

**Mammoth - San Manuel Unified School District #8
San Manuel Junior/Senior High School
First Ave Elementary School**

Request for Proposal 01-06-604
Due March 22, 2021 @ 1:00 p.m. MST

Proposals shall be delivered to Mammoth-San Manuel Unified School District #8 711 McNab Pkway, San Manuel, AZ 85631. Here after Mammoth-San Manuel Unified School District shall be referred to as "the District." Proposals must be submitted in a sealed envelope or box properly addressed to Mammoth-San Manuel Unified School District #8, with RFP 01-06-604, Proposal Due Date and Time, and Offeror's Name and Address clearly indicated on the envelope or box. The District will not be responsible for late receipt of proposals. Proposals must be in the actual possession of the District on or prior to the exact time and date indicated above. Proposals received by the correct time and date will be opened and the name of each offeror will be publicly read. Proposals will be opened and evaluated on Monday, March 22, 2021 at 1:00 pm at the District Office, 711 McNab Pkway, San Manuel, AZ 85631.

Pursuant to the provisions in ARS §15-365, sections A, B, C, and G, and Arizona Department of Education School District Procurement Rules R7-2-1001 thru R7-2-1195, the District seeks proposals to establish contracts for sources for the following materials, equipment and/or services:

- **Basic Maintenance of Internal Connections and Managed Internal Broadband Services**

PRE-PROPOSAL CONFERENCE: NONE

This solicitation consists of instructions, general terms and conditions, award criteria, proposal form, form of contract, special terms and conditions, and specifications. Offerors are strongly encouraged to carefully read all general information, the special terms and conditions, and specifications for the materials and services being offered. Failure to examine any of the requirements will be at offeror's risk.

The District reserves the right to cancel this solicitation and/or reject all proposals in whole or in part if the District determines that cancellation and/or rejection are advantageous to the District.

Questions regarding this Request for Proposal should be directed to:

Martha Bustamante, Payroll/SAIS Coordinator
Email bustam@mmsud.org

Phone (520) 385-2337 x1109

Sylvia Tamayo, Network Technician
Email tamayos@mmsud.org

Phone (520) 385-2337 x2216

Offeror and Contract Award

Basic Maintenance of Internal Connections

RFP #01-06-604

To Mammoth-San Manuel Unified School District #8:

The undersigned hereby certifies understanding and compliance with the requirements in the General Terms and Conditions. Offeror further agrees to furnish materials and/or services in compliance with all terms, conditions, specifications and amendments in the solicitation and any written exceptions in the offer.

Federal Employer Identification Number _____

Company Name _____

Address _____ City _____ State _____ Zip _____

Telephone Number _____ Fax _____

Printed Name _____ Title _____

***Authorized Signature** _____
_____ *

Acceptance of Offer and Contract Award

Your Proposal is Hereby Accepted:

As Contractor, you are now bound to sell the materials and/or services offered to and accepted by the District in accordance with the solicitation, including all terms, conditions, specifications, amendments, etc.

This Contract shall be referred to as Contract Number _____

Awarded this _____ day of _____ 2021.

The Contractor shall not commence any billable work or provide any material or service under this Contract unless and until Contractor receives a valid purchase order.

Julie Dale-Scott, Superintendent
Mammoth-San Manuel Unified School District #8

RFP Preparation

Provide one (1) original and two (2) complete copies of your proposal in three-ring loose-leaf binders. Be sure to keep at least one copy of your proposal for your records. To be considered, your proposal must arrive at 711 McNab Pkway San Manuel, AZ 85631 on or before March 22, 2021 @ 1:00 p.m. MST.

Offeror shall organize the proposal in the following manner:

- Step ONE:** Prepare a table of contents with the matching tabs.
- Tab 1: **Offeror & Contract Award**
Enclose the signed cover sheet.
- Tab 2: **Introduction**
Prepare a one-page description of what you are offering for this contract.
- Tab 3: **General Requirements**
Enclose a complete copy of the General Requirements.
Complete and enclose the Acknowledgement and Non-Collusion Affidavit.
Complete and enclose the Signature Page.
- Tab 4: **Provider Questions**
Complete and enclose answers to questions.
Complete and enclose the requested financial information and certificate of insurance.
- Tab 5: **Special Terms and Conditions, Specific Conditions and Scope of Services Required.**
Enclose a complete copy of the Special Terms and Conditions, Specific Conditions and Scope of Services Required.
- Tab 6: **Cost Proposal**
Enclose separate cost proposals for District and each school, including E-rate eligible and non-eligible equipment.
- Tab 7: **Additional Information**
Enclose additional relevant and/or requested information.
- Tab 8: **Literature, slicks & supporting printed data**
Enclose applicable company information sheets, product literature, etc.
- Step TWO:** Confirm that the proposal is complete and signed by an authorized representative.
- Step THREE:** Place your complete proposal in a sealed envelope or box and send to Mammoth-San Manuel Unified School District #8, 711 McNab Pkway, San Manuel, AZ 85631 on or before 1:00 p.m. MST on Monday, March 22, 2021.
- Step FOUR:** Keep a complete copy of your proposal.

GENERAL REQUIREMENTS

INSTRUCTIONS TO VENDORS

The submission of a proposal will indicate that the offeror (1) has read the instructions, (2) will abide by the terms and conditions governing this Request for Proposal, and (3) understands the requirements for delivery of the services specified. Hereinafter, Mammoth - San Manuel School Unified School District may be referred to as "the District."

