

Sign Language Interpreter**Job Summary:**

Under the direction of the Director of Special Education Services, the Sign Language Interpreter will provide manual and/or oral interpretation services for students in all settings in which they may participate. The Sign Language Interpreter will work to develop excellence in communication services for the hearing impaired student across the school district. Other duties as assigned.

Qualifications:**Required:**

- 48 units of college credit, or Associates of Art degree or higher
- Successful completion of a recognized sign language interpreter training program or valid certification as a Sign Language Interpreter granted by the Registry of Interpreters of the Deaf or a recognized CDE equivalent.

Desirable:

- One (1) year of successful experience involving contact with children in an instructional capacity in school preferred.

Knowledge and Ability:

1. Knowledge of the nature of deafness and its effects on the language and development of the deaf and hard of hearing child; sign language systems used by the deaf; the concept of total communication, including use of speech, residual hearing, speech reading, and manual communication
2. Ability to translate the spoken word into the language of signs at the reasonable conversational rate and interpret from sign language to the spoken word in one or more sign language systems such as American Sign Language, Conceptually Accurate Signed English, Signed Exact English, and Manually Coded English.
3. Experience working with deaf and hard of hearing individual who use manual communication
4. Possess a valid driver's license.
5. Maintain discipline and control of students engaged in a variety of activities
6. Establish and maintain cooperative working relationships with children and adults

Essential Functions:

1. Act as a communicator between hearing impaired students and teacher, including other support staff, in all settings.
2. Act as a liaison between general education and all other support staff.
3. Attend meetings and assist in the development of appropriate goals and objectives in student learning.
4. Other related duties as needed or assigned.
5. Willingness to work overtime with additional pay, when necessary
6. Travel locally, if requested; use own transportation, if necessary
7. Perform routine and repetitive work to completion
8. Participate in and organize school-wide presentations and training relevant to the needs and services of deaf and hard of hearing students
9. Attend meetings, classes, conferences, and in-service trainings as needed

10. Ability to build and maintain positive professional relationships with school staff and private and community-based agencies; and must have knowledge of the Code of Ethics prepared by the National Registry of Interpreters of the Deaf.

Physical Requirements of this position are, but not limited to, the following:

1. Mental acuity to: interpret and follow rules relating to the position, make decisions using sound judgment, and evaluate results
2. Facility to sit at a desk, conference table, or in meeting rooms of various configurations for extended period of time
3. Facility to see and read, with or without vision aids, a computer screen, laws, codes, rules and policies, and other printed matter
4. Facility to hear and understand speech at normal room levels, and to hear and understand speech at normal room levels, and to hear and understand speech on the telephone
5. Manual dexterity to operate a telephone and enter data into a computer
6. Facility to speak in audible tones so that others may understand clearly in normal conversations, in meetings, and on the telephone
7. Physical ability to lift, bend, stoop, and to reach overhead in order to unload, stock shelves, move material

Working Conditions:

Environment: Indoor and outdoor environment

Physical Abilities: Vision to observe students; standing for extended periods of time, running, walking, stooping and bending; and hearing and speaking to exchange information

Hazards: Adverse weather conditions, and potential physical hazards involved in intervening in anti-social behavior

Note: The above statements are intended to describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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