD**

**Notification Will Be Provided At Least 15 days Prior to Implementation**

During full remote learning, from September 8th, Nov. 15th, ESD will re-assess the crisis related to COVID-19 and will make a determination of when we can safely move into Phase 3. Phase 3 will be implemented based on assessment of the health and safety crisis. During Phase 3 students will be divided in 2 cohorts (the combination of A&B as well as C&D), **where 50% of the population will attend school 2 days a week back to back to ensure contact tracing if necessary**. Groups A & B will become Cohort A and groups C & D will become Cohort B. **Phase 2 modifications for Pre-K, Special Education Self-Contained, and Bilingual K-8 will be re-assessed and necessary changes will be made based on numbers and building capacity.**

<table>
<thead>
<tr>
<th>Groups of Students</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Group A 50%</td>
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<tr>
<td></td>
<td>In-Person Cohort A</td>
<td>In-Person Cohort A</td>
<td>Remote</td>
<td>Remote</td>
<td>Remote</td>
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<tr>
<td></td>
<td>Remote</td>
<td>Remote</td>
<td>In-Person Cohort B</td>
<td>In-Person Cohort B</td>
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<tr>
<td></td>
<td>Group B 50%</td>
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<td></td>
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<tr>
<td></td>
<td>Remote</td>
<td>Remote</td>
<td>Remote</td>
<td>In-Person Cohort B</td>
<td>In-Person Cohort B</td>
</tr>
</tbody>
</table>
Committee Acknowledgements

Parent Reopening Schools Committee
Parent Teacher Organization
Special Education Parent Advocacy Committee
East Orange Bilingual Parent Advocacy Committee
Parent Liaison

Culture and Wellness Committee
Division of Labor Relations & Employment Services
East Orange Department of Public Health
East Orange General Hospital
Department of Educational Support Services & Parent Relations (EOSD)
Department of Special Educations / Nurses (EOSD)

Education Recovery Committee
East Orange Education Association
East Orange Administrators Association
NJEA and other Associations within the EOSD

Teaching and Learning Committee
Department of Early Childhood Department of Special Services
Department of Educational Support Services & Parent Relations Division of Curriculum and Instruction
Division of Labor Relations & Employment services Building Administrators & Teachers

Operations Committee
Facilities and Maintenance
Division of Business Services
Division of Labor Relations
Division of Operations

Equity and Community Engagements Committee
East Orange Health Department
East Orange Early Childhood Providers
Essex Regional Educational Services Commission (Transportation)
NJCARES
PTA/PTO
YMCA

www.eastorange.k12.nj.us