A. GENERAL INSTRUCTIONS

- A-1. Specifications contained in the Request for Proposal are for: **Basic Maintenance of Internal Connections and Managed Internal Broadband Services.**
- A-2. Minimum requirements are specified. The offeror may choose to exceed those minimums or bid on any or all parts of the proposal.
- A-3. *Failure to provide sufficient information may result in the proposal not being considered.*
- A-4. If you do not wish to offer a proposal but wish to remain on our bidders' list, please mark the "NO BID" RESPONSE FORM," complete the signature page, and return it to the District. If you fail to respond to two (2) consecutive Invitations for Bid, Requests for Proposal, or Requests for Quotation, your name may be dropped from our bidders' list for the respective services. You may be reinstated for the items by submitting a written request.
- A-5. All information required in the Request for Proposal, except the signature, should be typewritten for legibility. The signature must be handwritten. Illegible or vague proposals will be rejected.
- A-6. No alterations, erasures, or additions to the signature page are to be made in the typewritten or printed matter unless initialed in ink. The offeror's name must be typewritten, and the signature must be handwritten.
- a. NOTE: *If the proposal is not properly signed, it will be considered non responsive. "Properly signed" means that only the actual signature of the offeror will be accepted as valid. The signature must be in ink. An initialed signature by a second party will not be valid.*
- A-7. Proposals are to be mailed or delivered to [Mammoth-San Manuel Unified School District #8, 711 McNab Pkway, San Manuel, AZ 85631], to arrive no later than the closing date and time specified in the Schedule of Events provided herein.
- A-8. Each proposal must be clearly marked on the outside of the envelope with the title "RFP #01-06-604," the name of the offeror, and the closing date and time specified in this Request for Proposal.

- A-9. Each proposal will be time stamped. Proposals will be accepted up to, and no later than, the time indicated in the Request for Proposal. Any received after that time will be placed in the file unopened, and will be returned only upon request by, and at the expense of, the offeror. The offeror(s) will assume responsibility for delivery on time at the place specified, whether sent by mail or delivered in person.
- A-10. Telephone, facsimile, or telegraphic proposals are not acceptable.
- A-11. An offeror solicitation protest must be filed before the proposal opening. A protest of a proposed award must be filed within ten (10) days after the protester knows, or should have known, the basis of the protest. The protest must include the following information:
1. The name, address, and telephone number of the protester.
 2. The signature of the protester.
 3. Identification of the proposal title and number.
 4. A detailed statement of legal and factual grounds of protest, including copies of relevant documents.
 5. The form of relief requested.
- A-12. Any and all protests must be filed initially with, John Ryan, the District's Superintendent, who shall issue a written decision within fourteen (14) days after a protest has been filed. If an appeal is denied, the protester may submit the appeal with all documentation within ten (10) days to the District Governing Board. Appeals are to be made in accordance with Arizona State Board of Education Procurement Rules R7-2-1141 through R7-2-1153.
- A-13. After contract award, all confidential/proprietary information submitted in the proposal shall be available for public inspection unless the offeror designates in writing that confidential portions contain trade secrets or other proprietary data. The statement advising the Governing Board of this fact shall accompany the submission of the proposal. The information identified by the offeror as confidential shall not be disclosed until the District's Administration makes a written determination. The Superintendent of Schools shall review the statement and information and shall determine, prior to contract award, whether the information shall be withheld. If the Superintendent determines to disclose the information, the offeror shall be informed of such determination in writing.

B. SPECIAL TERMS AND CONDITIONS

B-1. By submitting this proposal, the offeror certifies that:

- a. The offeror will protect the District and its Governing Board from all claims for patented articles, processes, materials, inventions, and appliances in connection with fulfillment of this Request for Proposal, at the offeror's own expense.
- b. The offeror will follow the Arizona State Board of Education Procurement Rules regarding protests, appeals, hearings, contract claims, and controversies.
- c. All services proposed *will meet all SLD, state, and city codes and requirements.*
- d. The offeror is not in bankruptcy.

B-2. If the successful offeror fails to meet any specified delivery schedules, the District shall have the option of canceling any and all purchase orders or contracts issued to the offeror in connection with this Request for Proposal.

B-3. The successful offeror shall not be held responsible for any losses resulting if fulfillment of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, acts of God, or any other acts not within the control of the successful offeror and which by the exercise of reasonable diligence the offeror is unable to prevent.

B-4. Payment will be made only after submission of proper invoices as required by the District and within applicable state law. Payment of any claim shall not preclude the District from making claim for adjustment on any invoice found not to have been in accordance with the general conditions and specifications.

B-5. The purpose of this Request for Proposal is to enter into a multiple year contract with an E-rate-able service provider to provide: maintenance service for the District's current interconnect data network system, with an annual option to renew, providing funds are appropriated.

B-6. Each proposal is an irrevocable offer for ninety (90) days after the proposal opening time and date.

B-7. It is the intent of the District to award a contract for specified services beginning during the school year , under the proviso that funds are appropriated by the Schools and Library to support continuation of services for a succeeding fiscal period. Upon approval by the District Governing Board, the original contract may be renewed annually for a total time of contract not to exceed three

(3) fiscal years. Renewal shall be by mutual agreement between the awarded offeror and the District. However, no contract will exist unless and until a purchase order is issued each fiscal year. If the successful offeror shows proof of service in areas other than architectural services, the District will negotiate reasonable fees.

