



## SELIGMAN UNIFIED SCHOOL DISTRICT #40

P.O. Box 650  
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www.seligmanschools.org

*“Home of the Seligman Antelopes”*

September 3, 2014

Dear Parents:

Should an emergency or disaster ever arise in our area while school is in session, we want you to be aware that the District has made preparations to respond effectively. In fact, public schools in Arizona are designed to meet strict standards in the event of a disaster.

Should we have a major disaster during school hours, your student(s) will be cared for at the school. Our District has a detailed disaster plan with various scenarios which have been formulated to respond to a major catastrophe.

Your cooperation is necessary in the event of an emergency.

Do not telephone the school. Telephone lines may be needed for emergency communication.

In the event of a serious emergency, students will be kept at the school until they are picked up by an identified, responsible adult who has been placed on your child's Emergency Card that is filled out each school year. When you consider who should be allowed to pick up your child please consider:

He/she is 18 years of age or older

He/she is usually home during the day

He/she could walk to school if necessary

He/she is known to your child

He/she is both aware and able to assume this responsibility

Keep your phone line clear so if any ConnectEd messages are sent, you will receive them promptly.

Impress upon your child the need for them to follow the directions of any school personnel in times of an emergency.

Students will be released only to parents or persons identified on the School Emergency Card. During an extreme emergency, students may be released at designated sites either located on or off our campus. It is important that we have the most up to date phone contact information for you on record. Please be patient and understanding during the release process, personnel are given specific directions for releasing your student. Please instruct your child to remain at school and not walk off campus and go home. We will be trying to account for your student instead of tending to the emergency.

The decision to keep students at the school will be based upon whether or not streets in the area are open and the event itself. The District will be making every attempt to contact you and relay messages about where and when to pick up or meet your student. In case of a hazardous release event (chemical spill) near the school area, we will have alternative sites to take students for pick up.

Please discuss this with your student and any immediate family member that may be called in case of emergency. Planning ahead will help alleviate concern during emergencies. Again as your contact information changes or emergency information for your student changes, please update the office.

Respectfully submitted,

Diane Pritchett  
Superintendent  
Seligman Unified #40