

Putnam Academy of Arts & Science FFA Chapter Officer Application 2017-2018



Applicant's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Cell # _____

Grade: _____ Age: _____

Number 1 - 6 by preference, the offices you want to be considered for, if you are elected.
(One is your most desired spot and six is your least desired spot.)

___ President ___ Vice President ___ Secretary

___ Treasurer ___ Reporter ___ Sentinel

The FFA officer positions will be offered based on total points gleamed from the following:

- **Essay** and Application submitted by each candidate, due by **September 8, 2017**
- Interview by FFA Alumni, former or current FFA officers, and/or PAAS staff.
The date to be determined
- Teacher recommendation

Please submit an **essay** explaining why you are interested in becoming an FFA officer. You may wish to include which qualities you posses that qualify you for a chapter office, your goals for the chapter, your experiences with leadership, public speaking and the FFA, and what you believe are the most important responsibilities of an officer.

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I _____, hereby approve of my son/daughter,

_____ , running/becoming a Putnam Academy of Arts & Sciences FFA Chapter Officer for the 2017-18 school year. I realize that s(he) is responsible for their officer duties and will uphold them to the best of their ability. I further understand my child is required to be at all executive committee meetings, on time, or will fall subject to the penalties associated with absence and tardiness. I am aware that repeated absences from official officer functions will result in my student's early dismissal from the officer team. His/Her presence at officer training is mandatory.

Parent/Guardian Signature: _____

Date: _____

I understand I am responsible for my duties as a chapter officer and will uphold them to the best of my ability. I further understand I am required to be at all executive committee meetings, on time, or will fall subject to the penalties associated with absence and tardiness. I am aware that repeated absences from required functions will result in my being dismissed from the officer team early. My presence at the officer training is mandatory.

Applicant Signature: _____

Date: _____

**Putnam Academy of Arts & Sciences
FFA Chapter Officer Contract**

As an officer of the PAAS FFA Chapter, I will: (initial each)

Area One: This is it!

- _____ 1. Be on time for all meetings, activities, and departure times.
- _____ 2. Write dates for activities down in a planner.
- _____ 3. Keep our team and my office as a priority.
- _____ 4. Attend all officer meetings, seminar, and night meetings.
- _____ 5. Attend all activities that I am able to. If I cannot attend, let other officers/advisors know ahead of time.
- _____ 6. Be responsible by staying on task and sticking to the agenda at meetings.
- _____ 7. Always support each other...look for ways to help lighten my fellow officer's load.
- _____ 8. Submit (short) articles for PAAS/FFA Newsletter.

Area Two: Living Above the Line

- _____ 1. Be honest with each other and be open to others' honesty.
- _____ 2. If confrontations are necessary, do them away from school/FFA activities.
- _____ 3. Do not talk behind the back of my fellow officers.
- _____ 4. Communicate with advisors.
- _____ 5. Keep my family informed of what I am/our team is doing.
- _____ 6. Approach my teammates appropriately.
- _____ 7. Encourage ALL members.
- _____ 8. Take time to get to know ALL members.
- _____ 9. Force and maintain a positive attitude.

_____ 10. Be a resource to members.

Area Three: Pay it Forward

_____ 1. Help my fellow officers, the members, and our chapter.

_____ 2. Maintain a community focus with activities and/or community service.

_____ 3. Develop creative ideas to get members involved.

_____ 4. Be involved ourselves. Be an example.

_____ 5. Always wear proper official dress.

_____ 6. Communicate a positive attitude about wearing official dress.

_____ 7. Wear appropriate clothing to all events.

_____ 8. Conduct myself in an appropriate manner at FFA events.

_____ 9. Treat all members equally.

_____ 10. Step out of my comfort zone.

_____ 11. Provide constructive criticism for my teammates and fellow members.

_____ 12. Member focused attitude/actions.

_____ 13. Guaranteed incentives for member participation.

_____ 14. Get members to buy-in.

I have read, studied and understand the intent and the spirit of the three areas to our chapter officer team's success. I will commit to modeling the areas of success. I understand that failure to do so may result in limitations being set on my roles as a PAAS FFA officer and/or possible removal from office.

Officer Signature: _____

Date: _____

August 17, 2017

Dear Candidate and Parent/Guardian,

Thank you for your interest in serving our school and community as an officer in our school's FFA Chapter. I am looking for six dedicated students. This is a big responsibility that will demand commitment from you.

I will expect a higher code of behavior from you, as you will be an example of what it means to be FFA. This means no referrals, or you will be asked to step down.

I also expect that your grades will be maintained with a GPA no less than 2.5. Should your GPA drop below 2.5, you will be put on probation until the next grading period, and I will expect to see proof that you are getting tutored in those areas that need help.

There is a great deal of public speaking involved when you are an officer. You will be expected to open and close our meeting and conduct those meetings. We will get together prior to the meetings so that we all know what is happening. Once a month, the Putnam County Alumni meet to discuss what is happening countywide, and each officer will need to attend one meeting to speak on behalf of our chapter to let the Alumni know what we are doing.

I would like to have our officers write up a newsletter once a month with each officer contributing based on their position. The "articles" may only be a paragraph or two and will include notifications, reminders, and shout outs to members of our chapter. These articles will need to be turned in one week prior to printing.

I know that this is a lot to take in, but it can be done. I promise you. As an officer, you will learn and grow as a person. It will not always be easy. Just keep in mind that although you are an officer and you are seen as exceptional, you are never to act as though you are better than your fellow FFA member. You will be expected to work harder, get dirtier, speak more, and ALWAYS be kind.

I wish you the best of luck, and I look forward to working with you.

Mr. Payne

PS. Please note that even if you are not selected for an officer position this year, there will be opportunities to serve and lead.