- B-8. The District reserves the right to unilaterally extend the period of any contract for thirty-one (31) days beyond the stated expiration date. In addition, by mutual written agreement, any resultant contract may be extended for supplemental periods of 12 months, with the total of the original term plus extensions not to exceed 60 months. Renewals will be issued when funds are appropriated.
- B-9. The District reserves the right to cancel the whole or any part of an awarded contract as a result of failure by the offeror to carry out any term, promise, or condition of the contract. The District will issue a written ten (10) day notice of default to the offeror for acting or failing to act in event of any of the following:
- a. In the opinion of the District, the offeror provides services that do not meet the requirements of the contract.
 - b. In the opinion of the District, the offeror attempts to impose on the District services or workmanship that is of an unacceptable quality.
 - c. The offeror fails to complete the required work within the time stipulated in the contract.
 - d. In the opinion of the District, the offeror fails to make progress in the performance of the requirements of the contract and/or gives the District a positive indication that the offeror will not or cannot perform to the requirements of the contract.
- B-10. The Superintendent, by written notice, may terminate any contract when it is determined that the contract is not in the best interest of the District.
- B-11. The purchase order will specify the services to be performed, and any other pertinent information required. All District and offeror documents must reference the resultant contract by purchase order number.
- B-12. For the purpose of questions pertaining to the Request for Proposal, the individual who will work with the offeror, furnish information, answer questions, direct the offeror's efforts, provide guidance, etc., is:

Sylvia Tamayo, Network Technician
711 McNab Pkway
San Manuel, AZ 85631

520-385-2337 x2216
520-385-2621 (FAX)

- B-13. Two (2) copies of each proposal and one original must be submitted on the forms and in the format as contained in this Request for Proposal. The cost of proposal submittal is the responsibility of the offeror. The District will not make reimbursement for such expenses. The material must be in sequence and related to the Request for Proposal, and shall conform to the areas of consideration outlined in D-2.(a.)—*presented approach*, D-2.(b.)—*project and system's staffing*, D-2.(c.)—*related school district experience*, and D-2.(d.)—*per hour cost of project staff*. Please index tab these four areas.
- B-14. Upon award and performance of services, the offeror shall submit to the District a monthly statement of charges for the previous month. The statement shall include a record of the services performed and hours expended, in sufficient detail to justify payment. The District shall process the claim for prompt payment in accordance with the standard operating procedures established by the Pinal County Superintendent's Office and the State of Arizona as contained in the Uniform System of Financial Reporting.
- B-15. The obligation of the District for performance of the contract beyond the current fiscal year is contingent upon the availability of funds from which payment for contract purposes can be made. No legal liability on the part of the District for any payment may arise for performance under any contract resulting from this Request for Proposal beyond the current fiscal year unless funds are made available for continuing such contract.
- B-16. The District may undertake or award contracts for additional services, and the offeror shall fully cooperate with such other service providers or District employees. The District shall equitably enforce this section as to all personnel, to prevent imposition of unreasonable burdens on any one area.
- a. The District may resort to either or both of the following actions to maintain a desired quality of work ethics:
- (1) Canceling of any contract order for any reason.
 - (2) Reserving all rights or claims to damage for breach of any covenants of the contract.
- B-17. In case of default, the District reserves the right to resubmit a request for proposal to replace necessary services. The District may recover any actual excess costs by deduction from an unpaid balance.
- B-18. Compliance with Federal requirements: Contractor agrees, when working on any federally assisted projects with more than \$2,000 in labor costs, to comply with the Contract Work Hours and Safety Standards Act, the Davis-Bacon Act (Section 29,

CFR Part 5), the Copeland "Anti-Kickback" Act, and the Equal Opportunity Employment requirements of Executive Order 11246 as amended by Executive Order 11375. In such projects, contractor agrees to post wage rates at the work site and submit a copy of their payroll to the member for their files. In addition, to comply with the Copeland Act, contractor must submit weekly payroll records to the member. Contractor must keep records for three years and allow the federal grantor agency access to these records, upon demand.

B-19. Non-compliance: All federally assisted contracts to members that exceed \$10,000 may be terminated by the federal grantee for noncompliance by contractor. In projects that are not federally funded, offeror must agree to meet any federal, state or local requirements, as necessary. In addition, if compliance with the federal regulations increases the contract costs beyond the agreed on costs in this solicitation, the additional costs may only apply to the portion of the work paid by the federal grantee.

B-20. Force Majeure: Except for payments of sums due, neither party shall be liable to the other, nor be deemed in default under this contract, if and to the extent that such party's performance of this contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence, including, but not limited to the following: acts of God; acts of the public enemy; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; snow; earthquakes; tornadoes or violent winds; hail storms; lockouts; injunctions-intervention-acts, or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure, which such party is unable to prevent by exercising reasonable diligence. The force majeure shall be deemed to commence when the party declaring it notifies the other party of the existence of the force majeure, and shall be deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with the contract. Force majeure shall not include late deliveries of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, an oversold condition of the market, inefficiencies, or similar occurrences. If either party is delayed at any time by force majeure, the delayed party shall notify the other party in writing of such delay within forty-eight (48) hours.

