

Bellwood School District 88 \$\$\$ Finance Payroll Schedule \$\$\$					Issuance of checks				
<u>Timesheet/Substitute Pay Period Covered</u>	<u>Due Date to Payroll *****</u>	<u>Due to Finance & HR</u>	<u>Payroll Due to Treasure's Office</u>	<u>Payroll Date</u>	12-month Employees (ASC Staff, O&M, Mechanics, IT Dept., Bilingual Coordinator)	11-Month (School Administrators; Secretaries & Bldg. Assts, Program Supervisor)	ALL CERTIFIED STAFF & Non-Certified Staff w/24 pay Designation - Teachers, Social Workers, Nurses, Liberians, Parent Educators, & Psychologists, SCRA, CNAs, & LPNs	Teacher Assts, Media Assts, Bilingual Clerk, & Transportation	Food Service, & Substitutes
6/11/2020 - 6/25/2020	Monday, June 29, 2020	7/6/2020	7/8/2020	7/15/2020	1				
6/26/2020 - 7/13/2020	Wednesday, July 15, 2020	7/21/2020	7/23/2020	7/30/2020	2				
7/14/2020 - 7/27/2020	Wednesday, July 29, 2020	8/4/2020	8/7/2020	8/14/2020	3	1			
7/28/2020 - 8/11/2020	Thursday, August 13, 2020	8/19/2020	8/21/2020	8/28/2020	4	2	1	1	
8/12/2020 - 8/26/2020	Friday, August 28, 2020	9/3/2020	9/8/2020	9/15/2020	5	3	2	2	1
8/27/2020 - 9/11/2020	Tuesday, September 15, 2020	9/21/2020	9/23/2020	9/30/2020	6	4	3	3	2
9/12/2020 - 9/28/2020	Wednesday, September 30, 2020	10/6/2020	10/8/2020	10/15/2020	7	5	4	4	3
9/29/2020 - 10/13/2020	Thursday, October 15, 2020	10/21/2020	10/23/2020	10/30/2020	8	6	5	5	4
10/14/2020 - 10/27/2020	Thursday, October 29, 2020	11/4/2020	11/6/2020	11/13/2020	9	7	6	6	5
10/28/2020 - 11/10/2020	Friday, November 13, 2020	11/19/2020	11/23/2020	11/30/2020	10	8	7	7	6
11/11/2020 - 11/23/2020	Monday, November 30, 2020	12/4/2020	12/8/2020	12/15/2020	11	9	8	8	7
11/24/2020 - 12/01/2020	Thursday, December 3, 2020	12/9/2020	12/11/2020	12/18/2020	12	10	9	9	8
12/02/2020 - 12/23/2020	Tuesday, December 29, 2020	1/6/2021	1/8/2021	1/15/2021	13	11	10	10	9
12/24/2020 - 1/11/2021	Wednesday, January 13, 2021	1/20/2021	1/22/2021	1/29/2021	14	12	11	11	10
1/12/2021 - 1/26/2021	Thursday, January 28, 2021	2/3/2021	2/5/2021	2/12/2021	15	13	12	12	11
1/27/2021 - 2/08/2021	Wednesday, February 10, 2021	2/17/2021	2/19/2021	2/26/2021	16	14	13	13	12
2/09/2021 - 2/23/2021	Thursday, February 25, 2021	3/4/2021	3/8/2021	3/15/2021	17	15	14	14	13
2/24/2021 - 3/11/2021	Monday, March 15, 2021	3/19/2021	3/23/2021	3/30/2021	18	16	15	15	14
3/12/2021 - 3/26/2021	Tuesday, March 30, 2021	4/6/2021	4/8/2021	4/15/2021	19	17	16	16	15
3/27/2021 - 4/13/2021	Thursday, April 15, 2021	4/21/2021	4/23/2021	4/30/2021	20	18	17	17	16
4/14/2021 - 4/27/2021	Thursday, April 29, 2021	5/5/2021	5/7/2021	5/14/2021	21	19	18	18	17
4/28/2021 - 5/07/2021	Tuesday, May 11, 2021	5/17/2021	5/19/2021	5/26/2021	22	20	19	19	18
5/08/2021 - 5/26/2021	Friday, May 28, 2021	6/4/2021	6/8/2021	6/15/2021	23	21	20	20	19
5/27/2021 - 6/11/2021	Tuesday, June 15, 2021	6/21/2021	6/23/2021	1 6/30/2021	24	22	21		
			Summer Checks	2 6/30/2021		23			
				3 6/30/2021		24			
				4 6/30/2021			24		
			Summer School Stipend	4 6/30/2021					
6/12/2021 - 6/25/2021	Tuesday, June 29, 2021	7/6/2021	7/8/2021	7/15/2021	Fiscal Year 2021-2022				
****All timesheets must be signed, dated, & approved by Supervisor & Director before submission to Payroll department.									
****All time sheets after noted cut-off deadline will be processed on the following pay cycle.....									