



PALOMINAS SCHOOL DISTRICT #49

Position Description

JOB TITLE:	Speech Language Pathologist
DEPARTMENT:	Exceptional Student Services
REPORTS TO:	Exceptional Student Services Director
FLSA STATUS:	Exempt
SUPERVISORY DUTIES:	Speech Language Pathology Assistant
APPROVED ON:	07/14/2015

SUMMARY: The Speech/Language Pathologist provides therapy to eligible students within the school setting and consults with other members of the education team as needed.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Recommends policies and programs essential to the needs of speech/language impaired students.
- Keeps informed of all legal requirements governing special education.
- Provides a thorough assessment and diagnosis of speech/language impairments and complete written evaluation reports that meet state and federal guidelines.
- Provides appropriate therapeutic programs to meet individual student needs and correct existing speech/language impairments.
- Provides screenings to identify speech/language impaired students in compliance with state and federal guidelines.
- Collaborates with classroom teachers and other school staff members to implement therapy suggestions for the student's daily activities.
- Completes written documentation for placement in speech/language programs including initial placements, transfer students, and three-year reevaluations.
- Participates in child study meetings providing appropriate input and recommendations.
- Provides in-service education and services as consultant to school staff members and parents on topics concerning speech/language improvement.
- Conducts annual I.E.P. conferences and other I.E.P. related meetings as needed, develop appropriate I.E.P. goals and objectives in consultation with parents and other professionals; maintains progress reports and therapy notes.
- Supervises SLPA and health aides.

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to communicate effectively verbally and in writing.
- Knowledge of applicable federal and state regulations.
- Ability to use and be able to demonstrate the use of common and specialized equipment and materials related to speech pathology.
- Ability to apply common sense understanding to solve practical problems and deal with a variety of situations.

- Ability to establish priority ordering of tasks necessary to complete tasks and convey these understandings and priorities to others.
- Ability to work cooperatively and courteously with staff, students, parents and community members.
- Ability to cope with job stress while exhibiting patience and tact when dealing with others.
- Perform all duties in accordance with Federal and State laws, district procedures and Board policies.
- Ability to handle confrontation and conflict without an emotional response.
- Produce accurate work and complete assignments with minimal supervision.

QUALIFICATIONS & REQUIREMENTS:

Education & Experience:

- Master's degree with CCC (clinical certification).
- Possess a current speech/language certification.
- AHCCCS and NPI number.

PHYSICAL DEMANDS *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is required to reach with hands and arms. The employee is frequently required to sit, stand and walk. The employee may be required to move ten pounds and could occasionally lift or move up to twenty-five pounds.

WORK ENVIRONMENT:

School environment. This position regularly works indoors and occasionally outdoors in all weather conditions. The noise level in the work environment is generally quiet to moderate and may become excessively noisy at times. Will have contact with students, employees and the public.

Disclaimer: The duties and responsibilities identified in this position description are illustrative only and are in no way intended to be a complete list of activities that may be required of an incumbent.

The information contained in this job description is for compliance with the American Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties are performed by the individual holding this position and additional duties may be assigned.