C. SPECIFIC CONDITIONS

- C-1. The District intends to select one firm for the work included within this Request for Proposal.
- C-2. The District will evaluate the submitted proposals by the Superintendent, Network Technician and Payroll/SAIS Coordinator and any other consultant personnel as deemed necessary from the District.
- C-3. It shall be the offeror's responsibility to ensure compliance with this Request for Proposal by completion of all information as requested, inclusion of limitations, time schedules, and progress reports for evaluation, and any other information or service that may be required for proper evaluation of the offeror's proposal. Failure to comply with any requirement of this Request for Proposal may result in rejection of the proposal or declaration of the proposal as non-responsive.
- C-4. The form of the contract for beginning service shall be a properly executed purchase order and a signed contract. The term of the contract shall be from July 1, 2018 to June 30, 2019. The contract may be extended annual by renewal for the period of three years subject to funding. All contracts shall terminate on a June 30 cycle.
- C-5. By submission of a proposal the offeror certifies that:
 - a. The offeror has not paid or agreed to pay any person, other than a bona fide employee of the offeror, a fee or brokerage resulting from the award of this contract.
 - b. The prices in this proposal have been arrived at independently without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such price with any other offeror(s).
 - c. If awarded a contract, the offeror must agree not to discriminate against any employee or applicant for employment on the basis of race, religion, creed, sex, disability, age, or national origin.

D. PROPOSAL EVALUATION AND AWARD

- D-1. The District will award a contract/agreement to the offeror or offerors that provides the greatest promise, best references, highest previous performance standards, and desired quality of workmanship.
- D-2. The District will evaluate each proposal submitted and may accept any proposal deemed to be in the best overall interests of the District. The District reserves the right to reject any or all proposals, or any portions thereof, and to waive any informality or technicality in any proposal received. The selection of an offeror or offerors is not required. Primary considerations for evaluation are:
- | | | |
|----|--|------------|
| a. | Offeror's ability to meet scope of work. - | 25% |
| b. | Offeror's project personnel qualifications- | 25% |
| c. | Offeror's prior experience- | 20% |
| d. | Offeror's cost proposal- | 30% |
- D-3. The District reserves the right to make awards at any time within ninety (90) days after the date of the proposal opening, during which time proposals may not be withdrawn unless authorized by the District.
- D-4. The issuance of a formal contract or a purchase order to the successful Vendor will be considered sufficient notice of acceptance of contract. This contract shall bind the offeror to furnish and deliver goods or services at the prices, and in accordance with, the conditions of this proposal. If the offeror will require the District to sign an additional contract, then a copy of the contract **MUST** be included with the proposal. In the event of a conflict between the requirements of this Request for Proposals and the proposed contract, the terms and conditions of the Request for Proposals will take precedence. Any resulting contract will be contingent on a positive Funding Commitment Decision Letter from SLD.

E. SCOPE OF SERVICES REQUIRED

- E-1. Professional services needed to maintain current computers and WAN Network System and possible upgrade of system including but not limited to servers, cabling, switches, licenses, software, racks, firewall, routers, UPS equipment, cabinets, access points and installation, etc. A copy of the District's inventory is included in this proposal. Attachment 1, Attachment 2, and Attachment 3.
- E-2. Offeror will provide procedures and timeframe maintenance support to the District upon a written or verbal request. The Offeror will attempt to resolve the issue first by verbal communication, off site intervention, and finally on site intervention.
- E-3. Offeror will detail their engineering support personnel's hourly charges in a similar format as indicated in this proposal.

F. AMENDMENT OF REQUEST FOR PROPOSAL

- F-1. Receipt of an Amendment to the Request for Proposal must be acknowledged by signing and returning the document along with the proposal.

G. PAYMENT

- G-1. The District desires to process payments for the purchase of goods or services within a reasonable period of time after receipt of goods or services and a correct notice of amount due unless a good-faith dispute exists as to any obligation to pay all or a portion of the amount through SLD.

H. TAXES

- H-1. The District is exempt from federal excise tax, including the federal transportation tax. Exemption certificates will be furnished upon request. Out-of-state vendors/contractors are cautioned that current Arizona state law allows for payment of sales tax directly to the vendor/contractor. If taxes are due, they must be included with the original invoice. The District will not be responsible for payment of sales or use taxes if not billed by the vendor/contractor. Be aware that there is no sales tax on the labor portion of the work. Therefore, in the event of an audit, if the governing authority requires payment of taxes, the District will not be liable. Each vendor/contractor must include the applicable tax rates in the space provided.

I. AWARD OF CONTRACT

- I-1. The District reserves the right to award contracts for individual projects or for any combination of projects deemed to be most advantageous to the District. Only the District knows what is most advantageous to itself.
- I-2. Notwithstanding any other provision of the Request for Proposal, the District expressly reserves the right to:
 - a. Waive any immaterial defect or informality; or
 - b. Reject any or all proposals, or portions thereof; or
 - c. Reissue an invitation for proposal.
- I-3. The District Governing Board reserves the right to award a contract in the best interest of the District. The Governing Board's decision will be final.

J. DELIVERY

- J-1. Proposals are to be delivered or mailed to the District administration office, at the address shown on the cover sheet of this Request for Proposal, by March 22, 2021 @ 1:00 p.m. MST. Two (2) copies and one original are to be submitted, including one with original signatures.

K. PROVIDER QUESTIONNAIRE

K-1. BACKGROUND - Name of Firm

Address: _____

City: _____ State: _____ Zip: _____

Phone No: _____

SPIN: _____

Year Established: _____

Names, experience and professional qualifications of those principals directly involved with the account: (may attach supplements)

1. _____

2. _____

3. _____

Number of account representatives: _____ system engineers: _____

Erate volume in Arizona (Year 5): Under \$500,000 _____

\$500,000 to \$1,000,000: _____ \$1,000,001 to \$3,000,000: _____

\$3,000,001 to 5,000,000: _____ Over \$5,000,000: _____

Erate volume in Arizona (Year 6): Under \$500,000 _____

\$500,000 to \$1,000,000: _____ \$1,000,001 to \$3,000,000: _____

\$3,000,001 to 5,000,000: _____ Over \$5,000,000: _____

If selected to handle part or all of this District's Erate Projects, indicate the individual(s) who would be responsible for the products and services the District would deal with on a day to day basis (attach resumes):

Principal: _____ Alternate: _____

Provide the name and phone numbers of at least 5 references for accounts of a similar nature for the products and services requested.

NAMES:

PHONE NUMBER:

K-2. Services Available

1. Describe special experience your firm has regarding this type of account and how it would relate to this District's Erate Projects.

2. In house services available locally at no additional cost and how it would be of benefit to the District:

3. In house services available locally at additional cost:

4. Describe your firm's approach to placement of Erate equipment and services if a positive FCDL is received prior to ordering:

5. What resources are available locally and nationally that would assist the District with this Erate Project?

6. Will you maintain the discount shown on your response sheet throughout the three

year term requested? _____

7. How do you represent your clients in preparation of any appeals?

8. How will you assist in the preparation of BEAR application forms?

9. Who is responsible in your firm for signing off on BEAR forms and how can they be reached?

10. How do you assist the District in claims settlements with SLD?

11. How will you assist in ascertaining outages? What is your response time to San Manuel if there is a total outage of services?

12. How do you propose to transition to your firm if you are not the current provider?

Include a timeline and responsibilities of your firm and those of the district.

13. Will you attend District meetings when requested and is there a fee?

Yes **No**

14. Will you be partnering with any other firms to provide these services to the District?

Yes **No**

If yes, please detail.

15. Vendor Network in terms in Maintenance of our systems

- Describe how your network would connect to the District.

16. Management Provisions

- Describe your management system and technical support functions along with their current and future capabilities for an off-site perspective.
- Describe your problem reporting procedures.
- Describe how you address "severe outages."
- Describe your change notification procedures.
- Describe your problem escalation procedures.

- Describe your trouble ticketing system and indicate what access the District will have to that system.
- What equipment are you qualified to work on that the district currently uses?

17. Partnerships

- Clearly describe your relationship with any subcontractors, and detail any partnerships that you have formed with other providers, for the purposes of responding to this RFP.

K-3. PROVIDER SERVICES

Provide any other information you feel should be considered in evaluating your maintenance service capabilities.

Should the offeror need additional space to provide information required by this proposal, the offeror may copy these forms as necessary or provide information on their own form(s).

ACKNOWLEDGEMENT & NON-COLLUSION AFFIDAVIT

Each bidder will initial as having read and complied with all the Terms and Conditions and Specifications. Failure to do so could seriously hamper the bid evaluation process.

Instructions to Vendor	_____	please initial
Acknowledgement & NC Affidavit	_____	please initial
Special Terms & Conditions	_____	please initial
Specific Conditions	_____	please initial

Please initial as an acknowledgement, if applicable, for addendums received:

Addendum #1: _____ Addendum #2 _____ Addendum #3 _____

STATE OF _____)

County of _____)

_____	_____	_____
Name	Title	Company

As an authorized representative of the persons, corporation, or company who makes the accompanying Proposal (Bidder) with respect to the District Bid #01-06-604 and having first been duly sworn, I hereby depose and state as follows:

The accompanying Proposal is genuine, and such Proposal is neither a sham nor collusive bid, or induced or solicited any other bidder to refrain from submitting a proposal.

The Bidder has not in any manner sought by collusion or anti-competitive means or practices to secure for itself an advantage over any other bidder.

By: _____ Title: _____

SUBSCRIBED AND SWORN to before me this _____ day of _____,

Notary Public: _____
My commission expires: _____

“NO BID” RESPONSE FORM”
RFP # 01-06-604
“Basic Maintenance of Internal Connections”

If you do not wish to bid on this solicitation, please provide written notification of your decision. Failure to respond will result in deletion of your name from the District’s vendor listing after two or more non-responses. This form may be returned to the address listed below, or faxed to 520-385-2621. A “No Bid” will be considered a response.

- I am submitting a “No Bid” at this time.
Please keep my name on the District’s Bidder’s List

- I cannot provide services of this nature.
Please remove my name from this category. I will submit a revised Vendor Registration Form

- I no longer wish to do business with Mammoth-San Manuel Unified School District #8. Please remove my name from the District’s Bidder’s List.

- I am no longer in the business to provide these services. Please remove my name from the District’s Bidders List.

Name of Company

Date Signed

Authorized Signature / Local Rep

Phone

Print Name / Company Position

FAX

Mailing Address

City, State, Zip

Please return this completed form to:
Mammoth - San Manuel Unified School District #8
711 McNab Pkway, San Manuel, AZ 85631

**Offeror's Price Proposal for
Basic Maintenance of Internal Connections**

<u>Product Description</u>	<u>Hourly Rate Per Person</u>
On-site Support	\$
Remote Access Support	\$
Phone Support Support	\$
Travel	\$
Other (Please detail)	\$
Materials	_____ % discount of Retail Price

Normal Business Hours	Monday thru Friday 8:00am to 5:00pm
Overtime Hours	Monday through Friday between the hours of 5:00pm and 8:00am the following day
Weekend Hours	Friday 5:00pm to 8:00am Monday
Holiday Hours	Start 5:00pm prior to Holiday thru 8:00am after Holiday

SIGNATURE PAGE

Prices on this bid will be held firm for _____.

Are delivery charges included in prices _____ or _____ % should be added to purchase price.

Are shipping charges included in prices _____ or _____ % should be added to purchase price.

Delivery will be approximately _____ days or _____ weeks after receipt of purchase order.

Extended Vendor Warranty:

ALL PRICING ENCLOSED IS BEING SUBMITTED BY:

Authorized signature: _____

Individual's name (typed): _____

Title (affix seal if a corporation): _____

Business name
(if applicable): _____

Mailing address

Social Security number or
business license number: _____

Sales tax rate (%) percent _____%

Current Arizona licenses: _____

Date: ____/____/____ Phone: ____-____-____ Fax: ____-____-____

Proposals must be signed to be valid

ATTACHMENT 1

DISTRICT - MC ROOM	
DESCRIPTION	SERIAL NUMBER
HP Server DL320EGEN8	MX2514006H
HP Server DL320EGEN8	MX2510017L
HP Server DL320EGEN8	MX2510017C
HP Server DL320EGEN8	MX24200H4
Fortinet Firewall	FG100D3G13815187
Cisco 5500 series wireless controller	FCW1818L084
HP E5412 Switch	SG42DXV0J8
DELL POWEREDGE 2950	4STM8F1
HP PROLIANT DL360 G7	MXQ1160RCY
DELL POWEREDGE 2950	HWYJYH1
Lenovo RD440 THINK SERVER	8SSB50A40965K3DG412004L
Cisco 3900 series router	FGL174411US
DELL POWEREDGE 2950	4QLJYH1
HP SB DL320EGEN8 SERVER	MX250300BL
HP SB DL320EGEN8 SERVER	MX251300BG

ATTACHMENT 2

Current Filter

None

[\[Change Filter\]](#) [\[Clear Filter\]](#)

Number of APs

49

AP Name	IP Address(Ipv4/Ipv6)	AP Model	AP MAC	AP Up Time	Admin Status
Rm_75	10.1.1.125	AIR-CAP37021-A-K9	50:87:89:b8:2b:44	11 d, 00 h 35 m 29 s	Enabled
Rm_59	10.1.1.87	AIR-CAP37021-A-K9	50:87:89:ba:59:70	11 d, 00 h 34 m 59 s	Enabled
Rm_72	10.1.1.163	AIR-CAP37021-A-K9	50:87:89:c1:e7:d4	11 d, 00 h 35 m 04 s	Enabled
Rm_53	10.80.0.108	AIR-CAP37021-A-K9	50:87:89:a9:57:c8	11 d, 00 h 30 m 25 s	Enabled
Rm_51	10.80.0.88	AIR-CAP37021-A-K9	50:87:89:ba:58:24	11 d, 00 h 29 m 42 s	Enabled
Rm_81	10.80.0.115	AIR-CAP37021-A-K9	50:87:89:a9:4e:b0	11 d, 00 h 29 m 42 s	Enabled
Rm_64	10.80.0.109	AIR-CAP37021-A-K9	50:87:89:c1:e0:ec	11 d, 00 h 29 m 48 s	Enabled
Rm_57	10.80.0.91	AIR-CAP37021-A-K9	50:87:89:b8:2f:80	11 d, 00 h 29 m 40 s	Enabled
Rm_90	10.80.0.94	AIR-CAP37021-A-K9	50:87:89:c0:17:94	11 d, 00 h 29 m 38 s	Enabled
Rm_60	10.80.0.131	AIR-CAP37021-A-K9	50:87:89:c1:da:10	11 d, 00 h 29 m 37 s	Enabled
Rm_51	10.80.0.102	AIR-CAP37021-A-K9	50:87:89:ba:58:cc	11 d, 00 h 29 m 35 s	Enabled
Rm_52	10.80.0.119	AIR-CAP37021-A-K9	50:87:89:ba:54:30	11 d, 00 h 29 m 34 s	Enabled
Rm_86	10.80.0.152	AIR-CAP37021-A-K9	50:87:89:a9:4f:84	37 d, 07 h 37 m 10 s	Enabled
Gym	10.80.0.151	AIR-LAP1141N-A-K9	1c:df:0f:66:7b:4b	128 d, 18 h 46 m 50 s	Enabled
Rm_56	10.80.0.106	AIR-CAP37021-A-K9	50:87:89:ba:53:c8	11 d, 00 h 29 m 29 s	Enabled
Rm_17	10.80.0.92	AIR-CAP37021-A-K9	50:87:89:8c:3d:d8	11 d, 00 h 29 m 28 s	Enabled
Sivilis-Office	10.80.0.153	AIR-LAP1141N-A-K9	1c:df:0f:94:03:c8	37 d, 08 h 20 m 52 s	Enabled
Rm_73	10.80.0.110	AIR-CAP37021-A-K9	50:87:89:ba:5d:ec	11 d, 00 h 29 m 26 s	Enabled
Rm_63	10.80.0.117	AIR-CAP37021-A-K9	50:87:89:ba:4c:4c	11 d, 00 h 29 m 25 s	Enabled
Rm_50	10.80.0.150	AIR-CAP37021-A-K9	50:87:89:ba:58:1c	11 d, 00 h 29 m 05 s	Enabled
Rm_90	10.80.0.104	AIR-CAP37021-A-K9	50:87:89:c1:e5:1c	11 d, 00 h 29 m 22 s	Enabled
Rm_54	10.80.0.98	AIR-CAP37021-A-K9	50:87:89:8c:3e:ac	11 d, 00 h 29 m 21 s	Enabled
Rm_49	10.80.0.96	AIR-CAP37021-A-K9	50:87:89:8c:3e:24	11 d, 00 h 29 m 15 s	Enabled
Rm_58	10.80.0.113	AIR-CAP37021-A-K9	50:87:89:ba:48:f4	11 d, 00 h 29 m 14 s	Enabled
Rm_36	10.80.0.107	AIR-CAP37021-A-K9	50:87:89:ba:56:14	11 d, 00 h 29 m 14 s	Enabled
Rm_82	10.80.0.112	AIR-CAP37021-A-K9	50:87:89:c1:e4:98	11 d, 00 h 29 m 12 s	Enabled
Rm_65	10.80.0.87	AIR-CAP37021-A-K9	50:87:89:c1:e0:dc	11 d, 00 h 29 m 10 s	Enabled
Rm_77	10.80.0.99	AIR-CAP37021-A-K9	50:87:89:c1:d8:18	11 d, 00 h 29 m 05 s	Enabled
Rm_67	10.80.0.86	AIR-CAP37021-A-K9	50:87:89:b8:30:18	11 d, 00 h 29 m 04 s	Enabled
Rm_97	10.80.0.90	AIR-CAP37021-A-K9	50:87:89:84:7a:4c	11 d, 00 h 28 m 51 s	Enabled
Rm_76	10.80.0.130	AIR-CAP37021-A-K9	68:40:31:f1:14:f0	11 d, 00 h 28 m 46 s	Enabled
Rm_74	10.80.0.105	AIR-CAP37021-A-K9	50:87:89:c1:e6:e0	11 d, 00 h 28 m 44 s	Enabled
Rm_66	10.80.0.103	AIR-CAP37021-A-K9	50:87:89:c0:1a:bc	11 d, 00 h 28 m 43 s	Enabled
Rm_61	10.80.0.120	AIR-CAP37021-A-K9	50:87:89:b8:33:e8	11 d, 00 h 28 m 42 s	Enabled
Rm_84	10.80.0.100	AIR-CAP37021-A-K9	50:87:89:d4:ce:38	11 d, 00 h 28 m 36 s	Enabled
Rm_35	10.80.0.93	AIR-CAP37021-A-K9	50:87:89:ba:52:f0	11 d, 00 h 28 m 35 s	Enabled
AP-24	10.80.0.116	AIR-CAP37021-A-K9	50:87:89:a9:4f:7c	11 d, 00 h 28 m 27 s	Enabled
Rm_85	10.80.0.118	AIR-CAP37021-A-K9	50:87:89:a9:52:dc	11 d, 00 h 28 m 20 s	Enabled
Rm_24	10.80.0.127	AIR-CAP37021-A-K9	68:40:31:3c:64:84	11 d, 00 h 28 m 11 s	Enabled
Rm_35	10.80.0.89	AIR-CAP37021-A-K9	50:87:89:a9:57:40	11 d, 00 h 27 m 58 s	Enabled
Rm_21	10.80.0.128	AIR-CAP37021-A-K9	68:40:31:3c:63:f8	11 d, 00 h 27 m 45 s	Enabled
Admin	10.80.0.125	AIR-CAP37021-A-K9	68:40:31:6d:a3:2c	11 d, 00 h 27 m 43 s	Enabled
Jr Library	10.80.0.126	AIR-CAP37021-A-K9	68:40:31:3d:77:3c	11 d, 00 h 27 m 36 s	Enabled
Library_02	10.80.0.95	AIR-CAP37021-A-K9	50:87:89:8c:3d:8c	11 d, 00 h 27 m 35 s	Enabled
Library	10.80.0.129	AIR-CAP37021-A-K9	68:40:31:64:1f:a9	11 d, 00 h 27 m 34 s	Enabled
Rm_93	10.80.0.121	AIR-CAP37021-A-K9	50:87:89:ba:5a:b8	11 d, 00 h 27 m 31 s	Enabled
Music_Rm	10.80.0.123	AIR-CAP37021-A-K9	68:40:31:37:d9:f0	11 d, 00 h 27 m 26 s	Enabled
Dist_Off	10.80.0.124	AIR-CAP37021-A-K9	68:40:31:64:1f:40	11 d, 00 h 26 m 52 s	Enabled
Rm_22	10.80.0.97	AIR-CAP37021-A-K9	50:87:89:a9:4f:14	10 d, 04 h 17 m 20 s	Enabled

ATTACHMENT 3

Inventory Spreadsheet - : Msmusd Pk-12

Location	Description	Serial Number	IP Address	System Name	Default Gateway	Subnet Mask	Firmware Version
IC 1	PROCURVE SWITCH 2600-8-PWR	SCN943UW07H	10.10.11.64	HS-HP2600-8-LA64	10.10.11.1	255.255.255.0	H.10.83
IC 6	PROCURVE SWITCH 2600-8-PWR	SCN947UW01N	10.10.11.63	HS-HP2600-8-LA63	10.10.11.1	255.255.255.0	H.10.83
IC 7	PROCURVE SWITCH 2600-8-PWR	SCN947UW02X	10.10.11.72	HS-HP2600-8-LA72	10.10.11.1	255.255.255.0	H.10.83
IC 8	PROCURVE SWITCH 2600-8-PWR	SCN947UW02W	10.10.11.80	HS-HP2600-8-LA80	10.10.11.1	255.255.255.0	H.10.83
LA 21	PROCURVE SWITCH 2600-8-PWR	SCN947UW05B	10.10.11.21	HS-HP2600-8-LA21	10.10.11.1	255.255.255.0	H.10.83
LA 22	PROCURVE SWITCH 2600-8-PWR	SCN947UW05H	10.10.11.22	HS-HP2600-8-LA22	10.10.11.1	255.255.255.0	H.10.83
LA 35	PROCURVE SWITCH 2600-8-PWR	SCN947UW03S	10.10.11.35	HS-HP2600-8-LA35	10.10.11.1	255.255.255.0	H.10.83
LA 36	PROCURVE SWITCH 2600-8-PWR	SCN947UW036	10.10.11.36	HS-HP2600-8-LA36	10.10.11.1	255.255.255.0	H.10.83
LA 37	PROCURVE SWITCH 2600-8-PWR	SCN947UW04B	10.10.11.37	HS-HP2600-8-LA37	10.10.11.1	255.255.255.0	H.10.83
LA 50	PROCURVE SWITCH 2600-8-PWR	SCN947UW012	10.10.11.50	HS-HP2600-8-LA50	10.10.11.1	255.255.255.0	H.10.83
LA 51	PROCURVE SWITCH 2600-8-PWR	SCN947UW018	10.10.11.51	HS-HP2600-8-LA51	10.10.11.1	255.255.255.0	H.10.83
LA 52	PROCURVE SWITCH 2600-8-PWR	SCN943UW06F	10.10.11.52	HS-HP2600-8-LA52	10.10.11.1	255.255.255.0	H.10.83
LA 53	PROCURVE SWITCH 2600-8-PWR	SCN943UW08F	10.10.11.53	HS-HP2600-8-LA53	10.10.11.1	255.255.255.0	H.10.83
LA 54	PROCURVE SWITCH 2600-8-PWR	SCN947UW031	10.10.11.54	HS-HP2600-8-LA54	10.10.11.1	255.255.255.0	H.10.83
LA 55	PROCURVE SWITCH 2600-8-PWR	SCN947UW04M	10.10.11.55	HS-HP2600-8-LA55	10.10.11.1	255.255.255.0	H.10.83
LA 60	PROCURVE SWITCH 2600-8-PWR	SCN947UW02J	10.10.11.60	HS-HP2600-8-LA60	10.10.11.1	255.255.255.0	H.10.83
LA 61	PROCURVE SWITCH 2600-8-PWR	SCN947UW00D	10.10.11.61	HS-HP2600-8-LA61	10.10.11.1	255.255.255.0	H.10.83
LA 62	PROCURVE SWITCH 2600-8-PWR	SCN947UW03K	10.10.11.62	HS-HP2600-8-LA62	10.10.11.1	255.255.255.0	H.10.83
LA 65	PROCURVE SWITCH 2600-8-PWR	SCN947UW01V	10.10.11.65	HS-HP2600-8-LA65	10.10.11.1	255.255.255.0	H.10.83
LA 66	PROCURVE SWITCH 2600-8-PWR	SCN947UW01W	10.10.11.66	HS-HP2600-8-LA66	10.10.11.1	255.255.255.0	H.10.83
LA 73	PROCURVE SWITCH 2600-8-PWR	SCN947UW04Z	10.10.11.73	HS-HP2600-8-LA73	10.10.11.1	255.255.255.0	H.10.83
LA 75	PROCURVE SWITCH 2600-8-PWR	SCN941UW001	10.10.11.75	HS-HP2600-8-LA75	10.10.11.1	255.255.255.0	H.10.83
LA 76	PROCURVE SWITCH 2600-8-PWR	SCN947UW02J	10.10.11.76	HS-HP2600-8-LA76	10.10.11.1	255.255.255.0	H.10.83
LA 77	PROCURVE SWITCH 2600-8-PWR	SCN947UW02F	10.10.11.77	HS-HP2600-8-LA77	10.10.11.1	255.255.255.0	H.10.83
LA 81	PROCURVE SWITCH 2600-8-PWR	SCN947UW002	10.10.11.81	HS-HP2600-8-LA81	10.10.11.1	255.255.255.0	H.10.83
LA 82	PROCURVE SWITCH 2600-8-PWR	SCN947UW03T	10.10.11.82	HS-HP2600-8-LA82	10.10.11.1	255.255.255.0	H.10.83
LA 83	PROCURVE SWITCH 2600-8-PWR	SCN947UW031	10.10.11.83	HS-HP2600-8-LA83	10.10.11.1	255.255.255.0	H.10.83
LA 84	PROCURVE SWITCH 2600-8-PWR	SCN947UW04Y	10.10.11.84	HS-HP2600-8-LA84	10.10.11.1	255.255.255.0	H.10.83
LA 85	PROCURVE SWITCH 2600-8-PWR	SCN947UW00X	10.10.11.85	HS-HP2600-8-LA85	10.10.11.1	255.255.255.0	H.10.83
LA 86	PROCURVE SWITCH 2600-8-PWR	SCN947UW026	10.10.11.86	HS-HP2600-8-LA86	10.10.11.1	255.255.255.0	H.10.83
LA 90	PROCURVE SWITCH 2600-8-PWR	SCN947UW012	10.10.11.90	HS-HP2600-8-LA90	10.10.11.1	255.255.255.0	H.10.83
LA 93	PROCURVE SWITCH 2600-8-PWR	SCN947UW016	10.10.11.93	HS-HP2600-8-LA93	10.10.11.1	255.255.255.0	H.10.83